

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	30-10-2025 17:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	30-10-2025 17:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Heavy Industries And Public Enterprises
विभाग का नाम / Department Name	Department Of Heavy Industry
संगठन का नाम / Organisation Name	N/a
कार्यालय का नाम / Office Name	National Automotive Board
कुल मात्रा / Total Quantity	3545
वस्तु श्रेणी / Item Category	Shirting Cloth (Q3) , Suiting (Defence)-IS:15852 (Q3)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष / Years of Past Experience Required for same/similar service	3 Year (s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / MSE Exemption for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Exemption for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC), Additional Doc 3 (Requested in ATC), Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है / Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/Type of Bid	Two Packet Bid
प्राथमिक उत्पाद श्रेणी/Primary product category	Shirting Cloth
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	2 Days
निरीक्षण आवश्यक (सूचीबद्ध निरीक्षण प्राधिकरण /जेम के साथ पूर्व पंजीकृत एजेंसियों द्वारा)/Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई खरीद वरीयता/MII Purchase Preference

एमआईआई खरीद वरीयता/MII Purchase Preference	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

1. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking exemption from Experience Criteria, shall upload the supporting documents to prove his eligibility for exemption.

2. If the bidder is a DPIIT registered Startup, the bidder shall be exempted from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking exemption from Turnover shall upload the supporting documents to prove his eligibility for exemption.

3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM of the product offered in the bid {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts and delivery acceptance certificates like CRAC to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

4. Preference to Make In India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate .The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

5. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting

bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- If number of technically qualified bidders are only 2 or 3.
- If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

Shirting Cloth (2317 meter)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

[* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification](#)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
DESCRIPTION	Description of items	Male Shirting- BEML, Shirting Cloth- Bharat Dynamics Ltd, Shirting Cloth- HAL, Shirting Cloth- KMRL, Shirting Cloth - IREL
COMPOSITION	Composition	Polyester 67 (Tolerance $\pm 2\%$) Cotton 33 (Tolerance $\pm 2\%$) - as per IS : 3416, Part 1, Polyester 67 (Tolerance $\pm 2\%$) Viscose 33 (Tolerance $\pm 2\%$) - as per IS : 3416, Part 1, 65% polyester 35% cotton, Polyester (67 % $\pm 3\%$), Cotton (33% $\pm 3\%$), Polyester (38% $\pm 3\%$), Cotton (62% $\pm 3\%$)
CONSTRUCTION	Construction	Ends per dm- 400 ($\pm 5\%$), Picks per dm- 400 ($\pm 5\%$), Count of Warp- 80s/ 2 ($\pm 5\%$), Count of Weft- 80s/ 2 ($\pm 5\%$), Mass- 105 g per square mtr ($\pm 5\%$ / -2.5%), Ends per dm- 274 ($\pm 5\%$), Picks per dm- 200 ($\pm 5\%$), Count of Warp- 30s/ 2 ($\pm 5\%$), Count of Weft- 30s/ 2 ($\pm 5\%$), Mass- 200 g per square mtr ($\pm 5\%$ / -2.5%), Ends per dm- 560 ($\pm 5\%$), Picks per dm- 260 ($\pm 5\%$); Count of Warp (Indicative)- 80s/ 2 ($\pm 5\%$), Count of Weft (indicaive)- 80s/ 2 ($\pm 5\%$); Mass- 140 g per square mtr ($\pm 5\%$ / -2.5%), 200-250 GSM, Ends per inch- 110 ($\pm 5\%$), Picks per inch- 76 ($\pm 5\%$), Count of Warp- 80s/ 2 PC ($\pm 5\%$), Count of Weft- 80s/ 2 PC ($\pm 5\%$), Mass- 110 g ($\pm 5\%$) per square mtr, Ends per inch- 102, Picks per inch- 76, Count of warp- 40s/1 CP yarn, Count of Weft- 40s/1 CP yarn, Mass- 115g per square mtr
DIMENSIONS	Cloth Supply	Than
	Cut Piece Length (in Meter) (Min)	4.4mtrs, 4.6mtrs, 5mtrs, 6mtrs, 3.5mtrs, 9 mtrs, 6.4 mtrs, Not Applicable, 5.4 mtrs, 3 mtrs, 3.2 mtrs
	Width	90 cm (Tolerance ± 1), 150 cm (Tolerance ± 1), 148 cm
COLOUR	Colour	Fawn, White, Biscuit Shade, Teal Blue Light Pantone 317 C (90%), Pantone 326 C (10%), Light Brown, Navy Blue
	Colour fastness to Light	5 (Test Method- IS 2454), 4 or better (Test Method- IS 2454), Not Applicable

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
	Colourfastness to Washing	4 (Test Method IS/ISO 105-C10, Test B (2)), 4 (Test Method IS/ISO 105-C10, Test C (3)), Not Applicable
	Colourfastness to Rubbing	4 (Test Method IS/ISO 105 Part X12), Dry- 4 and Wet- 3 (Test Method IS/ISO 105 Part X12), Not Applicable
	Colourfastness to Perspiration	4 (Test Method IS/ISO 105 E04), Not Applicable
	Colourfastness to Hot Pressing	4 (Test Method IS/ISO 105-X11), Not Applicable
OTHER REQUIREMENTS	Breaking Load (Min)	Warp - 65 kgf and Weft - 65 kgf (Test Method - IS 1969 (Part 1), 5 cm X 20 cm Strip), Warp - 90 kgf and Weft - 65 kgf (Test Method - IS 1969 (Part 1), 5 cm X 20 cm Strip), Warp - 89 kgf and Weft - 45 kgf (Test Method - IS 1969 (Part 1), 5 cm X 20 cm Strip)
	Tear Strength (Min)	Warp - 2000 gf and Weft - 2000 gf (ASTM - D 1424), 25 N (IS 6489, Part 1), Warp 1000 gf and Weft 900 gf (IS 6489, Part 1), Warp 800 and Weft 800 as per standard ISO 13937-1:2000 (Tolerance minimum)
	Air Permeability (Min)	18 cfm (ASTM D -737), Not Applicable
	Heat Shrinkage (Hot condition) (Max)	Warp way - 2% and Weft way - 2% (Test Method - IS : 12170, at 150° C), Warp way - 1% and Weft way - 1% (Test Method - IS : 12170, at 150° C)
	Relaxation Shrinkage (Max)	Warp way - 1% and Weft way - 1% (Test Method - IS : 2977), Warp way - 2% and Weft way - 2% (Test Method- Annex D of IS 15852), Warp way - 0.5% and Weft way - 0.5% (Test Method - IS : 2977)
	Crease Recovery Angle (Min)	Warp - 130° and Weft - 130° (Test Method IS : 4681), Warp and Weft Total, Dry State, (Initial and after three repeated washings) - 240° (Test Method IS : 4681), Warp and Weft Total- 220° (Test Method IS : 4681)
	Pilling Resistance	4 - 5 (Test Method IS : 10971) (After 18000 revolutions), 4 (Test Method IS : 10971) (After 18000 revolutions)
	Selvage Marking	Manufacturers name or Trade mark shall be woven on both selvages throughout the length. The same shall be clearly visible even after Processing/ Finishing, No
	Additional Requirements	Soil release efficiency- Initial (Finished) and after 50 washes- Stain Release Grade- 5 (Test Method Annex C of IS 15852), Colourfastness to Dry Cleaning- Change in Colour- 4, Staining of Solvent- 4 (Test Method- IS 4802), Colourfastness to Dry Heat- Change in Colour- 4 (Test Method- IS 4636), Abrasion Resistance- Change in Colour - 4 or better (Test Method ASTM D : 4966, 5000 cycles), Not Applicable, Seam sippage (mm) at 6kg - Warp 3 based on BS3320-1970 (Tolerance max 6mm) and Weft 2 (Tolerance max 6mm), Washing Shrinkage (%) - Warp 1.1 and Weft 0.6 as per standard ISO 6330:2000 (3*5A) (Tolerance max 3%)

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
ADVANCE SAMPLE	Agree to provide Advance Sample(s) for buyer's approval before commencement of supply (hint: Applicable in case of orders placed against bid and not applicable in case of Direct Buying)	Yes

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLOGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	2317	60

Suiting (Defence)-IS:15852 (1228 pieces)

(क्रमशः श्रेणी 1 और श्रेणी 2 के स्थानीय आपूर्तिकर्ता के रूप में अर्हता प्राप्त करने के लिए आवश्यक/Minimum 50% and 20% Local Content required for qualifying as Class 1 and Class 2 Local Supplier respectively)

तकनीकी विशिष्टियाँ /Technical Specifications

* जेम कैटेगरी विशिष्टि के अनुसार / As per GeM Category Specification

विवरण/Specification	विशिष्टि का नाम /Specification Name	बिड के लिए आवश्यक अनुमत मूल्य /Bid Requirement (Allowed Values)
Standard and Certification	is BIS Certified	Yes, No
Dimensions	Piece Length to be supplied in full meters without fraction	2.4, 2.8 Or higher (meter)
Sampling	Agree to provide sample	Yes

परेषिती/रिपोर्टिंग अधिकारी तथा मात्रा/Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	मात्रा /Quantity	डिलीवरी के दिन/Delivery Days
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLOGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	1228	60

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity up to 25% of the contracted quantity during the currency of the contract at the contracted rates. The delivery period of quantity shall commence from the last date of original delivery order and in cases where option clause is exercised during the extended delivery period the additional time shall commence from the last date of extended delivery period. The additional delivery time shall be $(\text{Increased quantity} \div \text{Original quantity}) \times \text{Original delivery period (in days)}$, subject to minimum of 30 days. If the original delivery period is less than 30 days, the additional time equals the original delivery period. The Purchaser may extend this calculated delivery duration up to the original delivery period while exercising the option clause. Bidders must comply with these terms.

2. Generic

Bidder shall submit the following documents along with their bid for Vendor Code Creation:

- Copy of PAN Card.
- Copy of GSTIN.
- Copy of Cancelled Cheque.
- Copy of EFT Mandate duly certified by Bank.

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

- Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- Publishing Custom / BOQ bids for items for which regular GeM categories are available without any

Category item bunched with it.

4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
16. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

[यह बिड सामान्य शर्तों के अंतर्गत भी शासित है /This Bid is also governed by the General Terms and Conditions](#)

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

अंतर्राष्ट्रीय ऑटोमोटिव प्रौद्योगिकी केंद्र

International Centre for Automotive Technology (ICAT)

Division of National Automotive Board (NAB), Ministry of Heavy Industries, Govt. of India
Plot No.-26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana (India)

Additional Terms & Conditions (ATC)

Manesar, 09th October' 2025

The Director, International Centre for Automotive Technology (ICAT), a division of National Automotive Board (NAB), Govt. of India, hereby invites 2 bid system for “Supply of ICAT Uniform Fabric (As per specification given in bid document)” at ICAT Centre – 1, Manesar (Haryana) as per following details:

Tender Activity Schedule

Job Description	Supply of ICAT Uniform Fabric (Suiting and Shirting) at ICAT, Manesar (Haryana).
Quantity	Suiting Fabric: 1228 Meters. Shirting Fabric: 2317 Meters
Scope of Supply	As Per Annexure – A
Eligibility Criteria	Minimum Eligibility Criteria: The bidder whose bid meets the following eligibility criteria would only be considered. • Legally Valid Entity: The bidder shall necessarily be a legally valid entity in the form of a proprietary firm, partnership firm, private limited company. The bidder must have PAN & GST (enclose a copy of PAN & GST with technical bid). Proof supporting the legal validity of the bidder shall be submitted. If the bidder fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will be liable to be rejected summarily. • Bidders should be an Indian Company/Firm engaged in supplying Uniform Fabric/Cloth in Bulk in Delhi/NCR and having its Office (Head Office/Regional/Branch Office in Delhi/NCR). • Bidders should preferably have (manufacturing firms), Quality Assurance certification like ISO 9001, IS/BIS/CE/FDA Certification. Copies of the same are to be produced with the Tender. • Bidders have authorization from manufacturers against this tender valid throughout the period of the contract, in case of firm (s) is not manufacturer of the items (Original copy has to be attached). • The bidder should have a minimum 3 Years of experience in supplying uniform fabric in bulk to the Central/State Departments/Ministries of the Government of India/PSUs/Autonomous Bodies/Reputed Private Institutions (two copies of Purchase Orders received from Central/State Departments/Ministries of the Government of India/PSUs/Autonomous Bodies/Reputed Private Institutions during the last three years should be enclosed). • The Bidder's should have an average annual turnover of at least INR 25 Lakh in the last three financial years (2022-23, 2023-24, 2024-25). Relevant proof of supporting the above shall be submitted • Bidder should comply with the complete technical/specifications requirement given in the Annexure-A • Should submit the bid document (ATC) with all pages duly filled in, stamped and signed. If the bidder fails to submit attested tender document, his/their tender will be liable to be rejected summarily. • The tender form is not transferable. • Bidder must declare that they will provide the cloth testing report from Govt. approved lab. • The samples and the catalogue of Fabric/Cloth in various colour/shades, quality number, company should be furnished with its MRP including the composition of fabric i.e., percentage of cotton, viscose, polyester and other yarn along with technical bid

Evaluation Criteria	It is mandatory for the bidder to fulfill the minimum eligibility criteria for being considered for technical evaluation. Eligible bidders shall be technically evaluated for the specifications mentioned. In the event the bidder does not comply with any of the technical specifications, he will be disqualified unless he proposes a positive deviation with justification. It is purely up to ICAT whether to consider the deviation proposed by the bidder or not. Bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.
Payment Terms	100% Payment after delivery of defect free material and submission of Invoice along with valid e-way bill (Part A + Part B) at ICAT Site
Penalty for Substandard/Inferior Quality	A penalty of 20% of PO's shall be imposed on the supplier for any substandard (inferior quality)/incomplete supply along with cancellation of purchase/work order. Further, the firm is also liable for blacklisting. If the selected bidder/firm does not supply the items within the stipulated period may be indicated by ICAT. ICAT reserves the right to arrange the supply from another firm, and may clear the additional expenditure, if any, incurred by ICAT. ICAT reserves the right to reject the cloth/fabric or delivery item in case that is not supplied as per quality/design colour of sample approved or found to be inferior quality and are not of requisite quality, the same will have to be replaced with immediate effect, else action will be taken by ICAT as deemed fit.
Delivery/Completion Period	The delivery must be affected within 60 days from the date of PO/Contract on GeM whichever is earlier. The name and mobile number of the nodal person, who can be contacted at any time, even beyond office hours and on holidays, should be provided to ICAT
Delivery Terms	For Upto ICAT Site - 1 (Inclusive of Packing, Forwarding, Loading, Insurance, Transportation and Unloading of Material at ICAT Site).
Price/Bid Validity	180 days
Delivery / Billing Address	International Centre For Automotive Technology (Centre – 1), Plot No. 26, Sector – 3, Near HSIIDC, IMT Manesar, Gurgaon 122050. GST No.: 06AABAN9435G2ZI
Liquidity Damages (LD)	In the event of any delay on part of the supplier/contractor to deliver the material within the time lines as specified in the purchase order / works order the supplier/contractor shall be liable to pay to ICAT a sum equal to 0.5% of the contract price for every week of delay, or part thereof, subject to the maximum of 10% of the contract price, for such default as liquidated damages, which the supplier/contractor agrees is not a penalty but a genuine pre-estimate of loss and damage likely to be suffered and incurred by ICAT for every week, or part thereof, that such delay subsists till the date of actual delivery. ICAT may, without prejudice to any other method of recovery, deduct the amount of such damages from any monies due or to become due to the supplier/contractor.
- Bidders to comply with : - Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23rd July 2020 and as revised from time to time. (https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf)) - Department of Industrial Policy and Promotion (DIPP) vide no. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and as revised from time to time (https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf) - ICAT reserves the right to give preference to the local supplier, MSME, or start-up as per prevailing government notifications and as revised from time to time. - MSE Public Procurement Policy is meant for the procurement of only goods produced and services rendered by MSEs. However, traders, distributors, sole agents, and works contracts are excluded from the purview of the Public Procurement Policy for MSEs Order, 2012. - It is clarified that prior turnover and prior experience may be relaxed for start-up enterprises recognized by the Department for Industry & Internal Trade (DPIIT), subject to meeting quality & technical specifications. Startups may be MSMEs or otherwise. Such relaxation can be provided in the case of procurement of works as well. It is further clarified that such relaxation is not optional but normally has to be ensured, except in case of procurement of items related to public safety, health, critical security operations and equipment, etc) where adequate justification exists for the Procuring Entity not to relax such criteria. The decision of the Procuring Entity in this regard shall be final.	

Annexure-A

Minimum Technical Specification Required

**Supply of ICAT Uniform Fabric (As per specification given in bid document)” at ICAT Centre – 1,
Manesar (Haryana)**

S. N	Item Description	Technical Specifications	QTY	UOM
1	Shirting Fabric	- Count: 60*50 - Blend/Composition (In %): 100% Cotton - Wrinkle Free Cotton Fabric - Weight (In GSM): 1.33 - Width of Fabric: 58 - Weave/Twill Weave/Plain: Twill Weave Satin	2317	Meter
2.	Suiting Fabric	- Count: 2*30 - Blend/Composition (In %): Poly Viscose - Weight (In GSM): 350 Gms - Width of Fabric: 58 - Weave/Twill Weave/Plain: Twill Weave	1228	Meter

In case of any technical and commercial queries, please feel free to contact undersigned.

For any technical queries please feel free to contact:

Contact Person: Ms. Roshni Devi

Contact No.: +91- 9466695931

Email Address: roshni.devi@icat.in

Annexure-B

Minimum Eligibility Criteria:

Any bid failing to meet the below eligibility criteria shall be summarily rejected and will not be considered for Technical Evaluation

- **Legally Valid Entity:** The bidder shall necessarily be a legally valid entity in the form of a proprietary firm, partnership firm, private limited company. The bidder must have PAN & GST (**enclose a copy of PAN & GST with technical bid**). Proof supporting the legal validity of the bidder shall be submitted. If the bidder fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will be liable to be rejected summarily.
- Bidders should be an Indian Company/Firm engaged in supplying Uniform Fabric/Cloth in Bulk in Delhi/NCR and having its Office (Head Office/Regional/Branch Office in Delhi/NCR).
- Bidders should preferably have (manufacturing firms), Quality Assurance certification like ISO 9001, IS/BIS/CE/FDA Certification. Copies of the same are to be produced with the Tender.
- Bidders have authorization from manufacturers against this tender valid throughout the period of the contract, in case of firm (s) is not manufacturer of the items (Original copy has to be attached).
- The bidder should have a minimum 3 Years of experience in supplying uniform fabric in bulk to the Central/State Departments/Ministries of the Government of India/PSUs/Autonomous Bodies/Reputed Private Institutions (two copies of Purchase Orders received from Central/State Departments/Ministries of the Government of India/PSUs/Autonomous Bodies/Reputed Private Institutions during the last three years should be enclosed).
- The Bidder's should have an average annual turnover of at least INR 25 Lakh in the last three financial years (2022-23, 2023-24, 2024-25). Relevant proof of supporting the above shall be submitted
- Bidder should comply with the complete technical/specifications requirement given in the **Annexure-A**
- Should submit the bid document (ATC) with all pages duly filled in, stamped and signed. If the bidder fails to submit attested tender document, his/their tender will be liable to be rejected summarily.
- Bidder must declare that they will provide the cloth testing report from Govt. approved lab.
- The samples and the catalogue of Fabric/Cloth in various colour/shades, quality number, company should be furnished with its MRP including the composition of fabric i.e., percentage of cotton, viscose, polyester and other yarn along with technical bid.

Ms. Roshni Devi/9466695931

International Centre for Automotive Technology (ICAT)

Division of National Automotive Board-NAB, Govt. of India

Plot No. 26, Sector-3, IMT Manesar, Gurgaon - 122 050

GST No. 06AABAN9435G2ZI

- The tender form is not transferable.
- **Bidder must comply to the provisions of:**
 - Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23rd July 2020 and as revised from time to time. (<https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf>))
 - Department of Industrial Policy and Promotion (DIPP) vide no. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and as revised from time to time (<https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf>)
- ICAT reserves the right to give preference to the local supplier, MSME, or start-up as per prevailing government notifications and as revised from time to time.
- MSE Public Procurement Policy is meant for the procurement of only goods produced and services rendered by MSEs. However, traders, distributors, sole agents, and works contracts are excluded from the purview of the Public Procurement Policy for MSEs Order, 2012.
- It is clarified that prior turnover and prior experience may be relaxed for start-up enterprises recognized by the Department for Industry & Internal Trade (DPIIT), subject to meeting quality & technical specifications. Startups may be MSMEs or otherwise. Such relaxation can be provided in the case of procurement of work as well. It is further clarified that such relaxation is not optional but normally has to be ensured, except in case of procurement of items related to public safety, health, critical security operations and equipment, etc) where adequate justification exists for the Procuring Entity not to relax such criteria. The decision of the Procuring Entity in this regard shall be final

ICAT Terms & Conditions:

- **Payment Terms:**
 - 100% Payment after delivery of defect free material in full qty and submission of original Invoice along with valid e-way bill (Part A + Part B) at ICAT Site via RTGS
 - No request for other modes of payment will be entertained. No advance payment be made in any case
 - No payment will be made for goods rejected at the Purchaser's site on testing

- **Delivery Period:** The delivery must be affected within 60 days from the date of PO/Contract on GeM whichever is earlier. The name and mobile number of the nodal person, who can be contacted at any time, even beyond office hours and on holidays, should be provided to ICAT.
- Tenderers should note that the prices quoted on GeM are inclusive of all taxes (i.e. Packing, Forwarding, Loading, Insurance, Transportation and Unloading charges).
- If the terms of the submitted bid are vague, incomplete, contradictory and confusing, the offer will summarily be rejected without any information.
- If the supplies received do not conform to the specs/approved sample, ICAT will be entitled to reject the material. Such rejection may result in a penalty being imposed on the firm.
- ICAT reserves all rights to make any changes/incomplete in terms and conditions of the tender and also to reject any or all bids without assigning any reason thereof.
- The material shall be guaranteed from manufacturing defects. The defective material/uniform shall be replaced immediately at free of cost. Shall, else LD will be imposed as per T & C of the tender delivery.
- The bidder shall provide Cloth Testing report from Government approved Cloth Testing Laboratory with bid/offer/quotations.
- To be printed by the bidder and to be signed, stamped, scanned and uploaded / submitted with the bid as per the conditions given in the tender.
- Bidder shall quote their price for all above-mentioned items & breakup of the same shall be submitted by bidder.
- **Liquidity Damages:** In the event of any delay on part of the supplier/contractor to deliver the material within the time lines as specified in the purchase order / works order the supplier/contractor shall be liable to pay to ICAT a sum equal to 0.5% of the contract price for every week of delay, or part thereof, subject to the maximum of 10% of the contract price, for such default as liquidated damages, which the supplier/contractor agrees is not a penalty but a genuine pre-estimate of loss and damage likely to be suffered and incurred by ICAT for every week, or part thereof, that such delay subsists till the date of actual delivery. ICAT may, without prejudice to any other method of recovery, deduct the amount of such damages from any monies due or to become due to the supplier/contractor.
- **Change in Quantity:** Quantity asked in the tender is tentative which may vary $\pm 25\%$ based on requirement.
- **Right to accept any Bid, to reject any or all Bids:** ICAT reserves the right to accept or reject any bid including lowest and to annul the bidding process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders of the grounds for the said action
- **Qualification Criteria:** The bidder whose bid meets the technical specification given above at Annexure-A would only be considered (As per Conditions Mentioned in Evaluation Criteria).
- **Delivery Terms:** FOR Upto ICAT Site - 1 (Inclusive of Packing, Forwarding, Loading, Insurance, Transportation and Unloading of Material at ICAT Site).
- Bidder must fill & attached VIF as per Annexure/Form.
- **ICAT may asked the successful bidder to submit 2.5-meter shirting fabric 1.3 meter suiting fabric for approval before bulk supply.**
- Delivery shall be on executed official working days from 09:00 AM to 04:00 PM. The successful bidder shall schedule delivery dates after confirmation from the user department.
- It is the responsibility of bidder to supply the material safely to ICAT without any damage. In case of any damage during transit, damaged material will not be accepted.
- **Valid E-way bill:** Material needs to be delivered along with valid E-way bill (Part A+ Part B) and within the validity of e-way bill.
- The order shall be placed on single bidder for complete BOQ of Annexure “A” the basis of overall L-1 bidder.
- Interested bidders must quote compulsorily for complete BOQ as per Annexure A, else their bid will not be considered for further processing and shall be liable for disqualification without further notice
- **Billing:** All bills and accompanying documents should be raised and submitted in original, as per the payment terms and should be accompanied by original copies of duly receipted/certified delivery challan/work progress or completion certificate, as applicable. No payment shall be released against any duplicate bills. All applicable taxes such as GST, service tax, works contract tax shall be mentioned separately in the invoice.
- **Note:** It is mandatory for the bidder to comply with the complete technical requirement given in the bid document. In the event the bidder does not comply with the technical requirement, he shall be disqualified, and any deviation proposed on technical requirement from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.
- The comparison of the bids shall be based on total price (inclusive of all, taxes etc.) quoted by the bidder. No comparison of individual items will be made. The individual item charge is only for reference purposes of this office.
- The bidders are expected to carefully examine all the contents of the Tender Document including instructions, conditions, terms, specifications and take them fully into account before submitting their Bid. Failure to comply with the requirements as detailed in these documents shall be at the Bidder's own risk. Bids which are not responsive to the requirements of the Tender Document will be rejected.

➤ **Bids Without Samples of the Cloth/Fabric will be Rejected Summarily:**

- The samples and the catalogue of Fabric/Cloth in various colour/shades, quality number, company should be furnished with its MRP including the composition of fabric i.e., percentage of cotton, viscose, polyester and other yarn along with technical bid.
- The successful L-1 bidder will be required to supply the clothing material in-line with technical specification and approved sample.
- The Buyer reserves the right to reject any supplied items that do not match the approved samples or do not meet the quality standards as specified Annexure A. Any rejection based on non compliance with the specifications will result in immediate return of the goods, and the Seller will bear all related costs
- Samples/colour shades must be carefully packed, sealed and labeled clearly with GeM Bid number, subject and sender's name for easy identification. Rejected samples will be returned at your cost if insisted.

Ms. Roshni Devi/9466695931

International Centre for Automotive Technology (ICAT)
Division of National Automotive Board-NAB, Govt. of India
Plot No. 26, Sector-3, IMT Manesar, Gurgaon - 122 050
GST No. 06AABAN9435G2ZI

➤ **The bids are advised to submit the below documents / Samples along with other desired enclosures necessarily to ensure the eligibility criteria. Soft copies of all enclosures be uploaded on GeM within the stipulated date and time:**

- a) Registration Certificate as per existing norms (Indicating the legal status – company/partnership firm/proprietorship concern, etc.)
- b) Copy of GST Registration Certificate.
- c) Copy of PAN Card
- d) Copies of Income Tax Return filed for Last 3 Financial Years.
- e) Copies of audited A/c Statements i.e. Balance Sheets and Profit & Loss A/c for last 3 Financial Years.
- f) Copies of Quality Assurance Certification like ISO 9001, ISI/BIS/CE/FDA Certification.
- g) Original copy of authorization from manufacturer against this tender valid through the contract period, in case the firm is not a manufacturer of the item.
- h) Proof of experience in supplying to State/Government Department/PSUs/Autonomous bodies/Reputed Private Institutions (Two Copies of purchase orders received from Central/State Department/Ministries of the Government of India/PSUs/Autonomous Bodies/Reputed Private Institutions during the last three years should be enclosed).
- i) All declarations regarding blacklisting, MII and other Forms
- j) Declaration regarding cloth testing report to be provided along with delivery of each item of BOQ.
- k) The samples and the catalogue of Fabric/Cloth in various colour/shades, quality number, company should be furnished with its MRP including the composition of fabric i.e., percentage of cotton, viscose, polyester and other yarn along with technical bid

• **Submission of following documents to ICAT: -**

Original Commercial Invoice.
E-way Bill (Both Part A + Part B)
Consignee LR Copy

➤ **Signing of the Bids:**

- The bid shall be typed or printed. All pages of the document shall be numbered consecutively and shall be signed by the bidder as proof of having read the contents therein and in acceptance thereof.
- All entries in the bid form should be legible and filled clearly. If the space for furnishing information is not sufficient, separate sheet duly signed by the authorized signatory may be attached.
- The bid shall contain no interlineations, erasers or overwriting except as necessary to correct errors made by the bidder in which case corrections shall be signed by the person/persons signing the bid.

➤ **Purchaser's Rights:**

- ICAT reserves the right to accept/reject any or all the Bids in whole or in part and annul the bidding process without assigning any reason whatsoever.
- If a firm after award of the contract violates any of the terms and conditions, fails to honor its bid without sufficient grounds and within reasonable time it shall be liable for blacklisting for suitable period

➤ **Force Majeure:**

- If, at any time, during the continuance of this contract, the performance in whole or part by either part of any obligation under this contract is prevented or delayed by reasons of any war of hostility, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (hereinafter referred to as events) provided notice of happenings of such eventuality is given by either part to the other within 21 days from the date of occurrence thereof, neither party shall be reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance, and

deliveries under the contract shall be resumed as soon as practicable after such an event come to an end or cease to exist, and the decision of the Purchaser as to whether the deliveries have been so resumed or not shall be final and conclusive. Further that if the performance in whole or part any obligation under this contract is prevented or delayed by reasons of any such event for a period exceeding 60 days, either party may, at its option, terminate the contract.

➤ **Settlement of Disputes**

- All disputes, differences and questions arising out of or in any way touching or concerning this agreement or subject matter thereof or the representative rights, duties or liability of the parties shall be referred to the sole arbitration of the Director ICAT or any person nominated by him. The arbitration shall be in accordance with the Arbitration and Conciliation Act, 1996. The arbitrator shall be entitled to extend the time or arbitration proceedings with consent of the parties. No part of the agreement shall be suspended on the grounds of pending arbitration proceedings.

➤ **Termination for Default:**

- The purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the supplier, terminate this contract in whole or in part, if
- The supplier fails to deliver any or all the goods/items within the time period(s) specified in the PO, or any extension thereof granted by the purchaser.
- The supplier fails to perform any other obligation(s) under the Contract; and
- The supplier, in either of the above circumstances, does not remedy his failure within a period of 15 days (or such longer period as the purchaser may authorize in writing) after receipt of the default notice from the purchaser
- In the event the purchaser terminates the contract in whole or in part pursuant to above para (Termination for details) the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods similar to those undelivered and the supplier shall be liable to the Purchaser for any excess cost for such similar goods. However, the supplier shall continue the performance of the contract to the extent not terminated.

➤ **Termination of Insolvency:**

- The purchaser may at any time terminate the Contract by giving written notice to the Supplier, without compensation to the supplier. If the supplier becomes bankrupt or otherwise insolvent as declared by the competent court provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

Annexure-C

*{Format for **each** of the Declarations to be typed on bidder's letter head separately and to be submitted in the tender document}*

DECLARATION -1

(Declaration regarding Make in India)

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017 & P-45021/2/2017-PP (BE-II) dated 28.05.2018, we hereby certify that we M/s _____ (supplier name) are local supplier meeting the requirement of minimum local content (_____%) as defined in above orders against Tender/Enquiry No. _____

Details of location at which local value addition will be made is as follows:

(Signature of the bidder with seal/ rubber stamp)

DECLARATION- 2

(Declaration regarding compliance of Rule 144 (xi) of GFR 2017)

"I/We have read the clause regarding restrictions on procurement/sub-contracting from an entity/natural person/agent/consortium/Joint venture having beneficial ownership in countries which share land border with India. I/We certify that neither we are not from such a country nor having any beneficial ownership from such a country. If I/We from such a country or having beneficial ownership, are registered with the competent authority. I/We hereby certify that we fulfill all requirements in this regard and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]

Authorized Signatory

* We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules and would be a ground for immediate termination and further legal action in accordance with law.

Thanking You,

Your Faithfully,

Seal of Organization & Signature of Authorized Signatory

*{Format for **each** of the Declarations & Undertaking to be typed on bidder's letter head separately and to be submitted in Part –I (TECHNICAL BID) of the tender document}*

DECLARATION -3

This is to certify that neither we/any of us/ are/is in anyway related to any employee in the International Centre for Automotive Technology (ICAT).

Dated :

Place :

(Signature of the bidder with seal/ rubber stamp)

DECLARATION -4

We hereby declare that we have not stipulated any extra condition along with the Part-II (COMMERCIAL BID) of the tender and the terms and conditions in Part I and Part II of the tender shall prevail under all circumstances.

Dated :

Place :

(Signature of the bidder with seal/ rubber stamp)

DECLARATION-5

I/We having our office as mentioned below and declare that I/we have never been blacklisted/De-registered/debarred by any Departments/Ministries of the Govt. of India or of any State Government, PSU or Any Reputed Private Organization/Institution in India, for which we have executed/undertaken the works/services during the last 3 Years

Signature :

Name :

Designation :

Name of the Bidder :

Address of the Bidder :

Date :

Place :

Annexure-D

Declaration Form on Bidders Letter Head

To: Vendor Master updating Team

Vendor name

Email:

GST No.

I/We.....(Name of the firm in block letters) having PAN Number
....., solemnly declare that I/We am/are a registered person under the Central Goods and
Services Tax Act, 2017 (CGST Act).

To the best of my/our knowledge and belief, I/We hereby declare the “aggregate turnover” as per sub-
section (6) of section (2) of CGST Act (Sale of taxable goods + services + exempt supply + export) is
as under:

S. N.	Turnover for Financial Year	INR In Lakhs
1.	FY 2022-23	
2.	FY 2023-24	
3.	FY 2024-25	

Authorized Signatory with stamp & seal Date:

Place:

Name	
Mobile Number	
E-mail ID of the authorized signatory	
E-mail ID for Input Tax Credit reconciliation queries (Your accounts receivable/finance department)	

Form “I”

Undertaking Regarding Blacklisting/Non-Debarment

(Format of Undertaking, to be furnished in Company Letter Head With
Regard to Blacklisting/Non-Debarment, By Organization)

To,
Director ICAT,
International Centre For Automotive
Technology Plot No. 26, Sector – 3,
Near HSIIDC Office
IMT Manesar, Gurugram 122051 (Haryana – India)

We here by confirm and declare that we, M/s----- is not
blacklisted/De-registered/debarred by any Government department/ Public Sector
Undertaking/ Private Sector/ or any other agency for which we have executed/undertaken the
works/services during the last 3 Years.

For.....

Authorised

Signatory

Date:

Form II

Vendor Information Form (VIF)

1	Name of the Bidder	
2	Address of the Bidder	
3	Contact Details of the Bidder	
	Telephone No. With STD Code	
	Fax No.	
	Mobile No.	
	E-mail ID & Website if any	
4	Nature of Business (Product/Services)	
5	Name of Proprietor/Partners/Directors of Firm/Agency	
6	Company Establishment Year	
7	Whether registered with NSIC/Startup/MSE/SSI (Please enclose relevant self-attested photocopy of Certificates)	
8	Bidder Bank Details (Please attached cancelled cheque):	
	Name of Account Holder	
	Account Type (Current/Savings)	
	Complete A/c No.	
	Name of Bank	
	Name of the Branch with Complete Address	
	IFSC Code of the Branch	
	9 Digit MICR Code of the Branch	
9	Legal status of the bidder such as Company, partnership/proprietorship concern /JVetc	
10	GST Registration No.	
11	Permanent Income Tax Number (PAN) No.	
12	MSME Registration No. (if applicable)	

(Seal of Organization & Signature of Authorized Signatory)
Date:.....

Form III

Checklist (Information/Documents to be submitted along with the Bid)

1	Name of the Bidder	
2	Address of the Bidder	
3	Contact Details of the Bidder	
	Telephone No. With STD Code	
	Fax No.	
	Moble No.	
	E-mail ID	
	Website, if any	
4	Name of Proprietor/Partners/Directors of Firm/Agency	
5	Bidder Bank Details:	
	Name of Account Holder	
	Complete A/c No. (Current/Savings)	
	Name of Bank	
	Name of the Branch with Complete Address	
	IFS Code of the Branch	
6	Registration and Incorporation Particulars of the bidder indicating legal status such as Company, partnership/proprietorship concern, etc (Please attached copies of the relevant documents/certificates)	
7	GST Registration Details	
8	Copies of Permanent Income Tax Number (PAN)/Income Tax Circle	
9	Declaration regarding blacklisting or otherwise by the government departments as given in Form II	
10	Tender duly signed and stamped as proof of having read the contents therein and in acceptance thereof should be enclosed Any other information document: Please specify	

Form IV

DETAILS OF CONTRACTS

Details of contracts with Central Govt./State Govt./PSUs/Autonomous Bodies/Reputed Private Firms in India handled by the Bidder during the last three (3) years in the following format (attested copies of the PO's and completion certificates may be closed).

Sr. No	Details of client along with address, contact details (telephone, email, website, fax etc)	Amount of contract (Rs.)	Duration of contract	
			Order received date	Date of Installation with contract period
1.				
2.				
3.				

(If the space provided is insufficient, a separate sheet may be attached)

Signature of authorized person

Form V

Undertaking

(To be submitted Original on the Bidder Letter Head)

This is to certify that we have carefully gone through the scope of work, job requirement, terms and conditions given in the tender documents & have clearly understood the terms and conditions of the tender and have accordingly quoted our best rates after going through all details. We hereby given an undertaking that we shall supply the material & execute the work in accordance with your Tender No. ICAT/GEM/HR/UNIFORM/2025-26/270, as per the requirement during the period of contract.

Dated:

Place:

(Signature of the bidder with seal/rubber stamp)