

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	23-12-2025 13:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	23-12-2025 13:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Heavy Industries And Public Enterprises
विभाग का नाम/Department Name	Department Of Heavy Industry
संगठन का नाम/Organisation Name	N/a
कार्यालय का नाम/Office Name	National Automotive Board
वस्तु श्रेणी /Item Category	Operation And Maintenance Of Lifts (Elevators) - Complete System
अनुबंध अवधि /Contract Period	1 Year(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Exemption for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Exemption for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Certificate (Requested in ATC),OEM Authorization Certificate,Additional Doc 1 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेज़ों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3

बिड विवरण/Bid Details

दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	5
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	1
बिड से रिवर्स नीलामी सक्रिय किया/ Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/ RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/ Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय / Time allowed for Technical Clarifications during technical evaluation	2 Days
मूल्यांकन पद्धति/ Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/ Arbitration Clause	No
सुलह खंड/ Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
-------------------	----

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
-------------------	----

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
-------------------------------	-----

एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं को खरीद में प्राथमिकता, यदि उनका मूल्य L1+X% तक की सीमा में हो / Purchase Preference to MSE OEMs available upto price within L1+X%	15

सूक्ष्म और लघु उद्यम को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Maximum Percentage of Bid quantity for MSE purchase preference	100
---	-----

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

3. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- If number of technically qualified bidders are only 2 or 3.
- If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Please upload scope of work:[1764660059.pdf](#)

Operation And Maintenance Of Lifts (Elevators) - Complete System (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Operation And Maintenance Service Is Required For	Complete System
Type of Annual Maintenance Service Provider required	OEM , OEM Authorised Service Provider (ASP)
Status/condition of equipment/machine/system (At the time of bid)	Under AMC and functional
Cost of consumable/Material	Consumables to be provided by service provider (inclusive in contract cost)

विवरण/ Specification	मूल्य/ Values
Cost of spare parts	Spare parts to be provided by service provider (inclusive in contract cost and spare parts should be of OEM or OEM authorized/equivalent only)
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
--	----

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Quantity(Please select 1 in case operation and maintenance service is required for complete system, otherwise mention actual quantity for each line item)	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLOGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	1	<ul style="list-style-type: none"> Number of months for which Operations & Maintenance service is required during contract period : 12

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Generic

Option Clause: Excess Settlement. The excess settlement has been enabled for the service, allowing service providers to include additional charges up to a specified percentage of the item-level total value, including add-ons, in their invoices. Service providers must declare the applicability of additional charges during invoice creation and submit mandatory supporting documents to avail this option. The total invoice amount, including additional charges, shall not exceed the agreed-upon excess settlement percentage for the order.

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in

the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

अंतर्राष्ट्रीय ऑटोमोटिव प्रौद्योगिकी केंद्र

International Centre for Automotive Technology (ICAT)

Division of National Automotive Board (NAB), Ministry of Heavy Industries, Govt. of India
Plot No.-26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana (India)

Additional Terms & Conditions (ATC)

Manesar, 02nd December' 2025

The Director, International Centre for Automotive Technology (ICAT), a division of National Automotive Board (NAB), Govt. of India, hereby invites bid for “**Comprehensive AMC of 4 Nos of Passenger Elevators (Make Mitsubishi Equipment Number – 10013776, 10013777, 10013778, 10013779) installed at Admin Building for a period of 1 Year**” at ICAT Centre – II, Manesar (Haryana) as per following details:

Tender Activity Schedule

Job Description	Comprehensive AMC of 4 Nos of Passenger Elevators (Make Mitsubishi Equipment Number – 10013776, 10013777, 10013778, 10013779) installed at Admin Building for a period of 1 Year at ICAT Centre II, Manesar (Haryana).
Scope of Work	As Per Annexure – B
Eligibility Criteria	<p>Minimum Eligibility Criteria: The bidder whose bid meets the following eligibility criteria would only be considered.</p> <ul style="list-style-type: none"> • Legally Valid Entity: The bidder shall necessarily be a legally valid entity in the form of a proprietary firm, partnership firm, private limited company. The bidder must have PAN & GST (enclose a copy of PAN & GST with technical bid). Proof supporting the legal validity of the bidder shall be submitted. If the bidder fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will be liable to be rejected summarily. • Bidder should be OEM/OEM's Authorised Dealer.. • Should meet the requirement of specified specifications at Annexure-B • Should submit the bid document (ATC) with all pages duly filled in, stamped and signed. If the bidder fails to submit attested tender document, his/their tender will be liable to be rejected summarily.
Evaluation Criteria	It is mandatory for the bidder to fulfill the minimum eligibility criteria for being considered for technical evaluation. Eligible bidders shall be technically evaluated for the specifications mentioned. In the event the bidder does not comply with any of the technical specifications, he will be disqualified unless he proposes a positive deviation with justification. It is purely up to ICAT whether to consider the deviation proposed by the bidder or not. Bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.
Payment Terms	Quarterly payment is to be made after completion of satisfactory service & submission of invoice for the executed order value at ICAT site.
CAMC Period	1 Year from the date of purchase order/GeM Contract order.
Delivery Terms	For Up to ICAT Site - II (Inclusive of Packing, Forwarding, Loading, Insurance, Transportation and Unloading of Material at ICAT Site).
Price/Bid Validity	180 days
Delivery / Billing Address	International Centre For Automotive Technology (Centre – 1), PlotNo. 26, Sector – 3, Near HSIIDC, IMT Manesar, Gurgaon 122050. GST No.: 06AABAN9435G2ZI
Liquidity Damages (LD)	As Per Annexure – A

Bidders must comply with the provisions of

- Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23rd July 2020 and as revised from time to time. (<https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf>)
- Department of Industrial Policy and Promotion (DIPP) vide no. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and as revised from time to time (<https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf>)
- It is clarified that prior turnover and prior experience may be relaxed for start-up enterprises recognized by the Department for Industry & Internal Trade (DPIIT), subject to meeting quality & technical specifications. Startups may be MSMEs or otherwise. Such relaxation can be provided in the case of procurement of works as well. It is further clarified that such relaxation is not optional but normally has to be ensured, except in case of procurement of items related to public safety, health, critical security operations and equipment, etc) where adequate justification exists for the Procuring Entity not to relax such criteria. The decision of the Procuring Entity in this regard shall be final.

Annexure-A

Proposal Invited for “Comprehensive AMC of 4 Nos of Passenger Elevators (Make Mitsubishi Equipment Number – 10013776, 10013777, 10013778 & 10013779) installed at Admin Building at ICAT, Centre-II, Manesar (Haryana)”.

➤ **Minimum Eligibility Criteria:** The bidder whose bid meets the following eligibility criteria would only be considered.

- Legal Valid Entity: The bidder shall necessarily be a legally valid entity in the form of a proprietary firm, partnership firm, private limited company. The bidder must have PAN & GST (**enclose a copy of PAN & GST with technical bid**). Proof supporting the legal validity of the bidder shall be submitted. If the bidder fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will be liable to be rejected summarily.
- Bidder should be OEM/OEM’s Authorised Dealer.
- Should meet the requirement of specified specifications at Annexure-B.
- Should submit the bid document (ATC) with all pages duly filled in, stamped and signed. If the bidder fails to submit attested tender document, his/their tender will be liable to be rejected summarily.
- **Bidder must comply to the provisions of:**
- Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23rd July 2020 and as revised from time to time. (<https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf>))
- Department of Industrial Policy and Promotion (DIPP) vide no. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and as revised from time to time (<https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf>)
- ICAT reserves the right to give preference to the local supplier, MSME, or start-up as per prevailing government notifications and as revised from time to time.
- MSE Public Procurement Policy is meant for the procurement of only goods produced and services rendered by MSEs. However, traders, distributors, sole agents, and works contracts are excluded from the purview of the Public Procurement Policy for MSEs Order, 2012.
- It is clarified that prior turnover and prior experience may be relaxed for start-up enterprises recognized by the Department for Industry & Internal Trade (DPIIT), subject to meeting quality & technical specifications. Startups may be MSMEs or otherwise. Such relaxation can be provided in the case of procurement of works as well. It is further clarified that such relaxation is not optional but normally has to be ensured, except in case of procurement of items related to public safety, health, critical security operations and equipment, etc) where adequate justification exists for the Procuring Entity not to relax such criteria. The decision of the Procuring Entity in this regard shall be final.

➤ **ICAT Terms & Conditions:**

- Scope of work: “Comprehensive AMC of 4 Nos of Passenger Elevators (Make Mitsubishi Equipment Number – 10013776, 10013777, 10013778 & 10013779) installed at Admin Building at ICAT, Centre-II, Manesar (Haryana)”.
- CAMC Period: 1 Year from the date of purchase order/GeM Contract order.

• **Liquidity Damages/Penalty for Delay:**

	<u>Period</u>	<u>Penalty</u>
Response Time shall be calculated from breakdown reported time via email	Above 24hours & Below 48 hours	Warning but No Penalty. In case of re- occurrence of default for more than 3 times, penalty@1%of Contract Price shall be levied and contract may be terminated.
	Above 48 hours&Below 96 hours	A Penalty of 1% of the Contract Price. In case of re-occurrence of default for more than 3 times, contract may be terminated
	Above 96hours	A Penalty of 2% of the Contract Price. In case of re-occurrence of default for more than 3 times, contract may be terminated

- **Payment Term:** Quarterly payment to be made after completion of satisfactory service & submission of invoice for the executed order value at ICAT site
- All bills and accompanying documents should be raised and submitted in original; as per the Payment Terms and should be accompanied by original copies of duly receipted/certified delivery challan/work progress or completion certificate, as applicable. No payment shall be released against any duplicate bills, work progress report or Completion Certificate or delivery challan. All applicable taxes such as GST, Works Contract Tax shall be mentioned separately in the invoice.
- All the statutory deductions applicable such as GST & TDS (if any applicable) will be deducted at source.
- **Billing Address:** International Centre for Automotive Technology, Plot No. 26, Sector – 3, HSIIDC, IMT Manesar, Gurugram 122050, GST No. 06AABAN9435G2ZI.

ICAT/GeM/PE-C2/Elevator CAMC/2025-26/355

Scope of Work: Comprehensive AMC of 4 Nos of Passenger Elevators (Make Mitsubishi) installed at Admin Building for a period of 1 Year at ICAT Centre-II

- **Proposal Validity Period:** Bids validity should be of at least 180 days from the last date of submission of Bids. Any Bid having validity lower than that specified above shall be rejected by ICAT as being nonresponsive. However, ICAT may request the Bidders to extend the Bid unconditionally beyond the Bid validity period up to an additional period of thirty (30) days without any modification and without giving any reason thereof. Conditional extension of bid validity shall not be accepted and ICAT reserves right to reject such bid/s and proceed with the bidding process with the remaining bidders.
 - **Qualification Criteria:** The bidder whose bid meets the technical specification and eligibility criteria would only be considered for financial evaluation.
Note: It is mandatory for the bidder to comply with the complete technical specification given in the bid document. In the event the bidder does not comply with the technical specification, he shall be disqualified, and any deviation proposed on technical specification
 From the bidder end will not be considered at all Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.
 - Tender form is not transferable.
 - Interested bidders must quote compulsorily for all the item's as per "Annexure B", else their bid will not be considered for further processing and shall be liable for disqualification without further notice.
 - ICAT reserve the right to reject any or all the tenders in part of full without assigning any reason thereof.
 - The supply order shall be placed on single bidder for complete BOQ of Annexure "B" the basis of overall L-1 bidder.
 - The comparison of the bids shall be on basis of total price (Inclusive of all taxes etc) quoted by the bidder. No comparison of individual item will be made the individual item charge is only for reference purpose of this office.
 - All the quotation should be sent to undersigned and stamped along with Tender Document in duly sealed envelope in Proper Manner and Proper mention the Tender Number and Subject.
 - It is the responsibility of the bidder to supply the instrument safely to ICAT without any damage. In case of any damage during transit, damaged material will not be accepted. In the event of any dispute on this account, the decision of ICAT shall be final and binding on the Contractor/supplier.
 - **Confidential Information:** ICAT and Selected Bidder shall keep confidential and not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of contract.
 - **Any Dispute/Difference arising out of or relating to this tender:** Matter regarding any dispute shall be referred for arbitration to any office appointed by the Director of ICAT, whose decision shall be binding and final. Even after arbitration if any questions, disputes and/or difference arises under and out of, or in connection with the work, if concluded, shall be referred to the High Court of Haryana or any other court in the District of Gurugram (Haryana).
 - The tender document is not an offer and is issued with no commitment. ICAT reserves the right to withdraw this notice inviting tender or vary any part thereof at any stage. ICAT further reserves the right to disqualify any bidder, should it be so necessary at any stage. ICAT reserves the right to reject any or all the tenders, wholly or partly without assigning any reason thereof and shall not be bound to accept the lowest tender.
 - Law of the Republic of India are applicable to this tender.
 - **Force Majeure:** Force Majeure is herein defined as any cause, which is beyond control of the selected Bidder or the ICAT as the case may be which they could not foresee or this a reasonable amount of diligence could not have foreseen, and which substantially affect the performance of the Contract, such as:
 Natural phenomena, including but not limited to floods, droughts, earthquakes, epidemics; Acts of any Government, including but not limited to war, declared or undeclared, priorities, quarantines, embargoes; Terrorist attacks, public unrest in work are Restriction, Freight Embargo; provided either party shall within ten (10) days from the occurrence of such a cause notify the other in writing of such causes. The Bidder or the ICAT shall not be liable for delay in performing his/her obligations resulting from any Force Majeure cause as referred to and/or defined above.
 - **Termination of Contract:** If the performance of the vendor is not satisfactory in timely service delivery of item, then the same will be informed in writing by ICAT as warning letter and if in spite of issue of warning letter, the service is not satisfactory as per expectation of ICAT within a fortnight then second warning letter will be issued. If after issue of the second warning letter also performance doesn't satisfy ICAT expectations, then ICAT reserves the right to terminate the work order by giving one-month notice in writing without assigning any further reason whatsoever.
 After the contract becomes null and void the amount deemed payable to the vendor (if any) will die without any further payment. No further claim from the vendor will be entertained. After the contract comes to an end the vendor will withdraw their service/equipment from ICAT premises within a month. The decision of competent authority of ICAT regarding determining the performance will be final.
- Submission of Following Documents to ICAT:**
- Original Commercial Invoice, Consignee LR Copy, E-way Bill (Both Part A + Part B) & Test Certificate

Annexure-B

Minimum Technical Specification Required

Comprehensive AMC of 4 Nos of Passenger Elevators (Make Mitsubishi Equipment Number – 10013776, 10013777, 10013778, 10013779) installed at Admin Building at ICAT Centre – II, Manesar (Harvana)

S. N	Item Description	Scope of Work which needs to be covered under Elevator CAMC	QTY	UOM
1	<p><u>Scope of work under as AMC: -</u></p> <ul style="list-style-type: none"> • Breakdown Maintenance, which includes fault detection, repair, and functional checking. • There should be 12 preventive maintenance visits during the contract period • The service provider must attend an unlimited number of breakdown calls • The breakdown response time should not exceed 4 hours. • Spare parts should be arranged within 4 hours after the cause of breakdown is detected. • Safety Certificate to be provided. • All Services to be covered under IMEC Diamond scope • Equipment Number – 10013776, 10013777, 10013778, 10013779 	<p><u>Scope of work under as AMC: -</u></p> <p>1. MAINTENANCE SERVICES</p> <p>1.1 Deployment of Technical personnel</p> <p>1.1(a) IMEC shall deploy technically trained, skilled, qualified personnel to inspect service, repair, replace and maintain the equipment.</p> <p>1.1(b) The persons so deployed shall exercise all reasonable care and due diligence to maintain the equipment in a proper and safe operating condition.</p> <p>1.2 Planned Maintenance</p> <p>1.2(a) IMEC shall in accordance with the terms hereof, regularly examine, lubricate and adjust the equipment and carry out the planned maintenance in a systematic and controlled manner using its developed techniques and expertise. The frequency of examination will depend on the type of equipment and its location.</p> <p>1.3 Repairs and replacement</p> <p>1.3(a) IMEC shall replace all wire ropes as often as in its judgement is necessary to maintain an adequate factor of safety to equalize the tension on all hoisting ropes, repair or replace conductor cables and hoistway & machine room elevator wiring.</p> <p>1.3(b) IMEC shall provide suitable lubricants compound to our rigid specifications.</p> <p>1.3(c) In performing the services under this contract, IMEC will replace (identical or equivalent item) or at its option any component of the equipment rendered defective due to normal wear and tear and arising out of ordinary and reasonable use of the equipment.</p> <p>1.3(d) IMEC shall replace the defective components on an exchange basis under which the replaced parts become the property of IMEC.</p> <p>1.3(e) IMEC shall examine, lubricate, adjust and if conditions warrant, repair or replace all necessary equipment furnished and installed by us except for items stated in clause 1.5.</p> <p>1.4 Inclusions</p> <p>1.4(a) IMEC shall in accordance with the terms hereof agree to repair or replace, if required in the best judgement of IMEC the following parts:</p> <ul style="list-style-type: none"> i. Machine, worm gear, thrust bearings, drive sheave, drive sheave bearings, brake and its components; ii. Motor, motor generator, motor windings, rotating elements, commutator, brushes, brush holders, bearings, coils, magnet frames and other mechanical parts; iii. Controller, cams, relays, PCBs, transformers and mechanical & electrical driving equipment; iv. Governor and its components; v. Car and hall buttons, car and hall position indicators, hall lanterns, car direction indicators and all other car and landing signal fixtures as installed by IMEC; vi. Deflector or secondary sheave, bearings, buffers, top and bottom limit switches, compensating chain assembly, car counterweight and counterweight shoes including rollers or gibbs; 	4	Nos

vii. Interlocks on hoistway door, hoistway door hangers, door gibbs, door operator, car door hanger, car door contact, safety shoe, MBS, load weighing equipment and car safety mechanism.
viii. Escalators - escalator step comb, safety switches, drive chain, hand rail chain, drive roller, pressure rollers, step roller, step axle, motor belt and demarcation cleat.

1.5 Exclusions

1.5(a) IMEC shall assume no responsibility for the following items used for the equipment and which are excluded from the scope of this contract.

i. Elevators – Car enclosure (including car door, car panels, car fixtures, door panels, hung ceilings, handrails, mirrors and flooring), hoist way enclosure, hoistway fixtures, hoistway doors, door frames, sills, sill angles, batteries, cabin lighting, intercom, emergency light, LCD/LED Screen in Car, MELEYE, MELEYE wiring and related accessories, any public announcement systems, security systems and external wiring from elevator shaft to control room and other places.

ii. It is hereby specifically agreed that IMEC would not be liable in any way whatsoever to replace or repair free of charge, under this contract, any damage caused to all or part of the elevator as a consequence of a faulty electrical system, fire, water seepage flooding etc. In such event all repairs and replacements as may be necessitated, would be carried out at the cost and expense of the customer.

iii. Escalators – Escalator outer sheeting, balustrade, handrail, handrail light, demarcation light, comb light, glass, step, landing plate, inner deck, outer deck, skirt panels and auto start drive

For any technical queries please feel free to contact:

Contact Person: Mr. Deepak Yadav/Shubham Jha

Contact No: +91- 9013286361/8285845363

Email address: Deepak.yadav@icat.in/ shubham.jha@icat.in

Annexure-C

{Format for each of the Declarations to be typed on bidder's letter head separately and to be submitted in the tender document}

DECLARATION -1

(Declaration regarding Make in India)

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017 & P-45021/2/2017-PP (BE-II) dated 28.05.2018, we hereby certify that we M/s _____ (supplier name) are local supplier meeting the requirement of minimum local content (_____%) as defined in above orders against Tender/Enquiry No. _____

Details of location at which local value addition will be made is as follows:

(Signature of the bidder with seal/ rubber stamp)

DECLARATION- 2

(Declaration regarding compliance of Rule 144 (xi) of GFR 2017)

“I/We have read the clause regarding restrictions on procurement/sub-contracting from an entity/natural person/agent/consortium/Joint venture having beneficial ownership in countries which share land border with India. I/We certify that neither we are not from such a country nor having any beneficial ownership from such a country. If I/We from such a country or having beneficial ownership, are registered with the competent authority. I/We hereby certify that we fulfill all requirements in this regard and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]

Authorized Signatory

* We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules and would be a ground for immediate termination and further legal action in accordance with law.

Thanking You,

Your Faithfully,

Seal of Organization & Signature of Authorized Signatory

{Format for **each** of the Declarations & Undertaking to be typed on bidder's letter head separately and to be submitted in Part –I (TECHNICAL BID) of the tender document}

Form I

(Format of Undertaking, to be furnished on Company Letter Head with regard to Blacklisting/Non-Debarment, By Organization)

Undertaking Regarding Blacklisting/Non-Debrment

To,
Director ICAT,
International Centre for Automotive Technology
Plot No. 26, Sector – 3, Near HSIIDC Office
IMT Manesar, Gurgaon 122051 (Haryana – India)

We here by confirm and declare that we, M/s....., registered office atis not blacklisted/De-registered/debarred by any Departments/Ministries of the Govt. of India or of any State Government, PSU or Any Reputed Private Organization/Institution in India, for which we have executed/undertaken the works/services during the last 3 Years.

For.....

(Seal of Organization & Signature of Authorized Signatory)
Date:.....

Form II

**Price Reasonability Declaration Letter
(On Bidder Letter Head)**

To whom so ever it may concern

We wish to certify that rates quoted by us against GeM Bid Document No./Tender Document No.
..... are the same and not higher than those quoted with
any government/public sector or any other private organization.

Yours faithfully,

(Seal of Organization & Signature of Authorized Signatory)

Date:.....

Form III

Vendor Information Form (VIF)

1	Name of the Bidder	
2	Address of the Bidder	
3	Contact Details of the Bidder	
	Telephone No. With STD Code	
	Fax No.	
	Mobile No.	
	E-mail ID & Website if any	
4	Nature of Business (Product/Services)	
5	Name of Proprietor/Partners/Directors of Firm/Agency	
6	Company Establishment Year	
7	Whether registered with NSIC/Startup/MSE/SSI (Please enclose relevant self-attested photocopy of Certificates)	
8	Bidder Bank Details (Please attached cancelled cheque):	
	Name of Account Holder	
	Account Type (Current/Savings)	
	Complete A/c No.	
	Name of Bank	
	Name of the Branch with Complete Address	
	IFSC Code of the Branch	
	9 Digit MICR Code of the Branch	
9	Legal status of the bidder such as Company, partnership/proprietorship concern /JVetc	
10	GST Registration No.	
11	Permanent Income Tax Number (PAN) No.	
12	MSME Registration No. (if applicable)	

(Seal of Organization & Signature of Authorized Signatory)

Date:.....

Form IV

Checklist (Information/Documents to be submitted along with the Bid)

1	Name of the Bidder	
2	Address of the Bidder	
3	Contact Details of the Bidder	
	Telephone No. With STD Code	
	Fax No.	
	Moble No.	
	E-mail ID	
	Website, if any	
4	Name of Proprietor/Partners/Directors of Firm/Agency	
	Bidder Bank Details:	
	Name of Account Holder	
	Complete A/c No. (Current/Savings)	
5	Name of Bank	
	Name of the Branch with Complete Address	
	IFS Code of the Branch	
	9 Digit MICR Code of the Branch	
6	Registration and Incorporation Particulars of the bidder indicating legal status such as Company, partnership/proprietorship concern, etc (Please attached copies of the relevant documents/certificates)	
7	GST Registration Details	
8	Copies of Permanent Income Tax Number (PAN)/Income Tax Circle	
9	Declaration regarding blacklisting or otherwise by the government departments as given in Form II	
10	Tender duly signed and stamped as proof of having read the contents therein and in acceptance thereof should be enclosed Any other information document: Please specify	

Form V

To whomsoever, it may concern.

We M/s. having PAN and GSTIN Registration Number hereby undertake that our Aggregate Turnover (as per Section 2(6) of Central Goods and Services Tax Act, 2017) for FY 2022-23 does not exceed the prescribed threshold (as on the date of this declaration) for generation a Unique Invoice Registration Number (IRN) and QR code as per the provisions of Central Goods and Services Tax Act, 2017 and rules there under (“GST Law”).

Further, we also undertake that if the aggregate turnover of M/s. exceeds the current threshold or revised threshold notified by Government of India at any future date, then we shall issue invoice and credit note in compliance with the required provisions of GST Law.

In case of any queries from any State or Centre Goods and Services Tax Authorities, M/s. will be solely responsible.

Yours Truly,
For M/s.....

Authorized Signatory

Name:
Designation: