

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	27-10-2025 15:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	27-10-2025 15:30:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	180 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Heavy Industries And Public Enterprises
विभाग का नाम/Department Name	Department Of Heavy Industry
संगठन का नाम/Organisation Name	N/a
कार्यालय का नाम/Office Name	National Automotive Board
वस्तु श्रेणी /Item Category	Hiring of Agency for Medical Screening - Testing and Screening; Annual Rate Contract for Preventive Health Checkup (Radiology and Pathology Test) for Male and Female Employee of ICAT; As Per Detailed Scope of Work Given In ATC Document
अनुबंध अवधि /Contract Period	1 Year(s)
बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का) /Minimum Average Annual Turnover of the bidder (For 3 Years)	100 Lakh (s)
उन्हीं/समान सेवा के लिए अपेक्षित विगत अनुभव के वर्ष/Years of Past Experience Required for same/similar service	5 Year (s)
इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है/Past Experience of Similar Services required	Yes
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Exemption for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Exemption for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	10
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	5 Days
अनुमानित बिड मूल्य /Estimated Bid Value	3000000
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	HDFC Bank
ईएमडी राशि/EMD Amount	52400

ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कैटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कैटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से

बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

लाभार्थी /Beneficiary :

International Centre For Automotive Technology
Unit - National Automotive Board (NAB), Plot No. 26, Sector - 3, Near HSIIDC Office, IMT Manesar, Gurugram - 122051 (Haryana - India)
(International Centre For Automotive Technology)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -

1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or

2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost; or
3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

6. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

Price Breakup - [1758965590.xlsx](#)

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work:[1758965608.pdf](#)

Population Details:[1758965612.pdf](#)

Hiring Of Agency For Medical Screening - Testing And Screening; Annual Rate Contract For Preventive Health Checkup (Radiology And Pathology Test) For Male And Female Employee Of ICAT; As Per Detailed Scope Of Work Given In ATC Document (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Scope of Work	Testing and Screening
Medical Screening for	Annual Rate Contract for Preventive Health Checkup (Radiology and Pathology Test) for Male and Female Employee of ICAT
Technology to be used for Screening	As Per Detailed Scope of Work Given In ATC Document
एडऑन /Addon(s)	

अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Size of Population for Screening is required during the Contract Period	अतिरिक्त आवश्यकता /Additional Requirement
1	Girish Chander	122051,INTERNATIONAL CENTRE FOR AUTOMOTIVE TECHNOLOGY Plot No 26, Sector 3, HSIIDC, IMT-Manesar, Gurgaon 122050	1	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

3. Buyer Added Bid Specific Scope Of Work(SOW)

File Attachment [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without

specifying equivalent Indian Certification / standards.

10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
16. Buyer added ATC Clauses which are in contravention of clauses defined by buyer in system generated bid template as indicated above in the Bid Details section, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by GeM GTC.
17. In a category based bid, adding additional items, through buyer added additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogs or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers / Service Providers are mandated to ensure compliance with all the applicable laws / acts / rules including but not limited to all Labour Laws such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972 etc. Any non-compliance will be treated as breach of contract and Buyer may take suitable actions as per GeM Contract.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

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NIT Document

Proposal Invited for “Annual Rate Contract for Preventive Health Checkup (Radiology and Pathology Test) for Male and Female Employee of ICAT Centre - 1 & 2, Manesar, Gurugram (Haryana) for a Period of 4 Years”

The Director, International Centre for Automotive Technology (ICAT) - GST No. 06AABAN9435G2ZI, a division of National Automotive Board (NAB), Govt. of India, hereby invites sealed tenders in two bids system (Technical & Financial) for “Annual Rate Contract for Preventive Health Checkup (Radiology and Pathology Test) for Male and Female Employee of ICAT Centre - 1 & 2, Manesar, Gurugram (Haryana) for a Period of 4 Years” (Technical & Financial) as per following details:

Description of work	Annual Rate Contract for Preventive Health Checkup (Radiology and Pathology Test) for Male and Female Employee of ICAT Centre - 1 & 2, Manesar, Gurugram (Haryana) for a Period of 4 Years
Site Location	ICAT Centre - 1 & 2
Scope of Work	As Per Scope of Work Given in Annexure “D”
Completion Period	120 Days, from the date receipt of NTP (Notice to Proceed) Confirmation from ICAT HR Department.
Earnest Money Deposit (EMD) Or Bid Security Declaration	Earnest Money Deposit (EMD): INR 52,400/- (Rupees Fifty-Two Thousand Four Hundred Only) can be submitted in form of DD/Bank Guarantee/ Banker’s Cheque drawn in favour of “International Centre for Automotive Technology”, payable at Manesar/ Gurugram valid for at least six months from any branch of Delhi/NCR of Indian scheduled Bank or Online through RTGS/NEFT/Internet Banking in Beneficiary Name “International Centre for Automotive Technology”. Or In place of a Bid security, Bidders can submit Bid securing declaration as per “Form V” accepting that if they withdraw or modify their Bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in
Eligibility Criteria	Refer Annexure “E” of the Tender Document
The Last Date of Receipt of Queries if any,	Submission of Pre-Bid Queries: Bidders are required to submit their queries, if any, in writing to shimona.siwatch@icat.in, sudhir.chaudhary@icat.in, javed.rahi@ica.tin & vikas.sharma@icat.in by 13th October’ 2025 up to 1700 Hrs.

Date for Clarification Meeting

Pre-Bid Meeting shall be held to address queries and provide clarifications regarding the scope of work, technical requirements, and the bid submission process.

- **Date:** *17th October' 2025*
- **Time:** *14:00 Hrs.*
- **Venue:** *Pascal Meeting Room, International Centre for Automotive Technology (ICAT), Plot No. 26, Sector - 3, IMT Manesar, Gurugram - 122051, Haryana*
- **Mode:** *Physical Meeting*

All interested bidders are encouraged to attend the pre-bid meeting to seek necessary clarifications before submission of their bids.

ICAT Bank Details for NEFT/RTGS (In case any bidder deposits the EMD of INR 52,4000/- through NEFT/RTGS)

HDFC Bank Details (Saving A/c for transactions in INR Only); -

Beneficiary Name	International Centre for Automotive Technology
Bank Name	HDFC Bank Ltd.
Branch	Plot-K, Sector-2, Manesar-122051 Haryana
Account No.	05891450000118
Account Type	Saving
RTGS IFSC Code	HDFC0000589
Swift Code	HDFCINBB
MICR Code	110240079

Annexure "A"

Instructions to the Bidders

1. Definitions:

- a) "The Purchase" means "International Centre For Automotive Technology".
- b) "The Bidder" means the individual or firm who participates in this tender and submits bid.
- c) "The Supplier/Service Provider" means the individual or firm supplying the goods/services under the contract.
- d) "The Contract Price" means the price payable to the supplier under the Purchase Order/Work Contract for the full and proper performance of its contractual obligations.

2. Bid Documents:

- 2.1 The bid documents consist of the following –
 - NIT Document
 - Instructions to the Bidder
 - Tender Terms and Conditions
 - Technical Bid
 - Financial Bid
- 2.2 The bidder (s) is/ are expected to examine all instructions, forms and terms & conditions contained in the bid document. Failure to furnish all information required as per the bid document or submission or bid not substantially responsive to the bid document in every respect will be at the bidder's risk and may result in rejection of the bid.

- 3. **Document/Certificates:** The bidders are required to submit technical bid enclosing therewith photocopies of following documents (Documents to original should be produced for verification before signing of the agreement), failing which their bids will be summarily rejected and will not be considered any further:
 - a) Registration Certificate as Per Existing Norms (Indicating the Legal Status – Company/Partnership Firm/Proprietorship Concern, etc.)
 - b) Copy of GST Registration Certificate.
 - c) Copy of PAN Card.
 - d) Copy of Income Tax Return Filed for last three financial years.
 - e) Copies of Audited A/c Statement i.e., Balance Sheets for last three financial years duly certified by the Chartered Accountant/Certificate from Chartered Accountant duly supported by Audited Balance Sheet. The contact details of CA/Statutory Auditor along with UDIN No. shall be mandatorily on copy of certified Balance Sheet/Certificate.
 - f) Proof of 5 Years' Experience in assignments of Preventive Health Checkup (Radiology and Pathology Test) in Central Government, State Government, PSU, Autonomous Body, or Reputed Private Sector Firm in India.
 - g) Copy of Work/Purchase Orders with satisfactory completion certificates of a at least 2 similar works with Central Government, State Government, PSU, Autonomous Body and 3 Work/Purchase Order with satisfactory completion certificate with Reputed Private Sector Firm in India.
 - h) Declaration regarding blacklisting.

4. Clarification of Bid Documents:

- 4.1 A prospective bidder requiring any clarification on the Bid Documents may notify the Purchase Department, International Centre For Automotive Technology, Plot No. 26, Sector - 3, IMT Manesar, Gurgaon 122051 in writing or by e-mail at the mailing address sudhir.chaudhary@icat.in, shimona.siwatch@icat.in, vikas.sharma@icat.in & javed.rahi@icat.in. Such requests for clarifications should be sent not later than seven days prior to original or extended deadline for submission of bids. Explanation of the query but without identify the source of the inquiry will be uploaded on to ICAT website www.icat.in for the benefit of all the prospective bidders.
- 4.2 Any clarification issued by the Purchase in response to queries raised by prospective bidders shall form an integral part of the bid document and it may amount to amendment of relevant clauses of the bid document.

5. Pre-Bid Meeting Conditions

- 5.1 Pre-Bid Meeting shall be held to address queries and provide clarifications regarding the scope of work, technical requirements, and the bid submission process.
 - **Date:** 17th October' 2025
 - **Time:** 14:00 Hrs.
 - **Venue:** Pascal Meeting Room, International Centre for Automotive Technology (ICAT), Plot No. 26, Sector - 3, IMT Manesar, Gurugram - 122051, Haryana
 - **Mode:** Physical Meeting

All interested bidders are encouraged to attend the pre-bid meeting to seek necessary clarifications before submission of their bids.

5.2 Submission of Pre-Bid Queries

- Bidders are required to submit their queries, if any, in writing to shimona.siwatch@icat.in, sudhir.chaudhary@icat.in & vikas.sharma@icat.in by 13th October' 2025 up to 1700 Hrs.
- **Queries should be submitted in the following format:**

Sl. No.	Clause No.	Existing Provision	Query/Suggestion
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5.3 Clarifications and Amendments

- Clarifications and responses to the pre-bid queries shall be issued in the form of a Corrigendum/Addendum and uploaded on the **GeM Portal & ICAT Website**.
- The corrigendum shall form an integral part of the tender document and must be duly considered while submitting the final bid.

5.4 No Individual Communication

- No individual responses will be provided to bidders. All clarifications shall be shared only through official corrigenda.

5.5 Non-Mandatory Attendance

- Attendance at the pre-bid meeting is not mandatory for bid submission. However, it is strongly recommended to attend for a complete understanding of the requirements.

5.6 Binding Clarifications Only Through Corrigendum

- Only clarifications provided through officially issued corrigenda shall be considered binding. Any verbal discussions or informal exchanges during the pre-bid meeting shall not be treated as official unless formally incorporated.

5.7 No Suggestions or Deviations Post Submission Deadline

- No suggestions, deviations, modifications, or requests for clarification shall be entertained after the bid submission deadline. Bidders are therefore advised to seek all necessary clarifications and raise concerns during the pre-bid period.

6. Earnest Money Deposit (EMD) / Bid Security Declaration

- 6.1 The bidder shall be required to submit an Earnest Money Deposit (EMD) of **INR 52,400/- (Rupees Fifty-Two Thousand Four Hundred Only)** along with the bid. The EMD shall be submitted through any of the following modes:
- **Demand Draft (DD)**
 - **Banker's Cheque**
 - **NEFT/RTGS transfer**
 - **Bank Guarantee (BG)**
- The EMD shall be drawn in favour of **"International Centre for Automotive Technology,"** payable at **Manesar, Gurugram, Haryana**. The proof of EMD payment or BG shall be submitted in the technical bid.
- 6.2 In lieu of EMD, the bidder may alternatively submit a duly signed Bid Security Declaration **"Form - V"**, in the prescribed format, affirming that the bidder shall not withdraw or modify their bid during the validity period. In case of breach of this condition by the bidder, ICAT reserves the right to suspend such bidder from participation in future tenders for a period as deemed appropriate.
- 6.3 In the event the bidder withdraws the bid after submission but before the award of contract, or backs out after being declared L1, or refuses to accept the Work Order without valid reason, ICAT shall have the right to forfeit the EMD or enforce the Bid Security Declaration, as the case may be.
- 6.4 If the successful bidder (L1) declines to accept the contract or fails to execute the agreement/work order within the stipulated timeline for any reason whatsoever, the EMD submitted shall stand forfeited in full, and appropriate action including blacklisting/debarment may be initiated by ICAT.
- 6.5 No interest shall be payable by ICAT on the amount of EMD under any circumstances.

7. Price Bid Submission and Terms

- 7.1 The bidders are required to submit their Financial Bid strictly in the format prescribed in the tender document, clearly indicating the Basic Price/Charge for each line item, exclusive of applicable taxes and duties.
- 7.2 The Price Bid shall be restricted solely to the quoted prices. Inclusion of any terms and conditions, deviations, or qualifications in the Financial Bid shall render the bid liable for rejection.
- 7.3 In case of any discrepancy between the unit rate and the total amount derived by multiplying the unit rate with the quantity, the unit rate shall be considered as correct, and the total amount shall be recalculated accordingly.
- 7.4 All prices must be quoted in both figures and words. In case of any inconsistency between the values quoted in figures and those quoted in words, the amount stated in words shall prevail.
- 7.5 Statutory Taxes and Duties, as applicable at the time of billing and in accordance with prevailing Government of India rules and regulations, shall be paid separately and shall not be included in the basic quoted prices.
- 7.6 The basic rates/charges agreed upon at the time of award of contract shall be deemed to be firm and fixed for the entire duration of the contract, and no escalation, revision or adjustment shall be admissible on any ground whatsoever, including but not limited to increase in cost of manpower, consumables, equipment maintenance, or any statutory compliance.
8. **Price Validity:** The prices quoted by the bidder and accepted by ICAT shall remain firm and valid for a period of four (4) years from the date of award of contract under this Annual Rate Contract (ARC) and shall not be subject to any escalation or revision on any account whatsoever.

No request for revision of rates shall be entertained during the contract period, including but not limited to changes in input costs, service charges, labour costs, transportation, or any other incidental expenses.

However, any variation in statutory taxes, duties, or levies imposed by the Government of India or State Government, duly supported by official notification, shall be payable/recoverable on actuals at the time of billing, subject to submission of documentary evidence.

All bidders are deemed to have taken into account the potential impact of inflation, market conditions, and any future cost escalation while submitting their price bids.

9. **Period of Contract:** The contract shall be awarded for an initial duration of twelve (12) months, effective from the date of commencement as specified in the Work Order or Letter of Award. ICAT reserves the right, at its sole discretion and without assigning any reason, to extend the contract on a year-to-year basis for a further period of up to three (3) additional years, subject to satisfactory performance of the service provider and continued requirement of the services. The extension shall be on the same terms and conditions and at the same approved rates, unless otherwise revised and mutually agreed upon in writing.

In the event that the performance of the selected vendor is found to be unsatisfactory as per the service parameters defined in the contract, or if there is any breach of the terms and conditions set forth in the Tender Document or Work Order, ICAT reserves the right to terminate the contract prematurely by serving a written notice of termination with a notice period of seven (7) calendar days.

In such cases of termination due to default, ICAT shall be entitled to forfeit the entire amount of the Earnest Money Deposit (EMD), Security Deposit, and/or Performance Bank Guarantee (PBG) submitted by the vendor, without prejudice to any other legal or contractual remedies available to ICAT.

10. Bid Validity

- 10.1 The bids submitted by the participating bidders shall remain valid for a period of **One Hundred Eighty (180) days** from the closing date of bid submission as specified in the tender document.
- 10.2 During the period of bid validity, the quoted prices and the overall offer submitted by the bidder shall remain firm and unaltered, and the bidder shall not be permitted to modify, withdraw, or amend the bid on any ground whatsoever.
- 10.3 Bids quoting a validity period shorter than 180 days shall be treated as non-responsive and are liable to be rejected outright without any further correspondence.
- 10.4 In exceptional circumstances and prior to the expiry of the original bid validity period, ICAT reserves the right to request the bidders to extend the validity of their bids for a specified additional period. The request and the responses thereto shall be made in writing. A bidder may refuse the request without forfeiture of their EMD; however, the bid shall no longer be considered for further evaluation.
- 10.5 Acceptance of the request for extension of bid validity shall not entitle the bidder to modify the bid in any manner whatsoever.

11. **Extension of Bid Validity:** In exceptional circumstances, ICAT may request the written consent of the bidder to extend the validity period of the bid beyond the initially stipulated period as mentioned in the tender document.

The bidder shall have the right to refuse such a request without forfeiture of the Earnest Money Deposit (EMD) or suffering any adverse consequences.

However, the bidder who agrees to the extension of bid validity shall not be permitted to modify, revise, or withdraw the bid in any manner during the extended validity period. All terms and

conditions of the bid, including the price and scope of work, shall remain unchanged and binding for the duration of the extended validity.

12. **Withdrawal or Modification of Bid During Validity Period:** In the event that the tenderer withdraws, modifies, alters, or changes any part of their offer during the bid validity period, such bid shall be deemed non-compliant and is liable to be summarily rejected. Furthermore, the Earnest Money Deposit (EMD) submitted by the bidder shall be forfeited without assigning any reason or providing any further notice.

The tenderer shall also be under an **obligation to extend the bid validity**, if so, requested by ICAT, without any revision in the terms, conditions, or prices quoted in the original bid.

Failure to comply with the above conditions may result in **disqualification** of the bidder from the present and/or future procurement processes initiated by ICAT.

13. **Inspection and Assessment:** ICAT reserves the right to conduct an inspection and assessment of the premises, facilities, infrastructure, manpower, and operations of the Testing Laboratory/Hospital participating in the tender. This inspection may be carried out to verify the claims made in the technical bid and to assess the technical and operational capacity of the bidder to perform the services as per the scope of work.

The assessment shall be conducted by an **Evaluation Committee** or a duly authorized representative(s) of ICAT. The findings and recommendation of the committee regarding the **eligibility and suitability** of the bidder shall be **final, conclusive, and binding**, and no representation or appeal in this regard shall be entertained.

Failure to cooperate or denial of access for such inspection may result in **disqualification** of the bidder from the tendering process.

14. **Authority of the Person Signing the Bid Document:** The individual signing the tender form or any document(s) forming part of the bid/contract on behalf of another person or entity shall be deemed to have been duly authorized to do so. If, at any stage of the tendering process or thereafter, it is discovered that the person signing the documents had no lawful authority, ICAT reserves the right, without prejudice to any civil or criminal remedies, to

- Cancel the bid/contract forthwith, and
- Hold the signatory personally liable for all consequential losses, costs, and damages incurred by ICAT.

The bidder shall ensure that all documents submitted are duly **signed by an authorized signatory** with proper delegation of authority.

15. **Sub-Contracting/ Assignment**

- 15.1 The successful bidder shall not assign, delegate, transfer, or sub-contract any part or whole of the contractual obligations, responsibilities, or rights under this contract to any third party or entity without the prior written approval of the International Centre for Automotive Technology (ICAT).
- 15.2 Any such attempt to sub-contract or assign the contract, in full or in part, without prior written consent of ICAT shall be considered as a breach of contract and shall lead to immediate termination of the contract. In such case, ICAT shall reserve the right to invoke the Risk Purchase Clause, forfeit any Performance Security/EMD submitted, and take any other action as deemed appropriate, including legal remedies available under applicable laws.

16. **Fraud and Corruption:** The Bidders, Suppliers, and Contractors shall adhere to the highest standards of ethical conduct during the bidding process and throughout the execution of the contract. For the purposes of this clause, the following acts shall be considered corrupt and/or fraudulent practices

- **Corrupt Practice:** Offering, giving, receiving, or soliciting, directly or indirectly, anything of value to influence the actions of an official involved in the procurement process or contract execution.
- **Fraudulent Practice:** Intentional misrepresentation or omission of facts to influence the execution of the contract.
- **Collusive Practice:** Any arrangement or understanding between two or more bidders, with or without the knowledge of the Procuring Entity, aimed at establishing bid prices at artificial or non-competitive levels.
- **Coercive Practice:** Threatening or causing harm, directly or indirectly, to persons or their property to influence their participation in the procurement process or contract execution.

If, during bid evaluation or contract performance, it is determined that a Bidder or its agent has engaged in corrupt, fraudulent, collusive, or coercive practices, ICAT reserves the right to:

- a) **Reject the bid or terminate the contract; and**
- b) **Declare the Bidder ineligible to participate in any future tenders for a specified period or indefinitely.**

Bidders are hereby informed that the Government e-Marketplace (GeM) or CPPP (E-Procurement) platform records and displays the IP addresses used by Buyers and Bidders/Sellers. Bids submitted from IP addresses identical to or shared with other bidders/sellers shall be deemed invalid and disqualified from further evaluation.

17. **Collusive Bidding, Bid Rigging, and Cartelization:** The Bidder acknowledges and agrees that any form of collusive bidding, bid rigging, cartelization, or other anti-competitive conduct designed to manipulate the bidding process or prices is strictly prohibited.

Upon detection or reasonable suspicion of such conduct, the Tendering Authority reserves the right to:

- Reject the bid(s) involved.
- Debar the concerned bidder(s) from participating in future tenders.
- Initiate appropriate legal or regulatory actions, including reporting to relevant authorities.

All bidders shall submit their bids independently and shall not enter into any agreements, arrangements, or understandings that restrict competition.

Annexure "B"

Tender Terms and Conditions

1. **Scope of Work:** Annual Rate Contract for Preventive Health Checkup (Radiology and Pathology Test) for Male and Female Employee of ICAT Centre – 1 & 2, Manesar, Gurugram (Haryana) for a Period of 4 Years (*As per scope of work defined in "Annexure - D"*). The employee figures provided in the tender document are indicative and subject to change.

2. **Headcount Variation:** The number of employees eligible for preventive health checkup services under this Annual Rate Contract is indicative in nature and subject to variation. ICAT reserves the right to increase or decrease the number of employees by up to 25% on either side (i.e., higher or lower) during the tenure of the contract, depending on organizational requirements. The selected service provider shall be obliged to provide health checkup services to the revised number of employees, as and when communicated by ICAT, without any change in the unit rates agreed under the contract.
Further, **ICAT reserves full and unconditional right to increase the headcount beyond the indicated limit**, should the circumstances require so, and the service provider shall be bound to extend services to such additional beneficiaries on the same terms and conditions, subject to mutual agreement and approval of the Competent Authority. This condition shall form an integral part of the terms and conditions of the contract.

3. **Schedule for Completion of Work, Penalty for Delay, and Force Majeure Clause**
 - 3.1 **Schedule for Completion of Work:** The selected service provider (Testing Laboratory/Hospital) shall complete the entire scope of preventive health checkup services, including Radiology and Pathology tests, for all eligible employees of **ICAT Centre-1 and Centre-2, Manesar**, within a maximum period of **one hundred twenty (120) days** from the date of issuance of the **Notice to Proceed (NTP)** by the **ICAT HR Department**. Strict adherence to this implementation schedule is mandatory. Any deviation from the approved schedule shall be subject to review and may lead to penal consequences as specified below.

 - 3.2 **Penalty for Delay:** In the event of delay in completion of the assigned services beyond the stipulated 120-day period (excluding duly accepted Force Majeure events), the following penalty shall apply
 - A penalty of **0.5% (Half Percent)** of the total contract value shall be levied **per week of delay**, Subject to a maximum ceiling of **10% (Ten Percent)** of the total contract value. The penalty amount, if applicable, shall be deducted from the payable invoices or may be recovered through other legally permissible means.

 - 3.3 **Force Majeure Condition and Exemption from Penalty:** **No penalty shall be imposed for delays arising out of a Force Majeure situation, provided the service provider**
 - Notifies ICAT in writing within seven (7) calendar days of the occurrence of the Force Majeure event.
 - Submits appropriate documentary evidence establishing the existence and duration of such Force Majeure circumstances.
 - Demonstrates continued efforts to resume performance at the earliest possible time; and

- Provides a revised implementation plan acceptable to ICAT.

Force Majeure events may include but are not limited to natural calamities (earthquake, flood, cyclone, etc.), epidemic/pandemic, war, civil disturbances, government-imposed restrictions, or any other circumstance beyond the reasonable control of the service provider which prevents the timely discharge of contractual obligations. Exemption from penalty under Force Majeure will be at the sole discretion of ICAT and shall not be considered automatic.

4. **Price Bid Submission and Terms**

- 4.1 The bidders are required to submit their Financial Bid strictly in the format prescribed in the tender document, clearly indicating the Basic Price/Charge for each line item, exclusive of applicable taxes and duties.
 - 4.2 The Price Bid shall be restricted solely to the quoted prices. Inclusion of any terms and conditions, deviations, or qualifications in the Financial Bid shall render the bid liable for rejection.
 - 4.3 In case of any discrepancy between the **unit rate** and the **total amount** derived by multiplying the unit rate with the quantity, the **unit rate** shall be considered as correct, and the total amount shall be recalculated accordingly.
 - 4.4 All prices must be quoted in both figures and words. In case of any inconsistency between the values quoted in figures and those quoted in words, the amount stated in words shall prevail.
 - 4.5 Statutory Taxes and Duties, as applicable at the time of billing and in accordance with prevailing Government of India rules and regulations, shall be paid separately and shall not be included in the basic quoted prices.
 - 4.6 The basic rates/charges agreed upon at the time of award of contract shall be deemed to be firm and fixed for the entire duration of the contract, and no escalation, revision or adjustment shall be admissible on any ground whatsoever, including but not limited to increase in cost of manpower, consumables, equipment maintenance, or any statutory compliance.
5. **Price Validity:** The prices quoted by the bidder and accepted by ICAT shall remain firm and valid for a period of four (4) years from the date of award of contract under this Annual Rate Contract (ARC) and shall not be subject to any escalation or revision on any account whatsoever. No request for revision of rates shall be entertained during the contract period, including but not limited to changes in input costs, service charges, labour costs, transportation, or any other incidental expenses. However, any variation in statutory taxes, duties, or levies imposed by the Government of India or State Government, duly supported by official notification, shall be payable/recoverable on actuals at the time of billing, subject to submission of documentary evidence. All bidders are deemed to have taken into account the potential impact of inflation, market conditions, and any future cost escalation while submitting their price bids.
6. **Risk Purchase Clause:** In the event the selected bidder fails to deliver the services as per the scope of work, within the stipulated time frame specified in the Work Order/Contract, or if the services provided are found to be unsatisfactory, ICAT reserves the right to initiate Risk Purchase at the cost and risk of the defaulting bidder. Under such circumstances, ICAT shall be entitled to make alternate arrangements for the required services from any other competent source(s), and any additional expenditure, including administrative and incidental costs incurred by ICAT in this regard, shall be recovered in full from the defaulting bidder.

In addition to the above:

- The Earnest Money Deposit (EMD) and/or Performance Bank Guarantee (PBG) submitted by the defaulting bidder shall be liable to be forfeited without any notice or recourse.
- ICAT also reserves the right to blacklist or debar the defaulting bidder/agency from participating in any future tenders or procurement processes of ICAT for a period of three (3) years from the date of such default.

This provision shall be without prejudice to any other rights or remedies available to ICAT under the terms of the contract or applicable laws.

7. Penalties and Liabilities

- 7.1 Timely Execution and Delay Penalty:** Strict adherence to the agreed schedule is critical. In the event of delay in conducting the medical tests or submission of the final medical test reports beyond the stipulated completion period, ICAT reserves the right to levy liquidated damages at the rate of **0.5% (half percent)** of the total Work Order value per week of delay, subject to a maximum cap of **10% (ten percent)** of the total Work Order value. Such penalty shall be deducted from any payments due to the bidder or recoverable through other means as deemed fit by ICAT.
- 7.2 Accuracy and Authenticity of Medical Reports:** In case any medical test report submitted by the bidder is found to be fraudulent, inaccurate, or materially incorrect upon verification by ICAT, the entire payment related to the concerned report, or the total Work Order value, as deemed appropriate by ICAT, shall be forfeited. Further, the defaulting bidder shall be liable for blacklisting or debarring from participation in any future tenders or procurement processes of ICAT for a period of **two (2) years**.
- 7.3 General Liability:** The bidder shall be fully responsible for the quality, accuracy, and timeliness of the services provided under the contract. Any breach or non-compliance with the terms and conditions of the Work Order shall entitle ICAT to seek remedies including, but not limited to, penalties, risk purchase, and legal recourse as per applicable policies.
- 8. Period of Contract:** The contract shall be awarded for an initial duration of *twelve (12) months, effective from the date of commencement as specified in the Work Order or Letter of Award*. ICAT reserves the right, at its sole discretion and without assigning any reason, to extend the contract on a year-to-year basis for a further period of up to **three (3) additional years**, subject to satisfactory performance of the service provider and continued requirement of the services. The extension shall be on the same terms and conditions and at the same approved rates, unless otherwise revised and mutually agreed upon in writing.
- In the event that the performance of the selected vendor is found to be unsatisfactory as per the service parameters defined in the contract, or if there is any **breach of the terms and conditions** set forth in the Tender Document or Work Order, **ICAT reserves the right to terminate the contract prematurely** by serving a written notice of termination with a **notice period of seven (7) calendar days**.
- In such cases of termination due to default, ICAT shall be entitled to **forfeit the entire amount of the Earnest Money Deposit (EMD), Security Deposit, and/or Performance Bank Guarantee (PBG)** submitted by the vendor, without prejudice to any other legal or contractual remedies available to ICAT.
- 9. Payment Terms:** Payment for the services rendered under this contract shall be made only upon satisfactory completion of all assigned tasks as per the defined scope of work, subject to verification and approval by the HR Department, ICAT. All payments shall be made through electronic modes only, such as NEFT or RTGS, and shall be subject to deductions as per applicable statutory laws.

- 9.1 Payment shall be released to the selected bidder **against the actual number of complete medical tests conducted** for male and female employees of ICAT Centre-1 & 2, in accordance with the terms and conditions stipulated in the contract and as per the approved Work Order.
- 9.2 The number of employees mentioned in the tender document is **indicative** and subject to variation by **±25%**, depending upon actual requirement. ICAT reserves the right to revise the Work Order accordingly. However, payment shall be made strictly based on **actual services rendered**, as per **certified bills** duly approved by the ICAT HR Department.
- 9.3 Upon completion of all tests, the service provider shall submit a **tax invoice**, clearly detailing the services performed along with the corresponding **supporting medical test reports**.
- 9.4 The original tax invoice, prepared in **triplicate**, along with one complete set of certified medical reports, must be submitted to the following address: To, **The HR Department** International Centre for Automotive Technology (ICAT), Plot No. 26, Sector - 3, Near HSIIDC Office, IMT Manesar, Gurugram - 122051, Haryana
- 9.5 Subject to complete documentation and approval, payment shall be processed preferably within **30 (30) days** from the date of invoice verification by the concerned department (HR).
- 9.7 ICAT shall not be liable for any delay in payment arising due to **non-submission or incorrect submission of invoices, reports, or related documentation** by the contractor. No interest shall be payable for delayed payments.
- 9.8 All payments shall be subject to applicable **Tax Deducted at Source (TDS)**, penalties (if any), and any other liabilities recoverable from the bidder under the terms of the contract or applicable laws.
- 9.9 Goods and Services Tax (GST), if applicable, shall be payable upon submission and verification of valid tax invoices. Further, GST-TDS shall be deducted in accordance with applicable law. The contractor shall be responsible for **obtaining and submitting the GST-TDS certificate** to ICAT. Any delay or loss due to non-compliance or statutory defaults on part of the contractor shall be **entirely borne by the contractor**, and such amounts may be recovered from future payments or the Performance Security.
10. **Earnest Money Deposit (EMD) / Bid Security Declaration**
 - 10.1 The bidder shall be required to submit an Earnest Money Deposit (EMD) of **INR 52,400/- (Rupees Fifty-Two Thousand Four Hundred Only)** along with the bid. The EMD shall be submitted through any of the following modes:
 - Demand Draft (DD)
 - Banker's Cheque
 - NEFT/RTGS transfer
 - Bank Guarantee (BG)

The EMD shall be drawn in favour of **"International Centre for Automotive Technology,"** payable at **Manesar, Gurugram, Haryana**. The proof of EMD payment or BG shall be submitted in the technical bid.
 - 10.2 **In lieu of EMD**, the bidder may alternatively submit a duly signed **Bid Security Declaration "Form - V"**, in the prescribed format, affirming that the bidder shall not withdraw or modify their bid during the validity period. In case of breach of this condition by the bidder, ICAT reserves the right to **suspend such bidder from participation in future tenders** for a period as deemed appropriate.
 - 10.3 In the event the bidder **withdraws the bid** after submission but before the award of contract, or **backs out after being declared L1**, or refuses to accept the Work Order without valid reason, ICAT shall have the right to **forfeit the EMD** or enforce the Bid Security Declaration, as the case may be.
 - 10.4 If the successful bidder (L1) declines to accept the contract or fails to execute the agreement/work order within the stipulated timeline for any reason whatsoever, the EMD submitted shall stand

forfeited in full, and appropriate action including blacklisting/debarment may be initiated by ICAT.

- 10.5 No interest shall be payable by ICAT on the amount of EMD under any circumstances.

11. Bid Validity

- 11.1 The bids submitted by the participating bidders shall remain valid for a period of **One Hundred Eighty (180) days** from the closing date of bid submission as specified in the tender document.
- 11.2 During the period of bid validity, the quoted prices and the overall offer submitted by the bidder shall remain firm and unaltered, and the bidder shall not be permitted to modify, withdraw, or amend the bid on any ground whatsoever.
- 11.3 Bids quoting a validity period shorter than **180 days** shall be treated as non-responsive and are liable to be rejected outright without any further correspondence.
- 11.4 In exceptional circumstances and prior to the expiry of the original bid validity period, ICAT reserves the right to request the bidders to extend the validity of their bids for a specified additional period. The request and the responses thereto shall be made in writing. A bidder may refuse the request without forfeiture of their EMD; however, the bid shall no longer be considered for further evaluation.
- 11.5 Acceptance of the request for extension of bid validity shall not entitle the bidder to modify the bid in any manner whatsoever.

18. Extension of Bid Validity: In exceptional circumstances, ICAT may request the written consent of the bidder to extend the validity period of the bid beyond the initially stipulated period as mentioned in the tender document.

The bidder shall have the right to refuse such a request without forfeiture of the Earnest Money Deposit (EMD) or suffering any adverse consequences.

However, the bidder who agrees to the extension of bid validity shall not be permitted to modify, revise, or withdraw the bid in any manner during the extended validity period. All terms and conditions of the bid, including the price and scope of work, shall remain unchanged and binding for the duration of the extended validity.

19. Withdrawal or Modification of Bid During Validity Period: In the event that the tenderer withdraws, modifies, alters, or changes any part of their offer during the bid validity period, such bid shall be deemed non-compliant and is liable to be summarily rejected. Furthermore, the Earnest Money Deposit (EMD) submitted by the bidder shall be forfeited without assigning any reason or providing any further notice.

The tenderer shall also be under an **obligation to extend the bid validity**, if so, requested by ICAT, without any revision in the terms, conditions, or prices quoted in the original bid.

Failure to comply with the above conditions may result in **disqualification** of the bidder from the present and/or future procurement processes initiated by ICAT.

20. Inspection and Assessment: ICAT reserves the right to conduct an inspection and assessment of the premises, facilities, infrastructure, manpower, and operations of the Testing Laboratory/Hospital participating in the tender. This inspection may be carried out to verify the claims made in the technical bid and to assess the technical and operational capacity of the bidder to perform the services as per the scope of work.

The assessment shall be conducted by an **Evaluation Committee** or a duly authorized representative(s) of ICAT. The findings and recommendation of the committee regarding the **eligibility and suitability** of the bidder shall be **final, conclusive, and binding**, and no representation or appeal in this regard shall be entertained.

Failure to cooperate or denial of access for such inspection may result in **disqualification** of the bidder from the tendering process.

21. **Authority of the Person Signing the Bid Document:** The individual signing the tender form or any document(s) forming part of the bid/contract on behalf of another person or entity shall be deemed to have been duly authorized to do so. If, at any stage of the tendering process or thereafter, it is discovered that the person signing the documents had no lawful authority, ICAT reserves the right, without prejudice to any civil or criminal remedies, to
- Cancel the bid/contract forthwith, and
 - Hold the signatory personally liable for all consequential losses, costs, and damages incurred by ICAT.

The bidder shall ensure that all documents submitted are duly **signed by an authorized signatory** with proper delegation of authority.

22. Bid Evaluation for Award of Work Order

- 16.1 The evaluation of bids shall be carried out by a duly constituted Evaluation Committee of ICAT, in accordance with the criteria laid down in the tender document.
- 16.2 The Technical Bids shall be opened in the first instance and evaluated for compliance with the eligibility criteria, technical requirements, and other terms and conditions specified in the tender. The evaluation shall be based solely on the documentary evidence submitted along with the bid. Where specific documents or information have been explicitly called for in the tender document, it shall be the responsibility of the bidder to submit the same without fail. non-submission of requisite supporting documents shall result in summary rejection of the bid.
- 16.3 Only those bidders whose Technical Bids are found to be responsive and meet the eligibility, and technical requirements shall be considered technically qualified. The Price Bids of only such technically qualified bidders shall be opened for financial evaluation. The Price Bids of bidders who fail to qualify in the technical evaluation shall not be opened and shall be treated as disqualified.
- 16.4 Conditional bids, or bids that do not conform to the terms and conditions of the tender, shall be rejected outright without assigning any further reason.
- 16.5 The evaluation of the Price Bids shall be done based on the Grand Total of the overall quoted prices, as per the financial bid format provided in the tender document. The bidder quoting the lowest Grand Total (L1) shall be considered for award of the work order, subject to fulfilment of all other conditions.
- 16.6 In the event that more than one bidder emerges as L1 (i.e., quoting the same Grand Total), ICAT reserves the sole discretion to award the contract to the bidder having the higher Annual Turnover in the same or similar category of healthcare services, as evidenced by audited financial statements and relevant supporting documents.

23. Rights of ICAT

- 17.1 ICAT reserves the right to exercise the following powers in connection with the execution of this contract, without entitling the contractor to any form of compensation or damages.
- 17.2 ICAT may, at its sole discretion, terminate the contract in part or in full, or arrange for the execution of any portion of the work through alternate means – such as engaging other agencies, deploying hired resources, or otherwise—at the risk and cost of the contractor, by providing a prior notice of one (1) week, in the event of the occurrence of any of the following circumstances:
- Persistent poor progress or delay in execution of services, contrary to the agreed schedule.
 - Withdrawal from or abandonment of the assigned work before its satisfactory completion.

- Demonstrated inability to perform the work as per the stipulated timelines or contractual obligations.
 - Delivery of substandard or poor-quality services, inconsistent with the scope and standards defined in the contract.
 - Indulgence in any corrupt, fraudulent, or unethical practices by the contractor or its representatives.
 - If the contractor is adjudged insolvent or declared bankrupt by a competent legal authority.
 - Repeated or wilful disregard of instructions, directions, or guidelines issued by ICAT or its authorized officials.
 - Assignment, transfer, or sub-letting of the contract, or any part thereof, to any third party without the prior written approval of ICAT.
 - Breach or non-fulfilment of any of the terms, conditions, or obligations set forth in the contract.
 - In the opinion of ICAT, if the contractor is overburdened or incapable of executing the job in accordance with the prescribed schedule or standards.
- 17.3 In the event of such termination or reallocation of work, ICAT shall have the right to recover from the contractor any additional costs, losses, or damages incurred due to such re-arrangement, which shall be borne by the contractor without prejudice to any other legal remedies available to ICAT.
- 24. Price Quotation and Tender Document Compliance**
- 18.1 **Price Quotation:** All prices must be quoted exclusively in Indian Rupees (INR) and in figures only. In the event of any discrepancy between the unit price and the total price derived from multiplying the unit price by the quantity, the unit price shall be deemed correct, and the total price will be adjusted accordingly.
- 18.2 **Tender Document Submission:** The Tender Document must be duly signed and stamped by the authorized signatory on each and every page, thereby confirming the bidder's unconditional acceptance of all the terms and conditions stipulated therein. Failure to comply may render the bid liable for rejection.
- 25. General Rights and Discretion of ICAT**
- 19.1 **Right to Reject Tenders:** The International Centre for Automotive Technology (ICAT) reserves the absolute and unconditional right to accept or reject any tender, in whole or in part, without assigning any reason whatsoever. No claim or correspondence will be entertained in this regard.
- 19.2 **Right to Modify Terms and Conditions:** ICAT further reserves the right to withdraw, relax, omit, or modify any of the terms and conditions stipulated in this tender document, at any stage, if such action is deemed necessary in the interest of ICAT or to ensure fairness, transparency, and competitiveness in the procurement process. Such decisions shall be binding on all participating bidders.
- 19.3 **Final Authority:** The decision of the Director, ICAT, in all matters relating to this tender including interpretation of the tender terms and conditions, evaluation of bids, award of contract, and any disputes arising therefrom, shall be final and binding on all concerned parties and shall not be subject to further challenge or appeal.
- 26. Disclaimer and Right to Reject Tenders:** The issuance of this Tender Document does not constitute an offer by the International Centre for Automotive Technology (ICAT) and is issued without any commitment on the part of ICAT. ICAT reserves the unconditional and absolute right to withdraw, amend, or modify any part of the tender document or the entire tender process at any

stage, without assigning any reason or incurring any liability whatsoever. **ICAT also reserves the right, at its sole discretion, to:**

- Accept or reject any or all tenders, either in full or in part, without assigning any reason thereof.
- Vary, modify, or change the terms and conditions of the tender process.
- Cancel or annul the tender process at any stage prior to the award of the contract;
- Disqualify any bidder at any stage of the bidding process should it be deemed necessary in the interest of ICAT;
- Not be bound to accept the lowest or any other bid received in response to this tender.

No claim or compensation shall be entertained by ICAT on account of such withdrawal, variation, rejection, or cancellation of the tender process.

27. **Confidential Information:** Both ICAT and the Selected Bidder shall maintain strict confidentiality and shall not, without the prior written consent of the other party, disclose, divulge, or communicate to any third party any documents, data, reports, materials, or other information that is shared or made available whether directly or indirectly in connection with the execution of the Contract.

This obligation of confidentiality shall apply to all information furnished:

- Prior to the execution of the Contract,
- During the term of the Contract, and
- Following the completion or termination of the Contract.

All confidential information shared shall be used solely for the purpose of fulfilling obligations under the Contract and shall not be used for any other purpose whatsoever.

Both parties shall take all reasonable steps to ensure that their employees, representatives, and agents comply with this confidentiality clause.

Violation of this clause may result in legal action, contract termination, and any other remedies available under law.

28. **Force Majeure:** If, at any time during the continuance of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reason of any cause beyond the reasonable control of the parties, including but not limited to war, acts of terrorism, hostilities (whether declared or undeclared), civil commotion, acts of public enemy, revolution, sabotage, floods, fires, explosions, epidemics, pandemics, quarantine restrictions, strikes, lockouts, acts of God, or any act of Government or any other authority (hereinafter referred to as "Force Majeure Events"), then neither party shall, by reason of such event, be liable to terminate this contract, nor shall any party have any claim for damages against the other in respect of such non-performance or delay in performance.

Provided that:

- The party claiming the occurrence of a Force Majeure Event shall notify the other party in writing of such event within seven (7) days from the date of its occurrence.
- The obligations of the affected party shall be suspended to the extent made impossible or impracticable by such event, and the time for performance shall be extended accordingly.
- The operation of the contract shall resume as soon as reasonably practicable after the cessation of such Force Majeure Event, subject to mutual discussion and confirmation between both parties.
- If the performance of the contract is wholly or substantially prevented or delayed for a continuous period exceeding ninety (90) days due to any Force Majeure Event, either party shall have the right to terminate the contract by giving written notice to the other party,

without any financial obligation or liability, except for payments due for obligations performed prior to such termination.

29. Sub-Contracting/ Assignment

- 23.1** The successful bidder shall not assign, delegate, transfer, or sub-contract any part or whole of the contractual obligations, responsibilities, or rights under this contract to any third party or entity without the prior written approval of the International Centre for Automotive Technology (ICAT).
- 23.2** Any such attempt to sub-contract or assign the contract, in full or in part, without prior written consent of ICAT shall be considered as a breach of contract and shall lead to immediate termination of the contract. In such case, ICAT shall reserve the right to invoke the **Risk Purchase Clause**, forfeit any Performance Security/EMD submitted, and take any other action as deemed appropriate, including legal remedies available under applicable laws.

- 30. Dispute Resolution:** Any dispute, controversy, or difference arising out of or in connection with this tender or subsequent contract shall first be attempted to be resolved amicably between the parties through mutual negotiations. If such efforts fail and the dispute remains unresolved for a period exceeding *Thirty (30) Calendar Days*, the matter shall be referred to arbitration. The arbitration shall be conducted in accordance with the provisions of the **Arbitration and Conciliation Act, 1996** (as amended), by a **sole arbitrator** appointed by the **Director of ICAT**.

- The venue of arbitration shall be Gurugram, Haryana.
- The language of arbitration shall be English.
- The award of the arbitrator shall be final and binding on both parties.

In case the dispute is not resolved through arbitration, the matter shall be subject to the **exclusive jurisdiction of the competent courts in Gurugram, Haryana**.

- 31. Fraud and Corruption:** The Bidders, Suppliers, and Contractors shall adhere to the highest standards of ethical conduct during the bidding process and throughout the execution of the contract. For the purposes of this clause, the following acts shall be considered corrupt and/or fraudulent practices

- **Corrupt Practice:** Offering, giving, receiving, or soliciting, directly or indirectly, anything of value to influence the actions of an official involved in the procurement process or contract execution.
- **Fraudulent Practice:** Intentional misrepresentation or omission of facts to influence the execution of the contract.
- **Collusive Practice:** Any arrangement or understanding between two or more bidders, with or without the knowledge of the Procuring Entity, aimed at establishing bid prices at artificial or non-competitive levels.
- **Coercive Practice:** Threatening or causing harm, directly or indirectly, to persons or their property to influence their participation in the procurement process or contract execution.

If, during bid evaluation or contract performance, it is determined that a Bidder or its agent has engaged in corrupt, fraudulent, collusive, or coercive practices, ICAT reserves the right to:

- c) **Reject the bid or terminate the contract; and**
- d) **Declare the Bidder ineligible to participate in any future tenders for a specified period or indefinitely.**

Bidders are hereby informed that the Government e-Marketplace (GeM) or CPPP (E-Procurement) platform records and displays the IP addresses used by Buyers and Bidders/Sellers. Bids

submitted from IP addresses identical to or shared with other bidders/sellers shall be deemed invalid and disqualified from further evaluation.

32. **Collusive Bidding, Bid Rigging, and Cartelization:** The Bidder acknowledges and agrees that any form of collusive bidding, bid rigging, cartelization, or other anti-competitive conduct designed to manipulate the bidding process or prices is strictly prohibited.

Upon detection or reasonable suspicion of such conduct, the Tendering Authority reserves the right to:

- Reject the bid(s) involved.
- Debar the concerned bidder(s) from participating in future tenders.
- Initiate appropriate legal or regulatory actions, including reporting to relevant authorities.

All bidders shall submit their bids independently and shall not enter into any agreements, arrangements, or understandings that restrict competition.

33. **Arbitration:** Except as otherwise provided elsewhere in the contract, in the event of any dispute, difference, question or disagreement whatsoever arising between the parties hereto, whether before or after the completion or abandonment of work, or during any extended period, and whether arising out of or relating to the interpretation, operation, effect, or application of the terms and conditions of the contract or the breach thereof, the same shall be referred for resolution to a Sole Arbitrator to be appointed by the International Centre for Automotive Technology (ICAT).

In the event that the Sole Arbitrator to whom the matter is originally referred is unable to act due to death, resignation, refusal to act, incapacity, or withdrawal for any reason, it shall be lawful for ICAT to appoint another individual as Arbitrator in the same manner as prescribed above. Such successor Arbitrator shall be entitled, with the consent of both parties, to continue the proceedings from the stage left by their predecessor, failing which the Arbitrator shall proceed de novo.

It shall be a condition of this clause that the party invoking arbitration must specify the precise disputes sought to be referred to the Arbitrator at the time of invocation of the arbitration process. Both parties shall bear their respective costs of the arbitration proceedings.

The venue of arbitration shall be **Gurugram, Haryana**, and the arbitration proceedings shall be conducted in the English language.

Subject to the above, the provisions of the **Arbitration and Conciliation Act, 1996**, as amended from time to time, shall apply to the arbitration proceedings under this clause.

34. **Termination Clause:** ICAT reserves the right to terminate the contract, as a whole or in part, at its sole discretion, without incurring any liability, by serving a written notice of termination to the selected bidder, upon the occurrence of any of the following events

- 28.1 If the bidder fails to perform or is in breach or default of any of the terms, conditions, covenants, or obligations stipulated in the contract and fails to rectify such breach within a period of **fifteen (15) days** from the date of receipt of a written notice issued by ICAT.

- 28.2 If any legal attachment is levied upon the bidder's property or assets and such attachment continues beyond a period of **seven (7) days**.

- 28.3 If the bidder is found to be involved in any criminal offence involving moral turpitude, or is found to be engaged in any fraudulent, corrupt, or unethical business practices, either directly or indirectly, in relation to the execution of services under this contract.

- 28.4 If a receiver or administrator is appointed over the bidder's business, assets, or undertaking.

- 28.5 If the bidder loses or is unable to maintain valid statutory licenses, registrations, or approvals required for delivering medical diagnostic services and conducting preventive/post-employment health checkups as per the applicable laws and tender specifications.

- 28.6 If the bidder fails to comply with any written instructions, clarifications, or directives issued by ICAT concerning the timely and proper execution of services under the contract.
- 28.7 ICAT further reserves the right to terminate the contract at its sole discretion, without assigning any reason, by providing a prior written notice of **thirty (30) days** to the selected bidder.

Consequences of Termination:

- Upon termination of the contract, ICAT shall have the right to:
- Forfeit any Earnest Money Deposit (EMD), Security Deposit, or Performance Bank Guarantee (PBG) submitted by the bidder.
- Recover any additional cost, loss, or damages incurred due to such termination, including through Risk Purchase from alternate sources.
- Blacklist or debar the bidder from future ICAT tenders for an appropriate period, if termination is due to default, misconduct, or misrepresentation.
- Take recourse to any other legal remedies available under applicable laws and rules.

35. **Preference to Make In India products (For bids < 200 Crore):** Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than INR 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. However, eligible micro and small enterprises will be allowed to participate. In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

Annexure “C” Earnest Money Deposit (EMD Clause)

Earnest Money Deposit (EMD): INR 52,400/- (Rupees Fifty-Two Thousand Four Hundred Only) can be submitted in form of **DD/Bank Guarantee/ Banker’s Cheque drawn in favour of “International Centre for Automotive Technology”**, payable at Manesar/ Gurugram valid for at least six months from any branch of Delhi/NCR of Indian scheduled Bank or **Online through RTGS/NEFT/Internet Banking** in Beneficiary Name **“International Centre for Automotive Technology”**.

Or

In place of a Bid security, Bidders can submit Bid securing declaration as per **“Form V”** accepting that if they withdraw or modify their Bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, they will be suspended for the period of 1 year from the date of opening of this bid from being eligible to submit Bids for contracts with the ICAT that invited the Bid.

ICAT Bank Details for NEFT/RTGS (in case any bidder deposits the EMD of INR 54,000/- through NEFT/RTGS)

HDFC Bank Details (Saving A/c for transactions in INR Only); -

Beneficiary Name	International Centre for Automotive Technology
Bank Name	HDFC Bank Ltd.
Branch	Plot-K, Sector-2, Manesar-122051 Haryana
Account No.	05891450000118
Account Type	Saving
RTGS IFSC Code	HDFC0000589
Swift Code	HDFCINBB
MICR Code	110240079

Proof of payment shall be submitted online on GeM portal & original DD/Banker’s Cheque/Bank Guarantee/Pay Order should reach at **“To, The Purchase Department, International Centre For Automotive Technology, Plot No. 26, Sector – 3, Near HSIIDC Office, IMT Manesar, Gurugram - 122051 (Haryana).**

Key Note’s

- *The bid received without EMD/Documentary proof of Exemption of EMD, will be summarily rejected.*
- *Cheque/Money Order/Cash shall not be accepted as EMD.*
- *A bid will be rejected if EMD is found to be of lesser amount or EMD is not submitted in the manner prescribed.*

- A bid which is not accompanied by such Earnest Money Deposit or Non-Submission of Bid Security Declaration Form **"Form V"** will be construed as non-compliant bid and should be rejected.
- The Earnest Money Deposit (EMD) of the unsuccessful bidder will be returned to them within 30 days after finalization and award of the tender without any interest.

EMD should be forfeited in favour of ICAT in case the Bidder: -

- The EMD may be forfeited, if a Bidder withdraws his bid during the period of bid validity or on submission of false documents/undertaking.
- Without the written consent of ICAT, it has withdrawn its Bid during the validity period of the Bids and any extensions thereto.
- After opening of the financial bid, alters the quoted rates/conditions in the Bid.
- Fails to provide /furnish the Performance Bank Guarantee within stipulated period mentioned in the Letter of Acceptance.
- Does not reply to any queries that may be raised after opening of technical/financial bids.
- If the bidder does not accept the corrections made by ICAT to its Bid Price pursuant to "Examination of Financial Proposal and Correction of Arithmetical Errors".

Annexure "D"

Scope of Services/Technical Requirements

Scope of Work for Annual Rate Contract for Preventive Health Checkup (Radiology and Pathology Test) for Male and Female Employee of ICAT Centre - 1 & 2, Manesar, Gurugram (Haryana) for a Period of 4 Years

Scope of Services:

1. **Scope of Service:** ICAT, Manesar is a Govt. Body Under National Automotive Board (Ministry of Heavy Industry) with Employee's strength of approximately 285 Approx has introduced comprehensive Medical Screening for Male and Female Employees.

1.1 Radiology and Pathology Test for Male and Female Employee

1.2 Two Different Packages Executive and Master Health Checkup.

- Executive Health Package - 40 Years and Above.
- Master Health Package - Below 40 Years and Above.

1.3 Total Number of Employees for Health Checkup 285 Approx.

- Number of Employees for Executive Health Checkup - **100 Approx.**
- Number of Employees for Master Health Checkup - **185 Approx.**

1.4 Frequency of Health Checkup Recommended

- Up to 40 Years of Age: Once in 2 Years.
- Above 40 Years of Age: Every Year

Note: ICAT reserves the right to adjust the work order based on the actual number of male and female employees, which may increase or decrease. Notwithstanding any adjustments, payment to the bidder shall be made based on the actual services rendered, as per the certified bills duly approved by ICAT HR.

2. List of Tests to be Conducted is as below:

2.1 Heamogram

- Hemoglobin
- MCHC, MCV, MCH, ESR
- DLC
- Platelet Count
- PCV
- TLC
- Peripheral Smear

2.2 Liver Function Test

- Total Protein
- Globulin
- SGPT
- SGGTP
- Albumin
- A/G Ration
- Alkaline Phosphate
- S Bilirubin (Total & Direct)

2.3 Biochemical Parameters

- Blood Sugar (Fasting & PP)
- HbA1C
- Uric Acid
- Lipid Profile
- Vitamin Profile (Vitamin D3, Vitamin B12)

2.4 General Tests

- Blood Grouping & RH Typing
- Stool Examination
- ECG (Resting)
- X-Ray (Chest)
- Ultrasound Screening of the Whole Abdomen
- Pap Smear
- Pulmonary Function Test (PFT)
- Tread Mill Test (TMT) (For 40 Years and Above)

2.5 Kidney Assessment

- S Urea
- S Creatinine
- Complete Urine Analysis

2.6 Health and Lifestyle Assessment and Counseling

- Nutrition and Diet
- Stress Management
- Exercise and Fitness
- Risk Management for Addictions, Cardiac Problems, Cancer, Aids etc.

2.7 Clinical Examination, Medical Summary and Advice by Senior Consultant, Internal Medicine Genital/Rectal Examination (Optional) by General Surgeon/Gynecologist. Post checkup consultation by senior consultant.

3. Methodology of Conducting Tests:

- All tests must be completed within one hundred twenty (120) days from the date of receipt of the Notice to Proceed (NTP) issued by the ICAT HR Department. The Testing Laboratory/Hospital is required to strictly adhere to the implementation schedule.
- Qualified and Well Experienced Phlebotomists are to be deployed for collection of serology samples.
- All tests are to be conducted by certified/qualified and well experienced phlebotomists/pathologists & radiologists.
- Tests for female employees are to be conducted by female phlebotomists/pathologists/radiologists only.

4. Medical Test and Testing Lab/Hospital Requirements:

- All medical tests for male and female employees must be conducted at the Test Lab/Hospital.
- The Test Lab/Hospital should be located in the vicinity of ICAT and have a presence across the Delhi/NCR region.
- The Test Lab/Hospital must have the capability to conduct the prescribed medical tests for employees at a minimum of two (2) branches, including on Saturday evenings and Sundays.
- The hospital should provide all necessary facilities for conducting the prescribed tests under one roof or within a single laboratory.

5. Submission of Report: Reports both in soft copies i.e., PDF Form, Summary in Excel and 2 Copies of Physical Reports are to be shared with the HR department.

Annexure "E"

Eligibility & Qualification Criteria

Pre-Qualifying Requirements (PQRs)/Eligibility Condition for the Bidders: A bidder participating in the procurement process shall possess the following eligibility and qualification criteria: Any bid failing to meet the stated criteria shall be summarily rejected and will not be considered for financial evaluation.

SI No.	Eligibility & Qualification Criteria	Proof Required
1	The Bidder shall be registered with the appropriate body of registration/following minimum standards to undertake the line of service/business as required by the Law or Government. ➤ Registered under Clinical Establishment (Registration and Regulation) Act, 2010 or any State Adoption Act. ➤ Maintaining minimum standards of Medical Diagnostics Laboratories (Pathological labs) under Clinical Establishment Act, 2010 (registration under provisions of Biomedical Waste Management Rules, 2016, etc.) ➤ Any other requirement i.e. NABH/NABL certification.	Copy of Certificate of Incorporation/Registration
2	The Bidder will be an independent entity in the medical field (NABH certified multi - specialty hospital, NABL certified diagnostic test laboratories) or part of an establishment (such as NABH certified hospital, NABH certified maternity nursing home, NABH certified sanatorium or an institution that offers medical facilities), in connection with the diagnosis or treatment of diseases where pathological, bacteriological, genetic, chemical, biological investigations or other diagnostic or investigative services are usually carried out with the aid of laboratory or other medical equipment.	Proof of NABH Certified or NABL Accreditation
3	The Annual Gross Annual Turnover: Gross Annual Turnover of the Hospital During the Last Three Financial Years 2022-23, 2023-24 & 2024-25 from Lab Services should be at least INR 100 Lakh.	Audited Financial Statement (Reflecting Overall Turnover)/ Annual Report Containing Financial Statement for the Last Three Financial Years. Certificate Duly Certified by Statutory Auditors/CA of the Bidder Clearly Mentioning the Gross Annual Turnover of the Bidder.
4	As on date of submission of the bid, the hospital should not be blacklisting by any Government	Certificate/Undertaking duly signed by Authorized Signatory (Form III).

	entity in India and that there is no legal incapacity preventing the Bidder to enter into a contract.	
5	Hospital Should have minimum 5 Years Experience in Providing Diagnostics Services for Clinical Laboratory Tests in India	Copy of Work Orders/MoUs/Agreements
6	The Testing Lab/Hospital must have successfully executed at least two (2) similar contracts with Central Government, State Government, Public Sector Undertakings (PSUs), or Autonomous Bodies. Additionally, the Testing Lab/Hospital should have completed a minimum of three (3) work/purchase orders with reputed private sector firms in India, with satisfactory completion certificates provided for each. Copies of the relevant work/purchase orders must be submitted as proof of experience.	Copies of Work Orders/MoUs/Agreements.
7	Similar Work Completion Certificate: The Hospital should have successfully completed similar work i.e., conducting medical tests to male & female during last 5 Years: a. One such contract or work order not less than INR 25 Lakh (or) b. Two such contracts/work orders not less than INR 15 Lakhs each (or) c. Three such contracts/work orders not less than INR 10 Lakhs each	Copies of Work Completion Certificate
8	Minimum 2 positive feedback from any two different clients	Copies of feedback
9	Net Worth: Net worth should be positive for last three years.	Audited financial statements (reflecting overall turnover)/annual report containing financial statements for the last three financial years.

Bidders to Comply with:

1. Rule 144(xi) of GFR 2017 regarding restrictions on procurement from a bidder of a country that shares a land border with India will be liable to rejection (refer to the to the Office Memorandum of the Department of Expenditure dated July 23, 2020, and as revised from time to time at <https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf>).
2. Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and as revised from time to time regarding bidders eligibility and preference to make in India (<https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf>).

Bid Rejection Criteria:

Bids submitted in response to this tender shall be liable for outright rejection and shall not be considered for further evaluation under any of the following circumstances:

- **Non-Compliance with Bid Security Requirements**
 - Submission of bid without the required Earnest Money Deposit (EMD), or
 - Non-submission of the Bid Security Declaration Form **(Form V)**
- **Financial Turnover Below Threshold:** Bidders must have an average annual turnover of not less than **INR 100 Lakhs** during the three most recent financial years **(FY 2022-23, 2023-24, and 2024-25)**. Failure to submit audited financial statements or turnover certificates certified by a Chartered Accountant (CA) for these years shall result in disqualification.
- **Non-Submission of Statutory Registrations:** Bidders failing to submit valid copies of **their GST registration certificate and Permanent Account Number (PAN)** shall be deemed non-compliant.
- **Unsatisfactory Client References:** In the event that even one reference provided by the bidder is found to be unsatisfactory, the bidder shall be disqualified. Internal references obtained from **NAB or its associated centres** may also be considered valid for disqualification purposes, regardless of whether they are formally submitted with the bid.
- **Conditional or Deviated Bids:** Any bid containing deviations, conditions, or modifications to the tender terms and conditions shall be summarily rejected.
- **Incomplete Bid Submission:** It is a mandatory requirement that bidders submit comprehensive proposals covering all items listed in the tender. Any incomplete bid, including failure to quote for any item or component, shall be treated as non-compliant. Such bids shall be rejected without further correspondence, and the bidder shall be disqualified from the evaluation process.
- **Non-Compliance with Pre-Qualifying Requirements (PQRs)/Eligibility Condition:** Failure to satisfy any single condition under the **“Pre-Qualifying Requirements (PQRs)/Eligibility Condition”** section shall result in the immediate disqualification of the bid from the tender process.
- **IP Address Duplication on GeM Portal:** The Government e-Marketplace (GeM) portal tracks and displays the IP addresses used by Buyers and Bidders/Sellers. Bids submitted from identical or shared IP addresses across different bidders/sellers shall be considered suspicious and will be automatically disqualified from further evaluation.

In Case of any technical query, you are feel free to contact:

Contact Person: Ms. Simona Siwatch – Sr. Manager HR

Email ID: simona.siwatch@icat.in

Form "I"**Performa for Performance Bank Guarantee**

(To be executed on non-Judicial stamped paper of an appropriate value)

WHEREAS International Centre for Automotive Technology having its office at Plot – 26, Sector - 3, IMT, Manesar, Gurgaon – 122 050 (hereinafter referred to as “**The Owner**” which expression shall unless repugnant to the context includes their legal representatives, successors and assigns) and having their Corporate office at Plot No. 1, Sector – M11, Near Maruti Gate No. 4, IMT Manesar, Gurugram 122051 , has executed a contract on [Please insert date of execution of Contract] (“**Contract**”) with [insert name of the Successful Bidder](hereinafter referred to as the “**Contractor**” which expression shall unless repugnant to the context include its legal representatives, successors and permitted assigns) for the performance, execution and implementation of the Works (“**Works**” shall have the meaning ascribed to it in the Contract] based on the terms & conditions set out in the Tender Documents number [insert reference number of the Tender Documents] dated [insert date of issue of Tender Documents].....and various other documents forming part thereof.

AND WHEREAS one of the conditions of the Contract is that the Contractor shall furnish to the Owner a Bank Guarantee from a scheduled bank in India having a branch at Manesar for an amount equal to **10% (ten percent)** of the total Contract Sum (the amount guaranteed under this bank guarantee shall hereinafter be referred to as the “**Guaranteed Amount**”) against due and faithful performance of the Contract from the post-commissioning stage of the Works under the Contract, including the performance bank guarantee obligation and other obligations of the Contractor for the supplies made and the Works being performed and executed by under the Contract. This bank guarantee shall be valid from the date hereof up to the expiry of the Warranty Period including any extension thereof.

AND WHEREAS the Contractor has approached [insert the name of the scheduled bank] (here in after referred to as the “**Bank**”) having its registered office at [insert the address].....and at the request of the Contractor and in consideration of the promises made by the Contractor, the Bank has agreed to give such guarantee as hereunder:-

- (i) The Bank hereby undertakes to pay under this guarantee, the Guaranteed Amount claimed by the Owner without any further proof or conditions and without demur, reservation, contest, recourse or protest and without any enquiry or notification to the Contractor merely on a demand. Any such demand made on the Bank by the Owner shall be conclusive as regards the amount due and payable by the Bank under this bank guarantee and the Bank shall pay without any deductions or set-offs or counterclaims whatsoever, the total sum claimed by the Owner in such Demand. The Owner shall have the right to make an unlimited number of Demands under this bank guarantee provided that the aggregate of all sums paid to the Owner by the Bank under this bank guarantee shall not exceed the Guaranteed Amount.
- (ii) However, the Bank’s liability under this bank guarantee shall be restricted to an amount not exceeding [figure of Guaranteed Amount to be inserted here].....only).
- (iii) The Owner will have the full liberty without reference to the Bank and without affecting the bank guarantee to postpone for any time or from time to time the exercise of any powers and rights conferred on the Owner under the Contract and to enforce or to forbear endorsing any powers or

rights or by reasons of time being given to the Contractor which under law relating the Surety would but for the provisions have the effect of releasing the surety.

- (iv) The rights of the Owner to recover the Guaranteed Amount from the Bank in the manner aforesaid will not be affected or suspended by reasons of the fact that any dispute or disputes have been raised by the Contractor and / or that any dispute(s) are pending before any office, tribunal or court in respect of such Guaranteed Amount and/ or the Contract.
- (v) The guarantee herein contained shall not be affected by the liquidation or winding up, dissolution, change of constitution or insolvency of the Contractor but shall in all respects and for all purposes be binding and operative until payment of all money due to the Owner in respect of such liability or liabilities is affected.
- (vi) This bank guarantee shall be governed by and construed in accordance with the laws of the Republic of India and the parties to this bank guarantee hereby submit to the jurisdiction of the Courts of New Delhi for the purposes of settling any disputes or differences which may arise out of or in connection with this bank guarantee and for the purposes of enforcement under this bank guarantee.
- (vii) All capitalized words used but not defined herein shall have the meanings assigned to them under the Contract.

NOTWITHSTANDING anything stated above, the liability of the Bank under this bank guarantee is restricted to the Guaranteed Amount and this bank guarantee shall expire on the expiry of the Warranty Period under the Contract. Unless a Demand under this bank guarantee is filed against the Bank within six (6) months from the date of expiry of this bank guarantee all the rights of the Owner under this bank guarantee shall be forfeited and the Bank shall be relieved and discharged from all liabilities hereunder. However, if the Contractor's obligations against which this bank guarantee is given, are not completed or fully performed by the Contractor within the period prescribed under the Contract, the Bank hereby agrees to further extend the bank guarantee for further periods of six months each till the Contractor fulfills its obligations under the Contract.

We have the power to issue this bank guarantee in your favor under Memorandum and Article of Association and the Undersigned has full power to do so under the Power of Attorney dated [*date of power of attorney to be inserted*].....granted to him by the Bank.

Date:

Bank

Corporate Seal of the Bank

By its constituted Attorney Signature of a person duly authorized to sign on behalf of the Bank.

Form "II"
Checklist (Information/Documents to be submitted along with the Bid)

1	Name of the Bidder	
2	Address of the Bidder	
3	Contact Details of the Bidder	
	Telephone No. With STD Code	
	Fax No.	
	Mobile No.	
	E-mail ID	
	Website, if any	
4	Name of Proprietor/Partners/Directors of Firm/Agency	
5	Bidder Bank Details:	
	Name of Account Holder	
	Complete A/c No. (Current/Savings)	
	Name of Bank	
	Name of the Branch with Complete Address	
	IFS Code of the Branch	
	9 Digit MICR Code of the Branch	
6	Registration and Incorporation Particulars of the bidder indicating legal status such as Company, partnership/proprietorship concern, etc (Please attached copies of the relevant documents/certificates)	
7	GST Registration Details	
8	Copies of Permanent Income Tax Number (PAN)/Income Tax Circle	
9	Copies of Income Tax Returns Filed for the Last Three Financial Years should be attached	
10	Annual Turnover for the Last Three Years (Audited A/c Statements such as Profit & Loss A/c, Balance Sheets, etc for the last three financial years should be attached)	

11	Proof of experience in supplying to State/Government Departments/PSUs/Autonomous Bodies/Reputed Private Institutions (Copies of Purchase Orders received from Central/State Departments/Ministries of the Government of India/PSUs/Autonomous Bodies/Reputed Private Institutions during the last three years should be enclosed).	
12	Declaration regarding blacklisting or otherwise by the government departments as given in "<i>Form III</i>"	
13	The ATC (Additional Terms and Conditions document (all pages) duly signed and stamped as proof of having read the contents therein and in acceptance thereof should be enclosed	
14	Any other information document: Please specify	

Form "III"

Undertaking Regarding Blacklisting/Non-Debarment

(Format of Undertaking, to be furnished in Company Letter Head With Regard to
Blacklisting/Non-Debarment, By Organization)

To,
Director ICAT,
International Centre For Automotive Technology
Plot No. 26, Sector - 3, Near HSIIDC Office
IMT Manesar, Gurugram 122051 (Haryana - India)

We hereby confirm and declare that we, M/s----- is not blacklisted/De-registered/debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have executed/undertaken the works/services during the last 3 Years.

For.....

Authorized Signatory

Date:

Form "IV"

Declaration Regarding Make In India & Compliance of Rule 144 (xi) of GFR 2017

The Bidder is requested to provide the following declarations on their letter duly signed and stamped.

*** 1. Declaration regarding Make in India**

In line with Government Public Procurement Order No. _____ dt _____, we hereby certify that we M/s _____ (supplier name) are local supplier meeting the requirement of minimum local content (____%) as defined in above orders against Tender/Equiury No. _____

Details of location at which local value addition will be made is as follows:

*** 2. Declaration regarding compliance of Rule 144 (xi) of GFR 2017**

"I/We have read the clause regarding restrictions on procurement/sub-contracting from an entity/natural person/agent/consortium/Joint venture having beneficial ownership in countries which share land border with India. I/We certify that neither we are not from such a country nor having any beneficial ownership from such a country. If I/We from such a country or having beneficial ownership, are registered with the competent authority. I/We hereby certify that we fulfill all requirements in this regard and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Authorized Signatory

** We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules and would be a ground for immediate termination and further legal action in accordance with law.*

Form "V"

Declaration In Lieu of EMD/Bid Security
(To be submitted on the Bidder's Letter Head)

To,
The Director
International Centre For Automotive Technology
Plot No. 26, Sector - 3, Near HSIIDC, IMT Manesar
Gurugram - 122051

Reference: "ICAT/GeM/HR/MHC-HR/2025-26/112, Annual Rate Contract for Preventive Health Checkup (Radiology and Pathology Test) for Male and Female Employee of ICAT Centre - 1 & 2, Manesar, Gurugram (Haryana) for a Period of 4 Years"

Sir/Madam,

We, the undersigned, solemnly declare that:

We understand the according to the conditions of this Tender Document, they must be supported by a Bid Securing Declaration In lieu of Bid Security/Earnest Money Deposit (EMD).

We unconditionally accept the conditions of this Bid Securing Declaration. We understand that we shall stand automatically suspended from being eligible for bidding in any tender in Procuring Organization for **1 Year (12 Months)** from the date of opening of this bid if we breach our obligations under the tender conditions if we:

1. Withdrawn/Amend/Impair/Derogate, in any respect, from our bid, within the bid validity or
2. Being notified within the bid validity of the acceptance of our bid by the Procuring Entity:
 - a) Refused to or failed to produce original documents for scrutiny or the required Performance Security within the stipulated time under the conditions of the Tender Document.
 - b) Fail or refuse to sign the contract.

We know that this bid Securing Declaration shall expire if the contract is not awarded to us, upon:

1. Receipt by us for your notification
 - a) of cancellation of the entire tender process or rejection of all bids or
 - b) of the name of the successful bidder or
2. Forty-Five days after the expiration of the bid validity period or any extension to it.

(Signature with Date)

(Name and Designation)

Duly Authorized to Sign the Bid for and on behalf of (Name & Address of Bidder and Seal of Company)

Date on day of

Place.....

Form "VI"

Earnest Money Deposit

[To be executed on the Letter Head of the Bidder]

Date: _____

International Centre for Automotive Technology
Plot - 26, Sector - 3, IMT, Manesar,
Gurugram - 122051.

Re: Tender No._____

We hereby enclose NEFT/RTGS UTR No. _____, dated _____, for
Indian Rupees _____ Only (to be filled in figures and words both), drawn
on _____, in favour of "International Centre for Automotive Technology",
payable at Manesar, India.

OR

We hereby enclose Earnest Deposit Money Bank Guarantee for Rs. _____ [amount to be
filled in figures and words both] issued by _____ [Name of the Bank], on
_____ [Insert date of issue] valid up to _____.

Name of Bidder

Signature of Authorized Representative

Form “VII”
Declaration In Respect of Conflict of Interest

Tender No. ICAT/GeM/HR/MHC-HR/2025-26/112

Tender Detail: Annual Rate Contract for Preventive Health Checkup (Radiology and Pathology Test) for Male and Female Employee of ICAT Centre - 1 & 2, Manesar, Gurugram (Haryana) for a Period of 4 Years”

Sl. No.	Particulars			
1	Name of Firm			
2	Office Address Phone No. Fax No. Email ID			
3	Works Address as per Vendor Registration Phone No. Fax No. Email ID			
4	Type of Firm Private Limited Company/Public Limited Company/Limited Liability Partnership (LLP)/Partnership Firm/Proprietor Firm <i>(Tick whichever is applicable)</i>			
5	CIN/LLPIN of Firm			
6	GST No. of Firm			
7	Names of all Directors/LLP Partners/ Partners / Proprietors of Bidder Firm with DIN (if any) and full address (as on the bid submission date)			
	Sl No.	Full Name	DIN	Full Residential Address
	1			
	2			
	3			
	4			
5				

The details of Legal Representative/ Agent of the Bidder Firm are as Under:

Full Name of Legal Representative/ Agent	
Whether employee of Bidder-Firm or not? (Yes/No)	
Designation	
Office Address	
Office Land-Line Nos.	

Mobile No.	
Email ID	
Whether acting as Legal Representative / Agent in any other Private Limited Company or Public Limited Company or Limited Liability Partnership (LLP) or Partnership Firm or Proprietor Firm? If yes, give names.	

WE HEREBY DECLARE AND CONFIRM THAT no bid has been submitted for the quoted item by any other Private Limited Company or Public Limited Company or Limited Liability? partnership (LLP) or Partnership Firm or Proprietor Firm in which any relative of any Director or Partner or Proprietor of Bidder Firm is a Director, Partner or Proprietor. The word “relative” is defined as under:

The Companies Act, 2013 Sec 2(77) “relative”, with reference to any person, means anyone who is related to another, if–

- (1) *they are members of a Hindu Undivided Family.*
- (2) *they are spouses; or*
- (3) *A person shall be deemed to be the relative of another, if they are related to another in the following manner, namely: -*
 - a. *Father including stepfather,*
 - b. *Mother including stepmother,*
 - c. *Son including stepson,*
 - d. *Son’s wife,*
 - e. *Daughter,*
 - f. *Daughter’s husband,*
 - g. *Brother including stepbrother,*
 - h. *Sister including stepsister.*

WE FURTHER DECLARE THAT we have carefully read and understood the clause relating to ‘Conflict of Interest’ of Tender No. _____. The detailed Clause is as under:

“A bidder shall not have conflict of interest with other bidders for quoted item. Such conflict of interest can lead to anti-competitive practices to the detriment of Procuring Entity’s interests. The bidder found to have a conflict of interest shall be disqualified. A bidder may be considered to have a conflict of interest with one or more parties in this bidding process for quoted item, if:

- a) *they have proprietor/ partner(s)/ Director(s) in common; or*
- b) *they receive or have received any direct or indirect subsidy/ financial stake from any of them; or*

- c) *they have the same legal representative/ agent for purposes of this bid; or*
- d) *they have relationships with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another bidder; or*
- e) *Bidder participates in more than one bid in this bidding process. Participation by a bidder in more than one Bid will result in the disqualification of all bids in which the parties are involved. However, this does not limit the inclusion of the components/ sub-assembly/ assemblies from one bidding manufacturer in more than one bid.*
- f) *in cases of agents quoting in offshore procurements, on behalf of their principal manufacturers, one agent cannot represent two manufacturers or quote on their behalf in a particular tender enquiry. One manufacturer can also authorize only one agent/ dealer. There can be only one bid from the following:*
 - 1. *The principal manufacturer directly or through one Indian agent on his behalf; and*
 - 2. *Indian/ foreign agent on behalf of only one principal.*
- g) *a Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Bid.*
- h) *In case of a holding company that has more than one independent manufacturing unit or more than one unit having common business ownership / management, only one unit should quote. Similar restrictions would apply to closely related sister companies. Bidders must proactively declare such sister/ common business/ management units in same/ similar line of business.*
- i) *Bidder shall not act in contravention/ violation to the provisions of competition act, as amended from time to time.*

We hereby certify that our Firm M/s. _____ do not have any conflict of interest with other bidders for this tender.

We hereby declare and confirm that the above information and particulars are true and correct.

For (Firm Name)

Signature of Director/ Partner/ Proprietor/ Authorized Signatory

Authorized Signatory Name:

Place:

Date:

Stamp / Seal of Firm

Form "VIII"

Undertaking For Product/Service Compliance
(To be submitted Original on Bidder Letter Head)

To,
The Purchase Office,
International Centre For Automotive Technology
Plot No. 26, Sector - 3, Near HSIIDC, IMT Manesar, Gurgaon 122051 (Haryana)

Sub: Undertaking for Product Compliance

Dear Sir/Madam,

I/We, [Bidder/Seller's Name] hereby undertake that all the Products/Services offered in response to the tender fully comply with the specifications or requirements mentioned in the tender document. We confirm that the offered products/services meet the technical requirements, standards, and features outlined in the tender. In case of any deviations, we commit to notifying the buyer and obtaining approval before the delivery of products.

Date: _____

Signature of Authorized Signatory: _____

Name and Designation: _____

Seal: _____

Form "IX"

Undertaking

Date:

To
**The Director,
International Centre for Automotive Technology (ICAT),
Manesar, Gurugram, Haryana**

Subject: Undertaking for Annual Rate Contract for Preventive Health Checkup (Radiology and Pathology Tests) for Male and Female Employees at ICAT Centre - 1 & 2, Manesar, Gurugram (Haryana) for a Period of 4 Years

Ref: Tender/ATC Document No. ICAT/GeM/HR/MHC-HR/2025-26/112

Dear Sir/Madam,

We hereby certify that we have thoroughly examined and understood the scope of work, job requirements, terms, and conditions stipulated in the above-mentioned tender document. After careful consideration of all relevant details and requirements, we have quoted our most competitive rates.

We further undertake that, if awarded the contract, we shall deliver the required preventive health checkup services, including Radiology and Pathology tests for both male and female employees of ICAT Centre - 1 & 2, in full compliance with the specifications, terms, and conditions outlined in the Tender/ATC Document No. ICAT/GeM/HR/MHC-HR/2025-26/112 for the entire duration of the four-year contract period.

We affirm our commitment to the timely and satisfactory execution of services as per ICAT's requirements and standards.

Thank you for the opportunity to participate in this tender.

Yours faithfully,

For and on behalf of:

[Name of the Bidder / Firm / Hospital / Diagnostic Centre]

Authorized Signatory: _____

Name: _____

Designation: _____

Date: _____

Seal: _____

Form "X"

No Deviation Declaration

(To be submitted Original on Bidder Letter Head)

Date: _____

To,
The Purchase Office,
International Centre For Automotive Technology
Plot No. 26, Sector - 3, Near HSIIDC, IMT Manesar, Gurgaon 122051 (Haryana)

Sub: No Deviation Declaration

Dear Sir/ Madam,

This is to certify that, the services offered by our firm M/s.....
is as per the given technical specifications and scope of work in the tender document & there is no deviation in relation to any conditions / requirements specified in the tender document. It is also to declare that all other commercial clauses stipulated in the tender have been carefully seen. I hereby convey the unconditional acceptance of the same.

Signature of Authorized Signatory with Stamp

For M/s _____

Signature & company seal

Name Designation

Email

Mobile No.

Form "XI"

Undertaking For Non-Subcontracting
(To be submitted Original on Bidder Letter Head)

To,
The Purchase Office,
International Centre For Automotive Technology
Plot No. 26, Sector - 3, Near HSIIDC, IMT Manesar, Gurgaon 122051 (Haryana)

Sub: Undertaking for Non-Subcontracting

Dear Sir/Ma'am,

I/We, [Bidder/Seller's Name], hereby undertake not to subcontract any aspect of the contract without obtaining prior written consent from the buyer. We understand that failure to seek approval for subcontracting may result in disqualification from the bidding process.

Date: _____

Signature of Authorized Signatory: _____

Name and Designation: _____

Seal: _____

Form "XII"

Details of Contracts

(To be submitted Original on Bidder Letter Head)

Details of contracts with Central Govt./State Govt./PSUs/Autonomous Bodies & Reputed Private Firms in India managed by the Bidder during the last three (3) years in the following format (attested copies of the PO's and completion certificates may be closed).

SI No.	Details of client along with address, contact details (telephone, email, website, fax etc.)	Contract Value (INR)	Duration of contract	
			Order Received Date	Project Completion Date
1.				
2.				
3.				
4.				
5.				

(If the space provided is insufficient, a separate sheet may be attached)

Signature of authorized person

Date:

Name:

Place:

Seal:

Form "XIII"

Declaration by the Bidder for Code of Integrity & Conflict of Interest
(On the Letter Head of the Bidder)

Date _____

To,
The International Centre For Automotive Technology
Unit - National Automotive Board (NAB), Ministry of Heavy Industry (Govt. of India)
Plot No. 26, Sector - 3, Near HSIIDC Office, IMT Manesar, Gurugram - 122051 (Haryana)

Sir,

With reference to your Tender No. _____ dated _____ I/We hereby declare that we shall abide by the Code of Integrity for Public Procurement as mentioned under Para of your Tender document and have no conflict of interest as mentioned under Para of Tender.

The details of any previous transgressions of the code of integrity with any entity in any country during the last three years or of being debarred by any other Procuring Entity are as under:

(a)

(b)

(c)

We undertake that we shall be liable for any punitive action in case of transgression/ contravention of this code.

Thanking you,

Yours sincerely,

Signature
(Name of the Authorized Signatory)
Company Seal

Form "XIV"**Format for Annual Turnover**

(To be submitted on letterhead of Chartered Accountant along with their UDIN)

Ref: ICAT/GeM/HR/MHC-HR/2025-26/112

Annual Turnover Declaration

The Annual Turnover to be provided in the following format for the 3 (Three) Financial Years.

Financial Information (in INR)			
Financial Year	2022-23	2023-24	2024-25
Annual Turnover (In Lakhs)			
Average Annual Turnover:			
Note: Annual turnover should be certified by Chartered Accountant/ Statutory Auditors.			

Certificate from the Chartered Accountant/Statutory Auditor

This is to certify that _____ (Name of the Bidder) had a turnover as shown above against the respective financial years.

Name of the audit firm:

Seal of the audit firm:

Membership No. of Chartered Accountant:

UDIN:

Date:

(Signature, name and designation of the Chartered Accountant)

Note:

- The details submitted by the Bidder in FORM IV must be corrected and submitted by the bidder with UDIN. Submitted without valid UDIN shall not be considered.*
- Average annual turnover over the last three years (i.e. 2023-23, 2023-24 & 2024-25) shall be min. INR 100 Lacs.*
- Financial turnover: Financial statement / certificate duly signed and stamped from authorized Chartered Accountant with UDIN No*
- Net Worth: Net worth should be positive for last three years.*