



**Government
eProcurement
System**

eProcurement System Government of India

Tender Details

Date : 06-Oct-2026 12:56 PM

Print

Basic Details

Organisation Chain	International Centre For Automotive Technology Manesar Sector-3 Haryana		
Tender Reference Number	ICAT/CPMP/PSL/ARC of Transport Services/2026-27/186		
Tender ID	2026_ICAT_928994_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Works
Tender Category	Services	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Not Applicable	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	ARC) for a Period of Two (02) Years for Transport of Vehicles through a Single-Vehicle Closed Body
2	Finance	.xls	ARC) for a Period of Two (02) Years for Transport of Vehicles through a Single-Vehicle Closed Body

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	0.00	EMD Exemption Allowed	No
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	Nil	EMD Payable At	Nil

[Click to view modification history](#)

Work /Item(s)

Title	ICAT/CPMP/PSL/ARC of Transport Services/2026-27/186				
Work Description	ARC for a Period of Two (02) Years for Transportation of Vehicles through a Single-Vehicle Closed-Body Carrier, Including Transit Insurance Coverage, from ICAT Manesar to NATRAX, Indore and Vice Versa (NATRAX, Indore to ICAT Manesar, Haryana)				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	Yes				
Tender Value in ₹	13,63,000	Product Category	Hiring of Vehicles	Sub category	NA
Contract Type	Rate Contract	Bid Validity(Days)	730	Period Of Work(Days)	8
Location	ICAT, Manesar	Pincode	122050	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	ICAT, Manesar
Should Allow NDA Tender	No	Allow Preferential Bidder	No		
Tenderer Class	As per Tender Document				

Critical Dates

Publish Date	06-Oct-2026 02:00 PM	Bid Opening Date	30-Oct-2026 09:00 AM
---------------------	----------------------	-------------------------	----------------------

Document Download / Sale Start Date	07-Oct-2026 09:00 AM	Document Download / Sale End Date	28-Oct-2026 05:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	07-Oct-2026 11:00 AM	Bid Submission End Date	28-Oct-2026 05:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	ARC for a Period of Two (02) Years for Transportation of Vehicles through a Single-Vehicle Closed-Body Carrier, Including Transit Insurance Coverage, from ICAT Manesar to NATRAX, Indore and Vice Versa (NATRAX, Indore to ICAT Manesar, Haryana)	1305.59	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	NIT.pdf	Annual Rate Contract (ARC) for a Period of Two (02) Years for Transportation of Vehicles through a Single-Vehicle Closed-Body Carrier, Including Transit Insurance Coverage, from ICAT Manesar to NATRAX, Indore and Vice Versa (NATRAX, Indore to ICAT Manesar)	1286.79
	2	BOQ	BOQ_976263.xls	Financial Bid	262.50

Auto Extension Corrigendum Properties for Tender

Iteration	No. of bids required for bid opening a tender	Tender gets extended to No. of days
1.	3	7
2.	2	7
3.	1	7

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	cphpp_praveen@icat.in	Praveen Mishra	PRAVEEN KUMAR MISHRA
2.	cphpp_monahar@icat.in	Monal Hasti	MONAL HASTI
3.	cphpp_manohar@icat.in	Manohar Mandal	MANOHAR MANDAL

GeMARPTS Details

GeMARPTS ID	FPAUUCJR3B7W
Description	Annual Rate Contract (ARC) for a Period of Two (02) Years for Transportation of Vehicles
Report Initiated On	06-Oct-2026
Valid Until	05-Nov-2026

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening
BoQ Comparative Chart model	Normal	BoQ Comparative chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

TIA Undertaking

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	PPP-MII Order 2017	Agree	
2	MSEs Order 2012	Agree	

Tender Inviting Authority**Name** Mr. Naeem**Address** Plot No 26 Sector 3 HSIIDC IMT Manesar Gurgaon 122050 Haryana India**Tender Creator Details****Created By** Naeem Naeem**Designation** Executive**Created Date** 06-Oct-2026 12:39 PM

अंतर्राष्ट्रीय ऑटोमोटिव प्रौद्योगिकी केंद्र
International Centre for Automotive Technology

सेवा का दायरा: आईसीएटी मानेसर से नैट्रैक्स, इंदौर तक ट्रांजिट बीमा कवरेज सहित एकल-वाहन क्लोज-बॉडी कैरियर के माध्यम से वाहनों के परिवहन के लिए दो (02) वर्ष की अवधि के लिए वार्षिक दर अनुबंध (एआरसी) और इसके विपरीत (एनएटीआरएएक्स, इंदौर से आईसीएटी मानेसर, हरियाणा)

Additional Terms & Conditions (ATC) for

Scope of Service: Annual Rate Contract (ARC) for a Period of Two (02) Years for Transportation of Vehicles through a Single-Vehicle Closed-Body Carrier, Including Transit Insurance Coverage, from ICAT Manesar to NATRAX, Indore and Vice Versa (NATRAX, Indore to ICAT Manesar, Haryana)

दस्तावेज संख्या / Document No. ICAT/CPPP/PSL/ARC of Transport Services/2026-27/186

International Centre for Automotive Technology
Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India
Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: purchase@icat.in, Website www.icat.

Table of Contents

ATC Reference No. ICAT/CPPP/PSL/ARC of Transport Services/2026-27/186

Sl. No	Content	Page No
1.	Annexure – I: Tender Notice	3-4
2.	Annexure – II: Minimum Eligibility, Bid Evaluation & Disqualification Criteria	6-9
3.	Annexure – III: Terms and Conditions	10-16
4.	Annexure – IV: Special Conditions of Contract	17
5.	Form – I: Checklist	18-19
6.	Form – II: Declaration	20-21
7.	Form – III: Undertaking	22
8.	Form – IV: Details of Major Contracts	23
9.	Form – V: Deviations Suggested	24
10.	Form – VI: No Deviation Declaration	25
11.	Form – VII: Declaration in Respect of Conflict of Interest	26-28
12.	Form – VIII: Undertaking for Non-Subcontracting	29
13.	Form – IX: Declaration by the Bidder for Code of Integrity	30
14.	Form – X: Format for Annual Turnover	31
15.	Form – XI: Declaration to be provided by MSE	32
16.	Form – XII: Price Reasonability Declaration Letter	33

Tender Notice

ATC Reference No. ICAT/CPPP/PSL/ARC of Transport Services/2026-27/186.

The Director of the International Centre for Automotive Technology (ICAT), a division of the National Automotive Board (NAB), Government of India, kindly invites tenders through the CPP Portal under two-bid system from qualified and reputable service providers. Bidders are requested to submit their proposals in the prescribed format for the execution and implementation of the works, in accordance with the terms and conditions outlined in this Tender Document. A brief overview of the work and the tender timelines are provided in the table below for your reference.

1.	Scope of Services	Annual Rate Contract (ARC) for a Period of Two (02) Years for Transportation of Vehicles through a Single-Vehicle Closed-Body Carrier, Including Transit Insurance Coverage, from ICAT Manesar to NATRAX, Indore and Vice Versa (NATRAX, Indore to ICAT Manesar, Haryana).
2.	Work/Service Location	ICAT Centre – 2: International Centre for Automotive Technology, Plot No. 1, Sector – M11, Near Maruti Gate No. 4, IMT Manesar, Gurugram – 122051 (Haryana)
3.	Minimum Eligibility & Evaluation Criteria	As Per Annexure II
4.	ARC Period	2 Years from the date of award of Contract/LOA/PO which may be extended for a period of 1 year on mutual agreement
5.	Proposal Validity	The proposal submitted in response to this tender shall remain valid for a period of 180 days from the deadline for submission of bids (the "Proposal Validity Period"). During this period, the bidder shall not alter, amend, or withdraw the proposal, unless requested by the buyer for clarification or revision.

Bidders must comply to the provision of:

1. Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23rd July 2020 and as revised from time to time (**enclose declaration to this effect with the technical bid as per format given in Declaration 5 under Annexure VI**)
(<https://doe.gov.in/files/procurement-policy-division/Amendment to Rule 144 xi of the GFRs 2017.pdf>)
2. Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and as revised from time to time (**enclose declaration to this effect with the technical bid as per format given in Declaration 4 under Annexure VI**)
(<https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf>)

ICAT reserves the right to refuse/reject/modify/cancel the tender wholly or partly without assigning any reason thereof.

विस्तृत तकनीकी विनिर्देश और कार्य का दायरा / Detailed Technical Specification and Scope of Work

ATC Reference No. ICAT/CPPP/PSL/ARC of Transport Services/2026-27/186.

A.1 The details of Scope of Service:

Scope/BOQ:	
• Scope of Service: Annual Rate Contract (ARC) for a Period of Two (02) Years for Transportation of Vehicles through a Single-Vehicle Closed-Body Carrier, Including Transit Insurance Coverage, from ICAT Manesar to NATRAX, Indore and Vice Versa (NATRAX, Indore to ICAT Manesar, Haryana).	
Sr. No	Scope of Work
1.	Pick-up Address: From International Centre for Automotive Technology (Centre – 2), Plot No. 1, Sector – M11, Near Maruti Gate No. 4, HSIIDC, IMT Manesar, Gurugram-122051 (Haryana) Delivery Address: To National Automotive Test Tracks (NATRAX), Agra – Mumbai Highway (NH-52), Next to Pithampur Flyover (From Indore), Post: Khandwa (Near Pithampur), District: Dhar-454 774 (Madhya Pradesh).
2.	Pick-up Address: From National Automotive Test Tracks (NATRAX), Agra – Mumbai Highway (NH-52), Next to Pithampur Flyover (From Indore), Post: Khandwa (Near Pithampur), District: Dhar-454 774 (Madhya Pradesh). Delivery Address: To International Centre for Automotive Technology (Centre – 2), Plot No. 1, Sector – M11, Near Maruti Gate No. 4, HSIIDC, IMT Manesar, Gurugram-122051 (Haryana)
3.	Vehicle Cost approx. 40 Lac (excluding sensors). Transit insurance coverage is required for the vehicle as per its declared value. Note: The transit insurance payment will be settled as per the actual invoice raised & submitted.
Note: - No vehicle holding or stay charges will be applicable. ➤ Vehicle Cost approx. 40 Lac (excluding sensors). Transit insurance coverage is required for the vehicle as per its declared value. ➤ The transporter shall be solely responsible for ensuring the safe, secure, and damage-free handling, loading, transportation, and unloading of the equipment throughout both legs of the journey. All necessary precautions and industry-standard safety measures shall be employed to prevent any loss, damage, or deterioration of the equipment during transit. ➤ Documentation Responsibility: All documentation related to the transportation of the shipment including but not limited to the e-way bill, delivery challan, and Sensor and other instrumentation insurance documents—shall be the sole responsibility of ICAT. ➤ Single vehicles will be transported on each & every trip.	

Note: The items listed above represent the major deliverables under the scope of work. Any other components, accessories, fittings, consumables, or ancillary items required for complete installation, integration, testing, commissioning, and successful operation of the machine shall be deemed to be included within the scope of the Successful Bidder and shall be provided at no additional cost to the Purchaser.

A.2 Detailed Technical Specifications

The Annual Rate Contract (ARC) shall remain valid for **two (02) years** from the date of issuance of the e-Procurement **Contract/LoA/PO**. Assignments awarded during the validity of the ARC shall continue to be serviced by the same consultant until completion of the assigned scope of work, including grant, refusal, abandonment, or other final disposal by the concerned Intellectual Property Office. No new assignment shall be issued after expiry of the ARC unless the contract is extended or a fresh contract is awarded.

Sr.No.	Description	Total Qty (Trips)	Compliant / Non-Compliant
Scope of Service: Annual Rate Contract (ARC) for a Period of Two (02) Years for Transportation of Vehicles through a Single-Vehicle Closed-Body Carrier, Including Transit Insurance Coverage, from ICAT Manesar to NATRAX, Indore and Vice Versa (NATRAX, Indore to ICAT Manesar, Haryana),			
1	Pick-Up Address: From International Centre for Automotive Technology (Centre – 2), Plot No. 1, Sector – M11, Near Maruti Gate No. 4, HSIIDC, IMT Manesar, Gurugram-122051 (Haryana) Delivery Address: To National Automotive Test Tracks (NATRAX), Agra – Mumbai Highway (NH-52), Next to Pithampur Flyover (From Indore), Post: Khandwa (Near Pithampur), District: Dhar, Pin: 454 774 (Madhya Pradesh)	12-Trips (estimated)	
2	Pick-Up Address: From National Automotive Test Tracks (NATRAX), Agra – Mumbai Highway (NH-52), Next to Pithampur Flyover (From Indore), Post: Khandwa (Near Pithampur), District: Dhar, Pin: 454 774 (Madhya Pradesh) Delivery Address: To International Centre for Automotive Technology (Centre – 2), Plot No. 1, Sector – M11, Near Maruti Gate No. 4, HSIIDC, IMT Manesar, Gurugram-122051 (Haryana)	12-Trips (estimated)	
3	Transit Insurance (One vehicle per trip) Note: The transit insurance payment will be settled as per the actual invoice raised & submitted	24 Insurance (estimated)	
4	The Qty/trips mentioned above are tentative only which may vary raised upon requirement.		
5	Holding / Overstay Charges: Not Applicable under this Contract		
6	Truck (Single Car Carrier Container with close body) – Indicative Specifications ➤ Vehicle Type: Single car carrier container with close body. ➤ Container Dimensions (Approximate): ➤ Length: 22 ft (6,600 mm) ➤ Width: 7.5 ft (2,350 mm) ➤ Height: 7 ft (2,130 mm) ➤ Payload Capacity: Up to 10 metric tons.		
7	Pick-up and Delivery Timing: All loading and unloading operations shall occur only on official working days (Monday to Saturday) between 09:00 AM and 05:00 PM		
For or any technical queries please feel free to contact the undersigned:			
➤ Contact Person: Sanjeev Kumar ➤ Contact No.: +91- 8527700496 (Mobile) ➤ Email Address: sanjeev.kumar@icat.in		➤ Contact Person: Saroj ➤ Contact No. +91 9560671321 (Mobile) ➤ Mail ID: saroj@icat.in	

Minimum Eligibility, Bid Evaluation & Disqualification Criteria

Pre-qualification/Minimum Eligibility Criteria for the Bidders:

1. **Legally Valid Entity:** The bidder shall necessarily be a legal valid entity in the form of a proprietary firm, partnership firm, private limited company, or agency (enclose a copy of the registration or incorporation certificate with the technical bid).

In support of above, the bidder is required to submit the following documents with the technical bid:

- **Proprietary Firm:** A copy of the registration certificate or any relevant document that proves the establishment and legal validity of the proprietary firm.
- **Partnership Firm:** A copy of the Partnership Deed along with the registration certificate issued by the Registrar of Firms, if applicable.
- **Private Limited Company:** A copy of the Certificate of Incorporation issued by the Registrar of Companies (RoC) along with the Memorandum of Association (MOA) and Articles of Association (AOA).
- **Agency:** A copy of the registration certificate or any official document proving the legal validity and registration of the agency under the applicable law (e.g., registration under the Shops and Establishments Act, or other relevant legislation).

These documents should be enclosed along with the technical bid to demonstrate the legal status of the bidder as a valid entity.

2. **Experience – Minimum Work Experience Requirement:** The Bidder must have a minimum of **three years of experience** as on the date of bid submission. The Bidder must submit valid proof of his existence in the industry (i.e. GST Certificate and PAN, Incorporation Certificate etc.).
3. **Prior Experience:** The bidder must demonstrate relevant experience in logistics and transportation services by providing documentary evidence of having successfully executed a minimum of two (2) transportation assignments within the past five (5) financial years preceding the bid submission date.

The assignments should have been executed for any of the following organizations:

- Central Government Ministries/Departments
- State Government Departments
- Public Sector Undertakings (PSUs)
- Autonomous Bodies
- Reputable Private Sector Entities

The bidder shall submit copies of the relevant Purchase Orders (POs), Work Orders (WOs), or Completion Certificates as documentary evidence in support of the above experience.

4. **Local Presence:** The Bidder must be an entity based and registered in India, possessing a valid legal status under applicable Indian laws and regulations.
5. **Blacklisting Declaration:** The Bidder shall not be currently blacklisted, debarred, or suspended by any Ministry or Department of the Government of India, any State Government, Public Sector Undertaking (PSU), or any reputed private organization or institution within India. A self-declaration to this effect, duly signed by the authorized signatory on the Bidder's official letterhead, must be submitted along with the tender documents. Any concealment or misrepresentation of such information shall result in disqualification and potential legal action as per applicable laws.

6. **Turnover:** The Bidder's should have an average annual turnover of at least **INR 20 Lacs** during last three financial years (i.e. FY 2023-24, 2024-25 & 2025-26). Enclose relevant documents with technical bid (i.e. Audited Balance Sheet duly certified by the Chartered Accountant/Certificate from Chartered Accountant). The contact details of CA/Statutory Auditor along with UDIN No. shall be mandatorily mentioned on copy of certified Balance Sheet/Certificate.

Documentary Evidence Required: To substantiate the above, the Bidder shall submit any of the following documents as part of the Technical Bid.

- A certificate from a Chartered Accountant (Form XVI), clearly certifying the annual turnover for each of the above-mentioned financial years, or
- A copy of the Audited Balance Sheet and Profit & Loss Account for each of the three financial years, duly certified by a Chartered Accountant or Statutory Auditor, or

Mandatory Disclosures:

- Full contact details of the Chartered Accountant or Statutory Auditor who has certified the document, including Name, Designation, Firm Name, Email ID, Contact Number.
- The UDIN (Unique Document Identification Number), as issued by the Institute of Chartered Accountants of India (ICAI), must be clearly visible on all CA-certified documents and balance sheets.

Non-Compliance: Failure to submit the required financial documentation in the prescribed format, or failure to mention the CA/Auditor's contact details and UDIN, shall render the bid technically non-responsive and liable for rejection without any further evaluation.

➤ **Bidders must comply to the provision of:**

- a) Rule 144 (x) of GFR 2024 regarding restrictions on procurement from a bidder of a country which shares land border with India will be liable to rejection

(https://assets-bg.gem.gov.in/resources/upload/shared_doc/Order-Public-Procurement-No-4-Restrictions-under-Rule-144-xi-of-the-General-Financial-Rules-GFRs-2017.pdf)

- b) Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 29.05.2019 regarding bidders eligibility and preference to make in India (<https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf>)

Note:

- ICAT reserves the right to give preference to the local supplier, MSME, or start-up as per prevailing government notifications and as revised from time to time.
- MSE Public Procurement Policy is meant for the procurement of only goods produced and services rendered by MSEs. However, traders, distributors, sole agents, and works contracts are excluded from the purview of the Public Procurement Policy for MSEs Order, 2012.
- It is clarified that prior turnover and prior experience may be relaxed for start-up enterprises recognized by the Department for Industry & Internal Trade (DPIIT), subject to meeting quality & technical specifications. Startups may be MSMEs or otherwise. Such relaxation can be provided in the case of procurement of works as well. It is further clarified that such relaxation is not optional but normally has to be ensured, except in case of procurement of items related to public safety, health, critical security operations and equipment, etc) where adequate justification exists for the Procuring Entity not to relax such criteria. The decision of the Procuring Entity in this regard shall be final.

Bid Rejection Criteria:

- Failure to meet any of the criteria outlined in the "**Pre-Qualification/Minimum Eligibility Criteria**" will result in disqualification.
- Even if a single response is unsatisfactory from references submitted then the bidder shall be disqualified. Any internal references from NAB & its centres shall be deemed considered for the purpose of satisfactory reference even without being submitted in the bid.
- Any deviation requested on tender conditions. In case of any deviation with respect to our tender conditions, the same to be filled in deviation form by the bidders as per **Form V** and must be raised before pre-bid meeting via email to sanjeev.kumar@icat.in, saroj@icat.in , naeem@icat.in, and javed.rahi@icat.in. No claim shall be entertained afterwards.
- It is a mandatory requirement for bidders to submit comprehensive proposals covering complete scope as specified in the bid document. Any bidder who submits an incomplete proposal, including but not limited to failure to provide a bid for any item or part thereof, shall be considered non-compliant with the tender specifications. Such incomplete proposals shall be rejected and automatically disqualified from further evaluation. Bidders are required to ensure that their proposal includes valid offers for complete scope as detailed in the tender document. Non-compliance with this condition shall result in the outright rejection of the bid.
- Tenders with incomplete information, subjective and conditional offers as well as partial offers will be liable for rejection.
- In case any bidder does not meet any of the Minimum Eligibility Criteria shall be liable for rejection.
- In addition to the above rejection criteria, if there is non-compliance of any of the clauses of this Tender Document, the Tenders are liable for rejection
- **Financial Turnover Below Threshold:** *Bidders must have an average annual turnover of not less than **INR 20 Lacs (Rupees Twenty Lakh)**, during the three most recent financial years (**FY 2023-24, 2024-25 & 2025-26**). Failure to submit audited financial statements or turnover certificates certified by a Chartered Accountant (CA) for these years shall result in disqualification.*
- *Not demonstrating technical capability/ expertise in the field of our requirement as per tender.*
- **Non-Submission of Statutory Registrations:** *Bidders failing to submit valid copies of **their GST registration certificate and Permanent Account Number (PAN)** shall be deemed non-compliant.*
- **Unsatisfactory Client References:** *If even one reference provided by the bidder is found to be unsatisfactory, the bidder shall be disqualified. Internal references obtained from **NAB or its associated centres** may also be considered valid for disqualification purposes, regardless of whether they are formally submitted with the bid.*
- **Conditional or Deviated Bids:** *Any bid containing deviations, conditions, or modifications to the tender terms and conditions shall be summarily rejected.*
- **Incomplete Bid Submission:** *It is a mandatory requirement that bidders submit comprehensive proposals covering all items listed in the tender. Any incomplete bid, including failure to quote for any item or component, shall be treated as non-compliant. Such bids shall be rejected without further correspondence, and the bidder shall be disqualified from the evaluation process.*
- **Non-Compliance with Pre-Qualification/Minimum Eligibility Criteria:** *Failure to satisfy any single condition under the "**Pre-qualification / Minimum Eligibility Criteria**" section shall result in the immediate disqualification of the bid from the tender process.*

Bid Rigging: The Bidder has engaged in any form of collusive bidding, bid rigging, cartel formation, or anti-competitive practices, whether directly or indirectly, with other bidders in order to influence the outcome of the bidding process. Such practices shall include but are not limited to: Sharing of bid prices or commercial terms prior to bid submission or Agreement among bidders not to compete or to submit complementary bids or Coordinated bid withdrawals or bid rotation schemes.

➤ **Conflict of Interest:** A Conflict of Interest exists or is reasonably deemed to exist if

- The Bidder or any of its associated entities, subsidiaries, or affiliates has a direct or indirect relationship with another bidder participating in the same tender, which could compromise the integrity or fairness of the procurement process.
- The Bidder has a relationship with any official, employee, or representative of the Purchaser who is directly or indirectly involved in the tender evaluation or award process.
- The Bidder uses resources, infrastructure, or personnel that are also engaged in preparing or influencing another competing bid in this tender.

➤ **Declaration of Integrity:** All Bidders shall submit a duly signed Declaration of Non-Collusion and Conflict of Interest in the format prescribed in the tender. Any failure to submit this declaration or submission of a false declaration shall lead to immediate disqualification and may result in blacklisting or legal action, as deemed appropriate by the Purchaser.

➤ **Purchaser's Rights:** The Purchaser shall have the sole discretion to determine whether a bid is non-compliant due to the reasons outlined above. In such cases, the Purchaser shall be under no obligation to inform the bidder of the grounds for disqualification or provide any further clarification. The decision of the Purchaser shall be final, binding, and non-contestable.

- Bidders may note that CPPP is capturing and showing the IP addresses used by the Buyer and Bidder(s)/Seller(s). Bids submitted from IP addresses that are identical to or shared with other Bidders/Sellers shall be deemed invalid and automatically disqualified from further evaluation.

Tender Terms & Conditions

1. **Scope of Work/Services: Annual Rate Contract (ARC) for a Period of Two (02) Years for Transportation of Vehicles through a Single-Vehicle Closed-Body Carrier, Including Transit Insurance Coverage, from ICAT Manesar to NATRAX, Indore and Vice Versa (NATRAX, Indore to ICAT Manesar, Haryana).**
2. Bidders are invited to submit their proposals for the " **Annual Rate Contract (ARC) for a Period of Two (02) Years for Transportation of Vehicles through a Single-Vehicle Closed-Body Carrier, Including Transit Insurance Coverage, from ICAT Manesar to NATRAX, Indore and Vice Versa (NATRAX, Indore to ICAT Manesar, Haryana).** under the two-bid system through the CPP portal. Proposals must comply with the conditions outlined in the bid document, as well as the terms defined by the CPP portal. It is important to note that financial or commercial documents should not be included with the technical bid. Any bidder who submits financial proposals along with the technical bid will be immediately disqualified, and no further claims or representations will be entertained.
3. The Service will be rendered to transport testing vehicle **Truck/Trailer must be fitted with Mechanical/Hydraulic Ramp** on need and call basis.
4. The Truck/Trailer should be fit in all respects for operation in accordance with the Motor Vehicle Act, Rules and Existing Laws as applicable from time to time and must be equipped with valid documents, i.e., Registration Book, Insurance Certificate, PUC Certificate, Fitness Certificate, Permit with Taxes, Fees Paid up to date during the period of contract.
5. The accessories like wooden plank, metal sheet ropes, tools etc. required for transportation should be provided by the contractor. After loading of testing vehicle wheels should be locked for safe journey. No other consignment is allowed in this truck.
6. The vehicles are to be transferred to dedicated trucks (**single car carrier container with close body**) and not to be shared with third party vehicles. The vehicles to be transported in a closed type or concealed car carrier with close body between two transit points.
7. Once the vehicle(s) are loaded in the truck at the pick-up point, the doors will be sealed by ICAT personnel, and the seal should be opened in presence of ICAT personnel only at the destination/ delivery point.
8. **Firefighting & First Aid Facility** shall be made available in all vehicles as per the Motors Vehicles Act.
9. Sufficient number of Spares, Tubeless Tyrese (Stepney) in serviceable conditions shall be available on the vehicle before commencement of journey.
10. The successful bidder shall be responsible for safe loading and unloading vehicles at pick-up and delivery locations. ICAT will not pay any labor charges for the same.
11. **Timely transportation & delivery:** The Transporter shall ensure that the vehicle is delivered to the designated destination within 08 (Eight) days (including booking time 3 days) from the of confirmation by user department via email. The stipulated delivery period shall be applicable under normal operating conditions and shall be strictly adhered to by the Transporter.
In the event of any breakdown, accident, mechanical failure, or other unforeseen circumstance affecting the Single Car Carrier container with close body during transit, the Transporter shall immediately inform ICAT and submit documentary evidence/supporting proof from the concerned authority, workshop, insurer, police authority, or any other relevant agency, as applicable to User Dept. Subject to acceptance of such supporting documents by ICAT, the delivery period may be extended up to a maximum of 05 (Five) days.
12. The vehicles shall be transported safely by the bidder without any physical damage to the vehicle. The bidder shall be held responsible for any damage caused during the transit and shall be liable for repair cost of the vehicle for the above damage.
13. The **estimated value of each vehicle is INR 40 Lakh (Rupees Forty Lakh).** Transit insurance for each trip shall be done by the successful bidder to cover all the risk during transit. Premium cost of transit insurance may be included in the final invoice as per the actual. In case of any accident during the transit, all the expenses including transportation from accident location to ICAT-II will be borne by successful bidder. Further, the bidder will facilitate the insurance claim formalities for claiming compensation against damage incurred due to the accident.

14. Vehicle Cost approx. 40 Lac (excluding sensors). Transit insurance coverage is required for the vehicle as per its declared value (Note: **The transit insurance payment will be settled as per the actual invoice raised & submitted**).
15. The transported vehicle will be fitted with **sensors and other instrumentations worth approx. INR 50 lakh for which the transit insurance would be in the scope of ICAT.**
16. Pick-up and Delivery Timing: All loading and unloading operations shall occur only on official working days (**Monday to Saturday**) between **09:00 AM and 05:00 PM.**
17. **Driver & Khalasi (Helper):**
 - The driver should have a valid driving license for the type of vehicle issued by the authorized RTO.
 - Driver should have basic knowledge of the vehicle to attend mono breakdowns, if any, in enroute.
 - The age of the driver should be preferably below 60 years. They should be medically fit for long-distance driving. Certificate in this regard shall be produced as and when required.
 - The contractor should ensure that none of the drivers has any criminal background. The contractor should take necessary steps before their employment such as verification of character & antecedent from Policy authority and copy of police verification. Their identity proof should be obtained such as voters ID card, Ration Card, Aadhar Card etc. This information should be current and not more than a year old.
18. **Billing Address:** International Centre for Automotive Technology (Centre – 1), Plot No. 26, Sector – 3, IMT Manesar, Gurugram – 122051 (GST No. 06AABAN9435G2Z1)
19. **Payment Terms:**
 - 100% Payment shall be released upon the successful handover of the shipment at designated location and its acceptance by ICAT, subject to the submission of the original tax invoice, a valid e-Way Bill (where applicable), and all other supporting documents as specified in the Purchase Order/Work Order. The payment shall be processed in accordance with the applicable terms and conditions of the Contract.
 - In the event of any dispute on this account, the decision of ICAT shall be final and binding on the Contractor.
 - **Mandatory Documents for Payment Release:** The following documents shall be submitted by the Successful Bidder to ICAT for processing of payments
 - Original Tax Invoice (in compliance with GST norms).
 - E-Way Bill (Part A & Part B, as applicable).
 - Consignee LR Copy (if applicable).
 - All payments shall be subject to statutory deductions (such as TDS) as applicable under Indian laws. No advance payment shall be made unless specifically agreed to in writing by ICAT
20. **Contract Period:**
 - The rates/prices quoted by the Bidder and accepted by ICAT shall remain firm and fixed for the entire contract period of **two (02) years**, and no escalation on any account shall be permitted during this period.
 - The Annual Rate Contract (ARC) shall remain valid for a period of **24 months** from the date of award of the contract on the e-Procurement Portal. During the contract period, **ICAT** shall place Purchase Orders on the **L1 bidder** on an as-and-when-required basis at the rates finalized in the **Letter of Award (LoA)**. The ARC may be extended for a further period of **one year** on mutually agreed terms and conditions, subject to satisfactory performance of the bidder. ICAT reserves the right to terminate the contract at any stage during its validity period in the event of non-compliance with the contractual terms and conditions or unsatisfactory performance by the bidder.
 - The quoted rates shall be applicable on a **per-trip basis** for transportation services between **ICAT and Indore (ICAT to Indore)** and **Indore and ICAT (Indore to ICAT)**. The rates shall be firm and inclusive of all costs and expenses, including but not limited to fuel, driver charges, toll taxes, road taxes, permits, parking charges, transit insurance, statutory duties, and all other incidental expenses required for the satisfactory execution of the transportation service. **GST shall be payable extra, if applicable.**

- The Transporter shall arrange and maintain valid **Transit Insurance** covering the vehicle being transported for the entire transit period, from pickup to final delivery.
- **No additional payment, reimbursement, surcharge, escalation, detention, recovery, towing, diversion, transshipment, breakdown-related expenses, holding charges, overstay charges, waiting charges, or any other incidental charges shall be payable by ICAT under this Contract. Holding/Overstay Charges shall be deemed Not Applicable under this Contract.**

21. Booking Timeline

- ICAT shall communicate its transportation requirements through via **email**. Upon receipt of the booking/intimation from ICAT, the Transporter shall acknowledge the request within **04 (Four) hours**.
- The Transporter shall arrange and deploy the required **Truck (Single Car Carrier container with close body)** within **03 (Three) days** from the date and time of such intimation. Failure to arrange the vehicle within the stipulated timeline may be treated as non-performance of contractual obligations and shall attract appropriate action as per the terms and conditions of the Contract.
- The above booking timeline shall be applicable to each transportation request placed by ICAT during the validity of the Contract. Any inability to deploy the vehicle within the prescribed timeline shall be immediately communicated to ICAT along with reasons and the proposed corrective action plan.

22. Liquidated Damages (LD)

- **LD Clause: The vehicle must be transported from one point to another within the specified period in the tender. In case of any delay (excluding delays due to natural calamity), then appropriate liquidity damage would be applicable as mentioned in NIT document.**
- **Liquidity Damage:** In the event of any delay on part of the supplier/contractor to achieve completion of the works/supply within the time lines as specified in the purchase order / works order the supplier/contractor shall be liable to pay to ICAT a sum equal to 0.5% of the delayed item/services every week of delay, or part thereof, subject to the maximum of 10% of the contract price, for such default as liquidated damages, which the supplier/contractor agrees is not a penalty but a genuine pre-estimate of loss and damage likely to be suffered and incurred by ICAT for every day, or part thereof, that such delay subsists till the date of actual completion. ICAT may, without prejudice to any other method of recovery, deduct the amount of such damages from any monies due or to become due to the supplier/contractor.

23. Delivery, Packaging, and Insurance Instructions

- **Loading, Transportation, and Unloading:** The successful bidder shall be solely responsible for the loading, transportation, unloading, and safe handling of the shipment at the ICAT project site. All necessary manpower, tools, handling equipment, and resources required for these operations shall be arranged and borne by the bidder at no additional cost to ICAT.
- **Packaging:** The equipment shall be securely and adequately packed to prevent any damage, deterioration, or loss during transit, handling, and storage. Packaging shall conform to internationally accepted standards and best practices for heavy, sensitive, and precision equipment of this nature. Packing materials shall provide protection against moisture, dust, corrosion, mechanical shocks, and any other potential hazards associated with long-distance transportation. Packaging shall also be designed to facilitate safe and efficient handling during unloading.
- **Marking and Labelling:** Each package shall be clearly and permanently marked with Consignee details, Purchase order/reference number, Package number, Handling instructions, and any other information necessary to ensure safe, accurate, and compliant transportation, handling, and storage.
- **Insurance:** The successful bidder shall arrange, maintain, and bear the full cost of comprehensive insurance coverage for the equipment, including all components and accessories, against loss or damage during transit,

storage, and until final acceptance at ICAT premises. The insurance policy shall remain valid from the time of dispatch until the equipment is duly received, inspected, and accepted at the ICAT site.

- **Claims and Liability:** In the event of any loss, damage, or shortage during transit or unloading, the bidder shall be solely responsible for lodging claims with the carrier or insurance provider and for ensuring repair or replacement of the damaged equipment at no additional cost to ICAT. ICAT shall not be liable for any such loss or damage occurring prior to formal acceptance of the equipment.
- **Documentation:** The bidder shall provide all necessary documentation for shipment, packing, and insurance, including but not limited to Packing list, Insurance certificate, Bill of lading/airway bill, and any other documents required for smooth transportation, customs clearance, handling, and delivery at ICAT premises.

24. Assignment and Sub-Contracting

- The Successful Bidder shall not, without the prior written consent of the Procuring Entity, sublet, assign, transfer, delegate, or otherwise dispose of the Contract or any part thereof, or any rights, interests, benefits, or obligations arising therefrom, in any manner whatsoever.
- The Successful Bidder shall provide the Procuring Entity with prompt written notification of all subcontracts awarded under this Contract that were not disclosed in the original bid or contract documentation. Such notification shall not relieve or discharge the Successful Bidder from any liability, obligation, or responsibility under this Contract.
- Subcontracting shall be permitted solely for the procurement of bought-out items and incidental works or services directly related to the execution of the Contract. All subcontracted work shall be subject to the Successful Bidder's full responsibility and compliance with the terms, conditions, and obligations of this Contract. Subcontracting shall not be used as a means to circumvent or diminish the Successful Bidder's contractual responsibilities or performance obligations.
- Any assignment, subletting, or transfer of the Contract, or any part thereof, without the prior written approval of the Procuring Entity, shall be deemed a material breach of Contract. In the event of such unauthorized assignment or subcontracting, the Procuring Entity reserves the right to invoke any or all remedies available under the Contract and/or applicable law, including but not limited to termination of the Contract, forfeiture of performance guarantees, and claims for damages.

25. **Jurisdiction:** The agreement including all matters with this contract, shall be governed by the Laws of India for the time being in force and shall be subjected to exclusive jurisdiction of the Chandigarh High Court, Haryana only.

26. Validity of Bids:

- Bids shall be unconditional, firm and remain valid and open for acceptance for a period of **180 days** from the last date of submission of Bids. Any Bid having validity lower than that specified above shall be rejected by ICAT as being non-responsive. However, ICAT may request the Bidders to extend the Bid unconditionally beyond the Bid validity period up to an additional period of sixty (60) days without any modification and without giving any reason thereof. Conditional extension of bid validity shall not be accepted, and ICAT reserves right to reject such bid/s and proceed with the bidding process with the remaining bidders.
- If a Bidder withdraws or revokes his offer after last date of submission of Bids, the Bidder is liable to be disqualified. Any Bidder shall not be allowed to carry out any revision / correction / modification in his Bid after the last date of submission of Bids.
- In case ICAT calls the Bidder for negotiations/clarifications then this shall not amount to cancellation or withdrawal of original offer. ICAT reserves right to finalise the technical scores by conducting such negotiations/seeking clarifications, till the start date/time of the financial bid opening and prior to declaration of technical scores.

27. Amendment to the Tender Document:

- Addenda / Corrigenda to the Tender Document may be issued by ICAT prior to the last date of submission of the Bids to clarify the documents or to reflect any modifications etc. All such addenda / corrigenda shall be treated as an integral part of the Tender Document.
- In order to afford prospective Bidders reasonable time for preparing their tenders after taking into account such amendments, ICAT may, at its discretion, extend the deadline for submission of tenders.

- In case after issuance of addenda, any Bidder who has already submitted its Bid, does not resubmit its Bid, it shall be deemed that such Bidder does not intend to modify its Bid on the basis of the addenda and the addenda have been taken into account.
- 28. **ICAT's Right to Accept or Reject any or All Bidders:** ICAT reserves the right to accept or reject any bid, and to annul the tender process and reject all Bids, at any time prior to award of Contract without assigning any reasons for such acceptance/ rejection, or to divide the Contract between/amongst Bidders without thereby incurring any liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the grounds for ICAT's action. The Bidders shall not have any cause of action or claim against ICAT for rejection of their bids.
- 29. **Notification of Award by Issuance of "Letter of Acceptance/Purchase Order":**
 - Prior to the expiry of the period of Bid validity prescribed, ICAT will issue to the Successful Bidder, the "Letter of Acceptance/Purchase Order (PO)" in duplicate. The Successful Bidder shall return one copy of the Letter of Acceptance to ICAT duly acknowledged and signed by the authorized signatory, within seven [15] days of receipt of the same by him.
 - The Letter of Acceptance/PO shall constitute a part of the Contract.
 - No correspondence will be entertained by ICAT from the unsuccessful Bidders.
- 30. **Process to be Confidential:**
 - Except the public opening of Bids, information relating to the examination, clarification, evaluation and comparison of Bids and recommendations concerning the award of Contract should not be disclosed to Bidders or other persons not officially concerned with such process.
 - Any effort by a Bidder to influence ICAT or any of its functionaries in the process of examination, clarification, evaluation, and comparison of tenders and in decisions concerning award of contract, may result in the rejection of the Bid.
 - As part of his Technical Bid, the Bidder should be required to furnish an undertaking for confidentiality.
- 31. **Deviation from Tender Clauses:** Bidders are required to submit their tender in strict compliance with the terms, conditions, and specifications outlined in the Tender Documents, without proposing any deviations. Conditional bids are liable to be rejected.
- 32. **Acceptance/Rejection of Tender:**
 - ICAT is not obligated to accept the lowest tender.
 - ICAT reserves the right to accept or reject any tender, in part or in full, without providing any reasons.
 - ICAT also reserves the absolute right to reject any or all tenders at any stage, including based on the bidder's past unsatisfactory performance. The decision or opinion of ICAT in this regard shall be final and binding.
- 33. **Corrections:** No corrections or overwriting will be accepted in the schedule of rates using correction fluid. Any corrections made in the schedule of rates must be initialed by the bidder.
- 34. **Abnormal Rates:** The tenderer is required to quote rates for each item after thoroughly analyzing the costs involved in performing the complete task, considering the technical requirements and contract conditions. This will help prevent any loss or gain due to changes or curtailment of specifications for any item. If the unit rates quoted by the tenderer for any items are found to be unusually high or low, it may result in the rejection of the tender, unless ICAT is satisfied with the reasonableness of the quoted rates. The tenderer may be asked to provide a detailed analysis of such unit rates upon request. Notwithstanding any other provisions, once the rates are accepted by ICAT, they shall be final and non-negotiable, and no changes will be allowed, whether due to unworkability of the unit rates or for any other reason.
- 35. **Firm Rates:** The rates quoted by the bidder shall remain firm and unchanged until the completion of all work, including any extended period, regardless of the circumstances. No deviations in this regard will be accepted and offers that do not contain firm prices will not be considered.
- 36. **Language of Bid:** The bid submitted by the bidder, along with all correspondence and documents related to the bid exchanged between the bidder and the authority, must be in English. Supporting documents and printed literature provided by the bidder may be in another language, provided they are accompanied by an authorized, accurate translation of the relevant pages in English. In case of any discrepancy, the English translation shall prevail for the purpose of interpreting the bid.
- 37. **Cost of Bidding:** Bidder shall bear all costs associated with the preparation and submission of the Bid and Authority will

in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.

38. **Fraud and Corruption:** The bidders, suppliers and contractors shall observe the highest standard of ethics during bidding and during performance of the contract. For the purposes of this provision, the following acts shall be considered as corrupt and/or fraudulent practices.
 - “Corrupt Practice” means offering, giving, receiving, or soliciting directly or indirectly, of anything of value to influence the action of an official in the procurement process or in contract execution.
 - “Fraudulent Practice” means misrepresentation or omission of facts in order to execution of contract.
 - “Collusive Practice” means a scheme or arrangement between two or more bidders, with or without the knowledge of the purchaser, designed to establish bid prices at artificial, non-competitive level.
 - “Coercive Practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process or in execution of a contract.
 - During the process of evaluation of a bid or proposal for award of a contract, if it is detected that a bidder directly or through agent has engaged in corrupt, fraudulent, collusive or coercive practice in competing for the contract in question, then a) the bid shall be rejected and b) declare the firm ineligible for a specific period or indefinitely to participate in a bidding process.
 - Bidders may note that CPPP is capturing and showing the IP addresses used by the Buyer and Bidder(s)/Seller(s). Bids submitted from IP addresses that are identical to or shared with other Bidders/Sellers shall be deemed invalid and automatically disqualified from further evaluation.
39. **Collusive Bidding or Bid Rigging or Cartelization:** The Bidder(s) acknowledges and agrees that any form of bid rigging, cartelization, or coordination among bidders, aimed at manipulating the bidding process or prices, is strictly prohibited. In the event of any evidence or suspicion of collusion, bid rigging, or cartel behavior, the Tendering Authority reserves the right to reject the bid(s) and take appropriate legal action, including but not limited to debarment from future tenders and reporting to relevant authorities. Bidders are required to submit their bids independently, without any undue influence or agreement with other participants in the tender process.
40. **Lack of Information:** The bidder shall be deemed to have thoroughly examined all contract documents and the bid document to their complete satisfaction. Any lack of information will not relieve the bidder of their responsibility to fulfill all obligations under the contract. The bidder is required to make their own estimates regarding all costs associated with the project, which may include site visits if necessary. ICAT will not entertain any disputes regarding this matter after the submission of bids. However, ICAT reserves the right to request any missing information during the evaluation process.
41. **Termination of Contract:** If the performance of the contractor is deemed unsatisfactory regarding the timely completion of the instrument calibration activity, ICAT will issue a written warning letter. If, despite receiving the warning letter, the calibration activity is not completed or the quality of services provided does not meet ICAT's expectations within 15 days, a second warning letter will be issued.
 - If, after the second warning letter, the contractor's performance still fails to meet ICAT's expectations, ICAT reserves the right to terminate the work order by providing one month's written notice, without assigning any further reason.
 - Once the contract is terminated, any amounts deemed payable to the contractor (if applicable) will be withheld, and no further payments will be made. No additional claims from the contractor will be entertained. The contractor must withdraw their services from ICAT within one month of the contract termination.
 - The decision of the competent authority of ICAT regarding performance assessment will be final and binding.
42. **Confidential Information:** Both ICAT and the Selected Bidder agree to maintain the confidentiality of all documents, data, and other information disclosed by either party (the "Disclosing Party") to the other (the "Receiving Party") in connection with the Contract. Neither party shall, without the prior written consent of the other party, disclose such information to any third party. This obligation of confidentiality shall apply to information provided before, during, and after the execution, completion, or termination of the Contract.
43. **Any Dispute/Difference arising out of or relating to this tender:** Matter regarding any dispute shall be referred for arbitration to any office appointed by the Director of ICAT, whose decision shall be binding and final. Even after arbitration if any questions, disputes and/or difference arise under and out of, or in connection with the work, if

concluded, shall be referred to the High Court of Haryana or any other court in the District of Gurugram (Haryana).

44. **Law of the Republic of India are applicable to this tender.**
45. **Qualification Criteria:** The bidder whose bid meets the technical requirements and evaluation criteria given in bid document would only be considered (As per conditions outline in Annexure – II).
46. **System of Award of Contract:** The bidder who satisfies the qualification criteria and offers lowest (L1) would be selected.
47. **Force Majeure:** Force Majeure is herein defined as any cause, which is beyond control of the selected Bidder or the ICAT as the case may be which they could not foresee, or this a reasonable amount of diligence could not have foreseen, and which substantially affect the performance of the Contract, such as: Natural phenomena, including but not limited to floods, droughts, earthquakes, epidemics; Acts of any Government, including but not limited to war, declared or undeclared, priorities, quarantines, embargoes; Terrorist attacks, public unrest in work are Restriction, Freight Embargo; provided either party shall within ten (10) days from the occurrence of such a cause notify the other in writing of such causes. The Bidder or the ICAT shall not be liable for delay in performing his/her obligations resulting from any Force Majeure cause as referred to and/or defined above.
48. **Relaxation in Prior Turnover and Experience:** The condition of prior turnover and prior experience may be relaxed for start-up enterprises recognized by the Department for Industry & Internal Trade (DPIIT), subject to meeting quality & technical specifications. Startups may be MSMEs or otherwise. Such relaxation can be provided in the case of procurement of work as well. It is further clarified that such relaxation is not optional but normally has to be ensured, except in case of procurement of items related to public safety, health, critical security operations and equipment, etc) where adequate justification exists for the Procuring Entity not to relax such criteria. The decision of the Procuring Entity in this regard shall be final.
49. **Preference to Make In India products (For bids < 200 Crore):** Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than INR 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in - India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.
50. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered products or services. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total Quantity.
51. **Clarification on Bidding Documents:** Bidders may seek written clarification on the bidding documents prior to the submission deadline by sending their queries to the following email addresses: sanjeev.kumar@icat.in, saroj@icat.in, naeem@icat.in, and javed.rahi@icat.in., ICAT will issue clarifications via email or through the CPPP Portal to all bidders.

Special Conditions of Contract

ATC Reference No. ICAT/CPPP/PSL/ARC of Transport Services/2026-27/186.

The table below provides Special Conditions of Contract for this Tender Document. The following clauses under this Special Conditions of Contract (SCC) complement the corresponding clauses in the Tender. Whenever there is a conflict, the provisions herein shall prevail over those in the tender.

Item	Data
Terms of Payment	As per clause 19 Annexure III
Payment Schedule	As per clause 19 Annexure III
Contract Period	As per clauses 2 and 20 Annexure III Contract Period: The Annual Rate Contract (ARC) will be valid for a period of 24 months from the date of the award of the contract. ICAT reserves the right to terminate the contract at any time if the Transport Services provided by the bidder do not meet the terms and conditions outlined in the contract.
Liquidated Damages	As per clause 22 Annexure III ➤ The vehicle must be transported from one point to another within the specified period in the tender. In case of any delay (excluding delays due to natural calamity), then appropriate liquidity damage would be applicable as mentioned in NIT document. ➤ Liquidity Damage: In the event of any delay on part of the supplier/contractor to achieve completion of the works/supply within the time lines as specified in the purchase order / works order the supplier/contractor shall be liable to pay to ICAT a sum equal to 0.5% of the delayed item/services every week of delay, or part thereof, subject to the maximum of 10% of the contract price, for such default as liquidated damages, which the supplier/contractor agrees is not a penalty but a genuine pre-estimate of loss and damage likely to be suffered and incurred by ICAT for every day, or part thereof, that such delay subsists till the date of actual completion. ICAT may, without prejudice to any other method of recovery, deduct the amount of such damages from any monies due or to become due to the supplier/contractor.
Bid Validity Period	As per clause 26 Annexure III
Method of Bid Evaluation	Segregated
Sub-Contracting	As mentioned in Clause 24 of Annexure - III ➤ The Successful Bidder shall not, without the prior written consent of the Procuring Entity, sublet, assign, transfer, delegate, or otherwise dispose of the Contract or any part thereof, or any rights, interests, benefits, or obligations arising therefrom, in any manner whatsoever.
Address For Recipient's Communications	The Purchase Department International Centre for Automotive Technology Plot No # 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050

Form – I

Checklist (Information/Documents to be submitted along with the Bid)

ATC Reference No. ICAT/CPPP/PSL/ ARC of Transport Services/2026-27/186.

1	Name of the Bidder	
2	Address of the Bidder	
3	Contact Details of the Bidder	
	Telephone No. With STD Code	
	Fax No.	
	Mobile No.	
	E-mail ID	
	Website, if any	
4	Name of Proprietor/Partners/Directors of Firm/Agency	
5	Bidder Bank Details:	
	Name of Account Holder	
	Complete A/c No. (Current/Savings)	
	Name of Bank	
	Name of the Branch with Complete Address	
	IFS Code of the Branch	
	9 Digit MICR Code of the Branch	
6	Registration and Incorporation Particulars of the bidder indicating legal status such as Company, partnership/proprietorship concern, etc (Please attached copies of the relevant documents/certificates)	
7	GST Registration Details	
8	Copies of Permanent Income Tax Number (PAN)/Income Tax Circle	
9	Copies of Income Tax Returns Filed for the Last Three Financial Years should be attached	
10	Annual Turnover for the Last Three Years (Audited A/c Statements such as Profit & Loss A/c, Balance Sheets, etc for the last three financial years should be attached)	

11	Proof of experience to State/Government Departments/PSUs/Autonomous Bodies/Reputed Private Institutions (Copies of Purchase Orders received from Central/State Departments/Ministries of the Government of India/PSUs/Autonomous Bodies/Reputed Private Institutions during the last three years should be enclosed).	
12	Declaration regarding blacklisting or otherwise by the government departments	
13	The ATC (Additional Terms and Conditions document (all pages) duly signed and stamped as proof of having read the contents therein and in acceptance thereof should be enclosed	
14	Any other information document: Please specify	

Form – II

*{Format for **each** of the Declarations & Undertaking to be typed on bidder's letter head separately and to be submitted in Part –I (TECHNICAL BID) of the tender document}*

DECLARATION -1

ATC Reference No. ICAT/CPPP/PSL/ ARC of Transport Services/2026-27/186.

This is to certify that neither we/any of us/ are/is in anyway related to any employee in the International Centre for Automotive Technology (ICAT).

Date :

Place :

(Signature of the bidder with seal/ rubber stamp)

DECLARATION -2

We hereby declare that we have not stipulated any extra condition along with the Part-II (COMMERCIAL BID) of the tender and the terms and conditions in Part I and Part II of the tender shall prevail under all circumstances.

Date :

Place :

(Signature of the bidder with seal/ rubber stamp)

DECLARATION-3

I/We having our office as mentioned below and declare that I/we have never been blacklisted by any State Government/ Central Government or any State/ Central PSU or EPF/ ESI/ GST/ Labour Department/ Company/ Institute/Entity/ Agency etc.

Signature :

Name :

Designation :

Name of the Bidder :

Address of the Bidder :

Date :

Place :

DECLARATION-4

(Declaration regarding Make in India)

ATC Reference No. ICAT/CPMP/PSL/ ARC of Transport Services/2026-27/186

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017 & P-45021/2/2017-PP (BE-II) dated 25.09.2019, we hereby certify that we M/s _____ (supplier name) are local supplier meeting the requirement of minimum local content (____%) as defined in above orders against Tender/Enquiry No. _____

Details of location at which local value addition will be made is as follows:

DECLARATION-5

(Declaration regarding compliance of Rule 144 (x) of GFR 2024)

ATC Reference No. ICAT/CPMP/PSL/ARC of Transport Services/2026-27/186

"I/We have read the clause regarding restrictions on procurement/sub-contracting from an entity/natural person/agent/consortium/Joint venture having beneficial ownership in countries which share land border with India. I/We certify that neither we are not from such a country nor having any beneficial ownership from such a country. If I/We from such a country or having beneficial ownership, are registered with the competent authority. I/We hereby certify that we fulfill all requirements in this regard and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Authorized Signatory

* We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules and would be a ground for immediate termination and further legal action in accordance with law.

Form – III

Undertaking

ATC Reference No. ICAT/CPPP/PSL/ARC of Transport Services/2026-27/186

This is to certify that we have carefully gone through the scope of work, job requirement, terms and conditions given in the tender documents & have clearly understood the terms and conditions of the tender and have accordingly quoted our best rates after going through all details. We hereby given an undertaking that we shall the material & services in accordance with your Tender/ATC Document No. ICAT/CPPP/PSL/ARC for Transport/2026-27/186 as per the requirement during the period of contract.

Dated:

Place:

(Signature of the bidder with seal/rubber stamp)

Form – IV

Details of Major Contracts

ATC Reference No. ICAT/CPPP/PSL/ARC of Transport Services/2026-27/186.

Details of major contracts with Reputed Firms handled by the Bidder for transportation are our requirement during the last three (5) years in the following format (attested copies of the PO's and completion certificates may be enclosed).

Sl. No.	Details of client along with address, contact details (telephone, email, website, fax etc)	Amount of contract (Rs.)	Duration of contract	
			Order received date	Completion Date
1.				
2.				
3.				
4.				
5.				

(If the space provided is insufficient, a separate sheet may be attached)

Signature of authorized person

Date:

Name:

Place:

Seal:

Form – V
Deviations Suggested

ATC Reference No. ICAT/CPPP/PSL/ARC of Transport Services/2026-27/186

[The Bidder must declare and justify here any modification or improvement to the Conditions of Contract proposed to in the interest of ICAT. Such suggestions should be concise and to the point. In case, the Bidder does not want to suggest any deviation, this section must contain a statement indicating “No Deviation Suggested”]

[The Bidder shall use the following template in order to explain the deviations and fill and include in the current document as many templates as deviations appear in his offer with regards to Requirements expressed in this tender. The Bidder shall be required to furnish a separate sheet as per the following template for each deviation suggested.]

Requirement ID	
Subject	Requirement appearing on the Tender Document
Proposed Specification	
<i>[Explain in detail what alternative solution are you proposing]</i>	
Reasons for the proposed solution to be superior than initial requirement	
<i>[Give clear reasons why you think the proposed solution is better than the Requirement expressed in TCC and Checklist]</i>	

Form – VI
No Deviation Declaration
(To be submitted Original on Bidder Letter Head)

ATC Reference No. ICAT/CPPP/PSL/ARC of Transport Services/2026-27/186

Date: _____

To,
The Purchase Office,
International Centre For Automotive Technology
Plot No. 26, Sector – 3, Near HSIIDC, IMT Manesar, Gurgaon 122051 (Haryana)

Sub: No Deviation Declaration

Dear Sir/ Madam,

This is to certify that, the product (s) quoted items by our firm M/s.....
is as per the given technical specifications in the tender document & there is no deviation in relation to any conditions / requirements specified in the tender document. It is also to declare that all other commercial clauses stipulated in the tender have been carefully seen. I hereby convey the unconditional acceptance of the same.

Signature of Authorized Signatory with Stamp

For M/s _____

Signature & company seal

Name Designation

Email

Mobile No.

Form – VII
Declaration In Respect of Conflict of Interest

ATC Reference No. ICAT/CPPP/PSL/ARC of Transport Services/2026-27/186

Tender Detail: Annual Rate Contract (ARC) for a Period of Two (02) Years for Transportation of Vehicles through a Single-Vehicle Closed-Body Carrier, Including Transit Insurance Coverage, from ICAT Manesar to NATRAX, Indore and Vice Versa (NATRAX, Indore to ICAT Manesar, Haryana),

Sr. No.	Particulars			
1	Name of Firm			
2	Office Address Phone No. Fax No. Email ID			
3	Works Address as per Vendor Registration Phone No. Fax No. Email ID			
4	Type of Firm Private Limited Company / Public Limited Company / Limited Liability Partnership (LLP) / Partnership Firm / Proprietor Firm <i>(Tick whichever is applicable)</i>			
5	CIN / LLPIN of Firm			
6	GST No. of Firm			
7	Names of all Directors/LLP Partners/ Partners / Proprietors of Bidder Firm with DIN (if any) and full address (as on the bid submission date)			
	Sr. No.	Full Name	DIN	Full Residential Address
	1			
	2			
	3			
	4			
	5			

The details of Legal Representative / Agent of the Bidder Firm are as under:

Full Name of Legal Representative / Agent	
Whether employee of Bidder-Firm or not? (Yes/No)	
Designation	
Office Address	
Office Land-Line Nos.	
Mobile No.	
Email ID	
Whether acting as Legal Representative / Agent in any other Private Limited Company or Public Limited Company or Limited Liability Partnership (LLP) or Partnership Firm or Proprietor Firm? If yes, give names.	

WE HEREBY DECLARE AND CONFIRM THAT no bid has been submitted for the quoted item by any other Private Limited Company or Public Limited Company or Limited Liability Partnership (LLP) or Partnership Firm or Proprietor Firm in which any relative of any Director or Partner or Proprietor of Bidder Firm is a Director, Partner or Proprietor. The word “relative” is defined as under:

The Companies Act, 2013 Sec 2(77) “relative”, with reference to any person, means anyone who is related to another, if—

- (1) *they are members of a Hindu Undivided Family;*
- (2) *they are husband and wife; or*
- (3) *A person shall be deemed to be the relative of another, if he or she is related to another in the following manner, namely:-*
 - a. *Father including step-father,*
 - b. *Mother including step-mother,*
 - c. *Son including step-son,*
 - d. *Son’s wife,*
 - e. *Daughter,*
 - f. *Daughter’s husband,*
 - g. *Brother including step-brother,*
 - h. *Sister including step-sister.*

WE FURTHER DECLARE THAT we have carefully read and understood the clause relating to 'Conflict of Interest' of Tender No. _____ . The detailed Clause is as under:

"A bidder shall not have conflict of interest with other bidders for particular quoted item. Such conflict of interest can lead to anti-competitive practices to the detriment of Procuring Entity's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process for quoted item, if:

- a) *they have proprietor/ partner(s)/ Director(s) in common; or*
- b) *they receive or have received any direct or indirect subsidy/ financial stake from any of them; or*
- c) *they have the same legal representative/ agent for purposes of this bid; or*
- d) *they have relationships with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder; or*
- e) *Bidder participates in more than one bid in this bidding process. Participation by a bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ assemblies from one bidding manufacturer in more than one bid.*
- f) *in cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorize only one agent/ dealer. There can be only one bid from the following:*
 - 1. *The principal manufacturer directly or through one Indian agent on his behalf; and*
 - 2. *Indian/ foreign agent on behalf of only one principal.*
- g) *a Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid;*
- h) *In case of a holding company having more than one independent manufacturing units or more than one unit having common business ownership / management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business.*
- i) *Bidder shall not act in contravention/ violation to the provisions of competition act, as amended from time to time".*

We hereby certify that our Firm M/s. _____ do not have any conflict of interest with other bidders for this tender.

We hereby declare and confirm that the above information and particulars are true and correct.

For (Firm Name)

Signature of Director/Partner/Proprietor/Authorised Signatory

Authorised Signatory Name:

Place:

Date:

Stamp / Seal of Firm

Form – VIII

सब-कॉन्ट्रैक्टिंग न करने का वचन-पत्र / Undertaking for Non-Subcontracting

(To be submitted Original on Bidder Letter Head)

ATC Reference No. ICAT/CPPP/PSL/ARC of Transport Services/2026-27/186

To,
The Purchase Office,
International Centre For Automotive Technology
Plot No. 26, Sector – 3, Near HSIIDC, IMT Manesar, Gurgaon 122051 (Haryana)

Sub: Undertaking for non-subcontracting

Dear Sir/Ma'am,

I/We, [Bidder/Seller's Name], hereby undertake not to subcontract any aspect of the contract, including the supply and installation, without obtaining prior written consent from the buyer. We understand that failure to seek approval for subcontracting may result in disqualification from the bidding process.

Date: _____

Signature of Authorized Signatory: _____

Name and Designation: _____

Seal: _____

Form – IX

बोली लगाने वाले द्वारा ईमानदारी के नियम के लिए घोषणा / Declaration by the Bidder for Code of Integrity
(On the Letter Head of the Bidder)

ATC Reference No. ICAT/CPPP/PSL/ARC of Transport Services/2026-27/186

Date _____

To,
The International Centre For Automotive Technology
Unit – National Automotive Board (NAB), Ministry of Heavy Industry (Govt. of India)
Plot No. 26, Sector – 3, Near HSIIDC Office, IMT Manesar, Gurugram – 122051 (Haryana)

Dear Sir,

We, [Name of the Bidder], hereby solemnly affirm and declare that:

1. We have not engaged in any corrupt, fraudulent, collusive, coercive, or undesirable practices in competing for or in executing the contract for [Tender/Work/Service Description].
2. We have complied with all applicable laws, regulations, and guidelines including the General Financial Rules (GFR) and relevant procurement manuals issued by the Government of India.
3. We declare that no undue influence or payments have been made or promised to any official or employee of the Procuring Entity in connection with this tender.
4. We understand and agree that violation of this declaration shall result in rejection of our bid, termination of the contract, and/or legal actions as deemed appropriate by the Procuring Entity.
5. We commit to uphold integrity and transparency throughout the tendering process and contract execution.

Thanking you,

Yours faithfully,

[Signature of Authorized Signatory]

[Name of Authorized Signatory]

[Designation]

[Company Seal]

[Date]

Form – X

सालाना टर्नओवर का फॉर्मेट / Format for Annual Turnover

(To be submitted on letterhead of Chartered Accountant along with their UDIN)

ATC Reference No. ICAT/CPPP/PSL/ARC of Transport Services/2026-27/186

Ref: Annual Rate Contract (ARC) for a Period of Two (02) Years for Transportation of Vehicles through a Single-Vehicle Closed-Body Carrier, Including Transit Insurance Coverage, from ICAT Manesar to NATRAX, Indore and Vice Versa (NATRAX, Indore to ICAT Manesar, Haryana).

Annual Turnover Declaration

The Annual Turnover to be provided in the following format for the 3 (Three) Financial Years.

Financial Information (in INR)			
Financial Year	2023-24	2024-25	2025-26
Annual Turnover (In Lakhs)			
Average Annual Turnover:			
Note: Annual turnover should be certified by Chartered Accountant/ Statutory Auditors.			

Certificate from the Chartered Accountant/Statutory Auditor

This is to certify that _____ (Name of the Bidder) had a turnover as shown above against the respective financial years.

Name of the audit firm:

Seal of the audit firm:

Membership No. of Chartered Accountant:

UDIN:

Date:

(Signature, name and designation of the Chartered Accountant)

Note:

1. The details submitted by the Bidder in **"Annexure - II"** must be corrected and submitted by the bidder with UDIN. **"Annexure - XIV"** submitted without valid UDIN shall not be considered.
2. Average annual turnover over the last three years (i.e. **2023-24, 2024-25 & 2025-26**) shall be min. **INR 20 Lacs.**
3. Financial turnover: Financial statement / certificate duly signed and stamped from authorized Chartered Accountant with **UDIN No.**

Form – XI

एमएसई बोली लगाने वाले द्वारा दिया जाने वाला घोषणा-पत्र / Declaration to be provided by MSE bidder

(to be submitted by Bidder on its company's letterhead)

ATC Reference No. ICAT/CPMP/PSL/ARC of Transport Services/2026-27/186

To,
International Centre For Automotive Technology
Unit - National Automotive Board
Plot No. 26, Sector – 3, Near HSIIDC Office, IMT Manesar
Gurgaon – 122051 (Haryana)

Sub: Compliance of Minimum Local Content Requirement as mentioned in Ministry of Commerce and Industry Trade and order no. P-45021/2/2017-PP(BE-II) dated 4th June' 2020

Ref: Annual Rate Contract (ARC) for a Period of Two (02) Years for Transportation of Vehicles through a Single-Vehicle Closed-Body Carrier, Including Transit Insurance Coverage, from ICAT Manesar to NATRAX, Indore and Vice Versa (NATRAX, Indore to ICAT Manesar, Haryana).

With reference to above e-procurement bid, we M/s (Bidder's Name) confirm/declare the following:

1. Our MSE Category:
2. Details of the MSE category are as under: We furnish the following details & submit documentary **evidence/ Govt. Certificate etc. in support of the same along with our techno-commercial offer.**

Udyam No	Type Under MSE	SC/ST Owned	Women Owned	Others (Excluding SC/ST & Women Owned)
	Micro			
	Small			

Thanking You,

Yours Faithfully,

(Signature, Date & Seal of Authorized Signatory of the Bidder)

Note: Bidders to note that in case above certification given by a bidder, whose bid is accepted, is found to be false, then this would be ground for penal action and for taking further action in accordance with law and as per extant guidelines.

Form – XII

कीमत की उचितता का घोषणा पत्र / Price Reasonability Declaration Letter
(On Bidder Letter Head)

ATC Reference No. ICAT/CPPP/PSL/ARC of Transport Services/2026-27/186

To
The Director,
International Centre for Automotive Technology (ICAT),
Unit - National Automotive Board (NAB), Ministry of Heavy Industries, Government of India,
Plot No. 26, Sector 3, IMT Manesar, Gurugram – 122051, Haryana (India).

Subject: Annual Rate Contract (ARC) for a Period of Two (02) Years for Transportation of Vehicles through a Single-Vehicle Closed-Body Carrier, Including Transit Insurance Coverage, from ICAT Manesar to NATRAX, Indore and Vice Versa (NATRAX, Indore to ICAT Manesar, Haryana).

Dear Sir/Madam,

We, M/s _____ (Name of Bidder), having our registered office at _____, do hereby certify and declare as under:

1. That the prices/rates quoted by us in response to the above-mentioned tender for the **Annual Rate Contract (ARC) for a Period of Two (02) Years for Transportation** of Vehicles through a Single-Vehicle Closed-Body Carrier, Including Transit Insurance Coverage, from ICAT Manesar to NATRAX, Indore and Vice Versa (NATRAX, Indore to ICAT Manesar, Haryana).
2. That the prices offered are **not higher than those charged** to any other Government Department, Public Sector Undertaking (PSU), Autonomous Body, or reputed private automotive testing agency for similar goods or services, in the **recent past**.
3. That we have extended the **maximum applicable discount** to ICAT and hereby confirm that the price quoted to ICAT is the **lowest** offered by us to any of the institutions or organizations as mentioned above for comparable goods/services.
4. That in the event it is discovered at any stage during the currency of the contract that we have supplied the same or substantially similar goods/services to any other Government/PSU/Autonomous Body/Private Automotive Testing Agency at a **lower price**, we agree and undertake that ICAT shall, at its sole discretion, be entitled to exercise any one or more of the following remedies, without prejudice to its other legal rights or remedies:
 - Demand and recover the differential amount from us by way of refund or adjustment.
 - Cancel the purchase order in full or in part, without any liability on the part of ICAT.
 - Debar/blacklist us from participation in future tenders or procurement processes of ICAT.
 - Initiate appropriate legal proceedings under applicable laws for misrepresentation or breach of declaration.

We understand and accept that this declaration is a binding commitment forming an integral part of our bid, and any violation may result in appropriate penal or legal action.

Thanking you,

Yours faithfully,

For and on behalf of M/s _____

Authorized Signatory: _____

Name & Designation: _____

Seal of the Bidder: _____

Date & Place: _____