

eNotice Inviting Tender (NIT)

NIT No.: **ICAT-T-CHN-Dismantling of Office Material-2023-24-72**

Manesar, 09th August, 2023

The Director, International Centre for Automotive Technology (ICAT), a division of National Automotive Board (NAB), Govt. of India, hereby invites sealed techno-commercial bid for **"Dismantling of Office Materials as per list mentioned in Annexure-B"** at **ICAT Chennai** as per following details:

Tender Activity Schedule

Job Description	Dismantling of Office Material
Scope of Work/Services	As Per Annexure "B"
Eligibility Criteria	Minimum Eligibility Criteria: The bidder whose bid meet the following eligibility criteria would only be considered <ul style="list-style-type: none">• Legal Valid Entity: The bidder shall necessarily be a legal valid entity either in the form of Proprietary Firm, Partnership Firm, Private Limited Company• Bidder should be comply with the complete technical requirement given in the Annexure A.
Evaluation Criteria	It is mandatory for the bidder to comply with the complete technical requirement given in the bid document. In the event the bidder does not comply with the technical requirement, he shall be disqualified and any deviation proposed on technical requirement from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.
Payment Terms	100% Payment within 30 days from the date of completion of service and submission of Invoice.
Completion Period	45 Days from the date of Issuance PO
Liquidity Damages	The dismantling of office material work shall be completed strictly as per time limits specified in the work contract / agreement failure to complete the work within stipulated time will make you liable to an unconditional penalty of ½% (Half percent) of the value of work per week subjected to a maximum of 10% (Ten percent) of the work contract.
Bid Validity	3 Months
Guarantee/Warranty Period	NA

Billing Address	International Centre For Automotive Technology - Chennai Plot No. 182/6, Sriperumbudur, Vadakal Village Vallam,Kancheepuram District, Tamil Nadu 602105 GST No: 33AAATN7662F2ZK
Working Site address for Dismantling of Office material	International Centre For Automotive Technology - Chennai Plot No. 182/6, Sriperumbudur, Vadakal Village Vallam,Kancheepuram District, Tamil Nadu 602105 GST No: 33AAATN7662F2ZK
Last Date of submission of Sealed Techno-Commercial Bid	Up to 1700 Hrs. on 29th August' 2023, at ICAT Centre - 1, Manesar, Gurgaon, India.
<ul style="list-style-type: none"> • Bidders to comply with Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23rd July 2020 https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf • Preference to Make in India: As per the revised order issued by Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020. The purchaser reserves the right to give preference to the local supplier. https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf 	
<p>Sealed Envelope should be marked with “Dismantling of Office Materials at ICAT Chennai”</p> <p>Interested suppliers/service providers who meet our requirements should submit no regret techno commercial proposal along with product catalogue in a <u>sealed envelope latest 29th August, 2023 by 17:00 Hrs.</u> at below given address</p> <p><i>To, The Purchase Department, International Centre For Automotive Technology Plot N. 26, Sector-3, HSIIDC, IMT Manesar Gurgaon 122050 (Haryana) Contact No. +91 9582360110</i></p> <p><i>Note: ICAT reserves the right to reject/modify/cancel the tender without assigning any reason thereof.</i></p>	

Annexure A

Proposal Invited for Dismantling of Office Materials at ICAT Chennai.

Evaluation Criteria:

- Interested Bidders must quote compulsorily for all the items as per Annexure B, else their bid will not be considered for further processing and shall be liable for disqualification without further notice.
- It is mandatory for the bidder to comply with the complete technical specification given in the bid document. In the event the bidder does not comply with the technical specification, he shall be disqualified and any deviation proposed on technical specification from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.
- ICAT reserve the right to reject any or all the tenders in part of full without assigning any reason thereof.
- The work order shall be placed on single bidder for complete BOQ as per Annexure "B" on the basis of overall L-1 bidder.
- The comparison of the bids shall be on basis of total price (Inclusive of all taxes etc) quoted by the bidder. No comparison of individual item will be made as the individual item charge is only for reference purpose of this office.
- Proposal Validity Period: Bids validity should be of at least 90 days from the last date of submission of Bids. Any Bid having validity lower than that specified above shall be rejected by ICAT as being nonresponsive. However, ICAT may request the Bidders to extend the Bid unconditionally beyond the Bid validity period up to an additional period of thirty (30) days without any modification and without giving any reason thereof. Conditional extension of bid validity shall not be accepted and ICAT reserves right to reject such bid/s and proceed with the bidding process with the remaining bidders.

ICAT Terms & Conditions

- **Completion Period: 45 Days from the date of PO.**
- **Liquidity Damages/Penalty for Delay:** The dismantling of office material work shall be completed strictly as per time limits specified in the work contract / agreement failure to complete the work within stipulated time will make you liable to an unconditional penalty of ½% (Half percent) of the value of work per week subjected to a maximum of 10% (Ten percent) of the work contract.
- The office material should be dismantled with the required tools so that it can be used again. Any damage occurring to any line item equipment as mentioned in scope will attract appropriate penalty. The supplier should either repair the item/machine and make it in workable condition - To be verified by ICAT official or should be settle with the depreciated value of the equipment/item.
- The Bidder must obtain for himself on his own responsibility and at his own expenses all the information which may be necessary for the purpose of preparation and submission of the Bid, must inspect the sites of the Works, acquaint himself with all local conditions, means of access to the sites, nature of the Works and all matters pertaining thereto.
- While all efforts have been made to avoid errors in the drafting of the Tender Document, the Bidders are advised to check the same carefully. No claim on account of any errors detected in the Tender Document shall be entertained.
- **Qualification Criteria:** The bidder whose bid meets the technical specification given above would only be considered (As per conditions mentioned in Evaluation Criteria).
- **Payment:** 100% Payment to be released within 30 days from the date of completion of service and submission of Invoice.
- Dismantling should be done properly i.e. using specific tool without damaging floor or nearby items. If done, needs to be repaired by supplier.

- **Crane facility** should be in scope of a successful bidder for handling of machines during or after dismantling process. However, ICAT can support in arrangement of same.
- **Sufficient manpower** to be arranged by supplier only.
- **Personal Protected Equipments (PPEs)** to be used while dismantling or working inside Workshop premises.
- All work to be done in presence of ICAT person and Security guards only.

Annexure-B

Technical Specification/work for Dismantling of Office Materials at ICAT Chennai

Sr. No	Name of Material	Size/Qty
1	Aluminum Partition work - 3.5 Mt Height - with partly Novapan and partly glazed	190 sqm
2	Half height Aluminum Partition work - 1.2 m - with partly Novapan and partly glazed	20 sqm
3	Aluminum base door	04 nos.
4	Fencing at entrance - 2.4 m height	65 sqm
5	Front gate - 3.6 m length and 2.4 m height	2 nos.
6	Complete electrical wiring related to office space with LDB Boards and MCB units	1 LS
7	Ceiling lights	18 nos.
8	Air conditions with voltage stabilizers	03 nos.
9	CCTV camera with wiring and module workstation	04 nos.
10	Office workstation for 8 nos. of people along with side tables and 2 nos. separate office workstation with large side tables - Connected worked station for 2 people. (i.e. for 4 tables accommodating 8 employee)	10 nos.
11	Big racks for storage (dismantle condition)	4 nos.
12	Water cooler - for drinking water	1 nos.
13	Air Compressor pipeline and FRL Unit dismantling	20 mtrs
14	Security Cabin for 1 Guard	1 nos.

Please Note:-

- In case of any query related with technical aspect, please be feel free to contact to the undersigned:

Contact Person: Mr. Shubham Saraswat
Contact No: ++91- 7011008350
Email Address: shubham.saraswat@icat.in

International Centre for Automotive Technology (ICAT)
Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India
Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: purchase@icat.in,
Website www.icat.in

Annexure-C

Financial Bid for “Dismantling of Office Materials at ICAT Chennai”

Financial Bid					
Sr. No.	Scope of Work	Qty	Units	Unit Price (INR)	Total Value (INR)
1	Aluminum Partition work - 3.5 Mt Height - with partly Novapan and partly glazed	190	sqm		
2	Half height Aluminum Partition work - 1.2 m - with partly Novapan and partly glazed	20	Sqm		
3	Aluminum base door	04	Nos		
4	Fencing at entrance - 2.4 m height	65	Sqm		
5	Front gate - 3.6 m length and 2.4 m height	2	Nos		
6	Complete electrical wiring related to office space with LDB Boards and MCB units	1	LS		
7	Ceiling lights	18	Nos		
8	Air conditions with voltage stabilizers	03	Nos		
9	CCTV camera with wiring and module workstation	04	Nos		
10	Office workstation for 8 nos. of people along with side tables and 2 nos. separate office workstation with large side tables - Connected worked station for 2 people. (i.e. for 4 tables accommodating 8 employee)	10	Nos		
11	Big racks for storage (dismantle condition)	4	Nos		
12	Water cooler - for drinking water	1	Nos		
13	Air Compressor pipeline and FRL Unit dismantling	20	mtrs		
14	Security Cabin for 1 Guard	1	Nos		
Sub-Total Value (INR)					
GST%					
Grand Total Value (INR)					

Please Note:-

- In case of any query related with technical aspect, please be feel free to contact to the undersigned:
- **Contact Person: Mr. Naeem**
- **Contact No: ++91- 9582360110**
- **Email Address: naeem@icat.in**

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