

**बिड दस्तावेज़ / Bid Document**

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	04-07-2026 18:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	04-07-2026 18:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Heavy Industries And Public Enterprises
विभाग का नाम/Department Name	Department Of Heavy Industry
संगठन का नाम/Organisation Name	National Automotive Board
कार्यालय का नाम/Office Name	National Automotive Board Manesar
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	buyer3.dhi.hr@gembuyer.in
वस्तु श्रेणी /Item Category	Calibration Services - Mechanical; Force, Speed & Acceleration, Voltage, Current, Power (AC/DC), Frequency, Power Factor, Phase Angle, Angle and Torque Calibration; NABL Labs; Offsite calibration
अनुबंध अवधि /Contract Period	6 Month(s) 3 Day(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

**बिड विवरण/Bid Details**

बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / <b>Minimum number of bids required to disable automatic bid extension</b>	1
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / <b>Number of days for which Bid would be auto-extended</b>	5
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / <b>Number of Auto Extension count</b>	1
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / <b>Financial Document Indicating Price Breakup Required</b>	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

**ईएमडी विवरण/EMD Detail**

आवश्यकता/Required	No
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**ईपीबीजी विवरण /ePBG Detail**

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

**एमआईआई अनुपालन/MII Compliance**

एमआईआई अनुपालन/MII Compliance	Yes
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**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
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सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%	15
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**1. Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for % (selected by Buyer) percentage of total quantity. The buyers are advised to refer the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

2. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :**

Price breakup - [1781262623.xlsx](#)

**अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required**

**Accreditation Documents of the desired labs:** Offsite Annual Calibration of Test Instruments under ISO/IEC 17025:2017 Accreditation

**List of instruments along with technical specifications, frequency of calibration and scope of services:** [1781266079.pdf](#)

**Additional Terms and Conditions to be mentioned by Buyer:** [1781266087.pdf](#)

**Calibration Services - Mechanical; Force, Speed & Acceleration, Voltage, Current, Power (AC/DC), Frequency, Power Factor, Phase Angle, Angle And Torque Calibration; NABL Labs; Offsite Calibration ( 1 )**

**तकनीकी विशिष्टियाँ /Technical Specifications**

विवरण/ Specification	मूल्य/ Values
<b>कोर / Core</b>	
Type of Calibration required	Mechanical

विवरण/ Specification	मूल्य/ Values
Details of Calibration	Force , Speed & Acceleration , Voltage, Current, Power (AC/DC) , Frequency, Power Factor, Phase Angle , Angle and Torque Calibration
Eligible Calibration Labs	NABL Labs
Calibration location	Offsite calibration
Timeline for completing the calibration once instrument is handed over by buyer	Within 45 days of email confirmation of user department
Reports required	Calibration report , Traceability certificate
Equipment/instrument of buyer in working condition	Yes
Minor/major repair required as part of calibration	No
If any spares are required	No
<b>एडऑन /Addon(s)</b>	

**क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents**

**प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	Project / Lumpsum Based	N/A

**क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions**

**1. Generic**

OPTION CLAUSE 50% : The buyer can increase or decrease the contract quantity or contract duration up to 50 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 50 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 50 percent with the consent of the service provider

## 2. **Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

## 3. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

### **Tender Scope: Offsite Annual Calibration of Test Instruments under ISO/IEC 17025:2017 Accreditation**

Note: Bidder/Contractor should provide the Metrological Traceability Certificates for the Masters/ Standards that are used for Calibration of above listed instruments under ISO/IEC 17025:2017 accreditation, along with the Calibration Certificates up to 3 levels or direct traceability to National or International standards.

Calibration Certificate Validity: 01 Year.

In case of any technical query, please feel free to contact:

Contact Person: Mr. Deepak Kumar Shah

Contact No.: +91-9315200572, Email ID: deepak.vel@icat.in

### **अस्वीकरण/Disclaimer**

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless

otherwise allowed by the applicable GeM GTC.

13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

**This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.**

**However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.**

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---धन्यवाद/Thank You---**



अंतर्राष्ट्रीय ऑटोमोटिव प्रौद्योगिकी केंद्र  
**International Centre for Automotive Technology**

अतिरिक्त नियम और शर्तें  
**Additional Terms & Conditions**

**Tender: Off-Site Annual Calibration of Test Instruments under Restrictive Bidding i.e.  
Proprietary Article Certificate (PAC) from M/s. Automotive Test Systems**

**दस्तावेज़ संख्या: ICAT/GeM/VEL/Calibration/2026-27/96**

**प्लॉट नंबर – 26, सेक्टर – 3, एचएसआईआईडीसी कार्यालय के पास, आईएमटी मानेसर, गुरुग्राम – 122050**  
Plot No – 26, Sector – 3, Near HSIIDC Office, IMT Manesar, Gurugram - 122050

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सामग्री सूची

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**विस्तृत तकनीकी विनिर्देश और आपूर्ति का दायरा/Detailed Technical Specification and work of Scope.**

अंतर्राष्ट्रीय ऑटोमोटिव टेक्नोलॉजी सेंटर (ICAT) के डायरेक्टर, जो भारी उद्योग मंत्रालय, भारत सरकार के तहत राष्ट्रीय ऑटोमोटिव बोर्ड (NAB) का एक विभाग है, यहाँ M/s. ऑटोमोटिव टेस्ट सिस्टम्स से ऑफसाइट वार्षिक कैलिब्रेशन के लिए विशिष्ट लेख प्रमाणपत्र (PAC) के तहत प्रतिबंधित बोली प्रक्रिया में दो बोली प्रणाली के माध्यम से GeM पोर्टल पर बोलियाँ आमंत्रित करते हैं। ये टेस्ट इंस्ट्रुमेंट्स ICAT सेंटर - II, मानेसर (हरियाणा) में व्हीकल एवाल्यूएशन लैब में इंस्टाल किए गए हैं।

The Director, International Centre for Automotive Technology (ICAT), a division of the National Automotive Board (NAB) under the Ministry of Heavy Industries, Government of India, hereby invites bids under two bid system on GeM Portal through for Offsite Annual Calibration of Test Instruments under Restrictive Bidding Process under Proprietary Article Certificate (PAC) from M/s. Automotive Test Systems installed at Vehicle Evaluation Lab in ICAT Centre - II, Manesar (Haryana).

टेंडर का दायरा: ISO/IEC 17025:2017 मान्यता के तहत टेस्ट इंस्ट्रुमेंट्स का ऑफसाइट वार्षिक कैलिब्रेशन

**Tender Scope: Offsite Annual Calibration of Test Instruments under ISO/IEC 17025:2017 Accreditation**

**कैलिब्रेशन उपकरणों की सूची/List of Calibration Instruments**

Sr. No.	Description of instruments	New Identification No.	Make	Range	Calibration Points	Qty
1	L 350 optical Speed sensor	ICAT/VEL/OSS/01	Kistler	0.3 to 250 kmph	10 Point	01 Nos
2	L 350 optical Speed sensor	ICAT/VEL/OSS/02	Kistler	0.3 to 250 kmph	10 Point	01 Nos
3	L 350 optical Speed sensor	ICAT/VEL/OSS/03	Kistler	0.3 to 250 kmph	10 Point	01 Nos
4	S350L	ICAT/VEL/OSS/04	Corrsys	0.3 to 250 kmph	10 Point	01 Nos
5	Steering Robot for LCV	ICAT/VEL/SR-LCV/01	AB Dynamics	60 Nm	10 Point	01 Nos
1	Brake Robot for LCV	ICAT/VEL/BR-LCV/01	AB Dynamics	1000N	10 Point	01 Nos
6	Steering Robot for HCV	ICAT/VEL/SR-HCV/02	AB Dynamics	160 Nm	10 Point	01 Nos
7	Brake Robot for HCV	ICAT/VEL/BR-HCV/02	AB Dynamics	1300 N	10 Point	01 Nos
8	Pedal Force Sensor with Digital Display	ICAT/VEL/PFS/13	Kistler	upto 150 kg	10 Point	01 Nos
9	Pedal Force Sensor with Digital Display	ICAT/VEL/PFS/14	Kistler	upto 150 kg	10 Point	01 Nos
10	Fuel flow meter	ICAT/VEL/FFM/01	Kistler	1-250lph	10 Point	01 Nos
11	Fuel flow meter	ICAT/VEL/FFM/02	Corrsys	1-250lph	10 Point	01 Nos
12	Bus DAQ	ICAT/VEL/BD/01	IMC	Analog and Digital	10 Point	01 Nos

## Tender Reference No: ICAT/GeM/VEL/Calibration/2026-27/96

Note: Calibration Frequency 1 Year.

\*Note:

1. Bidder/Contractor should provide the Metrological Traceability Certificates for the Masters/ Standards that are used for Calibration of above listed instruments under ISO/IEC 17025:2017 accreditation, along with the Calibration Certificates up to 3 levels or direct traceability to National or International standards.

2. Details require on calibration certificate:

2.1 ISO 17025 Accredited calibration certificate.

2.2 Evidence of traceability to International/ National System of Unit (SI).

2.3 Environmental conditions under which calibration is carried out must be as per standard.

2.4 Measurement Uncertainty specified for all measurements.

2.5 Measurement Uncertainty specified for all measurements.

2.6 Description of UUC (Unit Under Calibration).

2.7 Correct Instrument code / Sr. No.

2.8 Measurement result.

2.9 Calibration method used

2.10 Indenter/customer name, address, instrument & Reports details.

2.11 The report must be signed by the authorized signatories.

2.12 Calibration sticker must be provided with the instrument.

2.13 calibration of master calibrator must be valid at the time of calibration.

3. **Insurance & Freight Charges:** It is the responsibility of shortlisted service provider to ensure that instruments collected from ICAT for calibration must be insured and transportation charges in the scope of service provider. from ICAT to Calibration laboratory for calibration Instruments will be Insured.

4. Calibration shall be conducted at least 5% to 90% of Range.

5. Insurance Copy & E-way bill must be attached with original invoice.

6. Calibration Certificate Validity: 01 Year.

In case of any technical query, please feel free to contact:

Contact Person: Mr. Deepak Kumar Shah

Contact No.: +91-9315200572, Email ID: [deepak.vel@icat.in](mailto:deepak.vel@icat.in)

न्यूनतम पात्रता और तकनीकी मूल्यांकन मानदंड/Minimum Eligibility & Technical Evaluation Criteria

**Eligibility Criteria:** The following mentions the pre-qualification criteria. A bidder participating in the procurement process shall possess the following pre-qualification/ minimum eligibility criteria: Any bid failing to meet the stated criteria shall be summarily rejected and will not be considered for technical evaluation.

**Pre-qualification/Minimum Eligibility Criteria for the Bidders:**

1. **Legal Valid Entity:** The bidder shall necessarily be a legal valid entity in the form of a proprietary firm, partnership firm, private limited company, or agency (enclose a copy of the registration or incorporation certificate with the technical bid).

**In support of above, the bidder is required to submit the following documents with the technical bid:**

**Proprietary Firm:** A copy of the registration certificate or any relevant document that proves the establishment and legal validity of the proprietary firm.

**Partnership Firm:** A copy of the Partnership Deed along with the registration certificate issued by the Registrar of Firms, if applicable.

**Private Limited Company:** A copy of the Certificate of Incorporation issued by the Registrar of Companies (RoC) along with the Memorandum of Association (MOA) and Articles of Association (AOA).

**Agency:** A copy of the registration certificate or any official document proving the legal validity and registration of the agency under the applicable law (e.g., registration under the Shops and Establishments Act, or other relevant legislation).

**Authorization:** The Bidder must be an Authorized Service Partner or Authorized Dealer of M/s AB Dynamics, M/s Kistler, M/s Corrsys, M/s IMC OEM (Original Equipment Manufacturer).

Bidder need to submit a valid authorization letter or certificate issued by M/s AB Dynamics, M/s Kistler, M/s. Corrsys, and M/s IMC or its authorized representative, clearly stating that the bidder is authorized to do calibration of M/s AB Dynamics, M/s Kistler, M/s Corrsys, and M/s IMC equipment's.

The Authorization must be valid as on the date of bid submission and should explicitly cover the scope of work as detailed in this tender.

**These documents should be enclosed along with the technical bid to demonstrate the legal status of the bidder as a valid entity.**

## **Tender Reference No: ICAT/GeM/VEL/Calibration/2026-27/96**

1. **Signed & Stamped copy of ATC:** Bidders are required to submit the duly stamped & signed copy of this complete ATC towards the acceptance to fulfil the complete technical specification & compliance of this ATC.
2. **It is a mandatory requirement for bidders to submit comprehensive proposals covering all items specified in the bid document.** Any bidder who submits an incomplete proposal, including but not limited to failure to provide a bid for any item or part thereof, shall be considered non-compliant with the tender specifications. Such incomplete proposals shall be rejected and automatically disqualified from further evaluation. Bidders are required to ensure that their proposal includes valid offers for all items as detailed in the tender documents.
3. The Bidder must be an Authorized Service Partner or Authorized Dealer of M/s AB Dynamics, M/s Kistler, M/s Corrsys, M/s IMC OEM (Original Equipment Manufacturer).
4. Bidders should not have been blacklisted by any departments or ministries of the government of India or of any state government, PSU, or any reputable private firm or institution in India. A declaration must be submitted to this effect with the tender document (Form-II attached).
5. **Note: Bidder may note that GeM is Capturing and showing the IP address used by the buyer and bidder(s)/Seller(s). Bids submitted from IP address that are identical to or shared with other Bidders/Sellers shall be deemed invalid and automatically disqualified from further evaluation.**

### **Note:**

- ICAT reserves the right to give preference to the local supplier, MSME, or start-up as per prevailing government notifications and as revised from time to time.
- MSE Public Procurement Policy is meant for the procurement of only goods produced and services rendered by MSEs. However, traders, distributors, sole agents, and works contracts are excluded from the purview of the Public Procurement Policy for MSEs Order, 2012.

### **Bid Rejection Criteria:**

- Not submitting a copy of the GST and PAN registration certificates.
- Not submitting valid authorization letters.
- Any deviation requested on tender conditions.
- It is a mandatory requirement for bidders to submit comprehensive proposals covering all items specified in the bid document. Any bidder who submits an incomplete proposal,

## **Tender Reference No: ICAT/GeM/VEL/Calibration/2026-27/96**

including but not limited to failure to provide a bid for any item or part thereof, shall be considered non-compliant with the tender specifications. Such incomplete proposals shall be rejected and automatically disqualified from further evaluation. Bidders are required to ensure that their proposal includes valid offers for all items as detailed in the tender documents. Non-compliance with this condition shall result in the outright rejection of the bid.

- Not having minimum qualification criteria mentioned in “Pre-qualification/Minimum Eligibility Criteria i.e. mentioned in Annexure-A & Annexure-B”.
- Bidders may note that GeM is capturing and showing the IP addresses used by the Buyer and Bidder(s)/Seller(s). Bids submitted from IP addresses that are identical to or shared with other Bidders/Sellers shall be deemed invalid and automatically disqualified from further evaluation.
- Non submission of ATC duly signed and stamped.
- Non submission of non-blacklisting declaration on company’s letter head.

### **Bid Evaluation:**

- The bidder shall comply with the Pre-qualification/Minimum Eligibility Criteria mentioned in “Annexure-A & Annexure-B”
- Only bidders who qualified in the Pre-qualification/Minimum eligibility criteria are eligible for technical bid evaluation.

**सामान्य शर्तें और नियम/General Terms & Conditions**

1. **Tender Scope:** Offsite Annual Calibration of Test Instruments under ISO/IEC 17025:2017 Accreditation
2. **Work Completion Period:** Calibration must be completed in all respects within 45 days from the date of email confirmation from the user department.
3. **Liquidity Damages (LD Clause):** In the event of seller's failure to deliver the goods/equipment as per date/dates specified in the contract, ICAT may deduct from the seller as agreed, Liquidated Damages @ 0.5% of the Contract Sum of the delayed supplies for each week or part of a week for which the delay has occurred, subject to maximum of 10% of the Contract Sum of delayed supplies
4. **Payment Terms:** 100% Payment will be released upon receipt of final Tax Invoice and instrument along with proper calibration certificate as per Annexure A at ICAT Centre-2.
5. **Submission of the Following Documents to ICAT at the time of delivery:**
  - Original Tax Invoice
  - E-Way Bill (Both Part A & B)
  - Consignee LR Copy (if applicable)
  - Calibration Certificate.
6. **Billing Address:** International Centre for Automotive Technology, Plot No. 26, Sector - 3, Near HSIIDC, IMT Manesar, Gurugram 122050, GST No. 06AABAN9435G2ZI.
7. **Delivery Address:** International Centre for Automotive Technology, Plot No. 1, Sector-M-11, Near HSIIDC, IMT Manesar, Gurugram 122050, GST No. 06AABAN9435G2ZI.
8. **Sub-contract:** The service provider shall not assign in whole or in part the obligations to perform under the contract, except with ICAT prior written consent. The service provider shall obtain the consent of ICAT in writing of all subcontracts (if any) to be awarded under the contract which is not already specified in its bid. Such notification, in his original bid or later, shall not relieve the service provider from any liability or obligation under the contract.
9. **Offer Validity:** Offers should be valid for a minimum of One Hundred Eighty (180) Days from the date of opening the Technical Bid. A bid, valid for a shorter period, is liable to be rejected. ICAT and Manesar may ask the bidders to extend the period of validity, if required.
10. ICAT reserves the right to modify and amend any of the conditions/criterion depending upon project priorities and needs.

**Tender Reference No: ICAT/GeM/VEL/Calibration/2026-27/96**

11. ICAT reserves the right to cancel the tender at any stage without assigning any reason thereof.

12. **Price:** The prices are to be quoted in INR in figures only. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected.

13. **Product Calibration Specification & Compliance Statement:** The bidder should quote the Product Calibration as per the tender specifications. Complete technical details along with brand, specification, technical literature etc. highlighting the specifications must be supplied along with the technical bid. A Statement of Compliance shall be given against each item in the prescribed format given in Technical Specification. The compliance statements should be supported by authentic documents. Each page of the bid and cutting/corrections shall be duly signed and stamped by the authorized signatory. Failure to comply with this requirement may result in the bid being rejected.

14. **Insurance of Equipment's:** Material must be properly packed against any damage and insured up to the destination. The material should be supplied directly to ICAT, Manesar. All the expenses involved in shipping the equipment to ICAT Manesar shall be borne by the Bidder. All aspects of safe delivery shall be the exclusive responsibility of the Bidder.

15. **Delivery Terms:** ICAT Centre-2 (Packing, Forwarding, Loading, Transportation, Insurance and Unloading of Equipment Up to ICAT Centre-2 in Bidder Scope).

16. **Unsatisfactory Calibration Performance:** The Bidder hereby agrees that ICAT shall have the sole and discretionary right to assess the calibration performance, calibration results, accuracy, repeatability, traceability, documentation, and overall compliance of the equipment, instruments, systems, or services provided by the Bidder. ICAT, without any direct or indirect liability whatsoever, may reject the calibration services, calibration results, equipment, instruments, or related deliverables, either partially or in entirety, without assigning any reason, during or after calibration activities, if found unsatisfactory or not meeting ICAT requirements, specifications, standards, or acceptance criteria. The Bidder agrees to accept and abide by the decision of ICAT without any objection or dispute in such circumstances. Please ensure that ATC documents must be signed and stamped on all pages as a token of acceptance of all the terms and conditions.

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17. **Termination of Contract:** If the performance of the vendor is not satisfactory in timely delivery of item or quality of product delivered then the same will be informed in writing by ICAT as warning letter and if in spite of issue of warning letter, the items are not delivered or quality of delivered product is not satisfactory as per specification mentioned in ATC of ICAT within a fortnight then second warning letter will be issued.

If after issue of the second warning letter performance doesn't satisfy ICAT expectations, then ICAT reserves the right to terminate the order by giving one-month notice in writing without assigning any further reason whatsoever.

After the contract becomes null and void the amount deemed payable to the vendor (if any) will die without any further payment. No further claim from the vendor will be entertained. Decision of competent authority of ICAT regarding determining the performance will be final.

18. **Confidential Information:** ICAT and Selected Bidder shall keep confidential and not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of contract.

19. **Any Dispute/Difference arising out of or relating to this tender:** Matter regarding any dispute shall be referred for arbitration to any office appointed by the Director of ICAT, whose decision shall be binding and final. Even after arbitration if any questions, disputes and/or difference arise under and out of, or in connection with the work, if concluded, shall be referred to the High Court of Haryana or any other court in the District of Gurugram (Haryana).

20. The tender document is not an offer and is issued with no commitment. ICAT reserves the right to withdraw this notice inviting tender or vary any part thereof at any stage. ICAT further reserves the right to disqualify any bidder, should it be so necessary at any stage. ICAT reserves the right to reject any or all the tenders, wholly or partly, without assigning any reason thereof and shall not be bound to accept the lowest tender.

21. **Law of the Republic of India are applicable to this tender.**

22. **Qualification Criteria:** The bidder whose bid meets the technical specification and

## **Tender Reference No: ICAT/GeM/VEL/Calibration/2026-27/96**

evaluation criteria given above would only be considered (As per conditions mentioned in Evaluation Criteria).

23. **System of Award of Contract:** The bidder who satisfies the qualification criteria and offers lowest (L1) would be selected.

24. **Force Majeure:** Force Majeure is herein defined as any cause, which is beyond control of the selected Bidder or the ICAT as the case may be which they could not foresee, or this a reasonable amount of diligence could not have foreseen, and which substantially affect the performance of the Contract, such as:

Natural phenomena, including but not limited to floods, droughts, earthquakes, epidemics; Acts of any Government, including but not limited to war, declared or undeclared, priorities, quarantines, embargoes; Terrorist attacks, public unrest in work are Restriction, Freight Embargo; provided either party shall within ten (10) days from the occurrence of such a cause notify the other in writing of such causes. The Bidder or the ICAT shall not be liable for delay in performing his/her obligations resulting from any Force Majeure cause as referred to and/or defined above.

25. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the product offered or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total Quantity.

**Form "I"**

**Checklist (Information/Documents to be submitted along with the Bid)**

<b>1</b>	<b>Name of the Bidder</b>	
<b>2</b>	<b>Address of the Bidder</b>	
<b>3</b>	<b>Contact Details of the Bidder</b>	
	<b>Telephone No. With STD Code</b>	
	<b>Fax No.</b>	
	<b>Mobile No.</b>	
	<b>E-mail ID</b>	
	<b>Website, if any</b>	
<b>4</b>	<b>Name of Proprietor/Partners/Directors of Firm/Agency</b>	
<b>5</b>	<b>Bidder Bank Details:</b>	
	<b>Name of Account Holder</b>	
	<b>Complete A/c No. (Current/Savings)</b>	
	<b>Name of Bank</b>	
	<b>Name of the Branch with Complete Address</b>	
	<b>IFS Code of the Branch</b>	
	<b>9 Digit MICR Code of the Branch</b>	
<b>6</b>	<b>Registration and Incorporation Particulars of the bidder indicating legal status such as Company, partnership/proprietorship concern, etc. (Please attached copies of the relevant documents/certificates)</b>	
<b>7</b>	<b>GST Registration Details</b>	
<b>8</b>	<b>Copies of Permanent Income Tax Number (PAN)/Income Tax Circle</b>	
<b>9</b>	<b>Copies of Income Tax Returns Filed for the Last Three Financial Years should be attached</b>	
<b>10</b>	<b>Annual Turnover for the Last Three Years (Audited A/c Statements such as Profit &amp; Loss A/c, Balance Sheets, etc. for the last three financial years should be attached)</b>	

**Tender Reference No: ICAT/GeM/VEL/Calibration/2026-27/96**

11	Original Copy of Authorization In Favor of Bidder From Manufacturer (OEM) Against this Tender Valid Throughout the Contract Period, in case the firm is not a manufacturer of the item (As per format given in Form "XIV").	
12	Proof of experience in supplying to State/Government Departments/PSUs/Autonomous Bodies/Reputed Private Institutions (Copies of Purchase Orders received from Central/State Departments/Ministries of the Government of India/PSUs/Autonomous Bodies/Reputed Private Institutions during the last three years should be enclosed).	
13	Declaration regarding blacklisting or otherwise by the government departments as given in "Form III"	
14	The ATC (Additional Terms and Conditions document (all pages) duly signed and stamped as proof of having read the contents therein and in acceptance thereof should be Enclosed	
15	Any other information document: Please specify	

**Tender Reference No: ICAT/GeM/VEL/Calibration/2026-27/96**

**Form "II"**

**Undertaking Regarding Blacklisting/Non-Debarment**

(Format of Undertaking, to be furnished in Company Letter Head with Regard to Blacklisting/Non-Debarment, By Organization)

To,

Director ICAT,  
International Centre for Automotive  
Technology Plot No. 26, Sector - 3, Near  
HSIIDC Office  
IMT Manesar, Gurugram 122051 (Haryana - India)

We hereby confirm and declare that we, M/s----- is not blacklisted/De-registered/debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have executed/undertaken the works/services during the last 3 Years.

For.....

Authorized Signatory

Date:

**Additional Terms & Conditions (ATC)**  
**Form "III"**  
**Declaration In Respect of Conflict of Interest**

Tender No. ICAT/GeM/VEL/Calibration/2026-27/96

Tender Detail: Offsite Annual Calibration of Test Instruments

Sr. No.	Particulars		
1	Name of Firm		
2	Office Address Phone No. Fax No. Email ID		
3	Works Address as per Vendor Registration Phone No. Fax No. Email ID		
4	Type of Firm	Private Limited Company / Public Limited Company / Limited Liability Partnership (LLP) / Partnership Firm / Proprietor Firm (Tick whichever is applicable)	
5	CIN / LLPIN of Firm		
6	GST No. of Firm		
7	Names of all Directors/LLP Partners/ Partners / Proprietors of Bidder Firm with DIN (if any) and full address (as on the bid submission date)		
	Full Name	DIN	Full Residential Address

**Additional Terms & Conditions (ATC)**


The details of Legal Representative / Agent of the Bidder Firm are as under:

Full Name of Legal Representative / Agent	
Whether employee of Bidder-Firm or not? (Yes/No)	
Designation	
Office Address	
Office Land-Line Nos.	
Mobile No.	
Email ID	
Whether acting as Legal Representative / Agent in any other Private Limited Company or Public Limited Company or Limited Liability Partnership (LLP) or Partnership Firm or Proprietor Firm? If yes, give names.	

**Additional Terms & Conditions (ATC)**

WE HEREBY DECLARE AND CONFIRM THAT no bid has been submitted for the quoted item by any other Private Limited Company or Public Limited Company or Limited Liability Partnership (LLP) or Partnership Firm or Proprietor Firm in which any relative of any Director or Partner or Proprietor of Bidder Firm is a Director, Partner or Proprietor. The word “relative” is defined as under:

The Companies Act, 2013 Sec 2(77) “relative”, with reference to any person, means anyone who is related to another, if –

- (1) they are members of a Hindu Undivided Family;
- (2) they are husband and wife; or
- (3) A person shall be deemed to be the relative of another, if he or she is related to another in the following manner, namely:-
  - a. Father including step-father,
  - b. Mother including step-mother,
  - c. Son including step-son,
  - d. Son’s wife,
  - e. Daughter,
  - f. Daughter’s husband,
  - g. Brother including step-brother,
  - h. Sister including step-sister.

WE FURTHER DECLARE THAT we have carefully read and understood the clause relating to ‘Conflict of Interest’ of Tender No. . The detailed Clause is as under:

“A bidder shall not have conflict of interest with other bidders for particular quoted item. Such conflict of interest can lead to anti-competitive practices to the detriment of Procuring Entity’s interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process for particular quoted item, if:

- a) they have proprietor/ partner(s)/ Director(s) in common; or
- b) they receive or have received any direct or indirect subsidy/ financial stake from any of them; or
- c) they have the same legal representative/ agent for purposes of this bid; or
- d) they have relationship with each other, directly or through common third parties, that puts

**Additional Terms & Conditions (ATC)**

them in a position to have access to information about or influence on the bid of another bidder; or

- e) bidder participates in more than one bid in this bidding process. Participation by a bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ assemblies from one bidding manufacturer in more than one bid.
- f) in cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorize only one agent/ dealer. There can be only one bid from the following:
  - 1. The principal manufacturer directly or through one Indian agent on his behalf; and
  - 2. Indian/ foreign agent on behalf of only one principal.
- g) a Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid;
- h) In case of a holding company having more than one independently manufacturing unit or more than one unit having common business ownership / management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business.
- i) Bidder shall not act in contravention/ violation to the provisions of competition act, as amended from time to time.

We hereby certify that our Firm M/s. \_\_\_\_\_ do not have any conflict of interest with other bidders for this tender.

We hereby declare and confirm that the above information and particulars are true and correct.

For (Firm Name)

Signature of Director/Partner/Proprietor/Authorised Signatory

Authorised Signatory Name:

Place:

Date:

Stamp / Seal of Firm

Form "IV"

**No Deviation Declaration**

Date: \_\_\_\_\_

To,

The Purchase Office,  
International Centre for Automotive Technology  
Plot No. 26, Sector - 3, Near HSIIDC, IMT Manesar, Gurgaon 122050 (Haryana)

**Sub:** No Deviation Declaration

Dear Sir/ Madam,

This is to certify that, the product (s) quoted items by our firm M/s.....  
.....is as per the given technical specifications in the tender document & there is no deviation in relation to any conditions / requirements specified in the tender document. It is also to declare that all other commercial clauses stipulated in the tender have been carefully seen. I hereby convey the unconditional acceptance of the same.

Signature of Authorized Signatory with Stamp

For M/s \_\_\_\_\_

Signature & company seal  
Name Designation  
Email  
Mobile  
No.

**Additional Terms & Conditions (ATC)**

**Form "V"**

**\* Declaration Regarding Make In India & Compliance of Rule 144 (xi) of GFR 2017**

The Bidder is requested to provide the following declarations on their letter duly signed and stamped.

**\* 1. Declaration regarding Make in India (MII)**

*In line with Government Public Procurement Order No. \_\_\_\_\_ dt \_\_\_\_\_, we hereby certify that we M/s \_\_\_\_\_ (supplier name) are local supplier meeting the requirement of minimum local content ( \_\_\_\_\_ %) as defined in above orders against Tender/Enquiry No.*

\_\_\_\_\_

*Details of the location at which local value addition will be made is as follows:*

\_\_\_\_\_  
\_\_\_\_\_

—

**\* 2. Declaration regarding compliance of Rule 144 (xi) of GFR 2017**

*"I/We have read the clause regarding restrictions on procurement/sub-contracting from an entity/natural person/agent/consortium/Joint venture having beneficial ownership in countries which share land border with India. I/We certify that neither we are not from such a country nor having any beneficial ownership from such a country. If I/We from such a country or having beneficial ownership, are registered with the competent authority. I/We hereby certify that we fulfill all requirements in this regard and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"*

Authorized Signatory

*\* We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules and would be a ground for immediate termination and further legal action in accordance with law.*

**Additional Terms & Conditions (ATC)**

**Form "VI"**

**Undertaking**

This is to certify that we have carefully gone through the scope of work, job requirement, terms and conditions given in the tender documents & have clearly understood the terms and conditions of the tender and have accordingly quoted our best rates after going through all details. We hereby given an undertaking that we shall the material & services in accordance with as per your Tender Reference No: ICAT/GeM/VEL/Calibration/2026-27/96 for Offsite Annual Calibration of Test Instruments installed at VEL at ICAT Centre - II, Manesar (Haryana) as per the requirement during the period of contract.

Dated:

Place:

**(Signature of the bidder with seal/rubber stamp)**

Additional Terms & Conditions (ATC)

**Form- VII**

**Undertaking For Non-Subcontracting**  
(To be submitted Original on Bidder Letter Head)

To,

The Purchase Office,  
International Centre for Automotive Technology  
Plot No. 26, Sector - 3, Near HSIIDC, IMT Manesar, Gurgaon 122050 (Haryana)

**Sub:** Undertaking for non-subcontracting

**Dear Sir/Ma'am,**

I/We, [Bidder/Seller's Name], hereby undertake not to subcontract any aspect of the contract, including the supply and installation, without obtaining prior written consent from the buyer. We understand that failure to seek approval for subcontracting may result in disqualification from the bidding process.

Date: \_\_\_\_\_

Signature of Authorized Signatory: \_\_\_\_\_

Name and Designation: \_\_\_\_\_

Seal: \_\_\_\_\_