

GEM/2026/B/7252311 dt 17.2.2026



बिड संख्या/Bid Number: GEM/2026/B/725231

दिनांक /Dated: 17-02-2026

**बिड दस्तावेज़ / Bid Document**

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	10-03-2026 19:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	10-03-2026 19:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Heavy Industries And Public Enterprises
विभाग का नाम/Department Name	Department Of Heavy Industry
संगठन का नाम/Organisation Name	National Automotive Board
कार्यालय का नाम/Office Name	National Automotive Board Manesar
वस्तु श्रेणी /Item Category	Hiring of Third-Party Inspection Agency - Building & Construction Products; Appointment of agency for carrying out structural audit and allied tests for admin buildings at ICAT centre 2 Manesar Haryana; Govt Approved or Reputed Agency
अनुबंध अवधि /Contract Period	3 Month(s) 5 Day(s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	3 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes   Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes   Complete
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेन् है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)



एमआईआई अनुपालन/MII Compliance	Yes
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**एमएसई खरीद वरीयता/MSE Purchase Preference**

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.
5. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / Stat Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
6. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bid subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2021](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
7. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bid subject to acceptance of L1 bid price.
8. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which will be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
9. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
  1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

**अतिरिक्त विधि दस्तावेज / Additional Specification Documents**

क्रमांक द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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**क्रमांक द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer**

प्रस्ताव / Addon(s)	
Unit of Inspection	AS per BOQ
Inspection Type	structural audit and allied tests
Inspection Site	Owner of Office Building
Inspection Location	Domestic
Service provider must be accredited with	Govt Approved or Reputed Agency
Material to be Inspected	Appointment of agency for carrying out structural audit and allied tests for admin buildings at ICAT centre 2 Manesar Haryana
Domain required for Inspection	Building & Construction Products
कोर / Core	
निर्देश / Specification	मूल्य / Values

**तकनीकी विधियाँ / Technical Specifications**

**Hiring Of Third-Party Inspection Agency - Building & Construction Products; Appointment Of Agency For Carrying Out Structural Audit And Allied Tests For Admin Buildings At ICA Centre 2 Manesar Haryana; Govt Approved Or Reputed Agency ( 1 )**

Scope of Work:1771326432.pdf

**अतिरिक्त योग्यता / आग्रहक डेटा/Additional Qualification/Data Required**

structural audit and allied tests - 1771328430.xlsx

**एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :**

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost
10. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:
  - i. If number of technically qualified bidders are only 2 or 3.
  - ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
  - iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
  - iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
  - v. If L-1 is non-Mil and H-1 is eligible Mil and H-1 price is coming within price band of 20% of Non-Mil L-1

**परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity**

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLOGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	Project / Lumpsum Based	• Total Value of Goods to be Inspected : 300000000

**क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions****1. Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

**2. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

**Scope of Work, Detailed Technical Specification**

The Director, International Centre for Automotive Technology (ICAT), a division of the National Automotive Board (NAB), Govt. of India, hereby invites a proposal for pointment of agency for carrying out structural audit and allied tests for admin building at ICAT centre-II" , Manesar Haryana

Scope of Work			
Sr. No.	Description	Unit	Quantity
1	Visual Survey: Visual inspection for surface damage, damage classification. The visual inspection shall largely cover areas of high distress, corrosion, moisture, leakage, abnormal variations in structure, algae and fungus growth, efflorescence, etc. Visual inspection would be documented in the form of worksheets, photographic records, and distress over drawings.	Job	1
2	Performing the Non-destructive test		
(i)	Rebound Hammer Test: Index measurement in accordance with IS:516-Part-5-Section-4 for specified location on concrete surface with calibrated rebound hammer placed perpendicular to the surface and taking required number of rebound readings.	Nos	60
(ii)	Ultrasonic Pulse Velocity Test: Measurement in accordance with IS: 516- Part-5- Section-1 by measuring the time taken for travel of a known distance through concrete medium being tested at specified locations.	Nos	40
(iii)	Carbonation Test: Measurement of carbonation depth by phenolphthalein spray test at selected locations on RCC members of the structures covered under the study to see the depth of carbonation as per IS 516-Part-5/Section-3	Nos	10

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIT in this regard.
  2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GEM GTC.
- The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process; due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid as null and void and such bids may be cancelled by GEM at any stage of bidding process without any notice:-

**3. Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

**3. Buyer Added Bid Specific ATC**

Mail ID: [smita@cat.in](mailto:smita@cat.in)  
 Contact No. +91 8800682288  
 Mrs. Smita Sharma – Civil Department

Mail ID: [vishnu.chakraborti@cat.in](mailto:vishnu.chakraborti@cat.in)  
 Contact No. +91 8875543234  
 Mr. Vishnu Chakraborti – Civil Department

**For any technical queries please feel free to contact the undersigned:**

		Note: Location for test samples will be as per direction of engineer in-charge.
3	Job	Performing and submission of a detailed structural audit report indicating location of areas tested And indicating location of cracks and defects.
(vi)	Nos	Core Cutting Test (Only if required)
(vi)	Nos	pH Value & Chloride Test: conducted to assess water quality. The pH value indicates the acidity or alkalinity of the water, which affects its suitability for various uses and the health of aquatic life. The chloride test measures the concentration of chloride ions, which can indicate pollution levels or saline intrusion. Together, these tests help ensure safe drinking water, support environmental monitoring, and guide water treatment processes.
(v)	Nos	Half Cell Potential Test: As per IS 516 Part 5 Section 2, assesses the likelihood of corrosion in concrete by measuring the electrical potential between a reference electrode and the concrete surface. This helps evaluate the corrosion risk in reinforced concrete structures
(iv)	Nos	Cover Meter Test: RCC details by using ferro scanner for measuring the cover depth and existing protection layer of steel rebar, diameter of steel and number of rebar, Preparation of structural details of RCC sections

**3. Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

**3. Buyer Added Bid Specific ATC**

Mail ID: [smita@cat.in](mailto:smita@cat.in)  
 Contact No. +91 8800682288  
 Mrs. Smita Sharma – Civil Department

Mail ID: [vishnu.chakraborti@cat.in](mailto:vishnu.chakraborti@cat.in)  
 Contact No. +91 8875543234  
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(iv)	Nos	Cover Meter Test: RCC details by using ferro scanner for measuring the cover depth and existing protection layer of steel rebar, diameter of steel and number of rebar, Preparation of structural details of RCC sections

3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for attached categories, trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations

**All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020 and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.**

**For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.**

**The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:**

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

**All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.**

This Bid is governed by the सामान्य नियम और शर्तें/General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will override the conditions in the General Terms and Conditions.

---धन्यवाद/Thank You---

वेब की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के विवर से खरीद पर प्रतिबंध के संबंध में भारत  
साथ भूमि सीमा साझा करने वाले देश का कोई भी विवर इस लिखित में लिख देने के लिए तभी पात्र होगा जब वह लिख देने वाला संक्षम प्राधिकार  
के पास पंजीकृत हो। लिख में आग लेने समय विवर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन  
करने पर अनुबंध को तत्काल समाप्त करने और कार्रवाई के अनुसार आगे की कार्रवाई का आधार होगा।/In terms of Gem GTC clause 26 regar  
Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible t  
in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration  
non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.



अंतर्राष्ट्रीय ऑटोमोटिव प्रौद्योगिकी केंद्र

## International Centre for Automotive Technology

ई-नोटिस आमंत्रित निविदा (एनआईटी)

**e-Notice Inviting Tender (NIT)**

**Appointment of agency for carrying out structural audit and allied tests for admin buildings at ICAT centre-2, Manesar, Haryana**

**NIT No.:**

**ICAT/GeM/Civil-II/Structural Audit and Allied Test of Admin Building/2025-26/347**

अंतर्राष्ट्रीय ऑटोमोटिव प्रौद्योगिकी केंद्र

International Centre for Automotive Technology

Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India

Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: [purchase@icat.in](mailto:purchase@icat.in), Website [www.icat.in](http://www.icat.in)

सामग्री सूची/TABLE OF CONTENTS

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## निविदा सूचना/TENDER NOTICE

### एनआईटी (ई-नोटिस निविदा आमंत्रित करना)/NIT (eNotice Inviting Tender)

The Director, International Centre for Automotive Technology (ICAT), a division of National Automotive Board (NAB), Govt. of India, hereby invites tenders through GEM PORTAL in two bid system from the Bidders in the prescribed proforma for performing, executing, and implementing the Works on the terms and conditions contained in this Tender Document and in the Contract. The brief description of Works and the timelines for tenders are summarized in the table below:

<b>Job Description</b>	<b>Appointment of agency for carrying out structural audit and allied tests for admin building at ICAT Centre-II, Manesar Haryana</b>
<b>Scope of work</b>	<b>As Per Chapter 2 "Scope of Work"</b>
<b>Eligibility</b>	<p><b>Minimum Eligibility Criteria: <u>The bidder whose bid meets the following eligibility criteria would only be considered</u></b></p> <ul style="list-style-type: none"> <li>• <b>Legal Valid Entity:</b> The Bidder shall necessarily be a legal valid entity in the form of Proprietary Firm, Partnership Firm, Private Limited Company/ agency. Proof of the legal validity of the bidder shall be submitted.</li> <li>• Bidder must have PAN and GST (<b>enclose a copy of PAN and GST with technical bid</b>)</li> <li>• The bidder should have a minimum of 3 years' experience in similar nature work as defined in tender documents.</li> <li>• <b>Financial Capacity:</b> The Bidder's should have an average annual turnover of at least <b>INR 20.00 Lac</b> in the last three financial years (2022-23 2023-24, 2024-25). Relevant proof for supporting the above shall be submitted.</li> <li>• The bidder should have completed works of similar nature in the last seven financial years and the cost was not less than the below-mentioned value. <ul style="list-style-type: none"> <li>➤ Satisfactory completion of minimum 3 works of Rs 2.12 Lakh each. OR</li> <li>➤ Satisfactory completion of minimum 2 works of Rs 2.66 Lakh each. OR</li> <li>➤ Satisfactory completion of minimum 1 work of Rs 4.25 Lakh.</li> </ul> </li> </ul> <p><b>Similar Nature Works Means</b> Structural audits of RCC/steel framed buildings involving various testing, and structural evaluation.</p> <ul style="list-style-type: none"> <li>• If the bidder fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will be liable to be rejected summarily.</li> <li>• The bidder should meet or comply with the attached technical requirements mentioned in the bid documents.</li> </ul> <p>The bidder should meet and compliance with all terms &amp; conditions mentioned in tender documents.</p>

<b>Payment Terms</b>	<ol style="list-style-type: none"> <li>1. 50% upon completion of various tests.</li> <li>2. 50% upon submission of the Detailed Audit Report, including the issuance of the Structural Stability Certificate.</li> </ol>
<b>Delivery/Completion Period</b>	Within 30 days from the date of Issuance of NTP
<b>Warranty Period</b>	NA
<b>Performance Bank Guarantee (PBG)</b>	NA
<b>Evaluation Criteria</b>	It is mandatory for the bidder to fulfill the minimum eligibility criteria for being considered for technical evaluation. Eligible bidders shall be technically evaluated for the specifications mentioned. In the event the bidder does not comply with any of the technical specifications, he will be disqualified unless he proposes a positive deviation with justification. It is purely up to ICAT whether to consider the deviation proposed by the bidder or not. Bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.
<b>Delivery Terms</b>	For up to ICAT Centre - II, Manesar (Haryana).
<b>Liquidity Damages</b>	The work/service should be completed strictly as per time limits specified in the work contract/agreement, failure to complete the work/service within the stipulated time will make you liable to an unconditional penalty of 0.5% (Half Percent) of the value of work per week subjected to a maximum of 10% (Ten Percent) of the work contract.
<b>Bid Validity/Price Validity</b>	<b>180 days from the last date of bid submission.</b>
<b>Work Site Address</b>	International Centre for Automotive Technology ( <b>Centre - II</b> ), Plot No. 1, Sector - M11, Near HSIIDC, IMT Manesar, Gurugram 122050 GST No. 06AABAN9435G2ZI
<b>Billing Address</b>	International Centre for Automotive Technology, Plot No. 26, Sector - 3, Near HSIIDC, IMT Manesar, Gurugram 122050 GST No. 06AABAN9435G2ZI
<ul style="list-style-type: none"> <li>• <b>Bidders to comply with:</b></li> <li>• Rule 144(xi) of GFR 2017 regarding restrictions on procurement from a bidder of a country that shares a land border with India will be liable to rejection (refer to the to the Office Memorandum of the Department of Expenditure dated July 23, 2020, and as revised from time to time at (<a href="https://assets-bg.gem.gov.in/resources/upload/shared_doc/Order-Public-Procurement-No-4-Restrictions-under-Rule-144-xi-of-the-General-Financial-Rules-GFRs-2017.pdf">https://assets-bg.gem.gov.in/resources/upload/shared_doc/Order-Public-Procurement-No-4-Restrictions-under-Rule-144-xi-of-the-General-Financial-Rules-GFRs-2017.pdf</a>)).</li> <li>• Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and as revised from time to time regarding bidders eligibility and preference to make in India (<a href="https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf">https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf</a>)).</li> </ul>	

**Note:**

- ICAT reserves the right to give preference to the local supplier, MSME, or start-up as per prevailing government notifications and as revised from time to time.
- MSE Public Procurement Policy is meant for the procurement of only goods produced and services rendered by MSEs. However, traders, distributors, sole agents, and works contracts are excluded from the purview of the Public Procurement Policy for MSEs Order, 2012
- It is clarified that prior turnover and prior experience may be relaxed for start-up/MSE's enterprises recognized by the Department for Industry & Internal Trade (DPIIT), subject to meeting quality & technical specifications. Startups may be MSMEs or otherwise. Such relaxation can be provided in the case of procurement of works as well. It is further clarified that such relaxation is not optional but normally has to be ensured, except in case of procurement of items related to public safety, health, critical security operations and equipment, etc) where adequate justification exists for the Procuring Entity not to relax such criteria. The decision of the Procuring Entity in this regard shall be final.

*Bidders shall ensure that their tender, duly signed, complete in all respects as per the instruction contained in the NIT/Tender documents.*

*Note: ICAT reserves the right to reject/modify/cancel the tender without assigning any reason thereof*

## Chapter 1

### ICAT और साइट विवरण के बारे में/About ICAT & Site Description

#### About ICAT

The International Centre for Automotive Technology, established in 2006, setup by NAB (National Automotive Board) erstwhile NATIS (NATRIP Implementation Society), under Ministry of Heavy Industries, Govt. of India is the leading automotive R&D organization of the country. ICAT is a prime Testing and Certification Agency notified by Government of India under Rule 126 of Central Motor Vehicle Rules, 1989.

#### **Site Description:**

- Location:

<b>Work Site Address</b>	International Centre for Automotive Technology ( <b>Centre - II</b> ), Plot No. 1, Sector - M11, Near HSIIDC, IMT Manesar, Gurugram 122050 GST No. 06AABAN9435G2ZI
<b>Billing Address</b>	International Centre for Automotive Technology, Plot No. 26, Sector - 3, Near HSIIDC, IMT Manesar, Gurugram 122050 GST No. 06AABAN9435G2ZI

**Scope of Work, Detailed Technical Specification**

The Director, International Centre for Automotive Technology (ICAT), a division of the National Automotive Board (NAB), Govt. of India, hereby invites a proposal for "Appointment of agency for carrying out structural audit and allied tests for admin building at ICAT centre-II" , Manesar Haryana

Scope of Work			
Sr. No.	Description	Unit	Quantity
1	Visual Survey: Visual inspection for surface damage, damage classification. The visual inspection shall largely cover areas of high distress, corrosion, moisture, leakage, abnormal variations in structure, algae and b fungus growth, efflorescence, etc. Visual inspection would be documented in the form of worksheets, photographic records, and distress over drawings.	Job	1
2	Performing the Non-destructive test		
(i)	Rebound Hammer Test: Index measurement in accordance with IS:516-Part-5-Section-4 for specified location on concrete surface with calibrated rebound hammer placed perpendicular to the surface and taking required number of rebound readings.	Nos	60
(ii)	Ultrasonic Pulse Velocity Test: Measurement in accordance with IS: 516- Part-5- Section-1 by measuring the time taken for travel of a known distance through concrete medium being tested at specified locations.	Nos	40
(iii)	Carbonation Test: Measurement of carbonation depth by phenolphthalein spray test at selected locations on RCC members of the structures covered under the study to see the depth of carbonation as per is 516-Part-5/Section-3	Nos	10
(iv)	Cover Meter Test: RCC details by using ferro scanner for measuring the cover depth and existing protective layer of steel rebar, diameter of steel and number of rebar, Preparation of structural details of RCC sections	Nos	10
(v)	Half Cell Potential Test: As per IS 516 Part 5 Section 2, assesses the likelihood of corrosion in concrete by measuring the electrical potential between a reference electrode and the concrete surface. This helps evaluate the corrosion risk in reinforced concrete structures	Nos	10
(vi)	pH Value & Chloride Test: conducted to assess water quality. The pH value indicates the acidity or alkalinity of the water, which affects its suitability for various uses and the health of aquatic life. The chloride test measures the concentration of chloride ions, which can indicate pollution levels or saline intrusion. Together, these tests help ensure safe drinking water,	Nos	10

	support environmental monitoring, and guide water treatment processes.		
(vi)	Core Cutting Test (Only if required)	Nos	3
3	Performing and submission of a detailed structural audit report indicating location of areas tested And Indicating location of cracks and defects.	Job	1
	Note: Location for test samples will be as per direction of engineer in-charge.		

**For any technical queries please feel free to contact the undersigned:**

Mr. Vishnu Chakrvarti - Civil Department

Contact No. +91 8875543234

Mail ID: [vishnu.chakrvarti@icat.in](mailto:vishnu.chakrvarti@icat.in)

Mrs. Smita Sharma - Civil Department

Contact No. +91 8800682288

Mail ID: [smita@icat.in](mailto:smita@icat.in)

### Minimum Eligibility Criteria

**Eligibility Criteria (Pre-Qualification Requirements):** Only those Bidders who meet the following pre-qualification criteria shall be considered eligible to participate in this procurement process. Bidders must provide satisfactory documentary evidence in support of each requirement listed herein. Any bid that fails to comply with or demonstrate conformance to the stipulated eligibility conditions shall be treated as non-responsive, and such bid shall be summarily rejected without further evaluation, including exclusion from the technical assessment stage.

The Purchaser reserves the right to verify the authenticity of the documents submitted and to request additional clarifications, if deemed necessary. Submission of false, misleading, or unverifiable information shall lead to immediate disqualification and may also invite further action as per applicable laws and tender conditions.

#### Pre-qualification/Minimum Eligibility Criteria for the Bidders:

**The bidder whose bid meets the following eligibility criteria would only be considered.**

1. **Legal Valid Entity:** The bidder shall necessarily be a legal valid entity in the form of a proprietary firm, partnership firm, private limited company, or agency (enclose a copy of the registration or incorporation certificate with the technical bid).

**In support of above, the bidder is required to submit the following documents with the technical bid:**

- **Proprietary Firm:** A copy of the registration certificate or any relevant document that proves the establishment and legal validity of the proprietary firm.
- **Partnership Firm:** A copy of the Partnership Deed along with the registration certificate issued by the Registrar of Firms, if applicable.
- **Private Limited Company:** A copy of the Certificate of Incorporation issued by the Registrar of Companies (RoC) along with the Memorandum of Association (MOA) and Articles of Association (AOA).
- **Agency:** A copy of the registration certificate or any official document proving the legal validity and registration of the agency under the applicable law (e.g., registration under the Shops and Establishments Act, or other relevant legislation).

**These documents should be enclosed along with the technical bid to demonstrate the legal status of the bidder as a valid entity.**

2. **Bidder must have PAN and GST (enclose a copy of PAN and GST with technical bid)**
3. **Financial Capacity:** The Bidder's should have an average annual turnover of at least INR 20.00 Lac in the last three financial years (2022-23 2023-24, 2024-25).

**Supporting documents as proof:** Audited balance sheet or Certificate from a Chartered Accountant (CA) indicating turnover. CA's details and UDIN must be mentioned on the documents.

4. The bidder should have completed works of similar nature in the last seven financial years and the cost was not less than the below-mentioned value.

- Satisfactory completion of minimum 3 works of Rs 2.12 Lakh each.  
OR
- Satisfactory completion of minimum 2 works of Rs 2.66 Lakh each.  
OR
- Satisfactory completion of minimum 1 work of Rs 4.25 Lakh.

5. The bidder should have a minimum of 3 years' experience in similar nature work as defined in tender documents  
**Supporting documents:** Work orders with completion certificates or work orders with payment proof.  
**Similar Nature Works Means** Structural audits of RCC/steel framed buildings involving various testing/structural evaluation.
6. If the bidder fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will be liable to be rejected summarily.
7. The bidder must submit stamped and signed copy (each page) of this document (NIT) for acceptance of terms and conditions and submit along with the technical bid.
8. The bidder should furnish **Chapter 2 of the technical condition** on their letterhead with fill-in and submit along with bid
9. The bidder should meet and compliance with all terms & conditions mentioned in tender documents. The is requested to quote the products exactly as per the tender specifications. It is important to submit complete technical details, including the brand, specifications, and any technical literature that clearly highlights the specifications, along with the technical bid. A Statement of Compliance should be provided for each item in the prescribed format outlined in the Technical Specification. The compliance statements should be supported by genuine documents. Kindly ensure that each page of the bid, along with any cuts or corrections, is duly signed and stamped by the authorized signatory. Failure to comply with these requirements may lead to the rejection of the bid.
10. **Bidders to comply with:**
  - Rule 144(xi) of GFR 2017 regarding restrictions on procurement from a bidder of a country that shares a land border with India will be liable to rejection (refer to the to the Office Memorandum of the Department of Expenditure dated July 23, 2020, and as revised from time to time at ([https://assets-bg.gem.gov.in/resources/upload/shared\\_doc/Order-Public-Procurement-No-4-Restrictions-under-Rule-144-xi-of-the-General-Financial-Rules-GFRs-2017.pdf](https://assets-bg.gem.gov.in/resources/upload/shared_doc/Order-Public-Procurement-No-4-Restrictions-under-Rule-144-xi-of-the-General-Financial-Rules-GFRs-2017.pdf)).
  - Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and as revised from time to time regarding bidders eligibility and preference to make in India ([https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.p df](https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf)).

**Note:**

- ICAT reserves the right to give preference to the local supplier, MSME, or start-up as per prevailing government notifications and as revised from time to time.
- MSE Public Procurement Policy is meant for the procurement of only goods produced and services rendered by MSEs. However, traders, distributors, sole agents, and works contracts are excluded from the purview of the Public Procurement Policy for MSEs Order, 2012
- It is clarified that prior turnover and prior experience may be relaxed for start-up/MSE's enterprises recognized by the Department for Industry & Internal Trade (DPIIT), subject to meeting quality & technical specifications. Startups may be MSMEs or otherwise. Such relaxation can be provided in the case of procurement of works as well. It is further clarified that such relaxation is not optional but normally has to be ensured, except in case of procurement of items related to public safety, health, critical security operations and equipment, etc) where adequate justification exists for the Procuring Entity not to relax such criteria. The decision of the Procuring Entity in this regard shall be final.

### Bid Rejection Criteria

Bids submitted in response to this tender shall be liable for outright rejection under any of the following circumstances, without further notice or clarification:

**Non-Compliance with Financial Turnover Criteria:** Non-compliance with this requirement or failure to submit audited financial statements or a CA certificate explicitly certifying the turnover will render the bid non-responsive.

**Omission of Statutory Registration Documents:** Bidders who fail to provide self-attested copies of the following statutory registrations shall be disqualified.

**Incomplete or Partial Proposal Submission:** Submission of incomplete bids, missing mandatory pricing information, or failure to include required forms or certifications shall result in summary rejection of the bid.

**Failure to Meet Pre-Qualification or Minimum Eligibility Requirements:** Bidders who do not satisfy the eligibility criteria outlined under Section: Pre-Qualification / Minimum Eligibility Criteria shall be deemed ineligible, and their bids shall not be considered for technical or financial evaluation.

**Other Grounds for Rejection:**

- Submission of forged or misleading documents.
- Non-compliance with mandatory formats prescribed in the tender.
- Non-submission of NIT documents with stamped and signed at each page.
- Blacklisting or debarment by any Government authority, public sector entity, or major private client.

**ICAT Terms & Technical Conditions:**

- 1. Clarifications, Deviations, and Conditional Bids:** Bidders are strictly advised to submit their bids in full compliance with all terms, conditions, technical specifications, and requirements stipulated in this tender document. Conditional bids or bids containing deviations, exceptions, assumptions, or qualifications shall be summarily rejected without further reference or clarification, at the sole discretion of the Purchaser.

Any suggestions, clarifications, or concerns regarding the tender terms and conditions must be formally raised by the Bidders only during the Pre-Bid Meeting. The Purchaser shall review such requests and reserves the absolute right to accept, modify, or reject any suggestion or concern, wholly or in part, without assigning any reason, and solely in the best interest of the Purchaser.

All clarifications, amendments, or modifications arising out of the Pre-Bid Meeting shall be published either as a Corrigendum and/or as the Minutes of the Pre-Bid Meeting (MoM) on the Purchaser's official website ([www.icat.in](http://www.icat.in)) and on the GeM Portal. These shall form an integral part of the tender and shall be binding on all Bidders. No request for changes or deviations shall be entertained after the Pre-Bid stage.

- 2. Proposal Submission Compliance and Documentation Requirements:** The Bidder is required to submit their proposal in strict compliance with all terms, conditions, and technical requirements outlined in this tender document. The technical bid must include comprehensive details of the proposed solution, including the products, services, specifications, and relevant technical literature, clearly demonstrating conformance to the specified requirements. A Statement of Compliance, in the format prescribed within the Technical Specifications, shall be submitted for each item listed. Each compliance statement must be substantiated with authentic, verifiable documentation (e.g., brochures, datasheets, certifications) issued by the Original Equipment Manufacturer (OEM) or other credible sources. Furthermore, each page of the bid, including any amendments, corrections, or insertions, must be duly signed and stamped by the authorized signatory of the Bidder, thereby certifying its accuracy and authenticity. Failure to adhere to any of the above requirements may render the bid liable for rejection at the sole discretion of the Purchaser.
- 3. Assignment and Subcontracting:** The Contractor shall not, without the prior written consent of the Procuring Entity, sublet, transfer, assign, or otherwise dispose of the contract or any part thereof, or any interest, benefit, or advantage arising therefrom, in any manner whatsoever. The Contractor shall provide written notification to the Procuring Entity of all subcontracts awarded under this contract, if such subcontracts were not already disclosed in the original bid or contract. Such notification shall not absolve the Contractor of any liability or obligation under the contract. Subcontracting shall be permitted solely for the procurement of bought-out items and incidental works or services. All subcontracts must fully comply with the Contractor's obligations under this contract and shall not be used to circumvent the Contractor's responsibilities or obligations that formed the basis for the award of this contract. Any assignment, subletting, or transfer of this contract, or any part thereof, made without the prior written consent of the Procuring Entity shall constitute a material breach of contract.

In such an event, the Procuring Entity shall have the right to invoke any or all remedies available under the contract or applicable law.

**4. Payment Term:**

- 50% upon completion of various tests.
- 50% upon submission of the Detailed Audit Report, including the issuance of the Structural Stability Certificate.
- All other applicable statutory taxes, i.e. TDS, will be deducted at source.

**5. Warranty Defect's Liability Period: NA**

**6. Delivery Terms:** For ICAT Site (Inclusive of Packing, Forwarding, Transportation and Unloading of Equipment at ICAT Project Site-2).

**7. Qualification Criteria:** The bidder whose bid meets the technical specification and eligibility criteria would only be considered for financial evaluation.

**8. Tender form is not transferable.**

**9. Interested bidders must quote compulsorily for all the item as per scope of work given in Chapter 2, else their bid will not be considered for further processing and shall be liable for disqualification without further notice.**

**10. ICAT reserves the right to reject any or all the tenders in part or full without assigning any reason thereof.**

**11. The work order shall be placed on single bidder for complete BOQ of Chapter 2 the basis of overall L-1 bidder.**

**12. The comparison of the bids shall be on basis of total price (Inclusive of all taxes etc.) quoted by the bidder. No comparison of individual items will be made the individual item charge is only for reference purposes of this office.**

**13. In the event of any dispute on this account, the decision of ICAT shall be final and binding on the Contractor/supplier.**

**14. Delivery of the items shall be on official working days from 09:00 AM to 04:00 PM. The successful bidder shall schedule delivery dates after confirmation from the user department.**

**15. It is the responsibility of the bidder to supply the material safely to ICAT without any damage. In case of any damage during transit, damaged material will not be accepted.**

**16. Valid E-way bill:** Material needs to be delivered along with valid E-way bill and within the validity of e-way bill.

**17. The bidder is required to sign each page of each part of this tender document for acceptance of terms and conditions and submit along with the bid.**

**18. Billing:** All bills and accompanying documents should be raised and submitted in original, as per the payment terms and should be accompanied by original copies of duly receipted/certified delivery challan/work progress or completion certificate, as applicable. No payment shall be released against any duplicate bills. Work progress report or completion certificate or delivery challan. All applicable taxes such as GST, service tax, works contract tax shall be mentioned separately in the invoice.

**Note:** It is mandatory for the bidder to comply with the complete technical requirement given in the bid document. In the event the bidder does not comply with the technical requirement, he shall be disqualified, and any deviation proposed on technical requirement from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.

**19.** The bidders are expected to carefully examine all the contents of the Tender Document including instructions conditions, terms, specifications and take them fully into account before submitting their Bid. Failure to comply with the requirements as detailed in these documents shall be at the Bidder's own risk. Bids which are not responsive to the requirements of the Tender Document will be rejected.

**20.** The bidder should furnish Chapter 2 of the Technical Specification with fill-in and submit along with bid. The bidder is requested to quote the products exactly as per the tender specifications. It is important to submit complete technical details, including the brand, specifications, and any technical literature that clearly highlights the specifications, along with the technical bid. A Statement of Compliance should be provided for each item in the prescribed format outlined in the Technical Specification. The compliance statements should be supported by genuine documents. Kindly ensure that each page of the bid, along with any cuts or corrections, is duly signed and stamped by the authorized signatory. Failure to comply with these requirements may lead to the rejection of the bid.

**21. Site Visit:** Bidders are strongly encouraged to visit the project site before submitting their bids. This visit will enable the bidder to assess existing conditions, understand the scope of work, and familiarize themselves with any site-specific requirements. A site visit must be scheduled with the designated project coordinator/representative at least 7 days before the bid submission deadline. The bidder is responsible for arranging the visit and gathering all necessary information regarding site conditions that may impact the execution of the work. Failure to conduct a site visit or to factor site conditions into the bid will be considered a lack of understanding of the project, and no claims for additional costs arising from unvisited site conditions will be entertained.

**22. Submission of following documents to ICAT: -**

- Original Commercial Invoice.
- E-way Bill
- Consignee LR Copy
- Measurement book with abstract
- Statutory Compliances

**23. Instructions to the contractor:** The contractor must follow the instructions before starting the work and during the work

- Vendors must provide WC and CAR Policies before starting the job at ICAT premises.

- All work to be done at site as per the direction of Engineer in-charge in accordance with site requirement.
- For supply of material:
  - All loading, unloading & shifting at site will be under the scope of successful bidder. The bidder shall ensure that all materials required for the work to be supplied shall be new and free from all defects and faults. Prior approval will be taken from ICAT Site In charge before supply or use the material.
  - All aspects of safe delivery shall be the exclusive responsibility of the bidder. ICAT will have the right to reject the material supplied if they do not comply with the specification at any point of use or inspection. If any material or part thereof is lost or rendered defective during transit, the supplier shall immediately arrange for the supply of material or part thereof, as the case may be, at no extra cost.
  - The brand quoted should not be "end-of-life" or "end-of-sale" products at the time of bid submission. Should the quoted brand become unavailable at the time of delivery, the bidder will kindly replace or substitute the quoted brand with a superior alternative at no additional cost. (with the consent of Site-In charge of ICAT).
  - The successful Bidder should make his own arrangement to obtain all materials required for performing, executing and implementing the Works.
  - It is the responsibility of the bidder to keep the material safe at ICAT site.
- All tools and consumable items to complete the work will be in scope of the bidder.
- All safety measures will be taken by the contractor during work and all safety equipment such as safety helmet, safety shoes, safety belt, safety goggles etc. (as applicable) will be in scope of contractor and must be used during the work.
- It is the responsibility of the bidder to keep the site safe and clean as much as possible.
- After the completion of the project, the site should be neat and cleaned before handover.
- The contractor must follow the procedure for approval and permission.
- While working at site, some restrictions may be imposed by Site In-Charge/Security Staff of ICAT or Local Authorities regarding Safety and Security etc. The contractor shall be bound to follow all such restrictions/instructions & nothing extra shall be payable on this account.
- No compensation shall be payable to the contractor for any damage caused by rains lightening, wind, storm, floods Tornado, earthquakes or other natural calamities during the execution of work. He shall make good all such damages at his own cost and no claim on this account will be entertained.
- No labour hutment shall be allowed in premises. All labours should leave the site after day's work. The security & Watch Ward of site contractor materials/work etc. shall be at his cost only.
- All rates quoted by the bidders shall remain firm for the contract period/extended contract period.
- If the contractor fails to proceed with the work within the stipulated time as specified from the date of issue of letter of intent/letter to proceed with the work, the ICAT reserves the right to cancel the Contract and apply all remedies available to him under the terms and conditions of this contract.
- The contractor shall fully be responsible for the any injury or damage caused to the workmen deployed by him at site for carrying out the work and ICAT has nothing to do with such happenings and in no way shall be held responsible for the same.

**27. Performance bank guarantee: NA**

28. **Warranty / defect's liability period:** NA

29. **Billing Address:** International Centre for Automotive Technology, Plot No. 26, Sector - 3, HSIIDC, IMT Manesar, Gurugram 122050, GST No. 06AABAN9435G2ZI

30. **Project Site:** International Centre for Automotive Technology (Centre-II), Plot No. 1, Sector - M11, Near HSIIDC, IMT Manesar, Gurugram 122050, GST No. 06AABAN9435G2ZI

**For any technical queries please feel free to contact the undersigned:**

Mr. Vishnu Chakrvarti - Civil Department

Contact No. +91 8875543234

Mail ID: [vishnu.chakrvarti@icat.in](mailto:vishnu.chakrvarti@icat.in)

Ms. Smita Sharma - Civil Department

Contact No. +91 8800682288

Mail ID: [smita@icat.in](mailto:smita@icat.in)

## Chapter 6 Instructions To Bidders

**1. Submission of Quotation and Technical Documentation:** The bidder shall submit a comprehensive quotation strictly in accordance with the detailed Scope of Work and Services outlined in “Chapter - 2” of the Additional Terms and Conditions (ATC) document. The quotation must include both the technical and financial components as prescribed in the tender.

### 2. Pre-Bid Meeting Conditions

2.1 Pre-Bid Meeting shall be held to address queries and provide clarifications regarding the scope of work, technical requirements, and the bid submission process.

➤ Venue: ICAT

➤ Mode: Physical Meeting or Virtual

All interested bidders are encouraged to attend the pre-bid meeting to seek necessary clarifications before submission of their bids.

### 2.2 Submission of Pre-Bid Queries

Bidders are required to submit their queries, if any, in writing to [vishnu.chakrvarti@icat.in](mailto:vishnu.chakrvarti@icat.in), [smita@icat.in](mailto:smita@icat.in), [prem.purang@icat.in](mailto:prem.purang@icat.in) & [javed.rahi@icat.in](mailto:javed.rahi@icat.in). Bidders are required to submit their queries (if any) in writing within 2 days prior to the pre-bid meeting date.

Queries should be submitted in the following format:

Sl. No.	Clause No.	Existing Provision	Query/Suggestion
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### 2.3 Clarifications and Amendments

➤ Clarifications and responses to the pre-bid queries shall be issued in the form of a Corrigendum/Addendum and uploaded on the GeM Portal & ICAT Website.

➤ The corrigendum shall form an integral part of the tender document and must be duly considered while submitting the final bid.

### 2.4 No Individual Communication

➤ No individual responses will be provided to bidders. All clarifications shall be shared only through official corrigenda.

### 2.5 Non-Mandatory Attendance

➤ Attendance at the pre-bid meeting is not mandatory for bid submission. However, it is strongly recommended to attend for a complete understanding of the requirements.

### 2.6 Binding Clarifications Only Through Corrigendum

➤ Only clarifications provided through officially issued corrigenda shall be considered binding. Any verbal discussions or informal exchanges during the pre-bid meeting shall not be treated as official unless formally incorporated.

### 2.7 No Suggestions or Deviations Post Submission Deadline

➤ No suggestions, deviations, modifications, or requests for clarification shall be entertained after the bid submission deadline. Bidders are therefore advised to seek all necessary clarifications and raise concerns during the pre-bid period.

3. **Submission of Bids:** Bidders are required to submit their bids in two separate parts as detailed below:

- **Part I – Technical Bid:** This shall include all relevant documents and information demonstrating the bidder's compliance with the technical specifications and eligibility criteria as outlined in the tender document and Chapter – 2 & 3. Bidders must not divulge price of tendered item in technical bid. Violation of the same may lead to rejection of the bid.
- **Part II – Financial Bid:** This shall contain the price proposal strictly in the format prescribed in the tender document.  
Both parts must be submitted in separate as specified in the e-tendering or GeM platform.

### 3.1 Evaluation Process

- **Stage 1 – Technical Evaluation:** The Technical Bids shall be opened and evaluated first. Only those bidders who meet all mandatory requirements and shall be deemed technically qualified.
  - **Stage 2 - Financial Evaluation:** The Financial Bids of only the technically qualified bidders will be opened and considered for further evaluation. Financial Bids of bidders who fail to qualify in the technical stage shall be returned unopened or disqualified from further consideration.
- 4 **Availability of Tender Documents and Corrigendum:** Prospective Bidders are advised to regularly visit the official website of the International Centre for Automotive Technology (ICAT) at [www.icat.in](http://www.icat.in) and/or e-procurement portal for downloading the complete Tender Document, including all instructions, terms, specifications, and any corrigendum, amendment, clarification, or notification issued in connection with this Tender.

It shall be the sole responsibility of the Bidder to ensure that they have the latest version of the Tender Document and are fully aware of all updates, revisions, or corrigenda issued prior to the bid submission deadline. ICAT shall bear no responsibility or liability for any oversight or failure on the part of the Bidder to obtain such information from the aforementioned platforms.

**For any technical queries please feel free to contact the undersigned:**

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Ms. Smita Sharma – Civil Department

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**Chapter 7**  
**Special Conditions of Contract**

The table below provides Special Conditions of Contract for this Tender Document. The following clauses under this Special Conditions of Contract (SCC) complement the corresponding clauses in the Tender. Whenever there is a conflict, the provisions herein shall prevail over those in the tender.

Item	Data
Terms of Payment and Payment Schedule	As per clause 4 of ICAT term & Technical Condition of chapter 5
Warranty Period, counted from Acceptance	As per clause 5 of ICAT term & Technical Condition of chapter 5
Liquidity Damages	The work/service should be completed strictly as per time limits specified in the work contract/agreement, failure to complete the work/service within the stipulated time will make you liable to an unconditional penalty of 0.5% (Half Percent) of the value of work per week subjected to a maximum of 10% (Ten Percent) of the work contract..
Performance Bank Guarantee (PBG)	As per clause 27 of ICAT term & Technical Condition of chapter 5
Address For Recipient's Communications	Purchase Department International Centre for Automotive Technology Plot No # 26, Sector-3, HSI IDC, IMT Manesar, Gurgaon- 122050
Method of Bid Evaluation	Segregated

**Form: I**

*{Format for each of the Declaration to be typed on bidder's letter head separately and to be submitted in the tender document}*

**DECLARATION-1**

(Declaration regarding Make in India)

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017 & P-45021/2/2017-PP (BE-II) dated 28.05.2018, we hereby certify that we M/s \_\_\_\_\_ (supplier name) are local supplier meeting the requirement of minimum local content (\_\_\_\_%) as defined in above orders against Tender/Enquiry No. \_\_\_\_\_

Details of location at which local value addition will be made is as follows:

\_\_\_\_\_

(Signature of the bidder with seal/ rubber stamp)

**DECLARATION-2**

(Declaration regarding compliance of Rule 144 (xi) of GFR 2017)

"I/We have read the clause regarding restrictions on procurement/sub-contracting from an entity/natural person/agent/consortium/Joint venture having beneficial ownership in countries which share land border with India. I/We certify that neither we are not from such a country nor have we any beneficial ownership from such a country. If I/We are from such a country or have beneficial ownership, are registered with the competent authority. I/We hereby certify that we fulfill all requirements in this regard and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]

Authorized Signatory

\* We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules and would be a ground for immediate termination and further legal action in accordance with law.

Thanking You,

Your Faithfully,

Seal of Organization & Signature of Authorized Signatory

**DECLARATION -3**

This is to certify that neither we/any of us/ are/is in any way related to any employee in the International Centre for Automotive Technology (ICAT).

Dated :

Place :

(Signature of the bidder with seal/ rubber stamp)

**DECLARATION -4**

I/We having our office as mentioned below and declare that I/we have never been blacklisted/De-registered/debarred by any Departments/Ministries of the Govt. of India or of any State Government, PSU or Any Reputed Private Organization/Institution in India, for which we have executed/undertaken the works/services during the last 3 Years

Signature :

Name :

Designation :

Name of the Bidder :

Address of the Bidder :

Date :

Place :

**Form II**

**DETAILS OF CONTRACTS**

Details of contracts with Central Govt./State Govt./PSUs/Autonomous Bodies/Reputed Private Firms in India handled by the Bidder during the last three (3) years in the following format (attested copies of the PO's and completion certificates may be closed).

Sr. No	Details of client along with address, contact details (telephone, email, website, fax etc)	Amount of contract (Rs.)	Duration of contract	
			Order received date	Date of Installation with contract period
1.				
2.				
3.				
4.				
5.				

(If the space provided is insufficient, a separate sheet may be attached)

Signature of authorized person

Date:

Name:

Place:

Seal:

Form III

VENDOR INFORMATION FORM (VIF)

1	Name of the Bidder	
2	Address of the Bidder	
3	Contact Details of the Bidder	
	Telephone No. With STD Code	
	Fax No.	
	Mobile No.	
	E-mail ID & Website if any	
4	Nature of Business (Product/Services)	
5	Name of Proprietor/Partners/Directors of Firm/Agency	
6	Company Establishment Year	
7	Whether registered with NSIC/Startup/MSE/SSI (Please enclose relevant self-attested photocopy of Certificates)	
8	Bidder Bank Details (Please attached cancelled cheque):	
	Name of Account Holder	
	Account Type (Current/Savings)	
	Complete A/c No.	
	Name of Bank	
	Name of the Branch with Complete Address	
	IFSC Code of the Branch	
9 Digit MICR Code of the Branch		
9	Legal status of the bidder such as Company, partnership/proprietorship concern, etc.	
10	GST Registration No.	
11	Permanent Income Tax Number (PAN) No.	

(Seal of Organization & Signature of Authorized Signatory)

Date

**FORM IV**

**Checklist (Information/Documents to be submitted along with the Bid)**

1	Name of the Bidder	
2	Address of the Bidder	
3	Contact Details of the Bidder	
	Telephone No. With STD Code	
	Fax No.	
	Mobile No.	
	E-mail ID	
	Website, if any	
4	Name of Proprietor/Partners/Directors of Firm/Agency	
5	Bidder Bank Details:	
	Name of Account Holder	
	Complete A/c No. (Current/Savings)	
	Name of Bank	
	Name of the Branch with Complete Address	
	IFS Code of the Branch	
	9 Digit MICR Code of the Branch	
6	Registration and Incorporation Particulars of the bidder indicating legal status such as Company, partnership/proprietorship concern, etc (Please attached copies of the relevant documents/certificates)	
7	GST Registration Details	
8	Copies of Permanent Income Tax Number (PAN)/Income Tax Circle	
9	Declaration regarding blacklisting or otherwise by the government departments as given in Form III	
10	Tender duly signed and stamped as proof of having read the contents therein and in acceptance thereof should be enclosed	
	Any other information document: Please specify	