

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	03-11-2025 17:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	03-11-2025 17:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Heavy Industries And Public Enterprises
विभाग का नाम / Department Name	Department Of Heavy Industry
संगठन का नाम / Organisation Name	N/a
कार्यालय का नाम / Office Name	National Automotive Board
वस्तु श्रेणी / Item Category	Calibration Services - As per ATC; As per ATC; As per ATC; Onsite/Offsite (refer ATC)
अनुबंध अवधि / Contract Period	3 Year(s) 1 Day(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) / Minimum Average Annual Turnover of the bidder (For 3 Years)	25 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	3 Year (s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Exemption for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Exemption for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC), Additional Doc 3 (Requested in ATC), Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
/ Purchase Preference to MSE OEMs available upto price within L1+X%	15
/ Maximum Percentage of Bid quantity for MII purchase preference	100

1. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.
2. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover shall upload the supporting documents to prove his eligibility for exemption.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
7. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:
 - i. If number of technically qualified bidders are only 2 or 3.
 - ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
 - iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
 - iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
 - v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

Price Bid - [1760348700.xlsx](#)

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Accreditation Documents of the desired labs:ISO/IEC 17025:2017 Accredited (refer ATC also)

List of instruments along with technical specifications, frequency of calibration and scope of services:[1760348905.pdf](#)

Calibration Services - As Per ATC; As Per ATC; As Per ATC; Onsite/Offsite (refer ATC) (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Type of Calibration required	As per ATC
Details of Calibration	As per ATC
Eligible Calibration Labs	As per ATC
Calibration location	Onsite/Offsite (refer ATC)
Timeline for completing the calibration once instrument is handed over by buyer	As per ATC
Reports required	Traceability certificate , Calibration report , As per ATC
Equipment/instrument of buyer in working condition	Yes
Minor/major repair required as part of calibration	No
If any spares are required	No
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Quantity (input 1)	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	1	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

3. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

Time Schedule for Completion of Works:

- Ø The due date for calibration of each instrument may be referred from Annexure X of this ATC.
- Ø Bidders are advised to calibrate the instruments immediately which are overdue or is due within next 30 days from the date of award of contract. Time schedule for calibration of such instruments is 30 days from the date of award of work to the shortlisted agency. Incase of delay in completion of such activity will lead to LD.
- Ø Bidder are further advised to keep track of due date of calibration of each instrument and must be calibrate before due date of calibration and handover the duly calibrated equipment to the Lab with calibration certificate. The bidders must plan the calibration activity after consultation with concerned user dept.
- Ø The bidders must inform their lead time for calibration of each instrument (onsite/offsite) so that ICA T may also intimate the successful bidder to plan their activity. However, it is the sole responsibility of the bidder to plan and calibrate the instruments as per time schedule given in Annexure X to avoid any LD.
- Ø The **selected calibration agency must plan the activity in such a way that none of the instruments as per Annexure X is without the calibration at any point of time during the contract period.**
- Ø The selected calibration agency shall be required to complete the entire scope of work in strict adherence to the timeline as per due date of calibration as mentioned in Annexure X of this ATC, else LD will be applicable

Scope of service and other terms & conditions:

- Ø The Instruments/ Equipment's are available at International Centre for Automotive Technology, Plot No. 26, Sector - 3, IMT Manesar, Gurgaon (Haryana)
- Ø Calibration service is required for a period of 3 years. The calibration activity to be carried out as per calibration frequency and due date of calibration of each instrument.
- Ø All calibration activity as per ISO/IEC 17025:2017 standard with instrument standard OEM procedure.
- Ø NABL traceability: calibration certificates should be traceable to NABL standards mandatorily.
- Ø Measurement Traceability: The calibration performed by traceable standard equipment, by ensuring minimum Test Accuracy Ratio (TAR) 1:4 or better w.r.t. Device under Calibration accuracy. Test Accuracy Ratio and traceability certificates of equipment are to be used for calibration, shall be provided along with the Technical Bid.
- Ø Calibration frequency for all these FTL Equipment's is once in a year, thrice in 3-year period (refer Annexure X).
- Ø Calibration of these items needs to be carried out in a staggered manner while ensuring availability of calibrated instruments at International Centre For Automotive Technology, Plot No. 26, Sector -3,

IMT Manesar, Gurgaon (Haryana).

- Ø Successful service provider is responsible for any transit/handling damages of equipment's during his possession of the items (onsite calibration) or while under offsite calibration.
- Ø Loading/Unloading, Transit insurance is in the scope of the successful bidder.
- Ø Bidders must note that ICAT will not bear any charges towards travel cost, lodging & boarding, fooding expenses etc. of any personnel of successful bidder, incase of onsite calibration. Bidders must take a note of this.
- Ø Successful service provider has to give excel sheet with all the details like location, equipment nomenclature, instruments Sl. No., model, make, range, least count, calibration date & calibration due date etc. with calibration certificate no. for individual item.
- Ø Successful service provider has to provide calibration certificates in hard copies and soft copies also

Contract Period: The Annual Rate Contract (ARC) will be valid for a period of 36 months from the date of the award of the contract on the GeM Portal. ICAT reserves the right to terminate the contract at any time if the services provided by the GeM bidder do not meet the terms and conditions outlined in the contract.

Liquidity Damages: Time is of the essence in this contract. In the event the Contractor/Bidder fails to deliver the services or complete the work within the stipulated time frame as specified in the Purchase/Work Order, the Contractor shall be liable to pay liquidated damages at the rate of 0.5% (half of one percent) of the total value of the delayed work for each week of delay, with any part of a week considered as a full week. The total liquidated damages will be capped at a maximum of 10% of the value of the work order, and the deduction will be made during the payment process. The Contractor acknowledges that this amount represents a genuine pre-estimate of the loss or damage that will be incurred due to delays. Such liquidated damages shall be payable on demand without the need for proof of the actual loss or damage caused by the delay. Additionally, any compensation due may be adjusted or set off against any amounts payable to the Contractor.

Note: The successful bidder must calibrate the instruments and handover duly calibrated instrument along with the calibration certificates, before due date for calibration of equipment (except for equipments which are already overdue or due within next 30 days from the date of award of contract). The completion date for instruments which are already overdue or due within next 30 days from the date of award of contract will be treated as 30 days from the date of award of contract. Incase of delay in completion of such activity will lead to LD.

Payment Terms:

- Ø Payment will be made after receipt of calibrated equipment, alongwith

submission of the Invoice and Calibration Certificate, subject to verification and approval by ICAT. Payment shall be released within 15 working days subject to submission of calibrated equipment and necessary documentation.

Ø Additional requirement (In-case instruments to be calibrated offsite), Payment will be released subject to generation of valid E-way bill (Part A+ Part B) for transportation of instruments from ICAT to their premises and their premises to ICAT.

Ø All applicable statutory deductions, such as TDS and Labour Cess under GST, will be made from the bills.

Ø No escalation in payment will be allowed.

Ø The price in the financial bid should be quoted separately against each item.

Transportation Charges:

Ø The transportation (pickup and return of instruments) shall be the responsibility of the Bidder/Service Provider.

Ø All equipment/instruments must be properly packed and protected to prevent corrosion and damage.

The Bidder/Service Provider shall be liable for any damage or loss of instruments and auxiliary items during transportation or calibration

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for

[attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)

9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

International Centre for Automotive Technology

Additional Terms & Conditions (ATC) for Annual Rate Contract (3 Years) for Calibration of FTL Lab Equipment's at ICAT Centre – 1, Manesar, Gurugram - 122051 (Haryana)

**ATC Document No. ICAT/GeM/FTL/ARC of CALIB-EQUIP/2025-
26/306**

International Centre for Automotive Technology
Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India
Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: purchase@icat.in, Website www.icat.in

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Tender Notice

Subject: Contract for Calibration of Instruments at ICAT, Manesar (Haryana)

The Director of the International Centre for Automotive Technology (ICAT), a division of the National Automotive Board (NAB), Government of India, kindly invites tenders through the GeM Portal under two-bid system from qualified and reputable service providers. Bidders are requested to submit their proposals in the prescribed format for the execution and implementation of the works, in accordance with the terms and conditions outlined in this Tender Document. A brief overview of the work and the tender timelines are provided in the table below for your reference.

1.	Scope of Services	Annual Rate Contract for Calibration of FTL Lab Equipment's for FY 2025-26, FY 2026-27 & FY 2027-28" at ICAT Centre - 1 Manesar Haryana (As Per Annexure X)
2.	Delivery/Service Location	ICAT Centre - 1: International Centre for Automotive Technology, Plot No. 26, Sector - 3, Near HSIIDC Office, IMT Manesar, Gurugram - 122051 (Haryana)
3.	Minimum Eligibility & Evaluation Criteria	As Per Annexure II
4.	ARC Period	3 Years (FY 2025-26, FY 2026-27, & FY 2027-28)
5.	Proposal Validity	The proposal submitted in response to this tender shall remain valid for a period of 180 days from the deadline for submission of bids (the "Proposal Validity Period"). During this period, the bidder shall not alter, amend, or withdraw the proposal, unless requested by the buyer for clarification or revision.
6.	Calibration Period Completion	➤ The due date for calibration of each instrument may be referred from Annexure X of this ATC. ➤ Bidders are advised to calibrate the instruments <u>immediately</u> which are overdue or is due within next 30 days from the date of award of contract. ➤ Bidders are further advised to keep track of due date of calibration of each instrument and must be calibrate before due date of calibration. The bidders must plan the calibration activity after consultation with concerned user dept. ➤ The bidders must inform their lead time for calibration of each instrument (onsite/offsite) so that ICAT may also intimate the successful bidder to plan their activity. However, it is the sole responsibility of the bidder to plan and calibrate the instruments as per time schedule given in Annexure X to avoid any LD. ➤ The selected calibration agency must plan the activity in such a way that none of the instruments as per Annexure X is without the calibration at any point of time during the contract period. In case of any delay by the successful bidder in completing the work, liquidated damages will be imposed at a rate of 0.5% of the total value of the delayed work for each week of delay, with any part of a week considered as a full week. The total liquidated damages will be capped at a

		maximum of 10% of the value of the work order, and the deduction will be made during the payment process. ➤ The selected calibration agency shall be required to complete the entire scope of work in strict adherence to the timeline as per due date of calibration as mentioned in Annexure X of this ATC.
Bidders must comply to the provision of: 1. Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23rd July 2020 and as revised from time to time (enclose declaration to this effect with the technical bid as per format given in Declaration 5 under Annexure VI) https://doe.gov.in/files/procurement-policy-division/amendment to rule 144 xi of the GFRs 2017.pdf 2. (Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and as revised from time to time (enclose declaration to this effect with the technical bid as per format given in Declaration 4 under Annexure VI) https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf) ICAT reserves the right to refuse/reject/modify/cancel the tender wholly or partly without assigning any reason thereof.		

Minimum Eligibility, Bid Evaluation & Disqualification Criteria

This Invitation for bid is open to all bidders having minimum **3 (three)** years of experience in the field of “**Calibration of different type of instruments within the various defined NABL Calibration disciplines**”.

Pre-qualification/Minimum Eligibility Criteria for the Bidders:

- 1. Legal Valid Entity:** The bidder shall necessarily be a legal valid entity in the form of a proprietary firm, partnership firm, private limited company, or agency (enclose a copy of the registration or incorporation certificate with the technical bid).
In support of above, the bidder is required to submit the following documents with the technical bid:
 - **Proprietary Firm:** A copy of the registration certificate or any relevant document that proves the establishment and legal validity of the proprietary firm.
 - **Partnership Firm:** A copy of the Partnership Deed along with the registration certificate issued by the Registrar of Firms, if applicable.
 - **Private Limited Company:** A copy of the Certificate of Incorporation issued by the Registrar of Companies (RoC) along with the Memorandum of Association (MOA) and Articles of Association (AOA).
 - **Agency:** A copy of the registration certificate or any official document proving the legal validity and registration of the agency under the applicable law (e.g., registration under the Shops and Establishments Act, or other relevant legislation).**These documents should be enclosed along with the technical bid to demonstrate the legal status of the bidder as a valid entity.**
- 2. Calibration Lab (Bidder) should be ISO/IEC 17025:2017 Accredited (Latest Valid Certificate to be provided along with technical bid).**
- 3. Bidders are required to submit complete proposals covering all instruments specified in the bid document.** Any proposal that is incomplete, including but not limited to failure to provide a bid for any instrument or part thereof, will be deemed non-compliant with the requirements of the calibration tender. In such cases, the incomplete proposal will be rejected and automatically disqualified from further evaluation. Bidders must ensure their proposals include valid offers for all items listed in the tender documents. Failure to comply with this condition will result in the outright rejection of the bid.
- 4. The bidder must be a firm or company with an in-house capability to perform calibration for at least 60% of the instruments listed in the tender. The bidder may outsource the calibration of up to a maximum of 40% of the instruments specified in the bid document to an associated entity holding ISO/IEC 17025:2017 accreditation.** The latest valid certificate and the scope of accreditation for the outsourcing lab must be provided along with the technical bid. In case bidder sub-contract any work, this shall not relieve the bidder from any liability or obligation under the contract and they shall be responsible of the acts/ defaults and negligence of any such unauthorized engagement of sub-contractors, his agents or workmen as if they were the acts, defaults or neglects of the bidder, agents or workmen.
- 5. CMC (Calibration Measurement Capability) should be provided along with the bid.**
- 6. Bidder should provide the Metrological Traceability Certificates for the Masters/ Standards that are used for Calibration of above listed instruments under ISO/IEC 17025:2017 accreditation, along with the Calibration Certificates upto 3 levels or direct traceability to National or International standards.**
- 7. Turnover:** The bidders should have an average annual turnover of INR 0.25 Cr. in the last three consecutive financial years (FY 2022–23, 2023–24, and 2024–25). The tenderers shall submit Certificates to this effect which may be an attested certificate from the concerned department/client or Audited Balance Sheet duly certified by the Chartered Accountant/Certificate from Chartered Accountant duly supported by Audited Balance Sheet. The contact details of CA/Statutory Auditor along with UDIN No. shall be mandatorily mentioned on copy of certified Balance Sheet/Certificate.
- 8. The bidder must have successfully completed at least 3 Calibration Projects within the last three (3) years, in**

line with the instruments specified in the bid document. These projects may involve clients such as, but not limited to, Central Government, State Government, Public Sector Undertakings (PSUs), Autonomous Bodies, OEMs, or private firms in India.

9. **References:** The Bidder is requested to provide at least 3 (three) references related to calibration projects handled by bidder during last three years. These are to be included in Annexure VIII.
10. Laboratory scope should cover the working range for Listed Instruments in **Annexure X**.
11. Bidder should be based in India.
12. Bidders should not have been blacklisted by any departments or ministries of the government of India or of any state government, PSU, or any reputable private firm or institution in India. A declaration must be submitted to this effect with the tender document.
13. The bidder is required to submit the duly completed and signed Technical Compliance Sheet, "**Annexure X**" along with the bid documents.
14. Bidders must have a calibration laboratory facility located within the Delhi/NCR region to ensure that the calibration of the listed instruments can be carried out promptly and on short notice.
15. **E-Way Bill-** It is the responsibility of the bidder to ensure that any instruments being transported from ICAT to Calibration laboratory for calibration the bidder will generate E-Way bill on both sides. (ICAT to Calibration lab and Calibration lab to ICAT)
16. It is the responsibility of the bidder to take the instrument safely from ICAT to calibration laboratory and bring it back to ICAT safely without any damage. In case of any damage to instrument during transit, suitable penalty/deductions will be imposed as deemed fit.
17. **Insurance-** It is the responsibility of the bidder to ensure that any instruments being transported from ICAT to Calibration laboratory for calibration Instruments will be Insured.
18. A bidder cannot submit more than one bid
19. **Bidders must comply to the provision of:**
 - a) Rule 144 (x) of GFR 2024 regarding restrictions on procurement from a bidder of a country which shares land border with India will be liable to rejection
https://assets-bg.gem.gov.in/resources/upload/shared_doc/Order-Public-Procurement-No-4-Restrictions-under-Rule-144-xi-of-the-General-Financial-Rules-GFRs-2017.pdf
 - b) Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 29.05.2019 regarding bidders eligibility and preference to make in India
<https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf>

Note:

- ICAT reserves the right to give preference to the local supplier, MSME, or start-up as per prevailing government notifications and as revised from time to time.
- MSE Public Procurement Policy is meant for the procurement of only goods produced and services rendered by MSEs. However, traders, distributors, sole agents, and works contracts are excluded from the purview of the Public Procurement Policy for MSEs Order, 2012.
- It is clarified that prior turnover and prior experience may be relaxed for start-up enterprises recognized by the Department for Industry & Internal Trade (DPIIT), subject to meeting quality & technical specifications. Startups may be MSMEs or otherwise. Such relaxation can be provided in the case of procurement of works as well. It is further clarified that such relaxation is not optional but normally has to be ensured, except in case of procurement of items related to public safety, health, critical security operations and equipment, etc) where adequate justification exists for the Procuring Entity not to relax such criteria. The decision of the Procuring Entity in this regard shall be final.

Bid Rejection Criteria:

- Failure to meet any of the criteria outlined in the "**Pre-Qualification/Minimum Eligibility Criteria**" will result in disqualification.
- Bidders not having an average turnover of **INR 0.25 Cr.** in the last three consecutive financial years. Bidders are required to submit a CA-audited balance sheet, or any other relevant certificate certified by CA indicating the turnover for the last 3 consecutive financial years (FY 2022-23, 2023-24, and 2024-25).
- Not demonstrate the legal status of the bidder as a valid entity.
- Even if a single response is unsatisfactory from references submitted then the bidder shall be disqualified. Any internal references from NAB & its centres shall be deemed considered for the purpose of satisfactory reference even without being submitted in the bid.
- Any deviation requested on tender conditions. In case of any deviation with respect to our tender conditions, the same to be filled in deviation form by the bidders as per Annexure-IX and must be raised within 4 days from the date of tender publish date on GeM by raising the representation via GeM. No claim shall be entertained afterwards
- It is a mandatory requirement for bidders to submit comprehensive proposals covering all calibration instruments specified in the bid document. Any bidder who submits an incomplete proposal, including but not limited to failure to provide a bid for any item or part thereof, shall be considered non-compliant with the tender specifications. Such incomplete proposals shall be rejected and automatically disqualified from further evaluation. Bidders are required to ensure that their proposal includes valid offers for all instruments as detailed in the tender document. Non-compliance with this condition shall result in the outright rejection of the bid.
- Tenders with incomplete information, subjective and conditional offers as well as partial offers will be liable for rejection.
- Incase any bidder does not meet any of the Minimum Eligibility Criteria shall be liable for rejection.
- In addition to the above rejection criteria, if there is non-compliance of any of the clauses of this Tender Document, the Tenders are liable for rejection.
- **Bidders may note that GeM is capturing and showing the IP addresses used by the Buyer and Bidder(s)/Seller(s). Bids submitted from IP addresses that are identical to or shared with other Bidders/Sellers shall be deemed invalid and automatically disqualified from further evaluation.**

Bid Evaluation:

- The bidder must fulfil the Pre-Qualification/Minimum Eligibility Criteria as outlined in "**Annexure - II.**"
- Only bidders who meet the Pre-Qualification/Minimum Eligibility Criteria will be eligible for evaluation of their technical bid.

Technical Bid Evaluation Parameters: Bidders who meet the following criteria will be considered technically qualified and eligible for the opening of their price bid.

- A. **Legally Valid Entity:** The bidder shall necessarily be a legal valid entity in the form of a proprietary firm, partnership firm, private limited company, or agency (enclose a copy of the registration or incorporation certificate with the technical bid).

In support of above, the bidder is required to submit the following documents with the technical bid:

- **Proprietary Firm:** A copy of the registration certificate or any relevant document that proves the establishment and legal validity of the proprietary firm.
- **Partnership Firm:** A copy of the Partnership Deed along with the registration certificate issued by the Registrar of Firms, if applicable.
- **Private Limited Company:** A copy of the Certificate of Incorporation issued by the Registrar of Companies (RoC) along with the Memorandum of Association (MOA) and Articles of Association (AOA).

- **Agency:** A copy of the registration certificate or any official document proving the legal validity and registration of the agency under the applicable law (e.g., registration under the Shops and Establishments Act, or other relevant legislation).

These documents should be enclosed along with the technical bid to demonstrate the legal status of the bidder as a valid entity.

- B. **Financial Capacity:** The bidders should have an average annual turnover of INR 0.25 Cr. in the last three consecutive financial years (FY 2022-23, 2023-24, and 2024-25). The tenders shall submit Certificates to this effect which may be an attested certificate from the concerned department/client or Audited Balance Sheet duly certified by the Chartered Accountant/Certificate from Chartered Accountant duly supported by Audited Balance Sheet. The contact details of CA/Statutory Auditor along with UDIN No. shall be mandatorily mentioned on copy of certified Balance Sheet/Certificate.

C. **Technical Capability:**

- Calibration Lab (Bidder) should be **ISO/IEC 17025:2017 Accredited (Latest Valid Certificate to be provided along with technical bid)** & would cover the Working Range for Calibration of Listed Instruments in Annexure X.
- Bidders are required to submit complete proposals covering all instruments specified in the bid document. Any proposal that is incomplete, including but not limited to failure to provide a bid for any instrument or part thereof, will be deemed non-compliant with the requirements of the calibration tender. In such cases, the incomplete proposal will be rejected and automatically disqualified from further evaluation. Bidders must ensure their proposals include valid offers for all items listed in the tender documents. Failure to comply with this condition will result in the outright rejection of the bid.
- The bidder must be a firm or company with an in-house capability to perform calibration for at least **60%** of the instruments listed in the tender. The bidder may outsource the calibration of up to a maximum of **40%** of the instruments specified in the bid document to an associated entity holding **ISO/IEC 17025:2017 accreditation**. The latest valid certificate and the scope of accreditation for the outsourcing lab must be provided along with the technical bid. In case bidder sub-contract any work, this shall not relieve the bidder from any liability or obligation under the contract and they shall be responsible of the acts/ defaults and negligence of any such unauthorized engagement of sub-contractors, his agents or workmen as if they were the acts, defaults or neglects of the bidder, agents or workmen.
- CMC (Calibration Measurement Capability) Should be provided along with the bid
- The bidder must have successfully completed at least **3 Calibration Projects** within the last three **(3) years**, in line with the instruments specified in the bid document. These projects may involve clients such as, but not limited to, Central Government, State Government, Public Sector Undertakings (PSUs), Autonomous Bodies, OEMs, or private firms in India
- **Bidder Should provide the Metrological Traceability Certificates for the Masters/ Standards** that are used for Calibration of above listed instruments under ISO/IEC 17025:2017 accreditation, **along with the Calibration Certificates upto 3 levels or direct traceability to National or International standards**
- Bidders must have a calibration laboratory facility located within the Delhi/NCR region to ensure that the calibration of the listed instruments can be carried out promptly and on short notice.
- Bidder should be based in India.
- Bidders should not have been blacklisted by any departments or ministries of the government of India or of any state government, PSU, or any reputable private firm or institution in India. A declaration must be submitted to this effect with the tender document.
- The bidder is required to submit the duly completed and signed Technical Compliance Sheet, "**Annexure X**" **along** with the bid documents.
- **E-Way Bill-** It is the responsibility of the bidder to ensure that any instruments being transported from ICAT to Calibration laboratory for calibration the bidder will generate E-Way bill on both sides. (ICAT to Calibration lab and Calibration lab to ICAT)

- It is the responsibility of the bidder to take the instrument safely from ICAT to calibration laboratory and bring it back to ICAT safely without any damage. In case of any damage to instrument during transit, suitable penalty/ deductions will be imposed as deemed fit.
- **Insurance-** It is the responsibility of the bidder to ensure that any instruments being transported from ICAT to Calibration laboratory for calibration Instruments will be Insured.
- A bidder cannot submit more than one bid

Tender Terms & Conditions

1. **Scope of Work/Services:** Annual Rate Contract for Calibration of equipment's in FTL lab for FY 2025-26, FY 2026-27 & FY 2027-28 at ICAT Centre-1, Manesar (Haryana) for a duration of 3 years (36 months). **For complete scope of work, please refer Annexure – X of the bid document**
2. Bidders are invited to submit their proposals for the " **Annual Rate Contract for Calibration of equipment in FTL lab for FY 2025-26, FY 2026-27 & FY 2027-28 at ICAT Centre-1, Manesar, Gurugram - 122051 (Haryana)**" under the two-bid system through the GeM portal. Proposals must comply with the conditions outlined in the bid document, as well as the terms defined by the GeM portal. It is important to note that financial or commercial documents should not be included with the technical bid. Any bidder who submits financial proposals along with the technical bid will be immediately disqualified, and no further claims or representations will be entertained.
3. **Site Visit:**
 - 3.1 Bidders are strongly advised to visit and assess the working conditions of the instruments and their surrounding areas, with prior notice to ICAT, at their own cost. It is the responsibility of the bidder to gather all necessary information required for the preparation of the tender. By submitting the tender, the bidder will be deemed to have inspected the site and its surroundings, and to have considered all relevant factors pertaining to the site. Bidders must coordinate with the designated ICAT representative to schedule the site visit.
 - 3.2 **Address of the Site:** International Centre For Automotive Technology (Centre – 1), Plot No. 26, Sector – 3, Near HSIIDC Office, IMT Manesar, Gurugram – 122051 (Manesar – Haryana).
4. **Time Schedule for Completion of Works:**
 - The due date for calibration of each instrument may be referred from Annexure X of this ATC.
 - Bidders are advised to calibrate the instruments immediately which are overdue or is due within next 30 days from the date of award of contract. Time schedule for calibration of such instruments is 30 days from the date of award of work to the shortlisted agency. Incase of delay in completion of such activity will lead to LD.
 - Bidder are further advised to keep track of due date of calibration of each instrument and must be calibrate before due date of calibration and handover the duly calibrated equipment to the Lab with calibration certificate. The bidders must plan the calibration activity after consultation with concerned user dept.
 - The bidders must inform their lead time for calibration of each instrument (onsite/ offsite) so that ICAT may also intimate the successful bidder to plan their activity. However, it is the sole responsibility of the bidder to plan and calibrate the instruments as per time schedule given in Annexure X to avoid any LD.
 - **The selected calibration agency must plan the activity in such a way that none of the instruments as per Annexure X is without the calibration at any point of time during the contract period.**
 - The selected calibration agency shall be required to complete the entire scope of work in strict adherence to the timeline as per due date of calibration as mentioned in Annexure X of this ATC, else LD will be applicable
5. **Scope of service and other terms & conditions:**
 - The Instruments/ Equipment's are available at International Centre for Automotive Technology, Plot No. 26, Sector – 3, IMT Manesar, Gurgaon (Haryana)
 - Calibration service is required for a period of 3 years. The calibration activity to be carried out as per calibration frequency and due date of calibration of each instrument.
 - All calibration activity as per ISO/IEC 17025:2017 standard with instrument standard OEM procedure.
 - NABL traceability: calibration certificates should be traceable to NABL standards mandatorily.

- Measurement Traceability: The calibration performed by traceable standard equipment, by ensuring minimum Test Accuracy Ratio (TAR) 1:4 or better w.r.t. Device under Calibration accuracy. Test Accuracy Ratio and traceability certificates of equipment are to be used for calibration, shall be provided along with the Technical Bid.
 - Calibration frequency for all these FTL Equipment's is once in a year, thrice in 3-year period (refer Annexure X).
 - Calibration of these items needs to be carried out in a staggered manner while ensuring availability of calibrated instruments at International Centre For Automotive Technology, Plot No. 26, Sector -3, IMT Manesar, Gurgaon (Haryana).
 - Successful service provider is responsible for any transit/handling damages of equipment's during his possession of the items (onsite calibration) or while under offsite calibration.
 - Loading/Unloading, Transit insurance is in the scope of the successful bidder.
 - Bidders must note that ICAT will not bear any charges towards travel cost, lodging & boarding, fooding expenses etc. of any personnel of successful bidder, incase of onsite calibration. Bidders must take a note of this.
 - Successful service provider has to give excel sheet with all the details like location, equipment nomenclature, instruments Sl. No., model, make, range, least count, calibration date & calibration due date etc. with calibration certificate no. for individual item.
 - Successful service provider has to provide calibration certificates in hard copies and soft copies also
6. **Contract Period:** The Annual Rate Contract (ARC) will be valid for a period of 36 months from the date of the award of the contract on the GeM Portal. ICAT reserves the right to terminate the contract at any time if the services provided by the GeM bidder do not meet the terms and conditions outlined in the contract.
7. **Liquidity Damages:** Time is of the essence in this contract. In the event the Contractor/Bidder fails to deliver the services or complete the work within the stipulated time frame as specified in the Purchase/Work Order, the Contractor shall be liable to pay liquidated damages at the rate of 0.5% (half of one percent) of the total value of the delayed work for each week of delay, with any part of a week considered as a full week. The total liquidated damages will be capped at a maximum of 10% of the value of the work order, and the deduction will be made during the payment process. The Contractor acknowledges that this amount represents a genuine pre-estimate of the loss or damage that will be incurred due to delays. Such liquidated damages shall be payable on demand without the need for proof of the actual loss or damage caused by the delay. Additionally, any compensation due may be adjusted or set off against any amounts payable to the Contractor.
- Note: The successful bidder must calibrate the instruments and handover duly calibrated instrument along with the calibration certificates, before due date for calibration of equipment (except for equipments which are already overdue or due within next 30 days from the date of award of contract). The completion date for instruments which are already overdue or due within next 30 days from the date of award of contract will be treated as 30 days from the date of award of contract. Incase of delay in completion of such activity will lead to LD.**
8. **Payment Terms:**
- Payment will be made after receipt of calibrated equipment, alongwith submission of the Invoice and Calibration Certificate, subject to verification and approval by ICAT. Payment shall be released within 15 working days subject to submission of calibrated equipment and necessary documentation.
 - **Additional requirement** (In-case instruments to be calibrated offsite), Payment will be released subject to generation of valid E-way bill (Part A+ Part B) for transportation of instruments from ICAT to their premises and their premises to ICAT.
 - All applicable statutory deductions, such as TDS and Labour Cess under GST, will be made from the bills.
 - No escalation in payment will be allowed.
 - The price in the financial bid should be quoted separately against each item.

- **Submission of Following Documents to ICAT along with delivery: -**
 - Original Commercial Invoice.
 - Calibration Certificate
 - E-Way Bill (to & fro, as applicable) (Both Part A & B)
 - Consignee LR/Transportation Copy (If Applicable).
- 9. **Billing Instructions:** All bills and supporting documents must be submitted in original, in accordance with the Payment Terms, and should include original copies of the Calibration Certificate, where applicable. Payments will not be processed against duplicate bills or Calibration Certificates. All applicable taxes must be clearly stated separately in the invoice.
- 10. **Transportation Charges:**
 - The transportation (pickup and return of instruments) shall be the responsibility of the Bidder/Service Provider.
 - All equipment/instruments must be properly packed and protected to prevent corrosion and damage.
 - The Bidder/Service Provider shall be liable for any damage or loss of instruments and auxiliary items during transportation or calibration.
- 11. **Validity of Bids:**
 - Bids shall be unconditional, firm and remain valid and open for acceptance for a period of **180 days** from the last date of submission of Bids. Any Bid having validity lower than that specified above shall be rejected by ICAT as being non-responsive. However, ICAT may request the Bidders to extend the Bid unconditionally beyond the Bid validity period up to an additional period of sixty (60) days without any modification and without giving any reason thereof. Conditional extension of bid validity shall not be accepted and ICAT reserves right to reject such bid/s and proceed with the bidding process with the remaining bidders.
 - If a Bidder withdraws or revokes his offer after last date of submission of Bids, the Bidder is liable to be disqualified. Any Bidder shall not be allowed to carry out any revision / correction / modification in his Bid after the last date of submission of Bids.
 - In case ICAT calls the Bidder for negotiations/clarifications then this shall not amount to cancellation or withdrawal of original offer. ICAT reserves right to finalise the technical scores by conducting such negotiations/seeking clarifications, till the start date/time of the financial bid opening and prior to declaration of technical scores.
- 12. **Amendment to the Tender Document:**
 - Addenda / Corrigenda to the Tender Document may be issued by ICAT prior to the last date of submission of the Bids to clarify the documents or to reflect any modifications etc. All such addenda / corrigenda shall be treated as an integral part of the Tender Document.
 - In order to afford prospective Bidders reasonable time for preparing their tenders after taking into account such amendments, ICAT may, at its discretion, extend the deadline for submission of tenders.
 - In case after issuance of addenda, any Bidder who has already submitted its Bid, does not resubmit its Bid, it shall be deemed that such Bidder does not intend to modify its Bid on the basis of the addenda and the addenda have been taken into account.
- 13. **ICAT's Right to Accept or Reject any or All Bidders:** ICAT reserves the right to accept or reject any bid, and to annul the tender process and reject all Bids, at any time prior to award of Contract without assigning any reasons for such acceptance/ rejection, or to divide the Contract between/amongst Bidders without thereby incurring any liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the grounds for ICAT's action. The Bidders shall not have any cause of action or claim against ICAT for rejection of their bids.
- 14. **Notification of Award by Issuance of "Letter of Acceptance/Purchase Order":**
 - Prior to the expiry of the period of Bid validity prescribed, ICAT will issue to the Successful Bidder, the "Letter of Acceptance/Purchase Order (PO)" in duplicate. The Successful Bidder shall return one copy of

the Letter of Acceptance to ICAT duly acknowledged and signed by the authorized signatory, within seven [15] days of receipt of the same by him.

- The Letter of Acceptance/PO shall constitute a part of the Contract.
 - No correspondence will be entertained by ICAT from the unsuccessful Bidders.
15. **Inspection and Quality Control (Prior to Finalization of Contract):** Inspection and Quality Control (Prior to Finalization of Contract): ICAT or its nominated representative reserves the right to inspect and assess the quality of the services to ensure compliance with the contract specifications and other quality control requirements outlined in the tender.
 16. **Process to be Confidential:**
 - Except the public opening of Bids, information relating to the examination, clarification, evaluation and comparison of Bids and recommendations concerning the award of Contract should not be disclosed to Bidders or other persons not officially concerned with such process.
 - Any effort by a Bidder to influence ICAT or any of its functionaries in the process of examination, clarification, evaluation, and comparison of tenders and in decisions concerning award of contract, may result in the rejection of the Bid.
 - As part of his Technical Bid, the Bidder should be required to furnish an undertaking for confidentiality.
 17. **Deviation from Tender Clauses:** Bidders are required to submit their tender in strict compliance with the terms, conditions, and specifications outlined in the Tender Documents, without proposing any deviations. Conditional bids are liable to be rejected.
 18. **Acceptance/Rejection of Tender:**
 - ICAT is not obligated to accept the lowest tender.
 - ICAT reserves the right to accept or reject any tender, in part or in full, without providing any reasons.
 - ICAT also reserves the absolute right to reject any or all tenders at any stage, including based on the bidder's past unsatisfactory performance. The decision or opinion of ICAT in this regard shall be final and binding.
 19. **Corrections:** No corrections or overwriting will be accepted in the schedule of rates using correction fluid. Any corrections made in the schedule of rates must be initialed by the bidder.
 20. **Abnormal Rates:** The tenderer is required to quote rates for each item after thoroughly analyzing the costs involved in performing the complete task, considering the technical requirements and contract conditions. This will help prevent any loss or gain due to changes or curtailment of specifications for any item. If the unit rates quoted by the tenderer for any items are found to be unusually high or low, it may result in the rejection of the tender, unless ICAT is satisfied with the reasonableness of the quoted rates. The tenderer may be asked to provide a detailed analysis of such unit rates upon request. Notwithstanding any other provisions, once the rates are accepted by ICAT, they shall be final and non-negotiable, and no changes will be allowed, whether due to unworkability of the unit rates or for any other reason.
 21. **Firm Rates:** The rates quoted by the bidder shall remain firm and unchanged until the completion of all work, including any extended period, regardless of the circumstances. No deviations in this regard will be accepted and offers that do not contain firm prices will not be considered.
 22. **Language of Bid:** The bid submitted by the bidder, along with all correspondence and documents related to the bid exchanged between the bidder and the authority, must be in English. Supporting documents and printed literature provided by the bidder may be in another language, provided they are accompanied by an authorized, accurate translation of the relevant pages in English. In case of any discrepancy, the English translation shall prevail for the purpose of interpreting the bid.
 23. **Cost of Bidding:** Bidder shall bear all costs associated with the preparation and submission of the Bid and Authority will in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.
 24. **Fraud and Corruption:** The bidders, suppliers and contractors shall observe the highest standard of ethics during bidding and during performance of the contract. For the purposes of this provision, the following acts shall be considered as corrupt and/or fraudulent practices.

- “Corrupt Practice” means offering, giving, receiving, or soliciting directly or indirectly, of anything of value to influence the action of an official in the procurement process or in contract execution.
 - “Fraudulent Practice” means misrepresentation or omission of facts in order to execution of contract.
 - “Collusive Practice” means a scheme or arrangement between two or more bidders, with or without the knowledge of the purchaser, designed to establish bid prices at artificial, non-competitive level.
 - “Coercive Practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process or in execution of a contract.
 - During the process of evaluation of a bid or proposal for award of a contract, if it is detected that a bidder directly or through agent has engaged in corrupt, fraudulent, collusive or coercive practice in competing for the contract in question, then a) the bid shall be rejected and b) declare the firm ineligible for a specific period or indefinitely to participate in a bidding process.
 - Bidders may note that GeM is capturing and showing the IP addresses used by the Buyer and Bidder(s)/Seller(s). Bids submitted from IP addresses that are identical to or shared with other Bidders/Sellers shall be deemed invalid and automatically disqualified from further evaluation.
25. **Collusive Bidding or Bid Rigging or Cartelization:** The Bidder(s) acknowledges and agrees that any form of bid rigging, cartelization, or coordination among bidders, aimed at manipulating the bidding process or prices, is strictly prohibited. In the event of any evidence or suspicion of collusion, bid rigging, or cartel behavior, the Tendering Authority reserves the right to reject the bid(s) and take appropriate legal action, including but not limited to debarment from future tenders and reporting to relevant authorities. Bidders are required to submit their bids independently, without any undue influence or agreement with other participants in the tender process.
26. **Lack of Information:** The bidder shall be deemed to have thoroughly examined all contract documents and the bid document to their complete satisfaction. Any lack of information will not relieve the bidder of their responsibility to fulfill all obligations under the contract. The bidder is required to make their own estimates regarding all costs associated with the project, which may include site visits if necessary. ICAT will not entertain any disputes regarding this matter after the submission of bids. However, ICAT reserves the right to request any missing information during the evaluation process.
27. **Termination of Contract:** If the performance of the contractor is deemed unsatisfactory regarding the timely completion of the instrument calibration activity, ICAT will issue a written warning letter. If, despite receiving the warning letter, the calibration activity is not completed or the quality of services provided does not meet ICAT's expectations within 15 days, a second warning letter will be issued.
- If, after the second warning letter, the contractor's performance still fails to meet ICAT's expectations, ICAT reserves the right to terminate the work order by providing one month's written notice, without assigning any further reason.
 - Once the contract is terminated, any amounts deemed payable to the contractor (if applicable) will be withheld, and no further payments will be made. No additional claims from the contractor will be entertained. The contractor must withdraw their services from ICAT within one month of the contract termination.
 - The decision of the competent authority of ICAT regarding performance assessment will be final and binding.
28. **Confidential Information:** Both ICAT and the Selected Bidder agree to maintain the confidentiality of all documents, data, and other information disclosed by either party (the "Disclosing Party") to the other (the "Receiving Party") in connection with the Contract. Neither party shall, without the prior written consent of the other party, disclose such information to any third party. This obligation of confidentiality shall apply to information provided before, during, and after the execution, completion, or termination of the Contract.
29. **Any Dispute/Difference arising out of or relating to this tender:** Matter regarding any dispute shall be referred for arbitration to any office appointed by the Director of ICAT, whose decision shall be binding and final. Even after arbitration if any questions, disputes and/or difference arise under and out of, or in connection with the work, if concluded, shall be referred to the High Court of Haryana or any other court in

the District of Gurugram (Haryana).

30. **Law of the Republic of India are applicable to this tender.**
31. **Qualification Criteria:** The bidder whose bid meets the technical requirements and evaluation criteria given in bid document would only be considered (As per conditions outline in Annexure – II).
32. **System of Award of Contract:** The bidder who satisfies the qualification criteria and offers lowest (L1) would be selected.
33. **Force Majeure:** Force Majeure is herein defined as any cause, which is beyond control of the selected Bidder or the ICAT as the case may be which they could not foresee, or this a reasonable amount of diligence could not have foreseen, and which substantially affect the performance of the Contract, such as: Natural phenomena, including but not limited to floods, droughts, earthquakes, epidemics; Acts of any Government, including but not limited to war, declared or undeclared, priorities, quarantines, embargoes; Terrorist attacks, public unrest in work are Restriction, Freight Embargo; provided either party shall within ten (10) days from the occurrence of such a cause notify the other in writing of such causes. The Bidder or the ICAT shall not be liable for delay in performing his/her obligations resulting from any Force Majeure cause as referred to and/or defined above.
34. **Subcontracting:** The bidder may outsource the calibration of up to a maximum of **40%** of the instruments specified in the bid document to an associated entity holding ISO/IEC 17025:2017 accreditation. The latest valid certificate and the scope of accreditation for the outsourcing lab must be provided along with the technical bid.
35. **Relaxation in Prior Turnover and Experience:** The condition of prior turnover and prior experience may be relaxed for start-up enterprises recognized by the Department for Industry & Internal Trade (DPIIT), subject to meeting quality & technical specifications. Startups may be MSMEs or otherwise. Such relaxation can be provided in the case of procurement of works as well. It is further clarified that such relaxation is not optional but normally has to be ensured, except in case of procurement of items related to public safety, health, critical security operations and equipment, etc) where adequate justification exists for the Procuring Entity not to relax such criteria. The decision of the Procuring Entity in this regard shall be final.
36. **Preference to Make In India products (For bids < 200 Crore):** Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than INR 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in - India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.
37. **Purchase preference to Micro and Small Enterprises (MSEs):** Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered products or services. If L-1 is not an MSE and MSE Seller (s)

has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total Quantity.

38. **Clarification on Bidding Documents:** Bidders may seek written clarification on the bidding documents prior to the submission deadline by sending their queries to the following email addresses: nilesh.kumar@icat.in, jeevan.pal@icat.in, prem.purang@icat.in & javed.rahi@icat.in. ICAT will issue clarifications via email or through the GeM Portal to all bidders.
39. **E-way Bill:** It is the responsibility of the bidder to ensure that any instruments being transported from ICAT to Calibration laboratory for calibration the bidder will generate E-Way bill on both side. (ICAT to Calibration lab and Calibration lab to ICAT).
40. It is the responsibility of the bidder to take the instrument safely from ICAT to calibration laboratory and bring it back to ICAT safely without any damage. In case of any damage to instrument during transit, suitable penalty/ deductions will be imposed as deemed fit.
41. **Insurance-** It is the responsibility of the bidder to ensure that any instruments being transported from ICAT to Calibration laboratory for calibration Instruments will be Insured

Special Conditions of Contract

The table below provides Special Conditions of Contract for this Tender Document. The following clauses under this Special Conditions of Contract (SCC) complement the corresponding clauses in the Tender. Whenever there is a conflict, the provisions herein shall prevail over those in the tender.

Item	Data
Terms of Payment	As per clause 8 Annexure III
Payment Schedule	As per clause 8 Annexure III
Contract Period	As per clause 6 Annexure III Contract Period: The Annual Rate Contract (ARC) will be valid for a period of 36 months from the date of the award of the contract on the GeM Portal. ICAT reserves the right to terminate the contract at any time if the services provided by the GeM bidder do not meet the terms and conditions outlined in the contract.
Liquidated Damages	As per clause 7 Annexure III Liquidity Damages: Time is of the essence in this contract. In the event the Contractor/Bidder fails to deliver the services or complete the work within the stipulated time frame as specified in the Purchase/Work Order, the Contractor shall be liable to pay liquidated damages at the rate of 0.5% (half of one percent) of the total value of the delayed work for each week of delay, with any part of a week considered as a full week. The total liquidated damages will be capped at a maximum of 10% of the value of the work order, and the deduction will be made during the payment process. The Contractor acknowledges that this amount represents a genuine pre-estimate of the loss or damage that will be incurred due to delays. Such liquidated damages shall be payable on demand without the need for proof of the actual loss or damage caused by the delay. Additionally, any compensation due may be adjusted or set off against any amounts payable to the Contractor. Note: The successful bidder must calibrate the instruments and handover duly calibrated instrument along with the calibration certificates, before due date for calibration of equipment (except for equipments which are already overdue or due within next 30 days from the date of award of contract). The completion date for instruments which are already overdue or due within next 30 days from the date of award of contract will be treated as 30 days from the date of award of contract. Incase of delay in completion of such activity will lead to LD.
Time Schedule for Completion of Works	➤ The due date for calibration of each instrument may be referred from Annexure X of this ATC. ➤ Bidders are advised to calibrate the instruments <u>immediately</u> which are overdue OR due within next 30 days from the date of award of contract. Time schedule for calibration of such instruments is 30 days from the

Item	Data
	date of award of work to the shortlisted agency. Incase of delay in completion of such activity will lead to LD. ➤ Bidders are further advised to keep track of due date of calibration of each instrument and must be calibrate before due date of calibration and handover the duly calibrated equipment to the Lab with calibration certificate. The bidders must plan the calibration activity after consultation with concerned user dept. ➤ The bidders must inform their lead time for calibration of each instrument (onsite/offsite) so that ICAT may also intimate the successful bidder to plan their activity. However, it is the sole responsibility of the bidder to plan and calibrate the instruments as per time schedule given in Annexure X to avoid any LD. ➤ The selected calibration agency must plan the activity in such a way that none of the instruments as per Annexure X is without the calibration at any point of time during the contract period. ➤ The selected calibration agency shall be required to complete the entire scope of work in strict adherence to the timeline as per due date of calibration as mentioned in Annexure X of this ATC, else LD will be applicable
Bid Validity Period	As per clause 11 Annexure III
Method of Bid Evaluation	Segregated
Sub-Contracting	As mentioned in Clause 34 of Annexure - III The bidder may outsource the calibration of up to a maximum of 40% of the instruments specified in the bid document to an associated entity holding ISO/IEC 17025:2017 accreditation. The latest valid certificate and the scope of accreditation for the outsourcing lab must be provided along with the technical bid
Address For Communications	The Purchase Department International Centre for Automotive Technology Plot No # 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050

Checklist (Information/Documents to be submitted along with the Bid)

1	Name of the Bidder	
2	Address of the Bidder	
3	Contact Details of the Bidder	
	Telephone No. With STD Code	
	Fax No.	
	Mobile No.	
	E-mail ID	
	Website, if any	
4	Name of Proprietor/Partners/Directors of Firm/Agency	
5	Bidder Bank Details:	
	Name of Account Holder	
	Complete A/c No. (Current/Savings)	
	Name of Bank	
	Name of the Branch with Complete Address	
	IFS Code of the Branch	
	9 Digit MICR Code of the Branch	
6	Registration and Incorporation Particulars of the bidder indicating legal status such as Company, partnership/proprietorship concern, etc (Please attached copies of the relevant documents/certificates)	
7	GST Registration Details	
8	Copies of Permanent Income Tax Number (PAN)/Income Tax Circle	
9	Copies of Income Tax Returns Filed for the Last Three Financial Years should be attached	
10	Annual Turnover for the Last Three Years (Audited A/c Statements such as Profit & Loss A/c, Balance Sheets, etc for the last three financial years should be attached)	

11	Proof of experience to State/Government Departments/PSUs/Autonomous Bodies/Reputed Private Institutions (Copies of Purchase Orders received from Central/State Departments/Ministries of the Government of India/PSUs/Autonomous Bodies/Reputed Private Institutions during the last three years should be enclosed).	
12	Declaration regarding blacklisting or otherwise by the government departments	
13	The ATC (Additional Terms and Conditions document (all pages) duly signed and stamped as proof of having read the contents therein and in acceptance thereof should be enclosed	
14	Any other information document: Please specify	

Annexure -VI

*{Format for **each** of the Declarations & Undertaking to be typed on bidder's letter head separately and to be submitted in Part -I (TECHNICAL BID) of the tender document}*

DECLARATION -1

This is to certify that neither we/any of us/ are/is in anyway related to any employee in the International Centre for Automotive Technology (ICAT).

Date :

Place :

(Signature of the bidder with seal/ rubber stamp)

DECLARATION -2

We hereby declare that we have not stipulated any extra condition along with the Part-II (COMMERCIAL BID) of the tender and the terms and conditions in Part I and Part II of the tender shall prevail under all circumstances.

Date :

Place :

(Signature of the bidder with seal/ rubber stamp)

DECLARATION-3

I/We having our office as mentioned below and declare that I/we have never been blacklisted by any State Government/ Central Government or any State/ Central PSU or EPF/ ESI/ GST/ Labour Department/ Company/ Institute/Entity/ Agency etc.

Signature :

Name :

Designation :

Name of the Bidder :

Address of the Bidder:

Date :

Place :

DECLARATION-4

(Declaration regarding Make in India)

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017 & P-45021/2/2017-PP (BE-II) dated 25.09.2019, we hereby certify that we M/s _____ (supplier name) are local supplier meeting the requirement of minimum local content (_____%) as defined in above orders against Tender/Enquiry No. _____

Details of location at which local value addition will be made is as follows:

DECLARATION-5

(Declaration regarding compliance of Rule 144 (x) of GFR 2024)

"I/We have read the clause regarding restrictions on procurement/sub-contracting from an entity/natural person/agent/consortium/Joint venture having beneficial ownership in countries which share land border with India. I/We certify that neither we are not from such a country nor having any beneficial ownership from such a country. If I/We from such a country or having beneficial ownership, are registered with the competent authority. I/We hereby certify that we fulfill all requirements in this regard and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Authorized Signatory

* We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules and would be a ground for immediate termination and further legal action in accordance with law.

Annexure - VII

Undertaking

This is to certify that we have carefully gone through the scope of work, job requirement, terms and conditions given in the tender documents & have clearly understood the terms and conditions of the tender and have accordingly quoted our best rates after going through all details. We hereby given an undertaking that we shall the material & services in accordance with your Tender/ATC Document No. **ICAT/GeM/FTL/ARC of CALIB-EQUIP/2025-26/306** as per the requirement during the period of contract.

Dated:

Place:

(Signature of the bidder with seal/rubber stamp)

Details of Major Contracts

Details of major contracts with Reputed Firms handled by the Bidder for Calibration of Instrument's similar to our requirement during the last three (3) years in the following format (attested copies of the PO's and completion certificates may be enclosed).

Sl. No.	Details of client along with address, contact details (telephone, email, website, fax etc)	Amount of contract (Rs.)	Duration of contract	
			Order received date	Completion Date
1.				
2.				
3.				

(If the space provided is insufficient, a separate sheet may be attached)

Signature of authorized person

Date:

Name:

Place:

Seal:

Deviations Suggested

[The Bidder must declare and justify here any modification or improvement to the Conditions of Contract proposed to in the interest of ICAT. Such suggestions should be concise and to the point. In case, the Bidder does not want to suggest any deviation, this section must contain a statement indicating “No Deviation Suggested”]

[The Bidder shall use the following template in order to explain the deviations and fill and include in the current document as many templates as deviations appear in his offer with regards to Requirements expressed in this tender. The Bidder shall be required to furnish a separate sheet as per the following template for each deviation suggested.]

Requirement ID	
Subject	Requirement appearing on the Tender Document
Proposed Specification	
<i>[Explain in detail what alternative solution are you proposing]</i>	
Reasons for the proposed solution to be superior than initial requirement	
<i>[Give clear reasons why you think the proposed solution is better than the Requirement expressed in TCC and Checklist]</i>	

List of Calibration Instruments (for Technical Bid) for 3 Years at ICAT

S. No.	Equipment Name	Make	Range/ Size	Identification No.	Serial No. of equipment	Frequency of Calib.	Due date for Calibration	Remark
1.	Load Cell	MTS	50KN	ICAT/FTL/SHS-LC/02	V159367	1 Year	7-Jul-2026	
2.	Torque Cell (Steering Test Rig)	Symeo	500 Nm	ICAT/FTL/STR-TC/01	NA	1 Year	7-Jul-2026	
3.	Load Cells	Moog	15kN	ICAT/FTL/UTB-LC/01	595680	1 Year	7-Jul-2026	
4.	Load Cells	Moog	25 kN	ICAT/FTL/UTB-LC/03	582721	1 Year	7-Jul-2026	
5.	Load Cells	Moog	160 kN	ICAT/FTL/UTB-LC/07	391594	1 Year	7-Jul-2026	
6.	Load Cells	Moog	160 kN	ICAT/FTL/UTB-LC/08	391600	1 Year	7-Jul-2026	
7.	Load Cells	Interface	416 kN	ICAT/FTL/UTB-LC/08	1077551B	1 Year	7-Jul-2026	
8.	Load Cells	Interface	416 kN	ICAT/FTL/UTB-LC/10	1077553A	1 Year	7-Jul-2026	
9.	Load Cell	Interface	50000 LBS	ICAT/FTL/UTB-LC/11	120996A	1 Year	7-Jul-2026	
10.	Load Cell	Interface	50000 LBS	ICAT/FTL/UTB-LC/12	121002A	1 Year	7-Jul-2026	
11.	Load Cell	Interface	50000 LBS	ICAT/FTL/UTB-LC/13	121001A	1 Year	7-Jul-2026	
12.	Load Cell	Interface	50000 LBS	ICAT/FTL/UTB-LC/14	121003A	1 Year	7-Jul-2026	
13.	Load Cell	Interface	12500 lbf/55.6KN	ICAT/FTL/LC/11	42654A	1 Year	7-Jul-2026	
14.	Load Cell	Interface	450 KN	ICAT/FTL/LC/12	537695A	1 Year	7-Jul-2026	
15.	Load Cell	Interface	900 KN	ICAT/FTL/LC/13	558313A	1 Year	7-Jul-2026	
16.	Load cell	MTS crop.	1000KN	ICAT/FTL/GHM-LC/01	10642086	1 Year	7-Jul-2026	
17.	Load Cell	Heico	300 kN	ICAT/FTL/SHA-LC/01	1841586	1 Year	2-Apr-2026	
18.	Load Cell	Heico	300 kN	ICAT/FTL/SHA-LC/02	1841587	1 Year	2-Apr-2026	
19.	LVDT	MTS crop.	170 mm	ICAT/FTL/GHM-LVDT/01	10655655	1 Year	7-Jul-2026	

20.	LVDT	Heico	0-125 mm	ICAT/FTL/SHA-LVDT/01	M21420162	1 Year	2-Apr-2026	
21.	LVDT	Heico	0-125 mm	ICAT/FTL/SHA-LVDT/02	M21420160	1 Year	2-Apr-2026	
22.	LVDT Actuator -1 MAST	Moog	270 mm	ICAT/FTL/MAST-ACT/01	113	1 Year	05 March 2026	
23.	LVDT Actuator -2 MAST	Moog	270 mm	ICAT/FTL/MAST-ACT/02	114	1 Year	05 March 2026	
24.	LVDT Actuator -3 MAST	Moog	270 mm	ICAT/FTL/MAST-ACT/03	115	1 Year	05 March 2026	
25.	LVDT Actuator -4 MAST	Moog	270 mm	ICAT/FTL/MAST-ACT/04	116	1 Year	05 March 2026	
26.	LVDT Actuator -5 MAST	Moog	270 mm	ICAT/FTL/MAST-ACT/05	117	1 Year	05 March 2026	
27.	LVDT Actuator -6 MAST	Moog	270 mm	ICAT/FTL/MAST-ACT/06	118	1 Year	05 March 2026	
28.	LVDT Actuator -1 HF MAST	Moog	270 mm	ICAT/FTL/HF-MAST/01	113	1 Year	11 December 2025	
29.	LVDT Actuator -2 HF MAST	Moog	270 mm	ICAT/FTL/HF-MAST/02	114	1 Year	11 December 2025	
30.	LVDT Actuator -3 HF MAST	Moog	270 mm	ICAT/FTL/HF-MAST/03	115	1 Year	11 December 2025	
31.	LVDT Actuator -4 HF MAST	Moog	270 mm	ICAT/FTL/HF-MAST/04	116	1 Year	11 December 2025	
32.	LVDT Actuator -5 HF MAST	Moog	270 mm	ICAT/FTL/HF-MAST/05	117	1 Year	11 December 2025	
33.	LVDT Actuator -6 HF MAST	Moog	270 mm	ICAT/FTL/HF-MAST/06	118	1 Year	11 December 2025	
34.	LVDT Actuator -1 PC4P	Moog	286mm	ICAT/FTL/PC4P-ACT/01	2200	1 Year	06 December 2025	
35.	LVDT Actuator -2 PC4P	Moog	286mm	ICAT/FTL/PC4P-ACT/02	2201	1 Year	06 December 2025	
36.	LVDT Actuator -3 PC4P	Moog	286mm	ICAT/FTL/PC4P-ACT/03	2203	1 Year	06 December 2025	
37.	LVDT Actuator -4 PC4P	Moog	286mm	ICAT/FTL/PC4P-ACT/04	2204	1 Year	06 December 2025	
38.	LVDT Actuator -1 HD4P	Moog	355mm	ICAT/FTL/HD4P-ACT/01	101	1 Year	06 December 2025	

39.	LVDT Actuator -2 HD4P	Moog	355mm	ICAT/FTL/HD4P- ACT/02	102	1 Year	06 December 2025	
40.	LVDT Actuator -3 HD4P	Moog	355mm	ICAT/FTL/HD4P- ACT/03	101	1 Year	06 December 2025	
41.	LVDT Actuator -4 HD4P	Moog	355mm	ICAT/FTL/HD4P- ACT/04	102	1 Year	06 December 2025	
42.	Actuator 15kN	Moog	241.8 mm	ICAT/FTL/UTB- ACT/01	102	1 Year	7-Jul-2026	
43.	Actuator 15kN	Moog	241.8 mm	ICAT/FTL/UTB- ACT/02	104	1 Year	7-Jul-2026	
44.	Actuator - 25kN	Moog	241 mm	ICAT/FTL/UTB- ACT/01	101	1 Year	7-Jul-2026	
45.	Actuator - 25kN	Moog	241 mm	ICAT/FTL/UTB- ACT/02	102	1 Year	7-Jul-2026	
46.	Actuator - 50kN	Moog	343 mm	ICAT/FTL/UTB- ACT/01	101	1 Year	4-Feb-2026	
47.	Actuator - 50kN	Moog	343 mm	ICAT/FTL/UTB- ACT/02	103	1 Year	7-Jul-2026	
48.	Actuator - 160kN	Moog	343 mm	ICAT/FTL/UTB- ACT/01	101	1 Year	7-Jul-2026	
49.	Actuator - 160kN	Moog	343 mm	ICAT/FTL/UTB- ACT/02	102	1 Year	2-Apr- 2026	
50.	Actuator -416 kN	Moog	0 -500 mm	ICAT/FTL/UTB- ACT/01	C0101	1 Year	7-Jul-2026	
51.	Actuator -416 kN	Moog	0 -500 mm	ICAT/FTL/UTB- ACT/02	C0102	1 Year	7-Jul-2026	
52.	Displacement Sensor	Balluff	0 to 20 mm	ICAT/FTL/RFT- DS/01	110612088 HU	1 Year	2-Apr- 2026	
53.	Displacement Sensor	Balluff	0 to 10 mm	ICAT/FTL/RFT- DS/02	0411-1784	1 Year	2-Apr- 2026	
54.	Inclinometer (Digital)	Insize	0-90°	ICAT/FTL/IM/03	2170-1	1 Year	2-Apr- 2026	
55.	Water Conductivity Meter	ADWA	0 to 3999 µS/cm	ICAT/FTL/WCM/01	AD31EC/TD S	1 Year	12 Dec 2025	
56.	DRY & WET THERMOME TER	Zeal	0-50°C	ICAT /FTL/DWTM/01	1	1 Year	14 Dec 2025	
57.	DRY & WET THERMOME TER	Zeal	0-50°C	ICAT /FTL/DWTM/02	2	1 Year	14 Dec 2025	
58.	Magnetic Particle Inspection	NA	25Kg	ICAT/FTL/MPI/01	20160801257 3	1 Year	12 Dec 2025	
59.	Test objective (Dead Weight)	NA	45Kg	ICAT/FTL/DW/01	NA	1 Year	07 July 2026	

60.	Test objective (Dead Weight)	NA	336Kg	ICAT/FTL/DW/02	NA	1 Year	07 July 2026	
61.	Measuring Tape	Stainly	5 Mtr	ICAT/FTL/MT/01	STHT36067-812	1 Year	07 July 2026	
62.	Digital Tachometer	ONO SOKI	100000 rpm	ICAT/FTL/DETM/01	20A00004002 R	1 Year	2-Apr-2026	
63.	Torque Wrench (Digital)	Britol	25-135mm	ICAT/FTL/TW/02	P041235	1 Year	10-Feb-2026	
64.	Torque Wrench	Jetech tool	60 - 340 Nm	ICAT/FTL/TW/06	1310621376	1 Year	12-Dec-2025	
65.	Torque Wrench	Taparia	70-340 Nm	ICAT/FTL/TW/05	TM 250R	1 Year	12-Dec-2025	
66.	Torque Wrench	Taparia	50-225 Nm	ICAT/FTL/TW/03	P039149	1 Year	12-Dec-2025	
67.	Torque Wrench	Groz	6.8-135 Nm	ICAT/FTL/TW/08	1802010215	1 Year	12-Dec-2025	
68.	PID Temperature controller	selec	(-)200 to 1200°C	ICAT/FTL/PIDTC/04	1102P01-029	1 Year	5-Dec-2025	
69.	PID Temperature controller	selec	(-)200 to 1200°C	ICAT/FTL/PIDTC/01	1103N02-092	1 Year	5-Dec-2025	
70.	PID Temperature controller	selec	(-)200 to 1200°C	ICAT/FTL/PIDTC/03	0811N10-951	1 Year	5-Dec-2025	
71.	E-DAQ - 1	HBM	(+74.9V)	ICAT/FTL/DAS/01	6601	1 Year	12-Dec-2025	
72.	E-DAQ - 2	HBM	(+74.9V)	ICAT/FTL/DAS/02	4627	1 Year	12-Dec-2025	
73.	E-DAQ - 3	HBM	(+74.9V)	ICAT/FTL/DAS/03	6233	1 Year	12-Dec-2025	
74.	E-DAQ - 4	HBM	(+74.9V)	ICAT/FTL/DAS/05	7148	1 Year	12-Dec-2025	
75.	Crane Scale	Wensar	5 Ton	ICAT/FTL/CS/01	100474	1 Year	12-Dec-2025	

Note: Where the frequency of calibration is 1 year, the bidder should calibrate the equipment's 3 times during contract period.

***Note: Bidder/Contractor should provide the Metrological Traceability Certificates for the Masters/ Standards that are used for Calibration of above listed instruments under ISO/IEC 17025:2017 accreditation, along with the Calibration Certificates upto 3 levels or direct traceability to National or International standards.**

In case of any technical query, please feel free to contact:

Contact Person: Mr. Shashikant Londhe

Contact No.:8805163601

Email ID: Shashikant.16221@icat.in

Contact Person: Mr. Jitender Singh

Contact No.:8527850581

Email ID: jitender.singh@icat.in

No Deviation Declaration
(To be submitted Original on Bidder Letter Head)

Date: _____

To,
The Purchase Office,
International Centre For Automotive Technology
Plot No. 26, Sector – 3, Near HSIIDC, IMT Manesar, Gurgaon 122051 (Haryana)

Sub: No Deviation Declaration

Dear Sir/ Madam,

This is to certify that, the product (s) quoted items by our firm M/s.....
..... is as per the given technical specifications in the tender document &
there is no deviation in relation to any conditions / requirements specified in the tender document. It is also
to declare that all other commercial clauses stipulated in the tender have been carefully seen. I hereby convey
the unconditional acceptance of the same.

Signature of Authorized Signatory with Stamp

For M/s _____

Signature & company seal
Name Designation
Email
Mobile No.

Declaration In Respect of Conflict of Interest

Tender No. ICAT/GeM/FTL/ARC of CALIB-EQUIP/2025-26/306

Tender Detail: Annual Rate Contract (3 Years) for Calibration of FTL Lab Equipment's at ICAT Centre - 1, Manesar, Gurugram - 122051 (Haryana)

Sr. No.	Particulars			
1	Name of Firm			
2	Office Address Phone No. Fax No. Email ID			
3	Works Address as per Vendor Registration Phone No. Fax No. Email ID			
4	Type of Firm Private Limited Company / Public Limited Company / Limited Liability Partnership (LLP) / Partnership Firm / Proprietor Firm <i>(Tick whichever is applicable)</i>			
5	CIN / LLPIN of Firm			
6	GST No. of Firm			
7	Names of all Directors/LLP Partners/ Partners/ Proprietors of Bidder Firm with DIN (if any) and full address (as on the bid submission date)			
	Sr. No.	Full Name	DIN	Full Residential Address
	1			
	2			
	3			
	4			
	5			

The details of Legal Representative / Agent of the Bidder Firm are as under:

Full Name of Legal Representative / Agent	
Whether employee of Bidder-Firm or not? (Yes/No)	
Designation	
Office Address	
Office Land-Line Nos.	
Mobile No.	
Email ID	
Whether acting as Legal Representative / Agent in any other Private Limited Company or Public Limited Company or Limited Liability Partnership (LLP) or Partnership Firm or Proprietor Firm? If yes, give names.	

WE HEREBY DECLARE AND CONFIRM THAT no bid has been submitted for the quoted item by any other Private Limited Company or Public Limited Company or Limited Liability Partnership (LLP) or Partnership Firm or Proprietor Firm in which any relative of any Director or Partner or Proprietor of Bidder Firm is a Director, Partner or Proprietor. The word “relative” is defined as under:

The Companies Act, 2013 Sec 2(77) “relative”, with reference to any person, means anyone who is related to another, if—

- (1) *they are members of a Hindu Undivided Family;*
- (2) *they are husband and wife; or*
- (3) *A person shall be deemed to be the relative of another, if he or she is related to another in the following manner, namely:-*
 - a. *Father including step-father,*
 - b. *Mother including step-mother,*
 - c. *Son including step-son,*
 - d. *Son’s wife,*
 - e. *Daughter,*
 - f. *Daughter’s husband,*
 - g. *Brother including step-brother,*
 - h. *Sister including step-sister.*

WE FURTHER DECLARE THAT we have carefully read and understood the clause relating to 'Conflict of Interest' of Tender No. _____. The detailed Clause is as under:

"A bidder shall not have conflict of interest with other bidders for particular quoted item. Such conflict of interest can lead to anti-competitive practices to the detriment of Procuring Entity's interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process for particular quoted item, if:

- a) *they have proprietor/ partner(s)/ Director(s) in common; or*
- b) *they receive or have received any direct or indirect subsidy/ financial stake from any of them; or*
- c) *they have the same legal representative/ agent for purposes of this bid; or*
- d) *they have relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder; or*
- e) *bidder participates in more than one bid in this bidding process. Participation by a bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ assemblies from one bidding manufacturer in more than one bid.*
- f) *in cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorize only one agent/ dealer. There can be only one bid from the following:*
 - 1. *The principal manufacturer directly or through one Indian agent on his behalf; and*
 - 2. *Indian/ foreign agent on behalf of only one principal.*
- g) *a Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid;*
- h) *In case of a holding company having more than one independently manufacturing units or more than one unit having common business ownership / management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business.*
- i) *Bidder shall not act in contravention/ violation to the provisions of competition act, as amended from time to time".*

We hereby certify that our Firm M/ s. _____ do not have any conflict of interest with other bidders for this tender.

We hereby declare and confirm that the above information and particulars are true and correct.

For (Firm Name)

Signature of Director/ Partner/ Proprietor/ Authorised Signatory

Authorised Signatory Name:

Place:

Date:

Stamp / Seal of Firm