

**eNotice Inviting Tender (NIT)**

**NIT No.: ICAT-T-EMC-Hand Stacker 2.0 Ton-2023-24-144  
Manesar, 27<sup>th</sup> December, 2023**

The Director, International Centre for Automotive Technology (ICAT), a division of National Automotive Board (NAB), Govt. of India, hereby invites techno-commercial bid for “**Procurement of Hand Stacker 2.0 TON**” for EMC Lab at ICAT Centre – 2, Manesar as per following details:

**Tender Activity Schedule**

<b>Job Description</b>	<b>Procurement of Hand Stacker 2.0 TON for EMC lab at ICAT Centre-2.</b>
<b>Scope of Work/Services</b>	<b>As Per Annexure “B”</b>
<b>Eligibility Criteria</b>	<p><b>Minimum Eligibility Criteria: The bidder whose bid meet the following eligibility criteria would only be considered</b></p> <ul style="list-style-type: none"><li>• Legal Valid Entity: The bidder shall be legal The bidder shall necessarily be a legal valid entity either in the form of Proprietary Firm, Partnership Firm, Private Limited Company. A Proof of legal validity of the Bidder shall be submitted.</li><li>• Should meet or comply with the attached technical requirement given in the Annexure B.</li><li>• The Bidder shall be a company which is supplying same / similar products with a minimum 2 years of Experience and Purchase Order Copy.</li><li>• Experience having successfully completed 2 Similar orders during last 3 financial year ending last day of month previous to the in which bids are invited.</li><li>• If the fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will liable to be rejected summararily.</li><li>• Tender form is not transferable.</li><li>• Rest as per Annexure “A”</li></ul>
<b>Evaluation Criteria</b>	It is mandatory for the bidder to comply with the complete technical requirement given in the bid document. In the event the bidder does not comply with the technical requirement, he shall be disqualified and any deviation proposed on technical requirement from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.
<b>Payment Terms</b>	100% Payment within <b>15 days</b> from the date of receipt of defect free material, submission of Invoice along with valid e-way bill at ICAT Site.
<b>Delivery/Completion Period</b>	<b>30 Days from the date of Issuance PO.</b>

<b>Liquidity Damages</b>	<b>0.5%</b> of the final Contract Price <b>Per Week</b> beyond the completion date up to a maximum of <b>10% of the total contract price</b> .
<b>Bid Validity</b>	<b>4 Months (120 Days)</b>
<b>Delivery Terms</b>	<b>For Up to ICAT Site-2</b>
<b>Guarantee/Warranty Period</b>	<b>12 Months any warranty against manufacturing Defect from date of receipt of material at ICAT Site.</b>
<b>Delivery Site</b>	International Centre For Automotive Technology (Centre – 2), Plot No. 1, Sector – M11, Near HSIIDC, IMT Manesar, Gurgaon 122050 GST No. 06AABAN9435G2ZL.
<b>Billing Address</b>	International Centre For Automotive Technology (Centre – 1), Plot No. 26, Sector – 3, Near HSIIDC, IMT Manesar, Gurgaon 122050 GST No. 06AABAN9435G2ZL.
<b>Last Date of submission of Sealed Techno-Commercial Bid</b>	<b>Up to 1500 Hrs. on 17<sup>th</sup> January' 2024, at ICAT Centre – 1, Manesar, Gurgaon, India.</b>
<ul style="list-style-type: none"> <li>Bidders to comply with Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23<sup>rd</sup> July 2020. <a href="https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf">https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf</a></li> <li><b>Preference to Make in India:</b> As per the revised order issued by Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020. The purchaser reserves the right to give preference to the local supplier. <a href="https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf">https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf</a></li> </ul>	
<p>Sealed Envelope should be marked with <b>“Procurement of Hand Stacker 2.0 TON for EMC lab at ICAT Centre-2, Manesar (Haryana)”</b></p> <p>Interested suppliers/service providers who meet our requirements should submit no regret techno commercial proposal along with product catalogue in a <b>sealed envelope latest 17<sup>th</sup> January, 2024 by 15:00 Hrs.</b> at below given address</p> <p><b>To, The Purchase Department, International Centre For Automotive Technology Plot N. 26, Sector-3, HSIIDC, IMT Manesar Gurgaon 122050 (Haryana) Contact No. +91 9748243776</b></p> <p><b>Note: ICAT reserves the right to reject/modify/cancel the tender without assigning any reason thereof.</b></p>	

**Annexure A**

**Proposal Invited for Procurement of Hand Stacker 2.0 TON** in EMC at ICAT Centre – 2, Manesar (Haryana)

**1. Eligibility Criteria:**

**Minimum Eligibility Criteria: The bidder whose bid meet the following eligibility criteria would only be considered**

- **Legal Valid Entity:** The bidder shall be legal The bidder shall necessarily be a legal valid entity either in the form of Proprietary Firm, Partnership Firm, Private Limited Company. A Proof of legal validity of the Bidder shall be submitted.
- Should meet or comply with the attached technical requirement given in the Annexure B.
- The Bidder shall be a company which is supplying same / similar products with a minimum 2 years of Experience and Purchase Order Copy.
- Experience having successfully completed 2 Similar orders during last 3 financial year ending last day of month previous to the in which bids are invited.
- If the fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will liable to be rejected summarily.
- Tender form is not transferable.
- Rest as per Annexure “A”.

**2. Evaluation Criteria:**

- Interested bidders must quote compulsorily for all the service/work as per Annexure B, else their bid will not be considered for futher processing and shall be liable for disqualification without further notice.
- All bills and accompanying documents should be raised and submitted in original; as per the Payment Terms, and should be accompanied by original copies of duly receipted/certified delivery challan/work progress or completion certificate, as applicable. No payment shall be released against any duplicate bills, work progress report or Completion Certificate or delivery challan. All applicable taxes such as GST, Works Contract Tax shall be mentioned separately in the invoice.
- ICAT reserve the right to reject any or all the tenders in part of full without assigning any reason thereof.
- The work order shall be placed on single bidder for complete BOQ of Annexure “B” the basis of oveeall L-1 bidder.
- The comparison of the bids shall be on basis of total price (Inclusive of all taxes etc) quoted by the bidder. No comparison of individual item will be made the individual item charge is only for reference purpose of this office.
- **Proposal Validity Period:** Bids validity should be of at least 120 days from the last date of submission of Bids. Any Bid having validity lower than that specified above shall be rejected by ICAT as being nonresponsive. However, ICAT may request the Bidders to extend the Bid unconditionally beyond the Bid validity period up to an additional period of thirty (30) days without any modification and without giving any reason thereof. Conditional extension of bid validity shall not be accepted and ICAT reserves right to reject such bid/s and proceed with the bidding process with the remaining bidders.

**3. ICAT Terms & Conditions:**

- **Warranty:** 12 Months any warranty against manufacturing Defect from date of receipt of material at ICAT Site.
- **Sealed** techno commercial bids to be submitted with attached “**Annexure- C**” **after duly filled on Letter head duly signed and stamped.**
- **Delivery/Completion Period:** 30 Days from the date of Issuance PO.
- **Liquidity Damages/Penalty for Delay:** The delivery of the item shall be completed strictly as per time limits specified in the work contract/agreement, failure to complete the delivery within the stipulated time will make you liable to an unconditional penalty of ½% (Half Percent) of the value of work per week subjected to a maximum of 10% (Ten Percent) of the work contract.
- Delivery of the item shall be on official working days during 08:30AM to 05:00PM. The successful bidder shall schedule delivery dates after confirmation from the user department.
- All the quotation should be sent to undersigned and stamped along with Tender Document in duly sealed envelope in Proper Manner and Proper mention the Tender Number and Subject.
- It is responsibility of bidder to supply the instrument safely to ICAT without any damage. In case of any damage during transit, damaged instrument will not be accepted.
- In the event of any dispute on this account, the decision of ICAT shall be final and binding on the Contractor/supplier.
- All the statutory deductions applicable such as GST & TDS (if any applicable) will be deducted at source.
- **Quotation Criteria:** The bidder whose bid meets the technical specification given above would only be considered (As per conditions mentioned in Evaluation Criteria).
- **Payment Term:** 100% Payment within **15 days** from the date of receipt of defect free material, submission of Invoice along with valid e-way bill at ICAT Site.
- **Delivery Terms:** For ICAT Site (Inclusive of Packing, Forwarding, Transportation and Unloading of Equipment at ICAT Project Site-2).
- **Proposal Validity Period:** Bids validity should be of at least 4 Months (120 Days).
- **Delivary Location:** ICAT Centre-2 Manesar.
- **Valid e-way bill- Material need to be delivered along with valid e-way bill (Part A+ Part B) and within the validity of e-way bill.**
- **Billing Address:** International Centre for Automotive Technology, Plot No. 26, Sector – 3, HSIIDC, IMT Manesar, Gurugram 122050, GST No. 06AABAN9435G2ZI.

**Note: It is mandatory for the bidder to comply with the complete technical specification given in the bid document. In the event the bidder does not comply with the technical specification, he shall be disqualified and any deviation proposed on technical specification from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.**

**Annexure-B**

**Technical Specification Procurement of Hand Stacker 2.0 TON"** in EMC at ICAT Centre – 2, Manesar (Haryana)

<b>Technical Specifications</b>			
<b>Sr. No.</b>	<b>Scope of Work</b>	<b>Quantity</b>	<b>Units</b>
1	<b>Procurement of Hand Stacker 2.0 TON.</b> <b>Specification :-</b> Capacity : 2000 KGs Height : 1600mm Lifting Operation : By Hand Foot Operated	02	Nos

**Please Note:-**

In case of any query related with Technical aspect, please be feel free to contact to the undersigned:

**Contact Person: Ms. Mahima Rani**

**Contact No: ++91-97011988047**

**Email Address: [mahima@icat.in](mailto:mahima@icat.in)**

**International Centre for Automotive Technology (ICAT)**

Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India

Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: [purchase@icat.in](mailto:purchase@icat.in),

Website [www.icat.in](http://www.icat.in)

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**Annexure-C**

**Financial Bid for "Procurement of Hand Stacker 2.0 TON" in EMC at ICAT Centre – 2, Manesar (Haryana)**

<b>Financial Bid</b>					
<b>Sr. No.</b>	<b>Scope of Work</b>	<b>Quantity</b>	<b>Units</b>	<b>Unit Price (INR)</b>	<b>Total Value (INR)</b>
1	<b>Procurement of Hand Stacker 2.0 TON.</b> <b>Specification :-</b> Capacity : 2000 KGs Height : 1600mm Lifting Operation : By Hand Foot Operated	02	Nos		
2	<b>Freight Charges</b> (Inclusive of Packing, Forwarding, Transportation and Unloading of Material at ICAT Site)	01	LS		
Sub-Total Value (INR)					
GST%					
Total Value inclusive of Taxes (INR)					

**Please Note:-**

In case of any query related with financial aspect, please be feel free to contact to the undersigned:

**Contact Person: Mr. Bikash Singh**

**Contact No: ++91-9748243776**

**Email Address: [bikash.singh@icat.in](mailto:bikash.singh@icat.in)**

**International Centre for Automotive Technology (ICAT)**

Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India

Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: [purchase@icat.in](mailto:purchase@icat.in),

Website [www.icat.in](http://www.icat.in)

**Annexure-D**

*{Format for **each** of the Declarations to be typed on bidder's letter head separately and to be submitted in the tender document}*

**DECLARATION -1**

(Declaration regarding Make in India)

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017 & P-45021/2/2017-PP (BE-II) dated 28.05.2018, we hereby certify that we M/s \_\_\_\_\_(supplier name) are local supplier meeting the requirement of minimum local content (\_\_\_\_%) as defined in above orders against Tender/Enquiry No. \_\_\_\_\_

Details of location at which local value addition will be made is as follows:

\_\_\_\_\_

(Signature of the bidder with seal/ rubber stamp)

**DECLARATION-2**

(Declaration regarding compliance of Rule 144 (xi) of GFR 2017)

“I/We have read the clause regarding restrictions on procurement/sub-contracting from an entity/natural person/agent/consortium/Joint venture having beneficial ownership in countries which share land border with India. I/We certify that neither we are not from such a country nor having any beneficial ownership from such a country. If I/We from such a country or having beneficial ownership, are registered with the competent authority. I/We hereby certify that we fulfill all requirements in this regard and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]”

Authorized Signatory

\* We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules and would be a ground for immediate termination and further legal action in accordance with law.

**VENDOR INFORMATION FORM (VIF)**



**Bidders are requested to fill up this VIF & submit along with their bids.**

Name of the Firm	
Nature of Business (Product/ Services)	
Company Category (Micro Unit/Small Unit/Medium Unit/Ancillary Unit/SSI) (Please enclose relevant self-attested photocopy of Certificates)	
Company's Legal Status (Proprietor/Limited Company/Undertaking/Joint Venture/Partnership/Others)	
Bidder Type (Indian/Foreign)	
Full Address of Registered Office with Postal Code	
Telephone Numbers(Mobile & Landline)	
Fax Numbers	
Email Address	
Contact Person	
Name of the Proprietor/Partners, Address, Mobile No.	
D.O.B.	
Registration No. for registration under Companies Act 1956. (Please enclose self-attested photocopy of Certificates)	
Company Establishment Year	
PAN	
GST	
Bidder Bank A/C No.(Attach Bankers certificate of account maintenance for last two years)	
Name of the Bank	
Bank Address	
Branch Code	
IFSC Code	



