

**eNotice Inviting Tender (NIT)**

The Director, International Centre for Automotive Technology (ICAT), a division of National Automotive Board (NAB), Govt. of India, hereby invites sealed bid for “**Supply of Miscellaneous Consumables Items in PSL Department at ICAT Centre - 2, Manesar (Haryana)**” as per following details:

**Tender Activity Schedule**

<b>Job Description</b>	Supply of Miscellaneous Consumables Items in PSL Department at ICAT Centre - 2, Manesar (Haryana)
<b>Scope of Work/Services</b>	<b>As Per Annexure “B”</b>
<b>Eligibility Criteria</b>	<p><b>Minimum Eligibility Criteria: The bidder whose bid meet the following eligibility criteria would only be considered</b></p> <ul style="list-style-type: none"> <li>• <b>Legal Valid Entity:</b> The bidder shall necessarily be a legal valid entity in the form of Proprietary Firm, Partnership Firm, Private Limited Company. Proof of legal validity of the Bidder shall be submitted.</li> <li>• Should meet the attached technical requirement as per Annexure-B.</li> <li>• The Bidder shall be a company which is supplying similar products with a minimum 2 years of Experience.</li> <li>• Experience having successfully completed 2 Similar orders during the last 3 financial years ending last day of month before the in which bids are invited.</li> <li>• Bidder should have valid GST and PAN.</li> <li>• If the bidder fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will be liable to be rejected summarily.</li> </ul>
<b>Payment Terms</b>	100% payment against receipt of defect free material and submission of Invoice.
<b>Delivery/Completion Period</b>	45 Days from the Date of Issuance PO.
<b>Warranty Period</b>	Standard warranty applicable on the Products. Free of Cost replacement in any manufacturing defect noted or poor/substandard quality noted at the time of supply.
<b>Delivery Terms</b>	FOR ICAT Centre - 2 Manesar (Haryana)
<b>Liquidity Damages</b>	0.5% of the final Contract Price Per Week delay beyond the completion date up to a maximum of 10% of the total contract price.
<b>Bid Validity/Price Validity</b>	<b>90 Days from last date submission of bid i.e., 21<sup>st</sup> February '2024</b>
<b>Delivery Address</b>	International Centre for Automotive Technology (Centre - 2), Plot No. 01, Sector - 11, HSIIDC, IMT Manesar, Gurugram 122050 (Haryana)

<b>Billing Address</b>	International Centre for Automotive Technology (Centre - 1), Plot No. 26, Sector - 3, Near HSIIDC, IMT Manesar, Gurugram 122050, GST No. 06AABAN9435G2ZI
<b>Last Date of submission of Sealed Techno-Commercial Bid</b>	<b>Up to 1700 Hrs. on 21<sup>st</sup> February' 2024 at ICAT Centre - 1, Manesar, Gurugram, India.</b>
<ul style="list-style-type: none"><li>Bidders to comply with Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23<sup>rd</sup> July 2020 <a href="https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf">https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf</a></li><li><b>Preference to Make in India:</b> As per the revised order issued by Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020. The purchaser reserves the right to give preference to the local supplier. <a href="https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf">https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf</a></li></ul>	
<p><b>Sealed Envelope should super-scribed as “<i>Tender No. ICAT/T/PSL/SCI/2023-24/172, Closing Date: 21<sup>st</sup> February' 2024 (17:00 Hrs) for Supply of Miscellaneous Consumables Items in PSL Department at ICAT Centre - 2, Manesar (Haryana)</i>”</b></p> <p>Bidders shall ensure that their tender, duly sealed and signed, complete in all respects as per the instruction contained in the NIT/Tender documents, are dropped in the tender box located (ICAT Centre - 1 Reception) at the address given below on or before the closing date and time indicated above.</p> <p>To, The Purchase Department, International Centre For Automotive Technology Division of National Automotive Board-NAB Govt. of India Plot N. 26, Sector-3, HSIIDC, IMT Manesar Gurugram, 122050 (Haryana) Contact No. +91 9748243776</p> <p><i>Note: ICAT reserves the right to reject/modify/cancel the tender without assigning any reason thereof.</i></p>	

## Annexure A

### Proposal Invited for "Supply of Miscellaneous Consumables Items in PSL Department at ICAT Centre - 2, Manesar (Haryana)"

#### 1. Eligibility Criteria:

- **Legal Valid Entity:** The bidder shall necessarily be a legal valid entity in the form of Proprietary Firm, Partnership Firm, Private Limited Company. Proof of legal validity of the Bidder shall be submitted.
- Should meet the attached technical requirement as per Annexure-B.
- The Bidder shall be a company which is supplying similar products with a minimum 2 years of Experience.
- Experience having successfully completed 2 Similar orders during the last 3 financial years ending last day of month before the in which bids are invited.
- Bidder should have valid GST and PAN.  
If the bidder fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will be liable to be rejected summarily.

#### 2. ICAT General Terms & Conditions:

- **Scope of Supply:** Supply of Miscellaneous Consumables Items in PSL Department at ICAT Centre - 2, Manesar (Haryana).
- **Delivery Period:** 45 Days from the date of Issuance PO.
- **Warranty Period:** Standard warranty applicable on the Products. Free of Cost replacement in any manufacturing defect noted or poor/substandard quality noted at the time of supply.
- **Liquidity Damages/Penalty for Delay:** The delivery of the item shall be completed strictly as per time limits specified in the work contract/agreement, failure to complete the delivery within the stipulated time will make you liable to an unconditional penalty of ½% (Half Percent) of the value of work per week subjected to a maximum of 10% (Ten Percent) of the work contract.
- **Payment Term:** 100% Payment against receipt of defect free materials and submission of Invoice with Valid E-Way Bill (Part A + B).
- **All bills and accompanying documents should be raised and submitted in original; as per the Payment Terms and should be accompanied by original copies of duly receipted/certified delivery challan/work progress or completion certificate, as applicable. No payment shall be released against any duplicate bills, work progress report or Completion Certificate or delivery challan. All applicable taxes such as GST, Works Contract Tax shall be mentioned separately in the invoice.**
- All the statutory deductions applicable such as GST & TDS (if any applicable) will be deducted at source.
- **Delivery Terms:** FOR Up to ICAT Centre - 2 Site.
- **Delivery Address:** International Centre For Automotive Technology (Centre - 2), Plot No. 1, Sector - M11, Near Maruti Gate No. 4, HSIIDC, IMT Manesar, Gurgaon 122050 (Haryana).
- **Billing Address:** International Centre for Automotive Technology, Plot No. 26, Sector - 3, HSIIDC, IMT Manesar, Gurugram 122050, GST No. 06AABAN9435G2ZI.
- **Proposal Validity Period:** Bids validity should be of at least 90 days from the last date of submission of Bids. Any Bid having validity lower than that specified above shall be rejected by ICAT as being nonresponsive. However, ICAT may request the Bidders to extend the Bid unconditionally beyond the Bid validity period up to an additional period of thirty (30) days without any modification and without giving any reason thereof. Conditional extension of bid validity shall not be accepted and ICAT reserves right to reject such bid/s and proceed with the bidding process with the remaining bidders.

- **Qualification Criteria:** The bidder whose bid meets the technical requirement and eligibility criteria would only be considered for financial evaluation.  
**Note: It is mandatory for the bidder to comply with the complete technical specification given in the bid document. In the event the bidder does not comply with the technical specification, he shall be disqualified, and any deviation proposed on technical specification from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.**
- Tender form is not transferable.
- Interested bidders must quote compulsorily for all the Supply as per **Annexure B**, else their bid will not be considered for further processing and shall be liable for disqualification without further notice.
- ICAT reserve the right to reject any or all the tenders in part or full without assigning any reason thereof.
- The order shall be placed on single bidder for complete requirement given in Annexure "B" on the basis of overall L-1 bidder.
- The comparison of the bids shall be on basis of total price (Inclusive of all taxes etc) quoted by the bidder. No comparison of individual item will be made the individual item charge is only for reference purpose of this office.
- All the quotation should be sent to undersigned and stamped along with Tender Document in duly sealed envelope in Proper Manner and Proper mention the Tender Number and Subject.
- It is the responsibility of the bidder to supply the items safely to ICAT without any damage. In case of any damage during transit, damaged material will not be accepted.
- In the event of any dispute on this account, the decision of ICAT shall be final and binding on the Contractor/supplier.

**Annexure B**

**Scope of Supply - Detailed Specifications of the Products**

SI No.	Item Title	Item Description	Quantity	Unit
1	Nylon Cable Tie (White)	6 inch (One Packet Contain 100 Pieces)	20	Packets
2		10 inch (One Packet Contain 100 Pieces)	30	Packets
3		14 inch(One Packet Contain 100 Pieces)	30	Packets
4	Aluminum Tape (2 inch)	20 meter roll	50	Pieces
5	Paper Masking Tape (1 inch)	50 meter roll	180	Pieces
6	Paper Masking Tape (2 inch)	50 meter roll	150	Pieces
7	Double Sided Tape (1 inch)	25 meter roll	50	Pieces
8	Cotton Dhoti	1200mm X 300mm	600	Nos.
9	Hand Grinder Cutter Wheel Bosch	Diameter : 100mm to 110mm Thickness: 1.2mm to 1.5mm Bore: 16mm to 18mm	100	Nos.
10	Drill Bit Set	1mm,1.5mm,2mm.....,12.5mm,13mm	2	Set
11	Glass Cleaner (Make: Collin)	500 ml	20	Nos.
12	Duracell Battery Cell 1.5 Volt	AA	250	Nos.
13		AAA	150	Nos.

**In case of any query related with technical aspect, please be feel free to contact to the undersigned:**

**Contact Person:** Mr. Rohit Kr Saini

**Email Address:** [rohit.saini@icat.in](mailto:rohit.saini@icat.in)

**Contact No.:** +91 8287684887

**International Centre for Automotive Technology (ICAT)**

Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurugram-122050, Haryana, India

Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: [purchase@icat.in](mailto:purchase@icat.in),

Website [www.icat.in](http://www.icat.in)

**Annexure C**  
**Financial Bid For "Supply of Miscellaneous Consumables Items in PSL Department at ICAT Centre - 2, Manesar (Haryana).**

SI No.	Product Description	Unit	Quantity	Unit Rate (INR)	Total Amount (INR)
1	Nylon Cable Tie (White) 6 Inch (One Packet Contain 100 Pieces)	Packets	20		
2	Nylon Cable Tie (White) 10 Inch (One Packet Contain 100 Pieces)	Packets	30		
3	Nylon Cable Tie (White) 14 Inch (One Packet Contain 100 Pieces)	Packets	30		
4	Aluminum Tape (2 Inch), 20 Meter Roll	Pieces	50		
5	Paper Masking Tape (1 Inch), 50 Meter Roll	Pieces	180		
6	Paper Masking Tape (1 Inch), 50 Meter Roll	Pieces	150		
7	Double Sided Tape (1 Inch), 20 Meter Roll	Pieces	50		
8	Cotting Dhoti (1200 MM X 300 MM)	Nos.	600		
9	Hand Grinder Cutter Wheel Bosch Diameter: 100 MM to 110 MM Thickness: 1.2 Mm to 1.5 MM Bore: 16 MM to 18 MM	Nos.	100		
10	Drill Bit Set (1MM, 1.5 MM, 2 MM..... ,12.5 MM,13 MM)	Set	2		
11	Glass Cleaner (Make: Collin), 500 ML	Nos.	20		
12	Duracell Battery Cell 1.5 Volt (AA)	Nos.	250		
13	Duracell Battery Cell 1.5 Volt (AAA)	Nos.	150		
14	Freight Charges (Inclusive of Packing, Forwarding, Transportation and Unloading of Material at ICAT Site)	L/S	1		
Total Value (INR)					
GST%					
Grand Total Inclusive of GST (INR)					

In case of any query related with financial aspect, please be feel free to contact to the undersigned:

**Contact Person: Mr. Bikash Singh**

**Contact No: +91- 9748243776**

**Email Address: [bikash.singh@icat.in](mailto:bikash.singh@icat.in)**

**Annexure - D**

{Format for *each* of the Declarations to be type do bidder's letter head separately and to be submitted in the tender document}

**DECLARATION-1**

(Declaration regarding Make in India)

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017 & P-45021/2/2017-PP (BE-II) dated 28.05.2018, we hereby certify that we M/s \_\_\_\_\_ (supplier name) are local supplier meeting the requirement of minimum local content (\_\_\_\_%) as defined in above orders against Tender/Enquiry No. \_\_\_\_\_

Details of location at which local value addition will be made is as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Signature of the bidder with seal/ rubber stamp)

**DECLARATION-2**

(Declaration regarding compliance of Rule 144 (xi) of GFR 2017)

"I/We have read the clause regarding restrictions on procurement/sub-contracting from an entity/natural person/agent/consortium/Joint venture having beneficial ownership in countries which share land border with India. I/We certify that neither we are not from such a country nor having any beneficial ownership from such a country. If I/We from such a country or having beneficial ownership, are registered with the competent authority. I/We hereby certify that we fulfill all requirements in this regard and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Authorized Signatory

\* We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules and would be a ground for immediate termination and further legal action in accordance with law.

**Vendor Information Form (VIF)**

**Bidders are requested to fill up this VIF & Submit along with their bids.**

Name of the Firm	
Nature of Business (Product/Services)	
Company Category (Micro Unit/Small Unit/Medium Unit/Ancillary Unit/SSI) (Please enclose relevant self-attested photocopy of Certificates)	
Company's Legal Status (Proprietor/Limited Company/Undertaking/Joint Venture/Partnership/Others)	
Bidder Type (Indian/Foreign)	
Full Address of Registered Office with Postal Code	
Telephone Numbers (Mobile & Landline)	
Fax Numbers	
Email Address	
Contact Person	
Name of the Proprietor/Partners, Address, Mobile No.	
D.O.B.	
Registration No. for registration under Companies Act 1956. (Please enclose self-attested photocopy of Certificates)	
Company Establishment Year	
PAN	
GST	
Bidder Bank A/C No. (Attach Bankers certificate of account maintenance for last two years)	
Name of the Bank	
Bank Address	
Branch Code	
IFSC Code	