

अंतर्राष्ट्रीय ऑटोमोटिव प्रौद्योगिकी केंद्र

International Centre for Automotive Technology (ICAT)

Division of National Automotive Board (NAB), Ministry of Heavy Industries
Govt. of India. Plot No.-26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana (India)

eNotice Inviting Tender (NIT)

NIT No.: ICAT/T/IT/Supply of Microsoft Server OS/2024-25/27
Manesar, 22nd May 2024

The Director, International Centre for Automotive Technology (ICAT), a division of National Automotive Board (NAB), Govt. of India, hereby invites techno-commercial bid for “**Supply of Microsoft Server OS Standard Edition 2022 - 16 Core Paper License with 50 CAL**” at ICAT Centre-1, Manesar (Haryana)” as per following details:

Tender Activity Schedule:

Job Description	Supply of Microsoft Server OS Standard Edition 2022 - 16 Core Paper License with 50 CAL at ICAT Centre-I
Scope of Work/Services	As Per Annexure “B”
Eligibility Criteria	<p>Minimum Eligibility Criteria: The bidder whose bid meet the following eligibility criteria would only be considered.</p> <ul style="list-style-type: none"> • Legal Valid Entity: The Bidder shall necessarily be a legal valid entity in the form of Proprietary Firm, Partnership Firm, Private Limited Company/ agency (enclose a copy of registration / incorporation certificate with technical bid). • Bidder must have PAN and GST (enclose a copy of PAN and GST with technical bid) • The bidder should have a minimum experience of 3 years in Microsoft software product (Bidder must attached signed copy of 3 purchase orders). • Tender form is not transferable. • Should be comply with the complete scope of work
Evaluation Criteria	It is mandatory for the bidder to comply with the complete technical requirement given in the bid document. In the event the bidder does not comply with the technical requirement, he shall be disqualified, and any deviation proposed on technical requirement from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.
Payment Terms	100% Payment after delivery & Submission of invoice
Warranty Period	1 Year
Delivery Period	30 Days from the date of issuance PO

Liquidity Damages	The work/service should be complete strictly as per time limits specified in the work contract/agreement, failure to complete the work/service within the stipulated time will make you liable to an unconditional penalty of ½% (Half Percent) of the value of work per week subjected to a maximum of 10% (Ten Percent) of the work contract.
Bid Validity	90 days
Delivery/Service Terms	For Up to ICAT Centre – I
Delivery Address	International Centre For Automotive Technology (Centre – 1), Plot No. 26, Sector – 3, HSIIDC, IMT Manesar, Gurgaon 122050 GST No. 06AABAN9435G2ZI
Billing Address	International Centre For Automotive Technology (Centre – 1), Plot No. 26, Sector – 3, Near HSIIDC, IMT Manesar, Gurgaon 122050. GST No. 06AABAN9435G2ZI
Last Date of submission of Sealed Techno-Commercial Bid	Up to 1700 Hrs. on 17th June’ 2024, at ICAT Centre – 1, Manesar, Gurgaon, India.
<ul style="list-style-type: none"> • Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23rd July 2020 and as revised from time to time https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf) • Department Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and as revised from time to time (https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf) 	
<p>Sealed Techno-Commercial Envelope should be marked with “Supply of Microsoft Server OS Standard Edition 2022 - 16 Core Paper License with 50 Cal at ICAT Centre-I, Manesar (Haryana).</p> <p>Interested suppliers/service providers who meet our requirements should submit no regret techno commercial proposal along with product catalogue in a <u>sealed envelope latest 17th June 2024 by 17:00 Hrs.</u> at below given address</p> <p>To, The Purchase Department, International Centre For Automotive Technology Plot N. 26, Sector-3, HSIIDC, IMT Manesar Gurgaon 122050 (Haryana) Contact No. +91 9582360110</p> <p>Note: ICAT reserves the right to reject/modify/cancel the tender without assigning any reason thereof.</p>	

Annexure-A

Proposal Invited for “Supply of Microsoft Server OS Standard Edition 2022 - 16 Core Paper License with 50 Cal” at ICAT Centre – 1, Manesar (Haryana).

1. Instruction for Submission of Bids.

- Bidder need to drop their sealed bid in the Tender Box which is placed at ICAT Reception Office, subsequent to the entry by reception office/Gate Entry by the security supervisor in the Tender Register.
- Bid shall be properly sealed, Tender Reference No, Description of Tender must be mentioned on the top of the outer envelope. Bidders must mention their Company Name and their complete contact details along with mobile number.
- Bid need to be submitted on or before 1700 hours of the last date of bid submission i.e. **17th June 2024**.
- If it is found that bid is not properly sealed or followed the above instruction then bids will not be accepted.

2. Minimum Eligibility Criteria:

Any bid failing to meet the below eligibility criteria shall be summarily rejected and will not be considered for Technical Evaluation:

- **Legal Valid Entity:** The Bidder shall necessarily be a legal valid entity in the form of Proprietary Firm, Partnership Firm, Private Limited Company/ agency (**enclose a copy of registration / incorporation certificate with technical bid**).
- Bidder must have PAN & GST (**enclose a copy of PAN & GST with technical bid**)
- The bidder should have a minimum experience of 3 years in Microsoft software product **enclose declaration to this effect with the technical bid as per format given in Form F**).
- Tender form is not transferable.
- Should be comply with the complete scope of work.
- Bidder must submit stamped and signed copy (each page) of this document (NIT) for acceptance of terms and conditions and submit along with the technical bid.
- Bidder should not have been blacklisted/de-registered/debarred by any Departments/Ministries of the Govt. of India or of any State Government, PSU or Any Reputed Private Organization/Institution in India during the last 3 Years (**enclose declaration to this effect with the technical bid as per format given in Form D**)
- **Note:** - If the bidder fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will be liable to be rejected summarily.
- **Bidder must comply to the provisions as applicable.**
 - Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23rd July 2020 and as revised from time to time.
<https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf>)
 - Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and as revised from time to time.
<https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf>)
 - Department of Electronics and Information Technology vide F. No. 1(10)/2017-CLES dated 6th December 2019 and as revised from time to time
[https://www.meity.gov.in/writereaddata/files/Public_Procurement_\(Preference_to_make_in_India\)_order_2019_for_Cyber_Security_Products.pdf](https://www.meity.gov.in/writereaddata/files/Public_Procurement_(Preference_to_make_in_India)_order_2019_for_Cyber_Security_Products.pdf)

3. Technical Specification:

- Scope of work: As per the attached Annexure-B

4. ICAT Terms & Conditions

- Interested bidders must quote for Supply of Microsoft Server 2022 OS paper license with 50 Cal with AD compulsorily as per Annexure B, else their bid will not be considered for further processing and shall be liable for disqualification without further notice.
- This is required to sign each page of each part of this tender document for acceptance of terms and conditions and submit along with the bid.
- Sealed commercial bid to be submitted with **duly filled, signed, and stamped** tender document along with all forms and **Annexure – B** as per following guidelines.
- **Scope of work:** Supply of Microsoft Server OS standard edition 2022 - 16 core with AD paper license with 50 Cal.
- **Payment Term:** 100% Payment after delivery and submission of invoice.
- **Delivery Period:** 30 Days from the date of issuance PO
- **Warranty Period:** 1 Year
- **Liquidity Damages/Penalty for Delay:** The work/service should be complete strictly as per time limits specified in the work contract/agreement, failure to complete the work/service within the stipulated time will make you liable to an unconditional penalty of ½% (Half Percent) of the value of work per week subjected to a maximum of 10% (Ten Percent) of the work contract.
- **Billing address:** International Centre for Automotive Technologies Plot no. 26, Sector-3, IMT Manesar, Gurgaon, Haryana **GSTIN 06AABAN9435G2ZI**
- Bidder must mention their Company Name and their complete contact details along with mobile number.
- **Qualification Criteria:** The bidder whose bid meets the technical specification given above would only be considered (As per conditions mentioned in Evaluation Criteria).
- All other applicable statutory taxes i.e. TDS will be deducted at source.
- Delivery/services of the items shall be on official working days during 09:00AM to 04:00PM. The successful bidder shall schedule delivery dates after confirmation from the user department.
- **Valid E-Way Bill:** Material needs to be delivered along with valid E-way bill (Part A+ Part B) and within the validity of e-way bill
- The bidders are expected to carefully examine all the contents of the Tender Document including instructions, conditions, terms, specifications and take them fully into account before submitting their Bid. Failure to comply with the requirements as detailed in these documents shall be at the Bidder's own risk. Bids which are not responsive to the requirements of the Tender Document will be rejected.
- The comparison of the bids shall be on basis of total price (Inclusive of all taxes etc) quoted by the bidder. No comparison of individual item will be made the individual item charge is only for reference purpose of this office.
- **Billing:** All Bills and accompanying documents should be raised and submitted in original as per the payment terms and should be accompanied by original copies of duly receipted/certified delivery challan/work progress or completion certificate, as applicable. No payment shall be released against any duplicate bills, work progress report or completion certificate or delivery challan. All applicable taxes such as GST, service tax, and works contract tax shall be mentioned separately in the invoice.
- ICAT reserve the right to reject any or all the tenders in part of full without assigning any reason thereof.
- **Proposal Validity Period:** Bids validity should be of at least 90 days from the last date of submission of Bids. Any Bid having validity lower than that specified above shall be rejected by ICAT as being nonresponsive. However, ICAT may request the Bidders to extend the Bid unconditionally beyond the Bid validity period up to an additional period of thirty (30) days without any modification and without giving any reason thereof. Conditional extension of bid validity shall not be accepted and ICAT reserves right to reject such bid/s and proceed with the bidding process with the remaining bidders.

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Annexure-B

Minimum Technical Specification Required

Supply of Microsoft Server OS Standard Edition 2022 - 16 Core Paper License with 50 Cal: As per technical specification sheet below.

Technical Bid			
S. N.	Item/Service Descriptions	Qty	Unit
1	Supply of Microsoft Server OS standard edition 2022 - 16 core paper license with 50 Cal.	1	No

For any technical queries you feel free to contact undersigned:

Contact Person: Mr. Nitish (IT Department)

Contact No: ++91- 8930070217

Email Address: nitish@icat.in

International Centre for Automotive Technology (ICAT)

Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India

Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: purchase@icat.in,

Website www.icat.in

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Annexure-C

Supply of Microsoft Server OS Standard Edition 2022 - 16 Core Paper License with 50 Cal: As per technical specification sheet below.

Financial Bid					
S. N.	Item/Service Descriptions	Qty	Unit	Unit Price (INR)	Total Value (INR)
1	Supply of Microsoft Server OS standard edition 2022 - 16 core paper license with 50 Cal.	1	No		
				Sub-Total Value (INR)	
				GST%	
				Total Value Inclusive of Taxes (INR)	

For any technical queries you feel free to contact undersigned:

Contact Person: Mr. Naeem
Contact No: ++91-9582360110
Email Address: naeem@icat.in

International Centre for Automotive Technology (ICAT)

Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India
 Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: purchase@icat.in,

Website www.icat.in

Form D

(Format of Undertaking, to be furnished on Company Letter Head with regard to Blacklisting/Non-Debarment, By Organization)

Undertaking Regarding Blacklisting/Non-Debrment

To,
Director ICAT,
International Centre for Automotive Technology
Plot No. 26, Sector – 3, Near HSIIDC Office
IMT Manesar, Gurgaon 122051 (Haryana – India)

We here by confirm and declare that we, M/s....., registered office atis not blacklisted/De-registered/debarred by any Departments/Ministries of the Govt. of India or of any State Government, PSU or Any Reputed Private Organization/Institution in India, for which we have executed/undertaken the works/services during the last 3 Years.

For.....

(Seal of Organization & Signature of Authorized Signatory)

Date:.....

Form E

Certificate Regarding Declaration of Local Content

[On the Letter Head]

To,
International Centre For Automotive Technology
Plot No. 26, Sector – 3, Near HSIIDC Office, IMT Manesar
Gurgaon – 122050 (Haryana)

Sub: Compliance of Minimum Local Content Requirement as per order no. P-45021/2/2017-PP(BE-II) dated 04th June 2020 or as revised from time to time issued by Ministry of Commerce and Industry

Ref: NIT/GeM Document No:

Dear Sir/Madam,

In compliance to order no. P-45021/2/2017-PP(BE-II) dated 04th June 2020 or as revised from time to time, issued by Ministry of Commerce and Industry, we hereby certify that we M/s _____ (supplier name) are local supplier meeting the requirement of minimum local content (_____%) as defined in above orders against GeM Bid No./Tender No.

Details of location at which local value addition will be made is as follows:

Thanking You,

Your Faithfully,

Seal of Organization & Signature of Authorized Signatory

Form F

DETAILS OF CONTRACTS

Details of contracts with Central Govt./State Govt./PSUs/Autonomous Bodies & Reputed Private Firms in India handled by the Bidder during the last three (3) years in the following format (attested copies of the PO's and completion certificates may be closed).

Sr. No	Details of client along with address, contact details (telephone, email, website, fax etc)	Amount of contract (Rs.)	Duration of contract	
			Order received date	Date of supply
1.				
2.				
3.				

(If the space provided is insufficient, a separate sheet may be attached)

Signature of authorized person

Date:

Name:

Place:

Seal:

Vendor Information Form (VIF)

1	Name of the Bidder	
2	Address of the Bidder	
3	Contact Details of the Bidder	
	Telephone No. With STD Code	
	Fax No.	
	Mobile No.	
	E-mail ID & Website, if any	
4	Nature of Business (Product/Services)	
5	Name of Proprietor/Partners/Directors of Firm/Agency	
6	Company Establishment Year	
7	Whether registered with NSIC/Startup/MSE/SSI (Please enclose relevant self-attested photocopy of Certificates)	
8	Bidder Bank Details (Please attached cancelled cheque) :	
	Name of Account Holder	
	Account Type (Current/Savings)	
	Complete A/c No.	
	Name of Bank	
	Name of the Branch with Complete Address	
	IFSC Code of the Branch	
	9 Digit MICR Code of the Branch	
9	Legal status of the bidder such as Company, partnership/proprietorship concern /JV etc	
10	GST Registration No.	
11	Permanent Income Tax Number (PAN) No.	
12	MSME Registration No. (if applicable)	

(Seal of Organization & Signature of Authorized Signatory)

Date:.....