

## अंतर्राष्ट्रीय ऑटोमोटिव प्रौद्योगिकी केंद्र

### International Centre for Automotive Technology (ICAT)

Division of National Automotive Board (NAB), Ministry of Heavy Industries  
Govt. of India. Plot No.-26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana (India)

#### eNotice Inviting Tender (NIT)

**NIT No.: ICAT/T/IT/Installation of Microsoft Server OS/2024-25/6**  
**Manesar, 24<sup>th</sup> April 2024**

The Director, International Centre for Automotive Technology (ICAT), a division of National Automotive Board (NAB), Govt. of India, hereby invites techno-commercial bid for **“Installation of Microsoft Server OS standard edition 2022 - 16 core with AD”** at ICAT Centre-1, Manesar (Haryana)” as per following details:

#### Tender Activity Schedule:

<b>Job Description</b>	<b>Installation of Microsoft Server OS standard edition 2022 - 16 core with AD at ICAT Centre-I &amp; II</b>
<b>Scope of Work/Services</b>	<b>As Per Annexure “B”</b>
<b>Eligibility Criteria</b>	<p><b>Minimum Eligibility Criteria: The bidder whose bid meet the following eligibility criteria would only be considered.</b></p> <ul style="list-style-type: none"> <li>• <b>Legal Valid Entity:</b> The Bidder shall necessarily be a legal valid entity in the form of Proprietary Firm, Partnership Firm, Private Limited Company/ agency (<b>enclose a copy of registration / incorporation certificate with technical bid</b>).</li> <li>• Bidder must have PAN and GST (<b>enclose a copy of PAN and GST with technical bid</b>)</li> <li>• The bidder should have a minimum experience of 3 years in IT software product, Support &amp; License subscription.</li> <li>• Bidder Shall have executed at least 3 purchase order w.r.t. Microsoft server installation &amp; license subscription (Bidder must attached signed copy of 3 purchase orders)</li> <li>• Tender form is not transferable.</li> <li>• Should be comply with the complete scope of work</li> </ul>
<b>Evaluation Criteria</b>	It is mandatory for the bidder to comply with the complete technical requirement given in the bid document. In the event the bidder does not comply with the technical requirement, he shall be disqualified, and any deviation proposed on technical requirement from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.
<b>Support Period</b>	One-year onsite support for any issue occurred in AD
<b>Payment Terms</b>	100% Payment after completion of successful installation & Submission of invoice

<b>Installation Period</b>	Within 15 days from the date of PO
<b>Liquidity Damages</b>	The work/service should be complete strictly as per time limits specified in the work contract/agreement, failure to complete the work/service within the stipulated time will make you liable to an unconditional penalty of ½% (Half Percent) of the value of work per week subjected to a maximum of 10% (Ten Percent) of the work contract.
<b>Bid Validity</b>	90 days
<b>Delivery/Service Terms</b>	For Up to ICAT Centre – I & II
<b>Project Site</b>	<p><b>Centre -1:</b> International Centre For Automotive Technology (Centre – 1), Plot No. 26, Sector – 3, HSIIDC, IMT Manesar, Gurgaon 122050</p> <p><b>Centre -2:</b> International Centre For Automotive Technology (Centre – 2), Plot No. 1, Sector M – 11, HSIIDC, IMT Manesar, Gurgaon 122050</p>
<b>Billing Address</b>	International Centre For Automotive Technology (Centre – 1), Plot No. 26, Sector – 3, Near HSIIDC, IMT Manesar, Gurgaon 122050 GST No. 06AABAN9435G2ZI
<b>Last Date of submission of Sealed Techno-Commercial Bid</b>	<b>Up to 1700 Hrs. on 15<sup>th</sup> May’ 2024, at ICAT Centre – 1, Manesar, Gurgaon, India.</b>
<ul style="list-style-type: none"> <li>• Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23rd July 2020 and as revised from time to time (<b>enclose declaration to this effect with the technical bid as per format given in Form D</b>) <a href="https://doe.gov.in/sites/default/files/OM%20dated%202023.07.2020.pdf">https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf</a>)</li> <li>• Department Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and as revised from time to time (<b>enclose declaration to this effect with the technical bid as per format given in Form E</b>) (<a href="https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf">https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf</a>)</li> </ul>	
<p>Sealed Techno-Commercial Envelope should be marked with “<b>Installation of Microsoft Server OS standard edition 2022 - 16 core with AD</b>” at ICAT Centre-I &amp; II, Manesar (Haryana).</p> <p>Interested suppliers/service providers who meet our requirements should submit no regret techno commercial proposal along with product catalogue in a <b><u>sealed envelope latest 15<sup>th</sup> May 2024 by 17:00 Hrs.</u></b> at below given address</p> <p><b>To, The Purchase Department, International Centre For Automotive Technology Plot N. 26, Sector-3, HSIIDC, IMT Manesar Gurgaon 122050 (Haryana) Contact No. +91 9582360110</b></p> <p><b>Note: ICAT reserves the right to reject/modify/cancel the tender without assigning any reason thereof.</b></p>	

## Annexure-A

**Proposal Invited for “Installation of Microsoft Server OS standard edition 2022 - 16 core with AD” at ICAT Centre – 1, Manesar (Haryana).**

### **1. Instruction for Submission of Bids.**

- Bidder need to drop their sealed bid in the Tender Box which is placed at ICAT Reception Office, subsequent to the entry by reception office/Gate Entry by the security supervisor in the Tender Register.
- Bid shall be properly sealed, Tender Reference No, Description of Tender must be mentioned on the top of the outer envelope. Bidders must mention their Company Name and their complete contact details along with mobile number.
- Bid need to be submitted on or before 1700 hours of the last date of bid submission i.e. **15<sup>th</sup> May, 2024.**
- If it is found that bid is not properly sealed or followed the above instruction then bids will not be accepted.

### **2. Minimum Eligibility Criteria:**

**Any bid failing to meet the below eligibility criteria shall be summarily rejected and will not be considered for Technical Evaluation:**

- **Legal Valid Entity:** The Bidder shall necessarily be a legal valid entity in the form of Proprietary Firm, Partnership Firm, Private Limited Company/ agency (**enclose a copy of registration / incorporation certificate with technical bid**).
- Bidder must have PAN & GST (**enclose a copy of PAN & GST with technical bid**)
- The bidder should meet the above-mentioned specifications.
- The bidder should have a minimum experience of 3 years in software product, Support & License subscription.
- Bidder Shall have executed at least 3 purchase order w.r.t. Microsoft server installation & license subscription (Bidder must attached signed copy of 3 purchase orders).
- Tender form is not transferable.
- One-year onsite support for any issue occurred in AD
- Should be comply with the complete scope of work.
- The Bidder must be registered in Delhi/NCR only.
- Bidder must submit stamped and signed copy (each page) of this document (ATC) for acceptance of terms and conditions and submit along with the technical bid.
- Bidder should not have been blacklisted/de-registered/debarred by any Departments/Ministries of the Govt. of India or of any State Government, PSU or Any Reputed Private Organization/Institution in India during the last 3 Years (**enclose declaration to this effect with the technical bid as per format given in Form C**)
- **Note:** - If the bidder fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will be liable to be rejected summarily.
- **Bidder must comply to the provisions as applicable**
  - Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23<sup>rd</sup> July 2020 and as revised from time to time.  
<https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf>)
  - Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and as revised from time to time.  
<https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf>)

- Department of Electronics and Information Technology vide F. No. 1(10)/2017-CLES dated 6<sup>th</sup> December 2019 and as revised from time to time ([https://www.meity.gov.in/writereaddata/files/Public\\_Procurement\\_\(Preference\\_to\\_make\\_in\\_India\)\\_order\\_2019\\_for\\_Cyber\\_Security\\_Products.pdf](https://www.meity.gov.in/writereaddata/files/Public_Procurement_(Preference_to_make_in_India)_order_2019_for_Cyber_Security_Products.pdf))

### 3. **Technical Specification:**

- Scope of work: As per the attached Annexure-B

### 4. **Evaluation Criteria:**

- Interested bidders must quote for Installation of Microsoft Server OS with AD compulsorily as per Annexure B, else their bid will not be considered for further processing and shall be liable for disqualification without further notice.
- The comparison of the bids shall be on basis of total price (Inclusive of all taxes etc) quoted by the bidder. No comparison of individual item will be made the individual item charge is only for reference purpose of this office.
- **Billing:** All Bills and accompanying documents should be raised and submitted in original as per the payment terms and should be accompanied by original copies of duly receipted/certified delivery challan/work progress or completion certificate, as applicable. No payment shall be released against any duplicate bills, work progress report or completion certificate or delivery challan. All applicable taxes such as GST, service tax, and works contract tax shall be mentioned separately in the invoice.
- ICAT reserve the right to reject any or all the tenders in part of full without assigning any reason thereof.
- **Proposal Validity Period:** Bids validity should be of at least 90 days from the last date of submission of Bids. Any Bid having validity lower than that specified above shall be rejected by ICAT as being nonresponsive. However, ICAT may request the Bidders to extend the Bid unconditionally beyond the Bid validity period up to an additional period of thirty (30) days without any modification and without giving any reason thereof. Conditional extension of bid validity shall not be accepted and ICAT reserves right to reject such bid/s and proceed with the bidding process with the remaining bidders.

### 5. **ICAT Terms & Conditions**

- This is required to sign each page of each part of this tender document for acceptance of terms and conditions and submit along with the bid.
- **Sealed commercial bid** to be submitted with **duly filled, signed, and stamped** tender document along with all forms and **Annexure – B** as per following guidelines.
- **Installation period:** Within 15 days from the date of PO.
- **Scope of work:** Installation of Microsoft Server OS standard edition 2022 - 16 core with AD
- **Payment Term:** 100% Payment after completion of successful Installation and submission of invoice.
- **Support Period:** One-year onsite support for any issue occurred in AD
- **Liquidity Damages/Penalty for Delay:** The work/service should be complete strictly as per time limits specified in the work contract/agreement, failure to complete the work/service within the stipulated time will make you liable to an unconditional penalty of ½% (Half Percent) of the value of work per week subjected to a maximum of 10% (Ten Percent) of the work contract.
- **Delivery/Service term:** For Up to ICAT Centre – I & II
- **Billing address:** International Centre for Automotive Technologies Plot no. 26, Sector-3, IMT Manesar, Gurgaon, Haryana **GSTIN 06AABAN9435G2ZI**
- Bidder must mention their Company Name and their complete contact details along with mobile number.

- **Qualification Criteria:** The bidder whose bid meets the technical specification given above would only be considered (As per conditions mentioned in Evaluation Criteria).
- All other applicable statutory taxes i.e. TDS will be deducted at source.
- The bidders are expected to carefully examine all the contents of the Tender Document including instructions, conditions, terms, specifications and take them fully into account before submitting their Bid. Failure to comply with the requirements as detailed in these documents shall be at the Bidder's own risk. Bids which are not responsive to the requirements of the Tender Document will be rejected.

**International Centre for Automotive Technology (ICAT)**

Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: [purchase@icat.in](mailto:purchase@icat.in), Website [www.icat.in](http://www.icat.in)

**NIT No.: ICAT/T/IT/Installation of Microsoft Server OS/2024-25/6**

**Annexure-B**

**Minimum Technical Specification Required**

**Installation of Microsoft Server OS standard edition 2022 - 16 core with AD: As per technical specification sheet below.**

S. N.	Item/Service Descriptions	Qty	Unit	Unit Price (INR)	Total Value (INR)
1	<p><b><u>IT Work Installation Charges: Installation of Microsoft Server OS standard edition 2022 - 16 core with AD</u></b></p> <ol style="list-style-type: none"> <li>Backup of existing data from both servers &amp; restore after complete installation (storage for backup will provide by ICAT).</li> <li>Installation of both server from scratch, RAID configuration on both, BIOS &amp; firmware update on both servers, partition re making, installation of Windows server 2022 or higher (new license) in Dell R 540 will be configured as main Domain server with configuration of Active directory, OU, DNS, DHCP, file server for ICAT center 1, creation of 500 users, all security, and other policies implementation.</li> <li>Windows server 2016 re-installation (existing license) in Lenovo 3650, RAID configuration, partition remaking &amp; will configure as additional / child domain with creation of OU, DNS, DHCP, file server at ICAT center 2.</li> <li>Both servers should sync with each other through firewall VPN connectivity already provided. It is bidder's responsibility, if required to make any changes in existing firewall for smooth functioning / sync of both servers.</li> <li>Backup configuration &amp; image creation of both servers.</li> <li>Rejoining Domain in 500 systems. Data migration from old profile to new profile.</li> <li>Installation should be completed within 15 days after delivery of license.</li> <li>One-year onsite support for any issue occurred in AD</li> </ol>	1	Job		
				Sub-Total Value (INR)	
				GST%	
				Total Value Inclusive of Taxes (INR)	

**For any technical queries you feel free to contact undersigned:**

**Contact Person: Mr. Nitish (IT Department)**

**Contact No: ++91- 8930070217**

**Email Address: [nitish@icat.in](mailto:nitish@icat.in)**

**International Centre for Automotive Technology (ICAT)**

Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India

Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: [purchase@icat.in](mailto:purchase@icat.in),

Website [www.icat.in](http://www.icat.in)

**Form C**

(Format of Undertaking, to be furnished on Company Letter Head with regard to Blacklisting/Non-Debarment, By Organization)

**Undertaking Regarding Blacklisting/Non-Debrment**

To,  
Director ICAT,  
International Centre for Automotive Technology  
Plot No. 26, Sector – 3, Near HSIIDC Office  
IMT Manesar, Gurgaon 122051 (Haryana – India)

We here by confirm and declare that we, M/s....., registered office at .....is not blacklisted/De-registered/debarred by any Departments/Ministries of the Govt. of India or of any State Government, PSU or Any Reputed Private Organization/Institution in India, for which we have executed/undertaken the works/services during the last 3 Years.

For.....

(Seal of Organization & Signature of Authorized Signatory)

Date:.....

**Form E**

**Certificate Regarding Declaration of Local Content**

[On the Letter Head]

To,  
International Centre For Automotive Technology  
Plot No. 26, Sector – 3, Near HSIIDC Office, IMT Manesar  
Gurgaon – 122050 (Haryana)

**Sub: Compliance of Minimum Local Content Requirement as per order no. P-45021/2/2017-PP(BE-II) dated 04<sup>th</sup> June 2020 or as revised from time to time issued by Ministry of Commerce and Industry**

Ref: NIT/GeM Document No: .....

Dear Sir/Madam,

In compliance to order no. P-45021/2/2017-PP(BE-II) dated 04<sup>th</sup> June 2020 or as revised from time to time, issued by Ministry of Commerce and Industry, we hereby certify that we M/s \_\_\_\_\_(supplier name) are local supplier meeting the requirement of minimum local content (\_\_\_\_%) as defined in above orders against GeM Bid No./Tender No.

\_\_\_\_\_

Details of location at which local value addition will be made is as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Thanking You,

Your Faithfully,

Seal of Organization & Signature of Authorized Signatory



**Form F**

**DETAILS OF CONTRACTS**

Details of contracts with Central Govt./State Govt./PSUs/Autonomous Bodies & Reputed Private Firms in India handled by the Bidder during the last three (3) years in the following format (attested copies of the PO's and completion certificates may be closed).

Sr. No	Details of client along with address, contact details (telephone, email, website, fax etc)	Amount of contract (Rs.)	Duration of contract	
			Order received date	Date of Installation with contract period
1.				
2.				
3.				

(If the space provided is insufficient, a separate sheet may be attached)

Signature of authorized person

Date:

Name:

Place:

Seal:

**Form A  
Vendor Information Form (VIF)**

<b>1</b>	<b>Name of the Bidder</b>	
<b>2</b>	<b>Address of the Bidder</b>	
<b>3</b>	<b>Contact Details of the Bidder</b>	
	<b>Telephone No. With STD Code</b>	
	<b>Fax No.</b>	
	<b>Mobile No.</b>	
	<b>E-mail ID &amp; Website, if any</b>	
<b>4</b>	<b>Nature of Business (Product/Services)</b>	
<b>5</b>	<b>Name of Proprietor/Partners/Directors of Firm/Agency</b>	
<b>6</b>	<b>Company Establishment Year</b>	
<b>7</b>	<b>Whether registered with NSIC/Startup/MSE/SSI (Please enclose relevant self-attested photocopy of Certificates)</b>	
<b>8</b>	<b>Bidder Bank Details (Please attached cancelled cheque) :</b>	
	<b>Name of Account Holder</b>	
	<b>Account Type (Current/Savings)</b>	
	<b>Complete A/c No.</b>	
	<b>Name of Bank</b>	
	<b>Name of the Branch with Complete Address</b>	
	<b>IFSC Code of the Branch</b>	
	<b>9 Digit MICR Code of the Branch</b>	
<b>9</b>	<b>Legal status of the bidder such as Company, partnership/proprietorship concern /JV etc</b>	
<b>10</b>	<b>GST Registration No.</b>	
<b>11</b>	<b>Permanent Income Tax Number (PAN) No.</b>	
<b>12</b>	<b>MSME Registration No. (if applicable)</b>	

(Seal of Organization & Signature of Authorized Signatory)

Date:.....