

eNotice Inviting Tender (NIT)

NIT No.: ICAT/OT/IT/Renewal and Migration of Document Management Solution License “Therefore DMS” with Professional Services for upgradation/2023-24/206

Dated: 27-03-2024

The Director, International Centre for Automotive Technology (ICAT), a division of National Automotive Board (NAB), Govt. of India, hereby invites techno-commercial sealed bids for “Renewal and Migration of Document Management Solution License “Therefore DMS” with Professional Services for upgradation, as per following details:

Tender Activity Schedule

Job Description	Renewal and Migration of Document Management Solution License “Therefore DMS” with Professional Services for upgradation for a period of one year.
Quantity	01 No each.
Scope of Work/Services	<ul style="list-style-type: none"> • AMC cost for Therefore (Existing Named Licenses AMC) • Professional Services for Upgradation. • Upgradation of Therefore Application with latest version for data migration, activation of license and data validation as per the data saved till now as per old server.
Eligibility Criteria	<p>Minimum Eligibility Criteria:</p> <p>The bidder whose bid meet the following eligibility criteria would only be considered.</p> <ul style="list-style-type: none"> • The Bidder should be a legally valid entity. • Should meet the above technical requirement for Renewal & Migration of Therefore Document Management Software • Tender No based MAF required.
Payment Terms	100% Payment after Renewal of DMS License & Migration and upon receipt of Original Invoice.
Delivery/Completion Period	Within 30 working days of release of Work Order
Bid Validity	45 Days

Service Site	International Centre For Automotive Technology (Centre - 1), Plot No. 1, Sector - M11, HSIIDC, IMT Manesar, Gurgaon 122050 (Haryana).
Billing Address	International Centre For Automotive Technology (Centre - 1), Plot No. 26, Sector - 3, HSIIDC, IMT Manesar, Gurgaon 122050
Last Date of submission of Sealed Techno-Commercial Bid	Up to 1700 Hrs. on April 17, 2024, at ICAT Centre - 1, Manesar, Gurgaon, India.
<p>Bidders to comply with below rules:</p> <ul style="list-style-type: none"> • Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23rd July 2020 https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf • Preference to Make in India: As per the revised order issued by Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020. The purchaser reserves the right to give preference to the local supplier. https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf 	
<p>Sealed Envelope should be marked with “ICAT/OT/IT/Renewal and Migration of Document Management Solution License “Therefore DMS” with Professional Services for upgradation/2023-24/206” at ICAT Centre - 1, Manesar (Haryana)”</p> <p>Interested suppliers/service providers who meet our requirements should submit no regret techno-commercial bids in a sealed envelope latest by 1700 Hrs. on April 17, 2024, at below given address:</p> <p>To, The Purchase Department, International Centre For Automotive Technology Plot N. 26, Sector-3, HSIIDC, IMT Manesar Gurgaon 122050 (Haryana) Contact No. +91 9899973712</p> <p>Note: ICAT reserves the right to reject/modify/cancel the tender without assigning any reason thereof.</p>	

Annexure-A

Proposal Invited for Renewal and Migration of Document Management Solution License “Therefore DMS” with Professional Services for upgradation for a period of one year at ICAT Centre – 1, Manesar (Haryana).

1. Eligibility Criteria:

The bidder whose bid meet the following eligibility criteria would only be considered.

- The Bidder should be a legally valid entity.
- For Renewal and Migration of Document Management Solution License “Therefore DMS” with Professional Services for upgradation for a period of one year at ICAT Centre – 1, Manesar (Haryana)

Note: - If the bidder fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will be liable to be rejected summarily.

2. General Terms & Conditions:

- a) Sealed bid to be submitted along with filled all the Attached Annexure “A”, “B”, “C” & “D” after duly filled and signed on Letter head.**
 - b) Payment Terms:**
 - 100% Payment after Renewal of DMS License & Migration and upon receipt of Original Invoice.
 - **In the event of any dispute on this account, the decision of ICAT shall be final and binding on the Contractor.**
 - c) Work Location: ICAT Centre – 1, Manesar.**
 - d) ICAT reserves the right to reject any or all the tenders in part of full without assigning any reason thereof.**
 - e) The comparison of the bids shall be on basis of total price (Inclusive of all taxes etc) quoted by the bidder. No comparison of individual items will be made the individual item charge is only for reference purpose of this office.**
- 3. Proposal Validity Period:** Bids validity should be at least 45 days from the last date of submission of Bids. Any Bid having validity lower than that specified above shall be rejected by ICAT as being nonresponsive. However, ICAT may request the Bidders to extend the Bid unconditionally beyond the Bid validity period up to an additional period of ninety (45) days without any modification and without giving any reason thereof. Conditional extension of bid validity shall not be accepted and ICAT reserves the right to reject such bid/s and proceed with the bidding process with the remaining bidders.
 - 4. Contract Period:** 12 Months from the date of release of Purchase Order. However, the validity of the contract period can be extended on mutual agreed terms and conditions.
 - 5. Scope of Work: As per Annexure- B.**
 - 6. LD Clause:** If the Service Provider/Contractor fails to deliver any or all the Services or complete the Works within the Original/re-fixed delivery period(s) specified in the PO, ICAT will be entitled to deduct/recover the liquidity damages (LD) for the delay, unless covered under Force Majeure conditions aforesaid, @0.5% per week or part of the week of delayed period as pre-estimated damages not exceeding 10% of the contract value/PO value without any controversy/dispute of any sort whatsoever

Annexure-B

Scope of Work: Renewal and Migration of Document Management Solution License “Therefore DMS” with Professional Services for upgradation for a period of one year.

Description of Services
AMC Cost for Therefore (Existing Named Licenses AMC)
Professional Services for upgradation

It is mandatory for the bidder to comply with the complete technical requirement given in the bid document. In the event the bidder does not comply with the technical requirement, he shall be disqualified, and any deviation proposed on technical requirement from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.

*** In case of any technical query, please feel free to contact:**

Contact Person: Mr. Nitish
Contact No. : 0124-4586232, Mob: +91-8930070217
Email ID: nitish@icat.in

***In case of any other query, please feel free to contact:**

International Centre for Automotive Technology (ICAT)
Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India
Phone: +91-124-4586-111, Email: purchase@icat.in,
Website www.icat.in

Annexure-C

Financial bid for Renewal and Migration of Document Management Solution License
 “Therefore DMS” with Professional Services for upgradation for a period of one year.

Sr. No	Description of Work	Qty	Unit Price (INR)	Total Price (INR)
1	AMC cost for Therefore (Existing Named Licenses AMC)	01		
2	Professional Services for Upgradation.	01		
Sub Total				
GST %				
Grand Total				

LD Clause: if the Supplier/Contractor fails to deliver any or all the Goods/Services or complete the Works within the Original/re-fixed delivery period(s) specified in the contract, ICAT will be entitled to deduct/recover the liquidity damages (LD) for the delay, unless covered under Force Majeure conditions aforesaid, @0.5% per week or part of the week of delayed period as pre-estimated damages not exceeding 10% of the contract value/PO value without any controversy/dispute of any sort whatsoever

International Centre for Automotive Technology (ICAT)
 Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India
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 Website www.icat.in

Annexure-D

{Format for *each* of the Declarations to be typed on bidder's letter head separately and to be submitted in the tender document}

DECLARATION -1

(Declaration regarding Make in India)

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017 & P-45021/2/2017-PP (BE-II) dated 28.05.2018, we hereby certify that we M/s _____ (supplier name) are local supplier meeting the requirement of minimum local content (____%) as defined in above orders against Tender/Enquiry No. _____

Details of location at which local value addition will be made is as follows:

(Signature of the bidder with seal/ rubber stamp)

DECLARATION-2

(Declaration regarding compliance of Rule 144 (xi) of GFR 2017)

"I/We have read the clause regarding restrictions on procurement/sub-contracting from an entity/natural person/agent/consortium/Joint venture having beneficial ownership in countries which share land border with India. I/We certify that neither we are not from such a country nor having any beneficial ownership from such a country. If I/We from such a country or having beneficial ownership, are registered with the competent authority. I/We hereby certify that we fulfill all requirements in this regard and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Authorized Signatory

* We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules and would be a ground for immediate termination and further legal action in accordance with law.

VENDOR INFORMATION FORM (VIF)

Bidders are requested to fill up this VIF & submit along with their bids.

Name of the Firm	
Nature of Business (Product/Services)	
Company Category (Micro Unit/Small Unit/Medium Unit/Ancillary Unit/SSI) (Please enclose relevant self-attested photocopy of Certificates)	
Company's Legal Status (Proprietor/Limited Company/Undertaking/Joint Venture/Partnership/Others)	
Bidder Type (Indian/Foreign)	
Full Address of Registered Office with Postal Code	
Telephone Numbers(Mobile & Landline)	
Fax Numbers	
Email Address	
Contact Person	
Name of the Proprietor/Partners, Address, Mobile No.	
D.O.B.	
Registration No. for registration under Companies Act 1956. (Please enclose self-attested photocopy of Certificates)	

Company Establishment Year	
PAN	
GST	
Bidder Bank A/C No.(Attach Bankers certificate of account maintenance for last two years)	
Name of the Bank	
Bank Address	
Branch Code	
IFSC Code	