

**eNotice Inviting Tender (NIT)**

**NIT No.: ICAT/T/CIVIL/Repairing of 2 No's Rolling Shutters/2023-24/126  
Manesar, 25<sup>th</sup> November' 2023**

The Director, International Centre for Automotive Technology (ICAT), a division of National Automotive Board (NAB), Govt. of India, hereby invites sealed bid for “**Repairing of 2 No’s Motorized Rolling Shutters in Workshop of PSL**” at ICAT Centre –2, Manesar (Haryana) as per following details:

**Tender Activity Schedule**

<b>Job Description</b>	<b>Repairing of 2 No’s Motorized Rolling Shutters in Workshop of PSL” at ICAT Centre –2, Manesar (Haryana).</b>
<b>Scope of Work/Services</b>	<b>As Per Annexure “B”</b>
<b>Eligibility Criteria</b>	<p><b>Minimum Eligibility Criteria: The bidder whose bid meet the following eligibility criteria would only be considered</b></p> <ul style="list-style-type: none"> <li>• Bidder should have a minimum experience of 3 years in repairing of rolling shutters or manufacturing of rolling shutters or fixing of rolling shutters or mechanical engineering works or civil construction works.</li> <li>• Experience of having successfully completed at least <u>2</u> similar repairing of rolling shutters or manufacturing of rolling shutters or fixing of rolling shutters during last 3 years from the date inviting this tender in Central / Stage Government/ PSU/ Reputed Private Institutions. Document proof in support of the above shall be produced along with bid, failure to which the offer may be disqualified.</li> <li>• The bidder shall necessarily be a legal valid entity either in the form of Proprietary Firm, Partnership Firm, Private Limited Company. A Proof of legal validity of the Bidder shall be submitted.</li> <li>• Bidder should be comply with the complete Eligibility Criteria and technical requirement given in the Annexure A “Eligibility Criteria, Scope of Work” &amp; Annexure B “Technical Specifications”.</li> <li>• The bidder must have a valid PAN No. &amp; GST Documents.</li> <li>• <b>The Bidder or any of its members should not be blacklisted or prosecuted by any authority in India.</b></li> <li>• If the bidder fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will liable to be rejected summarily.</li> <li>• Tender form is not transferable.</li> </ul>

<b>Evaluation Criteria</b>	<b>It is mandatory for the bidder to comply with the complete technical requirement given in the bid document. In the event the bidder does not comply with the technical requirement, he shall be disqualified and any deviation proposed on technical requirement from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.</b>
<b>Payment Terms</b>	100% payment after completion of Work and submission of Invoice.
<b>Completion Period</b>	<b>30 Days from the date of Issuance NTP (Notice to Proceed)</b>
<b>Liquidity Damages</b>	<b>0.5% of the final Contract Price Per Week</b> beyond the completion date up to a maximum of <b>10% of the total contract price.</b>
<b>Price Validity</b>	<b>6 Months</b>
<b>Service Address (Work Site)</b>	International Centre For Automotive Technology (Centre – 2), Plot No. 01, Sector – 11, HSIIDC, IMT Manesar, Gurugram 122050 (Haryana)
<b>Guarantee/Warranty Period</b>	<b>1 Years warranty against any defect against Service.</b>
<b>Billing Address</b>	International Centre For Automotive Technology (Centre – 1), Plot No. 26, Sector – 3, Near HSIIDC, IMT Manesar, Gurugram 122050 GST No. 06AABAN9435G2ZI
<b>Last Date of submission of Sealed Techno-Commercial Bid</b>	<b>Up to 1700 Hrs. on 15<sup>th</sup> December' 2023, at ICAT Centre – 1, Manesar, Gurugram, India.</b>
	<ul style="list-style-type: none"> <li>Bidders to comply with Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23<sup>rd</sup> July 2020 <a href="https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf">https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf</a>)</li> <li><b>Preference to Make in India:</b> As per the revised order issued by Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020. The purchaser reserves the right to give preference to the local supplier.</li> </ul>

Sealed Envelope should be marked with **“Repairing of 2 No’s Motorized Rolling Shutters in Workshop of PSL” at ICAT Centre –2, Manesar (Haryana).**

Interested suppliers/service providers who meet our requirements should submit no regret techno commercial proposal along with product catalogue in a **sealed envelope latest by 1700 Hrs. on 15th December’ 2023, at below given address**

**To,  
The Purchase Department,  
International Centre For Automotive Technology  
Plot N. 26, Sector-3, HSIIDC, IMT Manesar  
Gurugram 122050 (Haryana)  
Contact No. +91 9748243776**

***Note: ICAT reserves the right to reject/modify/cancel the tender without assigning any reason thereof.***

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**Annexure A**

**Proposal Invited for “Repairing Of 2 No’s Motorized Rolling Shutters in Workshop of PSL” At ICAT Centre–2, Manesar (Haryana)**

**1. Eligibility Criteria :**

- Bidder should have a minimum experience of 3 years in repairing of rolling shutters or manufacturing of rolling shutters or fixing of rolling shutters or mechanical engineering works or civil construction works.
- Experience of having successfully completed at least 2 similar repairing of rolling shutters or manufacturing of rolling shutters or fixing of rolling shutters during last 3 years from the date inviting this tender in Central / Stage Government/ PSU/ Reputed Private Institutions. Document proof in support of the above shall be produced along with bid, failure to which the offer may be disqualified.
- If the bidder fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will liable to be rejected summarily.
- The bidder must have a valid PAN No. & GST Documents.
- Bidder should be comply with the complete Eligibility Criteria and technical requirement given in the Annexure A “Eligibility Criteria” & Annexure B “Scope of Services”.
- **The Bidder or any of its members should not be blacklisted or prosecuted by any authority in India.**
- Tender form is not transferable.

**2. General Terms & Conditions:**

- **Sealed bid to be submitted with filling the Attached “Annexure – C” after duly filled and signed on Letter head.**
  - **Work Location:** International Centre For Automotive Technology (Centre – 2), Plot No. 01, Sector – 11, HSIIDC, IMT Manesar, Gurugram 122050 (Haryana).
  - All Transportation, Accommodation and Food Expenses shall be borne by the bidder.
  - Payment shall be against bill checked & approved by engineer-in-charge after satisfactory completion of work.
  - ICAT reserve the right to reject any or all the tenders in part of full without assigning any reason thereof. The ICAT also reserves the right to negotiate the rates and terms & conditions with any or all the bidders at its sole discretion as deemed fit without assigning any reasons thereof.
  - The comparison of the bids shall be on basis of total price (Inclusive of all taxes etc) quoted by the bidder. No comparison of individual item will be made the individual item charge is only for reference purpose of this office.
  - Liquidity Damages/Penalty for Delay: The work shall be completed strictly as per time limits specified in the work contract/agreement failure to complete the work within the stipulated time will make you liable to an unconditional penalty of ½% (Half Percent) of the value of work per week subjected to a maximum of 10% (Ten Percent) of the work contract.
- 3. Proposal Validity Period:** Bids validity should be of at least **6 Months** from the last date of submission of Bids.
- 4. Scope of Work:** Repairing of 2 No’s Motorized Rolling Shutters in Workshop of PSL” at ICAT Centre –2, Manesar (Haryana).
- 5. Billing:** All Bills and accompanying documents should be raised and submitted in original; as per the Payment Terms, and should be accompanied by original copies of duly receipted/certified Delivery Challan/Work Progress or Completion Certificate, as applicable. No payment shall be released against any duplicate bills, work progress report or Completion Certificate or delivery challan. All applicable taxes such as GST, Service tax, Works Contract Tax shall be mentioned separately

in the invoice.

**Note: It is mandatory for the bidder to comply with the complete technical requirement given in the bid document. In the event the bidder does not comply with the technical requirement, he shall be disqualified and any deviation proposed on technical requirement from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.**

**3. Special conditions of contract:**

- All safety measures will be taken by contractor during work.
- All safety equipments like: safety helmet, safety shoes, safety belt etc. will be in scope of contractor.
- Guarantee/Warranty: Minimum 1 Years against any defect, any damage and any interruption in operation of shutters. Successful Bidder has to furnish warranty certificate for settlement of their payment.
- Any damage caused during the work will be compensated by the contractor.
- Statutory labor compliance is in the scope of contractor.

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**Annexure B**

**Technical Specifications For “Repairing of 2 No’s Motorized Rolling Shutters in Workshop of PSL” at ICAT Centre –2, Manesar (Haryana).**

<b>Technical Specifications</b>			
<b>Sr. No.</b>	<b>Scope of Work</b>	<b>Quantity</b>	<b>Units</b>
1	<b>Repairing Of Shutter 1-</b> Removal of Rolling Shutter with cover, Aliment & Re-fixing of the same.	1	Job
2	<b>Repairing Of Shutter 2-</b>		
(i)	Removal of Rolling Shutter & Re-fixing of Rolling Shutter with Limit Arrangement of Motor	1	Job
(ii)	Providing & Fixing of New Part/Nala of Rolling Shutter with suitable primer & enamel paint (Total 3 Coats). Make: Asian paints or equivalent.	100	Sqft
(iii)	Removal & Re-fixing of False ceiling.	100	Sqft
(iv)	Scaffolding Arrangement of Both Shutters.	1	Job
	All as per direction of engineer-in-charge.		

**Please Note:**

In case of any query related with financial aspect, please be feel free to contact to the undersigned:

**Contact Person: Mr. Vishnu Chakrvarti**

**Contact No: +91- 8875543234**

**Email Address: [vishnu.chakrvarti@icat.in](mailto:vishnu.chakrvarti@icat.in)**

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**Annexure C**

**Financial Bids for “Repairing Of 2 No’s Rolling Shutters Of PSL At ICAT Centre -2, Manesar”**

<b>Financial Bid</b>					
<b>Sr. No.</b>	<b>Scope of Work</b>	<b>Quantity</b>	<b>Units</b>	<b>Unit Price (INR)</b>	<b>Total Value (INR)</b>
1	<b>Repairing Of Shutter 1-</b> Removal of Rolling Shutter with cover, Aliment & Re-fixing of the same.	1	Job		
2	<b>Repairing Of Shutter 2-</b>				
(i)	Removal of Rolling Shutter & Re-fixing of Rolling Shutter with Limit Arrangement of Motor	1	Job		
(ii)	Providing & Fixing of New Part/Nala of Rolling Shutter with suitable primer & enamel paint (Total 3 Coats. Make: Asian paints or equivalent).	100	Sqft		
(iii)	Removal & Re-fixing of False ceiling.	100	Sqft		
(iv)	Scaffolding Arrangement of Both Shutters.	1	Job		
	All as per direction of engineer-in-charge.				
Total Value (INR)					
GST%				%	
Grand Total Inclusive of GST (INR)					

**Please Note:**

In case of any query related with financial aspect, please be feel free to contact to the undersigned:

**Contact Person: Mr. Bikash Singh**

**Contact No: +91- 9748243776**

**Email Address: [bikash.singh@icat.in](mailto:bikash.singh@icat.in)**

**International Centre for Automotive Technology (ICAT)**

Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India

Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: [purchase@icat.in](mailto:purchase@icat.in);

Website [www.icat.in](http://www.icat.in)

**Annexure – D**

{Format for **each** of the Declarations to be type do bidder's letter head separately and to be submitted in the tender document}

**DECLARATION-1**

(Declaration regarding Make in India)

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017 & P-45021/2/2017-PP (BE-II) dated 28.05.2018, we hereby certify that we M/s \_\_\_\_\_(supplier name) are local supplier meeting the requirement of minimum local content (\_\_\_\_%) as defined in above orders against Tender/Enquiry No. \_\_\_\_\_

Details of location at which local value addition will be made is as follows:

\_\_\_\_\_  
\_\_\_\_\_

(Signature of the bidder with seal/ rubber stamp)

**DECLARATION-2**

(Declaration regarding compliance of Rule 144 (xi) of GFR 2017)

“I/We have read the clause regarding restrictions on procurement/sub-contracting from an entity/natural person/agent/consortium/Joint venture having beneficial ownership in countries which share land border with India. I/We certify that neither we are not from such a country nor having any beneficial ownership from such a country. If I/We from such a country or having beneficial ownership, are registered with the competent authority. I/We hereby certify that we fulfill all requirements in this regard and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]”

Authorized Signatory

\* We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules and would be a ground for immediate termination and further legal action in accordance with law.



**VENDOR INFORMATION FORM (VIF)**

**Bidders are requested to fill up this VIF & Submit along with their bids.**

Name of the Firm	
Nature of Business (Product/Services)	
Company Category (Micro Unit/Small Unit/Medium Unit/Ancillary Unit/SSI) (Please enclose relevant self-attested photocopy of Certificates)	
Company's Legal Status (Proprietor/Limited Company/Undertaking/Joint Venture/Partnership/Others)	
Bidder Type (Indian/Foreign)	
Full Address of Registered Office with Postal Code	
Telephone Numbers(Mobile & Landline)	
Fax Numbers	
Email Address	
Contact Person	
Name of the Proprietor/Partners, Address, Mobile No.	
D.O.B.	
Registration No. for registration under Companies Act 1956.(Please enclose self-attested photocopy of Certificates)	
Company Establishment Year	
PAN	
GST	
Bidder Bank A/C No.(Attach Bankers certificate of account maintenance for last two years)	
Name of the Bank	
Bank Address	
Branch Code	
IFSC Code	