

eNotice Inviting Tender (NIT)

The Director, International Centre for Automotive Technology (ICAT), National Automotive Board (NAB), Govt. of India, hereby invites sealed techno-commercial bid for "**AMC of Old 13 Passenger OTIS Elevator installed in B2 Utility Building at ICAT, Centre-I, Manesar (Haryana)**" as per following details:

Tender Activity Schedule

Job Description	AMC of Old 13 Passenger OTIS Elevator (1 No's) Installed in B2 Utility Building at ICAT, Centre – 1, Manesar (Haryana).
Scope of Work/Services	As Per Annexure “B”
Eligibility Criteria	<p>Eligibility Criteria: The bidder whose bid meet the following eligibility criteria would only be considered</p> <ul style="list-style-type: none"> • Bidder should have a minimum experience of 3 years in Passenger Elevator Repairing or AMC related similar nature of work. • Experience of having successfully completed at least 2 similar Elevator AMC work during last 3 years from the date inviting this tender in Central/Stage Government/PSU/Reputed Private Institutions. Document proof in support of the above shall be produced along with bid, failure to which the offer may be disqualified. • Bidder should be comply with the complete Eligibility Criteria and technical requirement given in the Annexure A “Eligibility Criteria” & Annexure B “ Scope of Work/Services”. • The bidder must have a valid PAN No. & GST Document. • The bidder or any of its members should not be blacklisted or prosecuted by any authority in India • If the bidder fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will liable to be rejected summarily. • Tender form is not transferable.
Evaluation Criteria	<p>It is mandatory for the bidder to comply with the complete technical requirement given in the bid document. In the event the bidder does not comply with the technical requirement, he shall be disqualified and any deviation proposed on technical requirement from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.</p>

Payment Terms	No advance payment will be made. Payment will be made Half Yearly Basis against submission of Invoice by Electronic Mode Directly in Bidders A/c. Taxes, if any, will be deducted from Bill/Tax Invoice at the prevailing rates.
Contract Period	1 Year (12 Months)
Penalty	As Per Annexure "A"
Price Validity	Minimum 12 Months
Billing Address	International Centre For Automotive Technology (Centre – 1), Plot No. 26, Sector – 3, Near HSIIDC, IMT Manesar, Gurgaon 122050 GST No. 06AABAN9435G2ZI
Last Date of submission of Sealed Techno-Commercial Bid	Up to 1700 Hrs. on 30th October' 2023, at ICAT Centre – 1, Manesar, Gurgaon, India.
	<ul style="list-style-type: none"> Bidders to comply with Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23rd July 2020 https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf) Preference to Make in India: As per the revised order issued by Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020. The purchaser reserves the right to give preference to the local supplier. https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf
	<p>Sealed Envelope should be marked with “AMC of Old 13 Passenger OTIS Elevator Installed in B2 Utility Building at ICAT, Centre – 1, Manesar (Haryana)”</p> <p>Interested suppliers/service providers who meet our requirements should submit no regret techno commercial proposal along with supporting documents in a <u>sealed envelopelatest by 30th October' 2023 by 17:00 Hrs. at below given address</u></p> <p>To, The Purchase Department, International Centre For Automotive Technology Plot N. 26, Sector-3, HSIIDC, IMT Manesar Gurgaon 122050 (Haryana) Contact No. +91 9748243776</p> <p>Note: ICAT reserves the right to reject/modify/cancel/ the tender or PO without assigning any reason thereof.</p>

Annexure A

Proposal Invited for “AMC of Old 13 Passenger OTIS Elevator Installed in B2 Utility Building at ICAT, Centre – 1, Manesar (Haryana)”

- **Eligibility Criteria:**
 - Bidder should have a minimum experience of 3 years in Passenger Elevator Repairing or AMC related similar nature of work.
 - Experience of having successfully completed at least 2 similar Elevator AMC work during last 3 years from the date inviting this tender in Central/Stage Government/PSU/Reputed Private Institutions. Document proof in support of the above shall be produced along with bid, failure to which the offer may be disqualified.
 - Bidder should comply with the complete Eligibility Criteria and technical requirement given in the Annexure A “Eligibility Criteria” & Annexure B “ Scope of Work/Services”.
 - The bidder must have a valid PAN No. & GST Document.
 - The bidder or any of its members should not be blacklisted or prosecuted by any authority in India.
 - If the bidder fails to submit the authenticated documents in support of his/their credentials as specified in tender documents, his/their tender will liable to be rejected summarily.
 - Tender form is not transferable.
 - It is mandatory for the bidder to comply with the complete eligibility criteria given in “Annexure A” & Scope of Services given in the bid document “Annexure B”. In the event the bidder does not comply with the above, he shall be disqualified and any deviation proposed on technical specification from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.
- 2. **AMC Period:** The AMC contract initially for a period of 12 Months (1 Year) from the date of issuance of contract and can be extended for further on mutual consent on the same rates, terms and conditions. The contractor shall continue the service on same terms until a new contractor is in place. The contract is extendable for a further period of 1 Year on same terms and conditions at the discretion of the ICAT.
- 3. **Payment Terms:** No advance payment will be made. Payment will be made Half Yearly Basis against submission of Invoice by Electronic Mode Directly in Bidders A/c. Taxes, if any, will be deducted from Bill/Tax Invoice at the prevailing rates.
- 4. ICAT reserves the right to accept/reject any or all of the quotation without assigning any reason thereof. Unrealistic prices quoted by the bidder would debar them from being considered for this and future contracts by this office. Applications are liable to be summarily rejected due to incomplete information/incorrect information/non fulfillment of basic criteria. ICAT decision in this shall be final.
- 5. The comparison of the bids shall be on basis of total price (Inclusive of all taxes etc) quoted by the bidder. No comparison of individual item will be made the individual item charge is only for reference purpose of this office.
- 6. **Proposal Validity Period:** Bids validity should be of at least **12 Months** from the last date of submission of Bids. Any Bid having validity lower than that specified above shall be rejected by ICAT as being nonresponsive. However, ICAT may request the Bidders to extend the Bid unconditionally beyond the Bid validity period up to an additional period of **ninety (90) days** without any modification and without giving any reason thereof. Conditional extension of bid validity shall not be accepted and ICAT reserves right to reject such bid/s and proceed with the bidding process with the remaining bidders.

- 7. At any time, prior to the date of submission of the tender, the department may for any reasons, modify/ amend bid document.**
- 8. The department, may at its discretion, extend the deadline for submission of tender.**
- 9. Termination of Contract:** ICAT reserves the right to terminate the contract at any time without assigning any reason by giving one month's notice to the contractor.
- 10.** In case of any dispute the decision of the Director, ICAT shall be final and binding upon both the parties.
- 11. Conditional bids are liable to be summarily rejected.**
- 12.** The work in full or part shall not be subletted to other agency. If such a violation comes to the notice of the ICAT, ICAT shall be free to terminate the contract with immediate effect.
- 13. The contractor shall be responsible for behavior and conduct of it's workers. Worker with doubtful integrity or having a bad record shall not be engaged by the contractor. In this regard, it is also to be stated that the antecedents of the mechanics/ labourers to be deployed by the firm for execution of AMC work, may be verified from the local police.**
- 14. ICAT reserves the right to reject or accept any or all the tenders without assigning any reason.**
- 15. All litigation will be subject to the court of Jurisdiction at Gurugram (Haryana).**
- 16. Force Majeure:**
 - Should any force majeure circumstances arise, each of the contracting parties be excused for the non-fulfilment or for the delayed fulfilment of any of its Contractual obligations, if the affected party within 15 days of its occurrence informs in a written form to the other party.
 - Force Majeure shall means fires, flood, natural disaster or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restriction, strikes, lock-outs etc. beyond the control of either party.

Annexure B

AMC of Old 13 Passenger OTIS Elevator (1 No's) Installed in B2 Utility Building at ICAT, Centre – 1, Manesar (Haryana).

Elevator Description:-

- **15 Years Old OTIS Elevator.**
- **Single Side Opening**
- **13 Passenger Capacity**
- **Stopse (G+2)**
- **Speed: As per standard**
- **Door Type: Auto**

Scope of Service/Work :-

- Breakdown Maintenance, which includes fault detection, repair, and functional checking.
- There should be 12 preventive maintenance visits during the contract period.
- The service provider must attend an unlimited number of breakdown calls.
- The breakdown response time should not exceed 4 hours.
- Spare parts should be arranged within 4 hours after the cause of breakdown is detected.
- Safety Certificate to be provided.
- The department will be at the liberty to ask for source and proof of procurement of materials used to repair/ replacement of the machine.
- Systematically examine and adjust the following components :- Machine, Worm Gear, Thrust Bearing, Drive Sheave, Drive Sheave Bearing, Break Contact, Lining and components, etc.
- Maintenance of Wire Rope and Chain (where fitted) as often as required to maintain an adequate factor of safety to equalize the tension on hoisting rope
- The firm may visit the office for look at systems before submit the quotation in working days/ hours with pre-intimation and permission of competent authority of the Office.
- Any accident or damage during maintenance/ operation will be the responsibility of the contractor and the ICAT will not entertain any claim, compensation, penalty etc; on this account or on account of non observation of any other requirement of law relevant to his work. The contractor will ensure all precautionary measures and safety arrangements while executing the work and will be responsible for any accident occurred during duty hours.
- The Service engineers of the vendor shall make unlimited visits on Call basis in case of emergency breakdown. Breakdown maintenance shall have to be undertaken whenever required.
- All Tools & Tackles required for Maintenance work shall have to be provided by the bidder at no extra cost.
- Bidder will test all safety devices in accordance with the relevant safety standards at no extra cost as per company norms except full load testing which shall be at extra cost.
- **Response Time:** If breakdown call or any type of complaint is given before 03:00 PM on any working Day, it shall be attended on the same day. If call is given after 03:00 PM, it will be attended by 12.00 Noon on the next working day.
- **Penalty Clause:**

	Period	Penalty
Response Time	Above 4 Hours & Below 24 Hours	Warning But No Penalty
	Above 24 Hours & Below 48 Hours	A Penalty of 1% of the Contract Price Per System
	Above 48 Hours	A Penalty of 2% of the Contract Amount Per System

- In case of any query related with technical aspect, please be feel free to contact to the undersigned:

Contact Person: Mr. Sudhakar – PE C1 Department
Contact No: +91-9818964122
Email Address: sudhakar.chouhan@icat.in

Annexure C

Financial Bid for“AMC of 13 Passenger Old OTIS Elevator Installed In B2 Utility Building at ICAT Centre – 1, Manesar (Haryana)

Financial Bid					
Sr. No.	Scope of Work	Quantity	Units	Unit Price (INR)	Total Value (INR)
1.	AMC Charges for 13 Passenger Old OTIS Elevator (1 No's) Installed in B2 Utility Building at ICAT Centre – 1, Manesar (Haryana) Scope of Work/Services: As Per Annexure “B”	1	Year		
Total Value (INR)					
GST%					
Grand Total Inclusive of GST (INR)					

International Centre for Automotive Technology (ICAT)

Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India
Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: purchase@icat.in,
Website www.icat.in

Form A

Undertaking Regarding Blacklisting/Non-Debrment

(Format of Undertaking, to be furnished in Company Letter Head With Regard to Blacklisting/Non-Debarment, By Organization)

To,
Director ICAT,
International Centre For Automotive Technology
Plot No. 26, Sector – 3, Near HSIIDC Office
IMT Manesar, Gurgaon 122051 (Haryana – India)

We here by confirm and declare that we, M/s-----
is not blacklisted/De-registered/debarred by any Government department/
Public Sector Undertaking/ Private Sector/ or any other agency for which we have
executed/undertaken the works/services during the last 3 Years.

For.....

Authorised Signatory

Date:

Form B
Checklist (Information/Documents to be submitted along with the Bid)

1	Name of the Bidder	
2	Address of the Bidder	
3	Contact Details of the Bidder	
	Telephone No. With STD Code	
	Fax No.	
	Moble No.	
	E-mail ID	
	Website, if any	
4	Name of Proprietor/Partners/Directors of Firm/Agency	
5	Bidder Bank Details:	
	Name of Account Holder	
	Complete A/c No. (Current/Savings)	
	Name of Bank	
	Name of the Branch with Complete Address	
	IFS Code of the Branch	
	9 Digit MICR Code of the Branch	
6	Registration and Incorporation Particulars of the bidder indicating legal status such as Company, partnership/proprietorship concern, etc (Please attached copies of the relevant documents/certificates)	
7	GST Registration Details	
8	Copies of Permanent Income Tax Number (PAN)/Income Tax Circle	
9	Proof of experience in AMC to State/Government Departments/PSUs/Autonomous Bodies/Reputed Private Institutions (minimum two copies of Purchase/Work Orders received from Central/State Departments/Ministries of the Government of India/PSUs/Autonomous Bodies/Reputed Private Institutions	

	during the last three years should be enclosed).	
10	Declaration regarding blacklisting or otherwise by the government departments as given in "Form A"	
11	Any other information document: Please specify	

Form C

Beneficiary/Company Bank Detail's Cum Declaration Letter (Should be on Company Letter Head)

To,

The Finance Department
International Centre For Automotive Technology
Plot No. 26, Sector – 3, Near HSIIDC, IMT Manesar
Gurugram 122051

Dear Sir/Ma'am,

Kindly accept this letter as an official confirmation of the bank account details, as per the records of the (Please Mention Company Name).

Bank Details:

Beneficiary/Company Name	
Beneficiary/Company Address	
Beneficiary/Company GST No.	
Beneficiary Bank A/c No	
A/c Type (Saving/Current)	
Beneficiary Bank Name & Address	
IFSC Code	
Branch Code	

Note: Please submit cancelled cheque copy along with a declaration letter for cross verification of bank details.

I hereby take the sole responsibility for the correctness of Company Bank Account number and other details mentioned above. As well as, I undertake that I will not hold the ICAT responsible in any manner for any transactions effected by the ICAT due to incorrect bank account number or other details stated by me.

Authorised Signatory

Name:

Designation:

Place:

Date: