

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	09-07-2026 17:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	09-07-2026 17:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Heavy Industries And Public Enterprises
विभाग का नाम/Department Name	Department Of Heavy Industry
संगठन का नाम/Organisation Name	National Automotive Board
कार्यालय का नाम/Office Name	National Automotive Board Manesar
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	naeem@icat.in
वस्तु श्रेणी /Item Category	Annual Maintenance service-AIR CONDITIONER
अनुबंध अवधि /Contract Period	1 Year(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details

क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
अनुमानित निविदा मूल्य (सभी करों सहित) भारतीय रुपये में / Estimated Bid Value in INR (Inclusive of all taxes)	952000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% / Purchase Preference to MSE OEMs/ Service Provider available upto price within L1+X%	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	100

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
6. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the [OM_No.1_4_2021_PPD_dated_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.
7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and

for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

8. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

9. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Site Address/ Pre Bid Meeting venue and date:International Centre for Automotive Technology (ICAT)
Plot No. 26, Sector -3 IMT Manesar, Gurgaon - 122 050

Specific Scope:[1781766813.pdf](#)

Annual Maintenance Service-AIR CONDITIONER (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Amc Category	Air Conditioner-Is 1391 (DFM)
Type Of AIR CONDITIONER	Window AC , High Wall Split AC , Ceiling Mount Split AC (Cassette AC)
Amc Brand	Hitachi
Nominal Cooling Capacity in TON	Other/ assorted rating (as specified under specific Scope by Buyer)
Vintage	3 to 5 years
Technology of Air Conditioner	Inverter (Variable Speed type) , Non-Inverter (Fixed Speed type) , Hot and Cold/all weather AC - Non-inverter (Fixed Speed type) , Hot and Cold/ all weather AC - Inverter (Variable Speed type)
Number of Routine/ Preventive Maintenance Service Per Year	One Preventive Maintenance (Overhaul) + One Wet (Routine Service) + One Dry (Routine Service)
Condition of Air Conditioners (AT THE TIME OF BIDDING)	Under AMC and Functional

विवरण/ Specification	मूल्य/ Values
Type of AMC	Non- Comprehensive
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	1	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE 50% : The buyer can increase or decrease the contract quantity or contract duration up to 50 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 50 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 50 percent with the consent of the service provider

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

AMC of Air Conditioners Split & Ductable Units (Total Tonage 444.05) at Centre-I, Manesar (Haryana)

Scope of Services

- The scope and nature of services to be provided by the contractor shall include scheduled preventive maintenance services which cover periodic and breakdown servicing.

Annual Maintenance Services (Scope of Work):

- Three wet services to be conducted in February, June, and October (Once in every 4 months)
- Attending unlimited breakdown call within 24 Hrs.
- Two skilled manpower in refrigeration field is required on daily basis (Monday- Saturday) for 4 Months i.e. From April to July. Additionally, we may require manpower on an as-needed basis for other days
- Under the Annual Maintenance Service Contract, the contractor shall maintain all Air Conditioners and Ductable Units as indicated in "Annexure - A" in good working condition throughout the period of contract.
- Sufficient stock of spare parts for all kinds of machines shall be kept in his stores. The contractor shall ensure that no machine is ideal due to non-availability of spare parts.
- The cost of all the replacement spares such as compressors, fan motors, condensers, supply of refrigerant gas/Nitrogen etc. will be borne by ICAT.
- The scope of work shall include all checks and tests as detailed under routine maintenance services. In addition annual maintenance services shall also include:
 - Leakage Detection and Rectification, Cleaning of condenser and evaporator coils with suitable detergent/chemical solution and flushing with high-pressure jet of water.
 - Greasing of blower motors and all moving parts.
 - The above activities must be carried out within 15 (fifteen) days from the date of award of the contract or before commencement of the summer season (preferably in the month of March).

In Case of any technical query, you are feeling free to contact:

Contact Person: Mr. Sudhakar - PE C1 Department

Contact No.: +91-9818964122 (Mobile)

Email ID: sudhakar.chouhan@icat.in

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export

experience.

9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms

of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

Additional Terms & Conditions (ATC)

ATC Index		
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Additional Terms & Conditions (ATC)

अनुलग्नक - ए/ **Annexure - A**

तकनीकी विनिर्देश और कार्य का दायरा **/Detailed Technical Specifications and Scope of Work**

AMC of Air Conditioners Split & Ductable Units at Centre-I, Manesar (Haryana)

The Director, International Centre for Automotive Technology (ICAT), a division of National Automotive Board (NAB), Govt. of India, hereby invites proposal for **“AMC of Air Conditioners Split & Ductable Units at Centre-I, Manesar (Haryana)”**.

Detailed Bill of Quantity (BOQ):

List of Air Conditioning Units					
SI No.	Description of Instruments/ Machine	Location	Utilization Area/ Machine	Supplier/ Make	Tonage
1	Window AC- 1.5 TR- 1	CV Raman Hall	CV Raman Hall	Carrier	1.5
2	Window AC- 1.5 TR- 2	New Admin Office	Office Area	Carrier	1.5
3	Window AC- 1.5 TR- 3	PE Office	Office Area	Voltas	1.5
4	Window AC- 1.5 TR- 4	CSC Meeting Room	Main Building FF	Bluestar	1.5
5	Window AC- 1.5 TR- 5	CSC Meeting Room	Main Building FF	Voltas	1.5
6	Ductable AC Unit- 5.8 TR- 10	CTL Office	CTL Office	Carrier	5.8
7	Ductable AC Unit- 5.8 TR- 11	CTL Office	CTL Office	Carrier	5.8
8	Split AC- 2 TR- 12	CTL Shopfloor	Vibration Room	Bluestar	2
9	Split AC- 2TR- 13	CTL Shopfloor	Weatherometer	Daikin	2
10	Split AC- 1.5 TR- 14	CTL Shopfloor	Weatherometer	Bluestar	1.5
11	Split AC- 1.5 TR- 15	CTL Shopfloor	Outside Weatherometer	Bluestar	1.5
12	Split AC 2TR - 17	CTL Shopfloor	Instrumentation Room	Hitachi	2
13	Split AC-2TR-18	Main Building	CTL UPS Room	Carrier	2
14	Split AC 2TR - 19	CTL Shopfloor	Vibration Room	Bluestar	2
15	Ductable AC Unit- 5.8 TR- 20	IT & NBD	IT & NBD Office	Carrier	5.8
16	Ductable AC Unit- 5.8 TR- 21	IT & NBD	IT & NBD Office	Carrier	5.8
17	Split AC- 1.5 TR- 22	Material Lab	Material Lab	Samsung	1.5
18	Split AC- 1.5 TR- 23	Material Lab	Material Lab	Samsung	1.5
19	Split AC- 2 TR- 24	Soak Room Main Building	Shed Facility	Voltas	2
20	Split AC- 2 TR- 25	Soak Room Main Building	Shed Facility	Voltas	2

Additional Terms & Conditions (ATC)

21	Split AC- 2 TR- 26	Soak Room Main Building	Shed Facility	Voltas	2
22	Ductable AC Unit- 8 TR- 27	Pre Soak Room	Pre Soak Room & Soak Room	Carrier	8
23	Split AC- 1.5TR- 28	PE Office	PE Office	Bluestar	1.5
24	Split AC- 1.5 TR- 29	New Admin Office	New Admin Office	Voltas	1.5
25	Split AC- 1.5 TR- 30	New Admin Office	New Admin Office	Samsung	1.5
26	Split AC- 1.5 TR- 31	New Admin Office	Meeting Room	Voltas	1.5
27	Split AC- 1.5 TR- 32	Bulb Room	Bulb Room	Bluestar	1.5
28	Split AC- 1.5 TR- 33	Bulb Room	Bulb Room	Bluestar	1.5
29	Split AC- 2 TR- 34	Bulb Room	Bulb Room	Bluestar	2
30	Split AC- 1.5 TR- 35	Photometry Lab	Photometry Lab	Bluestar	1.5
31	Split AC- 1.5 TR- 36	Photometry Lab	Photometry Lab	Bluestar	1.5
32	Split AC- 1.5 TR- 37	Photometry Lab	Photometry Lab	Hitachi	1.5
33	Ductable AC Unit- 5.8 TR- 38	Photometry Lab	Photometry Lab	Carrier	5.8
34	Ductable AC Unit- 5.8 TR- 39	Photometry Lab	Photometry Lab	Carrier	5.8
35	Ductable AC Unit- 5.5 TR- 40	Calibration Lab	Calibration Lab	Voltas	5.5
36	Ductable AC Unit- 5.5 TR- 41	Calibration Lab	Calibration Lab	Voltas	5.5
37	Ductable AC Unit- 11 TR- 42	Calibration Lab	Calibration Lab	Voltas	11
38	Window AC 1.5 TR 43	Admin Office	Admin Cabin	Carrier	1.5
39	Split AC- 2 TR- 46	CSC Office	CSC Meeting Room	Bluestar	2
40	Window AC- 1.5 TR- 50	Utility Floor Main Building	UPS Room	Carrier	1.5
41	Split AC- 2 TR- 51	Utility Floor Main Building	UPS Room	Bluestar	2
42	Pedestal AC Unit- 2 TR- 52	Director Office	Director Office	Bluestar	2
43	Split AC-2TR-56	Main Building	Finance Conference Room (SF)	Ryaku	2
44	Split AC-2TR-57	Main Building	Finance Conference Room (SF)	Ryaku	2
45	Split AC- 2 TR- 64	HR Server Room	HR Server Room	Daikin	2

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46	Ductable AC Unit- 8.5TR- 73	New AEEL (SF)	New AEEL (SF)	Carrier	8.5
47	Ductable AC Unit- 3TR- 74	New AEEL (SF)	New AEEL (SF)	Carrier	3
48	Split AC Unit- 2TR- 75	New AEEL (SF)	New AEEL (SF)	Carrier	2
49	Split AC Unit- 2TR- 76	New AEEL (SF)	New AEEL (SF)	Carrier	2
50	Split AC Unit- 2TR- 77	New AEEL (SF)	New AEEL (SF)	Carrier	2
51	Split AC Unit- 2TR- 78	New AEEL (SF)	New AEEL (SF)	Carrier	2
52	Split AC Unit- 2TR- 79	New AEEL (SF)	New AEEL (SF)	Carrier	2
53	Split AC Unit- 2TR- 80	New AEEL (SF)	Aryabhat Meeting Room	Carrier	2
54	Split AC Unit- 2TR- 81	New AEEL (SF)	New AEEL (SF)	Carrier	2
55	Split AC Unit- 2TR- 82	New AEEL (SF)	New AEEL (SF)	Carrier	2
56	Split AC 1.5TR- 83	New AEEL (SF)	Homi Bhaba Training Room	Samsung	1.5
57	Split AC 1.5TR- 84	New AEEL (SF)	J.C.Bose Training	LG	1.5
58	Cassette AC Unit- 4TR- 92	Banquet Hall(SF)	Banquet Hall	Bluestar	4
59	Cassette AC Unit- 4TR- 93	Banquet Hall(SF)	Banquet Hall	Bluestar	4
60	Cassette AC Unit- 4TR- 94	Banquet Hall(SF)	Banquet Hall	Bluestar	4
61	Cassette AC Unit- 4TR- 95	Banquet Hall(SF)	Banquet Hall	Bluestar	4
62	Cassette AC Unit- 4TR- 96	Banquet Hall(SF)	Banquet Hall	Bluestar	4
63	Cassette AC Unit- 4TR- 97	Banquet Hall(SF)	Banquet Hall	Bluestar	4
64	Cassette AC Unit- 4TR- 98	Banquet Hall(SF)	Banquet Hall	Bluestar	4
65	Cassette AC Unit- 4TR- 99	Banquet Hall(SF)	Banquet Hall	Bluestar	4
66	Cassette AC Unit- 4TR- 100	Banquet Hall(SF)	Banquet Hall	Bluestar	4
67	Split AC 1.5TR- 101	Banquet Hall(SF)	VIP Room	Bluestar	1.5
68	Split AC- 1.5 TR- 102	B1 Building (FF)	Conference Room	Bluestar	1.5
69	Split AC-2TR-103	B1 Building	Office Area	Ryaku	2
70	Split AC-2TR-104	B1 Building	Office Area	Ryaku	2
71	Split AC-2TR-105	B1 Building	Office Area	Ryaku	2
72	Split AC 2TR- 106	B1 Building	UPS Room (4X400kVA)	Bluestar	2
73	Split AC 2TR- 107	B1 Building	UPS Room (4X400kVA)	Bluestar	2
74	Split AC 2TR- 108	B1 Building	UPS Room (4X400kVA)	Bluestar	2

Additional Terms & Conditions (ATC)

75	Split AC Inverter Unit- 2TR-109	B1 Utility GF	New ETC Control Room (ETC-12 to 21)	Hitachi	2
76	Split AC Inverter Unit- 2TR-110	B1 Utility GF	New ETC Control Room (ETC-12 to 21)	Hitachi	2
77	Split AC Inverter Unit- 2TR-111	B1 Utility GF	New ETC Control Room (ETC-12 to 21)	Carrier	2
78	Split AC Inverter Unit- 2TR-112	B1 Building GF	PM Room	Carrier	2
79	Split AC- 1.5 TR- 113	Old Canteen	Food Counter (FF)	Voltas	1.5
80	Split AC- 1.5 TR- 114	Old Canteen	Food Counter (FF)	Voltas	1.5
81	Split AC- 1.75 TR- 115	Old Canteen	Clove (GF)-Chopping Area	Voltas	1.75
82	Split AC- 1.75 TR- 116	Old Canteen	Clove (GF)-Chopping Area	Voltas	1.75
83	Split AC- 1.75 TR- 117	Old Canteen	Clove (GF)-Chopping Area	Voltas	1.75
84	Split AC- 1.50 TR- 118	Old Canteen	Pepper (GF)	Hitachi	1.5
85	Split AC- 1.50 TR- 119	Old Canteen	Pepper (GF)	Hitachi	1.5
86	Split AC- 1.50 TR- 120	Old Canteen	Pepper (GF)	Hitachi	1.5
87	Split AC- 1.50 TR- 121	Old Canteen	Ginger (FF)	Voltas	1.5
88	Split AC- 1.50 TR- 122	Old Canteen	Ginger (FF)	Voltas	1.5
89	Split AC- 1.50 TR- 123	Old Canteen	Ginger (FF)	Voltas	1.5
90	Split AC- 1.50 TR- 124	Old Canteen	Saffron (FF)	Bluestar	1.5
91	Split AC- 1.50 TR- 125	Old Canteen	Saffron (FF)	Bluestar	1.5
92	Split AC- 1.50 TR- 126	Old Canteen	Saffron (FF)	Bluestar	1.5
93	Split AC- 2 TR- 127	Gym- B4 Building	Gym (FF)	Voltas	2
94	Split AC- 2 TR- 128	Gym- B4 Building	Gym (FF)	Voltas	2
95	Ductable AC Unit- 5.5 TR- 129	Gym- B4 Building	Gym (FF)	Voltas	5.5
96	Ductable AC Unit- 5.5 TR- 130	Gym- B4 Building	Gym (FF)	Voltas	5.5
97	Split AC- 2 TR- 131	Office- B4 Building	Meeting Room (FF)	Hitachi	2
98	Ductable AC Unit- 5.5 TR- 134	CERT Lab	CERT Lab	Voltas	5.5
99	Ductable AC Unit- 7.5 TR- 135	CERT Lab	CERT Lab	Voltas	7.5
100	Ductable AC Unit- 7.5 TR- 137	RPT Lab	RPT Lab	Voltas	7.5

Additional Terms & Conditions (ATC)

101	Split AC- 2 TR- 138	RPT Lab	RPT Lab	Voltas	2
102	Split AC-1.5TR-140	B4 Building	Ctrl Room Weiss Chamber (HF Mast)	Voltas	1.5
103	Split AC-1.5TR-141	B4 Building	Weiss Chamber Machine Room	Haier	1.5
104	Split AC-1.5TR-142	B4 Building	Weiss Chamber Machine Room	Haier	1.5
105	Split AC-1.5TR-143	B4 Building	Weiss Chamber Machine Room	Haier	1.5
106	Split AC-1.5TR-144	B4 Building	Weiss Chamber Machine Room	Haier	1.5
107	Split AC-1.5TR-145	B4 Building	Central Control Room	Haier	1.5
108	Split AC-1.5TR-146	B4 Building	Central Control Room	Whirlpool	1.5
109	Split AC-1.5TR-147	B4 Building	Central Control Room	Haier	1.5
110	Split AC-1.5TR-148	B4 Building	Ctrl Room Fatigue Lab (Corner Side)	Voltas	1.5
111	Split AC-1.5TR-149	B4 Building	Instrumentation Lab	Voltas	1.5
112	Split AC-1.5TR-150	B4 Building	Instrumentation Lab	Haier	1.5
113	Split AC-1.5TR-151	MACD- B2 Building	Ctrl Room (Mezzanine)	Voltas	1.5
114	Split AC-1.5TR-152	MACD- B2 Building	Ctrl Room (Mezzanine)	Voltas	1.5
115	Split AC- 2 TR-154	MACD- B2 Building	Control Room (GF)	Voltas	2
116	Split AC- 2 TR-155	MACD- B2 Building	Control Room (GF)	Voltas	2
117	Split AC 2TR- 156	MACD- B2 Building	Panel Room	Hitachi	2
118	Ductable AC Unit- 5.5 TR- 157	B6 Building	Office Area (GF)	Voltas	5.5
119	Split AC-1.5TR-162	B6 Building	AEEL	Hitachi	1.5
120	Split AC-1.5TR-163	B6 Building	AEEL	Hitachi	1.5
121	Split AC-1.5TR-164	B6 Building	AEEL	Hitachi	1.5
122	Split AC-1.5TR-165	B6 Building	AEEL	Hitachi	1.5
123	Split AC-1.5TR-166	B6 Building	AEEL	Hitachi	1.5
124	Split AC-1.5TR-167	B6 Building	AEEL	Hitachi	1.5
125	Split AC 2TR-168	B6 Building	Control Room Vibration Shaker	Hitachi	2
126	Split AC- 2 TR- 169	Store	Store	Voltas	2

Additional Terms & Conditions (ATC)

127	Split AC- 1.5 TR- 170	Store	Store	Voltas	1.5
128	Split AC- 2 TR- 171	B2 Utility Building (FF)	B2 UPS Room	Carrier	2
129	Split AC- 2 TR- 172	B2 Utility Building (FF)	B2 UPS Room	Carrier	2
130	Split AC- 2 TR- 173	B2 Utility Building (FF)	B2 UPS Room	Carrier	2
131	Split AC- 1.50 TR- 174	B2 Utility Building (FF)	Meeting Room	Carrier	1.5
132	Split AC- 1.50 TR- 175	B2 Utility Building (FF)	Meeting Room	Carrier	1.5
133	Split AC- 2 TR- 176	B2 Utility Building (FF)	Dormitory	Carrier	2
134	Split AC- 2 TR- 177	B2 Utility Building (FF)	Dormitory	Carrier	2
135	Split AC- 2 TR- 178	B2 Utility Building (FF)	Dormitory	Carrier	2
136	Split AC- 2 TR- 179	B2 Utility Building (FF)	Guest House	Carrier	2
137	Split AC- 2 TR- 180	B2 Utility Building (FF)	Guest House	Carrier	2
138	Split AC- 2 TR- 181	B2 Utility Building (FF)	Guest House	Carrier	2
139	Split AC- 2 TR- 182	B2 Utility Building (FF)	Room No.1	Carrier	2
140	Split AC- 2 TR- 183	B2 Utility Building (FF)	Room No.2	Carrier	2
141	Split AC- 2 TR- 184	B2 Utility Building (FF)	Room No.3	Carrier	2
142	Split AC- 2 TR- 185	B2 Utility Building (FF)	Room No.4	Carrier	2
143	Split AC- 2 TR- 186	B2 Utility Building (FF)	Room No.5	Carrier	2
144	Split AC- 2 TR- 187	B2 Utility Building (FF)	Room No.6	Carrier	2
145	Split AC- 2 TR- 188	B2 Utility Building (FF)	Room No.7	Carrier	2
146	Split AC- 2 TR- 189	B2 Utility Building (FF)	Room No.8	Carrier	2
147	Split AC-1.5TR-191	B2 Building	DR Room	Voltas	1.5
148	Split AC 1.5TR-192	B2 Building	PM Room	Hitachi	1.5
149	Split AC 1.5TR-193	New AEEL (SF)	VTS Lab	Bluestar	1.5
150	Split AC 1.5TR-194	New AEEL (SF)	ITS Lab	Bluestar	1.5
151	Split AC 1.5TR-195	Main Building	ETL 01 Ctrl Room	Daikin	1.5
152	Split AC 2TR-197	B4 Building	RPT Lab	Hitachi	2

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153	Split AC 1.5TR-198	B4 Building	New Vibration Control Room	Hitachi	1.5
154	Split AC 2TR-199	B4 Building	Wiess Chamber Machine Room	Hitachi	2
155	Split AC 1.5TR-201	B6 Fatigue Area	RLD Lab Ctrl Room or Office Area	Hitachi	1.5
156	Split AC 1.5TR-202	B6	Purchase Office	Hitachi	1.5
157	Split AC 1.5TR-203	B6	Purchase Office	Hitachi	1.5
158	Split AC 2TR-204	B6	Purchase & Legal Area	Hitachi	2
159	Split AC 2TR-205	B6	Purchase & Legal Area	Carrier	2
160	Split AC 2TR-206	B9	Store Area Inside	Hitachi	2
161	Split AC 1.5TR-207	B4 Building FF	B4 FF Office Area	Voltas	1.5
162	Split AC 1.5TR-208	B4 Building FF	B4 FF Office Area	Voltas	1.5
163	Split AC 1.5TR-209	B4 Building FF	B4 FF Office Area	Voltas	1.5
164	Split AC 1.5TR-210	B4 Building FF	B4 FF Office Area	Hitachi	1.5
165	Split AC 1.5TR-211	B4 Building FF	B4 FF Office Area	Hitachi	1.5
166	Split AC 1.5TR-212	B4 Building FF	B4 FF Office Area	Hitachi	1.5
167	Split AC 2TR-213	Main Building	New HR Area + Office	Hitachi	2
168	Split AC 2TR-214	Main Building	New HR Area + Office	Hitachi	2
169	Split AC 2TR-215	Main Building	New HR Area + Office	Hitachi	2
170	Split AC 2TR-216	Main Building	New HR Area + Office	Hitachi	2
171	Split AC 2TR-217	Main Building	New HR Vivekanand Conference Room	Hitachi	2
172	Split AC 2TR-218	Main Building	New HR Waiting Room	Hitachi	2
173	Split AC 1.5TR-219	B1 Building	Near ETC-09	Hitachi	1.5
174	Split AC 1.5TR-220	B1 Building	B1 PM Room	Hitachi	1.5
175	Split AC 2TR-227	CTL FF Mezzanine Floor	AFL Lab Area	Hitachi	2
176	Split AC 2TR-228	CTL FF Mezzanine Floor	AFL Lab Area	Hitachi	2
177	Split AC 2TR-229	CTL FF Mezzanine Floor	AFL Lab Area	Hitachi	2
178	Split AC 1.5TR-230	DG Terrace	Dry Room	Hitachi	1.5
179	Split AC 1.5TR-231	DG Terrace	Dry Room	Hitachi	1.5

Additional Terms & Conditions (ATC)

180	Window AC- 1.5 TR- 232	ATETC Control Room	ATETC Control	Carrier	1.5
181	Split AC 1.5TR-233	Main Gate No.1	Customer Waiting Area	Hitachi	1.5
182	Split AC 1.5TR-234	Near Central Store	CBU Cabin- Near Central Store	Hitachi	1.5
183	Split AC 2TR-235	B1 Utility Building (2nd Floor)	Kiranpreet Sir Cabin	Daikin	2
184	Split AC 2TR-236	B1 Utility Building (2nd Floor)	Fame Dept. Sitting Area	Daikin	2
185	Split AC 2TR-237	B4 Building	HF Mast Control Room	Daikin	2
186	Split AC 2TR-238	B2 Building	CVTC Panel AC	Daikin	2
187	Split AC 2TR-239	B2 Utility Building	BMS Room	Carrier	2
188	Split AC 2TR 240	B6 Building	Instrumentation Lab (B6)	Voltas	2
189	Split AC 2TR 241	B6 Building	Instrumentation Lab (B6)	Voltas	2
190	Split AC 1.5TR 242	CTL Building	Acoustic Chamber	Voltas	1.5
191	Split AC 1.5TR 243	HR Office	Music Room	Hitachi	1.5
192	Split AC 1.5TR 244	Near CTL	OHS Room	Haier-Voltas	1.5
193	Window AC 1.5TR 245	Gate No. 2	Driver Room	Carrier	1.5
194	Window AC 1.5TR 246	Calibration Lab	Calibration Lab	Voltas	1.5
195	Window AC 1.5TR 247	Old Canteen	Storeroom-2nd Floor	Carrier	1.5
196	Split AC 2TR 248	New AEEL (SF)	R & D Lab	Hitachi	2
				Total Tonnage	444.05

Scope of Services

- The scope and nature of services to be provided by the contractor shall include scheduled preventive maintenance services which cover periodic and breakdown servicing.

Annual Maintenance Services (Scope of Work):

- Three wet services to be conducted in February, June, and October (Once in every 4 months)
- Attending unlimited breakdown call within 24 Hrs.
- Two skilled manpower in refrigeration field is required on daily basis (Monday– Saturday) for 4 Months i.e. From April to July. Additionally, we may require manpower on an as-needed basis for other days
- Under the Annual Maintenance Service Contract, the contractor shall maintain all Air Conditioners and Ductable Units as indicated in “Annexure – A” in good working condition throughout the period of contract.

Additional Terms & Conditions (ATC)

- Sufficient stock of spare parts for all kinds of machines shall be kept in his stores. The contractor shall ensure that no machine is ideal due to non- availability of spare parts.
- The cost of all the replacement spares such as compressors, fan motors, condensers, supply of refrigerant gas/Nitrogen etc. will be borne by ICAT.
- The scope of work shall include all checks and tests as detailed under routine maintenance services. In addition annual maintenance services shall also include:
- Leakage Detection and Rectification, Cleaning of condenser and evaporator coils with suitable detergent/chemical solution and flushing with high- pressure jet of water.
- Greasing of blower motors and all moving parts.
- The above activities must be carried out within 15 (fifteen) days from the date of award of the contract or before commencement of the summer season (preferably in the month of March).

In Case of any technical query, you are feeling free to contact:

Contact Person: Mr. Sudhakar – PE C1 Department

Contact No.: +91-9818964122 (Mobile)

Email ID: sudhakar.chouhan@icat.in

Additional Terms & Conditions (ATC)

अनुलग्नक बी /Annexure B

Minimum Eligibility Criteria:

Eligibility Criteria: The following mentions the pre-qualification criteria. A bidder participating in the procurement process shall possess the following pre-qualification/minimum eligibility criteria: Any bid failing to meet the stated criteria shall be summarily rejected and will not be considered for technical evaluation.

Pre-qualification/Minimum Eligibility Criteria for the Bidders:

1. **Legal Valid Entity:** The bidder shall necessarily be a legal valid entity in the form of a proprietary firm, partnership firm, private limited company, or agency (enclose a copy of the registration or incorporation certificate with the technical bid).

In support of above, the bidder is required to submit the following documents with the technical bid:

- **Proprietary Firm:** A copy of the registration certificate or any relevant document that proves the establishment and legal validity of the proprietary firm.
 - **Partnership Firm:** A copy of the Partnership Deed along with the registration certificate issued by the Registrar of Firms, if applicable.
 - **Private Limited Company:** A copy of the Certificate of Incorporation issued by the Registrar of Companies (RoC) along with the Memorandum of Association (MOA) and Articles of Association (AOA).
 - **Agency:** A copy of the registration certificate or any official document proving the legal validity and registration of the agency under the applicable law (e.g., registration under the Shops and Establishments Act, or other relevant legislation).
2. Bidders are required to submit the duly stamped & signed copy of this complete ATC towards the acceptance to fulfil the complete technical specification & compliance of this ATC.
 3. It is a mandatory requirement for bidders to submit comprehensive proposals covering all items specified in the bid document. Any bidder who submits an incomplete proposal, including but not limited to failure to provide a bid for any item or part thereof, shall be considered non-compliant with the tender specifications. Such incomplete proposals shall be rejected and automatically disqualified from further evaluation. Bidders are required to ensure that their proposal includes valid offers for all items as detailed in the tender documents. Non-compliance with this condition shall result in the outright rejection of the bid.

Additional Terms & Conditions (ATC)

4. Bidders should be India-based.
5. The Bidders should not have been blacklisted by any Departments/Ministries of the Govt. of India or of any State Government, PSU, or Any Reputed Private Organization/Institution in India during last 3 years. A declaration must be submitted to this effect with the Tender Document.
6. **Submission of ATC (Additional Terms & Conditions) Document:** Bidders shall mandatorily submit the duly filled, signed, and complete ATC (Additional Terms & Conditions) document, along with all annexures and forms enclosed therein, as part of their bid. Failure to submit a properly completed ATC document shall render the bid non-responsive and subject to outright rejection.
7. The vendor should be authorized Dealer/Service provider of reputed brand like Voltas/LG/Bluestar/Hitachi/Daikin/Carrier/Mitsubishi/Samsung/Panasonic/Carrier/Carrier-Midea/Ogeneral or equivalent of any 1 Company for the past 1 year (Certificate required).
8. The vendor should have experience of minimum 3 years or more on maintenance of Split/Window air Conditioners/Water Coolers Ductable Air Conditioners of various make such as Voltas, Carriers, Hitachi, LG, Blue Star, Daikin, Mitsubishi, Samsung or equivalent (Bidder need to submit 03 Copies of such Purchase Orders or AMC Copies in support).
9. The bidder should have minimum 05 Nos of trained manpower to execute the contract and workshop facility/service setup at NCT Region/Noida/Gurgaon/Faridabad (Declaration is required on bidder's company Letter Head).
10. The Company/Firm should have its registered office in Delhi/NCR (Please submit document in support).
11. The following documents shall be submitted by the bidder in support of eligibility along with the technical bid on the company's letter head failure of which the offer will be disqualified.
 1. Work Completion Certificate/Performance Certificate/Work Orders etc.
 2. Authorization documents issued by any reputed authorized dealer or authorized Service Centre.

Bidders to Comply with:

12. Rule 144 (xi) of GFR 2017 regarding restriction on procurement from a bidder of a country which shares land border with India will be liable to rejection (refer Office Memorandum of Department of Expenditure dated 23rd July 2020 and as revised from time to time <https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf>)
13. Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and as revised from time to time regarding bidders eligibility and preference to make _____ in _____ India

Additional Terms & Conditions (ATC)

(<https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf>)

Note:

- ICAT reserves the right to give preference to the local supplier, MSME, or start-up as per prevailing government notifications and as revised from time to time.
- MSE Public Procurement Policy is meant for the procurement of only goods produced and services rendered by MSEs. However, traders, distributors, sole agents, and works contracts are excluded from the purview of the Public Procurement Policy for MSEs Order, 2012.
- It is clarified that prior turnover and prior experience may be relaxed for start-up enterprises recognized by the Department for Industry & Internal Trade (DPIIT), subject to meeting quality & technical specifications. Startups may be MSMEs or otherwise. Such relaxation can be provided in the case of procurement of work as well. It is further clarified that such relaxation is not optional but normally has to be ensured, except in case of procurement of items related to public safety, health, critical security operations and equipment, etc) where adequate justification exists for the Procuring Entity not to relax such criteria. The decision of the Procuring Entity in this regard shall be final.

Bid Rejection Criteria:

- Not submitting a copy of GST & PAN registration certificate.
- Any deviation requested on tender conditions.
- Not having minimum qualification criteria mentioned in “Pre-qualification/Minimum Eligibility Criteria.”
- Non submission of ATC duly signed & stamped.
- Non submission of 03 copies of Purchase Orders/AMC.
- Non submission of certificate as an authorized Dealer/Service provider of reputed brand from last 01 year.
- Not having minimum qualification criteria mentioned in “Pre-qualification/Minimum Eligibility Criteria i.e. in Annexure-A & Annexure-B.”

Additional Terms & Conditions (ATC)

अनुलग्नक - सी /Annexure - C

सामान्य नियम और शर्तें /General Terms & Conditions

1. **Scope of Work:** AMC of Air Conditioners Split & Ductable Units at Centre-I.
2. **AMC Period:** 1 Year from the receipt of purchase order.

3. Penalty Clause:

	Period	Penalty
Response Time shall be calculated from breakdown reported time via email	Above 24 Hours & Below 48 Hours	Warning But No Penalty in case of re-occurrence of default more then 3 times then, penalty @1% of contract price shall be levied
	Above 48 Hours & Below 96 Hours	Warning But No Penalty in case of re-occurrence of default more then 3 times then, penalty @1% of contract price shall be levied and the contract may be terminated
	Above 96 Hours	Warning But No Penalty in case of re-occurrence of default more then 3 times then, penalty @2% of contract price shall be levied and the contract may be terminated

4. **Payment Terms:** After successful completion of each quarter and upon receipt of the commercial invoice.
5. **Project Site:** International Centre for Automotive Technology, Plot No. 26, Sector – 3, Near HSIIDC, IMT Manesar, Gurugram 122051, GST No. 06AABAN9435G2ZI.
6. **Billing Address:** International Centre for Automotive Technology, Plot No. 26, Sector – 3, Near HSIIDC, IMT Manesar, Gurugram 122051, GST No. 06AABAN9435G2ZI.
7. Sub-contracting is not allowed.
8. **Offer Validity:** Offers should be valid for a minimum of One Hundred Eighty (180) Days from the date of opening the Technical Bid. A bid, valid for a shorter period, is liable to be rejected. ICAT Manesar may ask the bidders to extend the period of validity, if required.
9. ICAT reserves the right to modify and amend any of the conditions/criterion depending upon project priorities and needs.
10. **Price:** The prices are to be quoted in INR in figures only. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected.
11. **Qualification Criteria:** The bidder whose bid meets the technical specification and evaluation criteria given above would only be considered (As per conditions mentioned in Evaluation Criteria).
12. **System of Award of Contract:** The bidder who satisfies the qualification criteria and offers lowest (L1) would be selected.
13. **Service Delivery Terms:** FOR ICAT Project Site.
14. **Unsatisfactory Performance:** The bidder herein agree that ICAT shall have sole and discretionary right to assess the performance(s) of the Bidder Component(s), either primary and or final, and ICAT, without any liability whatsoever, wither direct or indirect, may reject the system(s) component(s) provided by the Bidder, in part or in its entirety, without any explanation to the Bidder, either during the pre and or posttest period should the same be unsatisfactory and not to the acceptance of ICAT. The Bidder covenants to be bound by the decision of ICAT without any demur in such an eventuality.

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15. Please ensure that ATC documents must be signed and stamped on all pages as a token of acceptance of all the terms and conditions.
16. **Termination of Contract:** If the performance of the vendor is not satisfactory in timely service delivery of item then the same will be informed in writing by ICAT as warning letter and if in spite of issue of warning letter, the service is not satisfactory as per expectation of ICAT within a fortnight then second warning letter will be issued.
If after issue of second warning letter also performance doesn't satisfy ICAT expectation, then ICAT reserves the right to terminate the work order by giving one-month notice in writing without assigning any further reason whatsoever.
After the contract becomes null and void the amount deemed payable to the vendor (if any) will sine die without any further payment. No further claim from the vendor will be entertained. After the contract comes to an end the vendor will withdraw their service/equipment from ICAT premises within a month. Decision of competent authority of ICAT regarding determining the performance will be final.
17. **Confidential Information:** ICAT and Selected Bidder shall keep confidential and not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of contract.
18. **Any Dispute/Difference arising out of or relating to this tender:** Matter regarding any dispute shall be refereed for arbitration to any office appointed by the Director of ICAT, whose decision shall be binding and final. Even after arbitration if any questions, disputes and/or difference arises under and out of, or in connection with the work, if concluded, shall be referred to the High Court of Haryana or any other court in the District of Gurugram (Haryana).
19. The tender document is not an offer and is issued with no commitment. ICAT reserves the right to withdraw this notice inviting tender or vary any part thereof at any stage. ICAT further reserves the right to disqualify any bidder, should it be so necessary at any stage. ICAT reserves the right to reject any or all the tenders, wholly or partly without assigning any reason thereof and shall not be bound to accept the lowest tender.
20. Law of the Republic of India are applicable to this tender.
21. **Force Majeure:** Force Majeure is herein defined as any cause, which is beyond control of the selected Bidder or the ICAT as the case may be which they could not foresee or this a reasonable amount of diligence could not have foreseen, and which substantially affect the performance of the Contract, such as:
Natural phenomena, including but not limited to floods, droughts, earthquakes, epidemics; Acts of any Government, including but not limited to war, declared or undeclared, priorities, quarantines, embargoes; Terrorist attacks, public unrest in work are Restriction, Freight Embargo; provided either party shall within ten (10) days from the occurrence of such a cause notify the other in writing of such causes. The Bidder or the ICAT shall not be liable for delay in performing his/her obligations resulting from any Force Majeure cause as referred to and/or defined above.
22. **MSME Exemption Applicability:** If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
23. **Preference to Make in India products (For bids < 200 Crore):** Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is

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made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than INR 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

24. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total Quantity.

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फॉर्म "I" / Form "I"

जाँचसूची / Checklist (Information/Documents to be submitted along with the Bid)

1	Name of the Bidder	
2	Address of the Bidder	
3	Contact Details of the Bidder	
	Telephone No. With STD Code	
	Fax No.	
	Mobile No.	
	E-mail ID	
	Website, if any	
4	Name of Proprietor/Partners/Directors of Firm/Agency	
5	Bidder Bank Details:	
	Name of Account Holder	
	Complete A/c No. (Current/Savings)	
	Name of Bank	
	Name of the Branch with Complete Address	
	IFS Code of the Branch	
	9 Digit MICR Code of the Branch	
6	Registration and Incorporation Particulars of the bidder indicating legal status such as Company, partnership/proprietorship concern, etc (Please attached copies of the relevant documents/certificates)	
7	GST Registration Details	
8	Copies of Permanent Income Tax Number (PAN)/Income Tax Circle	
9	Copies of Income Tax Returns Filed for the Last Three Financial Years should be attached	
10	Annual Turnover for the Last Three	

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	Years (Audited A/c Statements such as Profit & Loss A/c, Balance Sheets, etc for the last three financial years should be attached)	
11	Original Copy of Authorisation In Favour of Bidder From Manufacturer (OEM) Against this Tender Valid Throughout the Contract Period, in case the firm is not a manufacturer of the item	
12	Proof of experience in supplying to State/Government Departments/PSUs/Autonomous Bodies/Reputed Private Institutions (Copies of Purchase Orders received from Central/State Departments/Ministries of the Government of India/PSUs/Autonomous Bodies/Reputed Private Institutions during the last three years should be enclosed).	
13	Declaration regarding blacklisting or otherwise by the government departments	
14	The ATC (Additional Terms and Conditions document (all pages) duly signed and stamped as proof of having read the contents therein and in acceptance thereof should be enclosed	
15	Any other information document: Please specify	

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फॉर्म "II" / Form "II"

ब्लैक लिस्ट करने/नॉन-डिबारमेंट के संबंध में वचन / Undertaking Regarding Blacklisting/Non-Debarment

(Format of Undertaking, to be furnished in Company Letter Head With Regard to Blacklisting/Non-Debarment, By Organization)

To,
Director ICAT,
International Centre For Automotive Technology
Plot No. 26, Sector - 3, Near HSIIDC Office
IMT Manesar, Gurgaon 122051 (Haryana - India)

We here by confirm and declare that we, M/s----- is not blacklisted/De-registered/debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have executed/undertaken the works/services during the last 3 Years.

For.....

Authorised Signatory

Date:

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फॉर्म "III" / Form "III"

मेक इन इंडिया के संबंध में घोषणा और जीएफआर 2017 के नियम 144 (xi) का अनुपालन / Declaration Regarding Make In India & Compliance of Rule 144 (xi) of GFR 2017

The Bidder is requested to provide the following declarations on their letter duly signed and stamped.

* 1. Declaration regarding Make in India

In line with Government Public Procurement Order No. _____ dt _____, we hereby certify that we M/s _____ (supplier name) are local supplier meeting the requirement of minimum local content (____%) as defined in above orders against Tender/Equiury No.

Details of location at which local value addition will be made is as follows:

* 2. Declaration regarding compliance of Rule 144 (xi) of GFR 2017

"I/We have read the clause regarding restrictions on procurement/sub-contracting from an entity/natural person/agent/consortium/joint venture having beneficial ownership in countries which share land border with India. I/We certify that neither we are not from such a country nor having any beneficial ownership from such a country. If I/We from such a country or having beneficial ownership, are registered with the competent authority. I/We hereby certify that we fulfill all requirements in this regard and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Authorised Signatory

** We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules and would be a ground for immediate termination and further legal action in accordance with law.*

Additional Terms & Conditions (ATC)

फॉर्म "IV" / Form "IV"

हितों के टकराव के संबंध में घोषणा / Declaration In Respect of Conflict of Interest

Tender No. ICAT/GeM/Maint/AMC-Air Conditioners Split & Ductable Units/2026-27/101

Tender Detail: AMC of Air Conditioners Split & Ductable Units at Centre-I, Manesar (Haryana).

Sr. No.	Particulars		
1	Name of Firm		
2	Office Address Phone No. Fax No. Email ID		
3	Works Address as per Vendor Registration Phone No. Fax No. Email ID		
4	Type of Firm Private Limited Company / Public Limited Company / Limited Liability Partnership (LLP) / Partnership Firm / Proprietor Firm <i>(Tick whichever is applicable)</i>		
5	CIN / LLPIN of Firm		
6	GST No. of Firm		
7	Names of all Directors/LLP Partners/ Partners / Proprietors of Bidder Firm with DIN (if any) and full address (as on the bid submission date)		
	Full Name	DIN	Full Residential Address

Additional Terms & Conditions (ATC)

The details of Legal Representative / Agent of the Bidder Firm are as under:

Full Name of Legal Representative / Agent	
Whether employee of Bidder-Firm or not? (Yes/No)	
Designation	
Office Address	
Office Land-Line Nos.	
Mobile No.	
Email ID	
Whether acting as Legal Representative / Agent in any other Private Limited Company or Public Limited Company or Limited Liability Partnership (LLP) or Partnership Firm or Proprietor Firm? If yes, give names.	

WE HEREBY DECLARE AND CONFIRM THAT no bid has been submitted for the quoted item by any other Private Limited Company or Public Limited Company or Limited Liability Partnership (LLP) or Partnership Firm or Proprietor Firm in which any relative of any Director or Partner or Proprietor of Bidder Firm is a Director, Partner or Proprietor. The word “relative” is defined as under:

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The Companies Act, 2013 Sec 2(77) "relative", with reference to any person, means anyone who is related to another, if–

- (1) they are members of a Hindu Undivided Family;*
- (2) they are husband and wife; or*
- (3) A person shall be deemed to be the relative of another, if he or she is related to another in the following manner, namely:-*
 - a. Father including step-father,*
 - b. Mother including step-mother,*
 - c. Son including step-son,*
 - d. Son's wife,*
 - e. Daughter,*
 - f. Daughter's husband,*
 - g. Brother including step-brother,*
 - h. Sister including step-sister.*

WE FURTHER DECLARE THAT we have carefully read and understood the clause relating to 'Conflict of Interest' of Tender No. ICAT/GeM/Maint/AMC-Air Conditioners Split & Ductable Units/2026-27/101. The detailed Clause is as under:

"A bidder shall not have conflict of interest with other bidders for particular quoted item. Such conflict of interest can lead to anti-competitive practices to the detriment of Procuring Entity's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process for particular quoted item, if:

- a) they have proprietor/ partner(s)/ Director(s) in common; or*
- b) they receive or have received any direct or indirect subsidy/ financial stake from any of them; or*
- c) they have the same legal representative/ agent for purposes of this bid; or*
- d) they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder; or*
- e) bidder participates in more than one bid in this bidding process. Participation by a bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ assemblies from one bidding manufacturer in more than one bid.*
- f) in cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorize only one agent/ dealer. There can be only one bid from the following:*

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1. *The principal manufacturer directly or through one Indian agent on his behalf; and*
 2. *Indian/ foreign agent on behalf of only one principal.*
- g) a Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid;*
- h) In case of a holding company having more than one independently manufacturing units or more than one unit having common business ownership / management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business.*
- i) Bidder shall not act in contravention/ violation to the provisions of competition act, as amended from time to time."*

We hereby certify that our Firm M/s. _____ do not have any conflict of interest with other bidders for this tender.

We hereby declare and confirm that the above information and particulars are true and correct.

For (Firm Name)

Signature of Director/Partner/Proprietor/ Authorised Signatory

Authorised Signatory Name:

Place:

Date:

Stamp / Seal of Firm

Additional Terms & Conditions (ATC)

फॉर्म V / Form V

उपक्रम / Undertaking

(To be submitted Original on the Bidder Letter Head)

This is to certify that we have carefully gone through the scope of work, job requirement, terms and conditions given in the tender documents & have clearly understood the terms and conditions of the tender and have accordingly quoted our best rates after going through all details. We hereby given an undertaking that we shall supply the material & execute the work in accordance with your Tender No ICAT/GeM/Maint/AMC-Air Conditioners Split & Ductable Units/2026-27/101, as per the requirement during the period of contract.

Dated:

Place:

(Signature of the bidder with seal/rubber stamp)