

eNotice Inviting Tender (NIT)

**NIT No.: ICAT-T-CHN-P and T Of Office Machinery-2023-24-69
Manesar, 09th August, 2023**

The Director, International Centre for Automotive Technology (ICAT), a division of National Automotive Board (NAB), Govt. of India, hereby invites techno-commercial bid for "Packaging & Transportation of Machines as per list mentioned in Annexure-B".

Tender Activity Schedule

Job Description	Packaging of Office Machinery at our Chennai Office and transport them from Chennai & to deliver the same at ICAT Manesar, Haryana.
Scope of Work/Services	As Per Annexure "B"
Eligibility Criteria	Minimum Eligibility Criteria: The bidder whose bid meet the following eligibility criteria would only be considered <ul style="list-style-type: none">• Legal Valid Entity: The bidder shall be legal The bidder shall necessarily be a legal valid entity either in the form of Proprietary Firm, Partnership Firm, Private Limited Company• Bidder should be comply with the complete technical requirement given in the Annexure B.
Evaluation Criteria	It is mandatory for the bidder to comply with the complete technical requirement given in the bid document. In the event the bidder does not comply with the technical requirement, he shall be disqualified and any deviation proposed on technical requirement from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.
Payment Terms	100% Payment to be done after completion of work and submission of Invoice along with valid e-way bill at ICAT Site.
Delivery/Completion Period	45 Days from the date of Issuance PO.
Liquidity Damages	.05% of the final Contract Price Per day delay beyond the completion date up to a maximum of 10% of the total contract price.
Bid Validity	3 Months
Delivery Site	International Centre For Automotive Technology (Centre - 1), Plot No. 26, Sector - 3, Near HSIIDC, IMT Manesar, Gurgaon 122050. GST No. 06AABAN9435G2ZI
Billing Address	International Centre For Automotive Technology (Centre - 1), Plot No. 182/6, Sriperumbudur, Vadakal Village Vallam, Kancheepuram District, Tamil Nadu 602105 GST No: 33AAATN7662F2ZK

Working Site address for Dismantling of Office material	International Centre For Automotive Technology (Centre – 1), Plot No. 182/6, Sriperumbudur, Vadakal Village Vallam,Kancheepuram District, Tamil Nadu 602105 GST No: 33AAATN7662F2ZK
Last Date of submission of Sealed Techno-Commercial Bid	Up to 1200 Hrs. 29th August’ 2023, at ICAT Centre – 1, Manesar, Gurgaon, India.
<ul style="list-style-type: none"> • Bidders to comply with Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23rd July 2020 https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf • Preference to Make in India: As per the revised order issued by Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020. The purchaser reserves the right to give preference to the local supplier. https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf 	
<p>Sealed Envelope should be marked with “Packaging of Office Materials at Chennai Office & deliver the same at ICAT Centre-I”, Manesar (Haryana)”</p> <p>Interested service providers who meet our requirements should submit no regret techno commercial proposal along with your company profile in a <u>sealed envelope latest by 1200 Hours of 29th August, 2023</u> at below given address</p> <p><i>To, The Purchase Department, International Centre For Automotive Technology Plot N. 26, Sector-3, HSIIDC, IMT Manesar Gurgaon 122050 (Haryana) Contact No. +91 9899973712 (Sonu Chopra)</i></p> <p><i>Note: ICAT reserves the right to reject/modify/cancel the tender without assigning any reason thereof.</i></p>	

Annexure A

Proposal Invited towards Services of “Packaging of Office Machinery at our Chennai Office & Transport them to ICAT Manesar (Haryana)

Evaluation Criteria:

- All the services should be quoted compulsorily by the interested bidders, if not then the bidder will be disqualified without further notice.
- It is mandatory for the bidder to comply with the complete technical specification given in the bid document. In the event the bidder does not comply with the technical specification, he shall be disqualified and any deviation proposed on technical specification from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our technical requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.
- ICAT reserve the right to reject any or all the tenders in part or full without assigning any reason thereof. The ICAT also reserves the right to negotiate the rates and terms & conditions with any or all the bidders at its sole discretion as deemed fit without assigning any reasons thereof.
- The job order shall be placed on single bidder for complete packing & transportation of material mentioned of Annexure “B” on the basis of lowest consolidated values.
- The comparison of the bids shall be on basis of total price (Inclusive of all taxes etc) quoted by the bidder. No comparison of individual item will be made the individual item charge is only for reference purpose of this office.
- Proposal Validity Period: Bids validity should be of at least 60 days from the last date of submission of Bids. Any Bid having validity lower than that specified above shall be rejected by ICAT as being nonresponsive. However, ICAT may request the Bidders to extend the Bid unconditionally beyond the Bid validity period up to an additional period of thirty (30) days without any modification and without giving any reason thereof. Conditional extension of bid validity shall not be accepted and ICAT reserves right to reject such bid/s and proceed with the bidding process with the remaining bidders.

ICAT Terms & Conditions

- **Delivery/Service Period: 45 Days from the date of PO.**
- **Special Instruction:** The packaging & transportation of office material should be done in such a way such that it can be used again. Any damage occurring to any line item equipment as mentioned in scope will attract penalty. The supplier should either repair the item/machine and make it in workable condition – To be verified by ICAT official or should be settle with the actual amount of the equipment/item/machine/vehicle damaged.
- **Qualification Criteria:** The bidder whose bid meets the technical specification given above would only be considered (As per conditions mentioned in Evaluation Criteria).
- **Payment:** 100% payment after work completion & submission of Invoice along with valid e-way bill at ICAT Site.
- **Delivery Terms:** Services will be executed in ICAT Chennai
 - The packaging of all the material is under supplier scope.
 - For critical items, separate arrangement should be made during packing to avoid any kind of damage/dent during transportation.
 - Proper identification should be done on every item box before packaging so as to ensure quantity/quality at the delivery address.
 - Manpower for loading and unloading of materials at Chennai Office & crane is under the service provider scope. .

- Service Provider should ensure that all packaging done in presence of ICAT Employee and Security guards.
- If any kind of damage either major or minor found, should be immediately reported and repair, if possible should be done immediately.
- Transit insurance is under supplier scope.
- Supplier should ensure daily tracking of truck and same should be updated to ICAT-SPOC (Single point of Contact i.e. Mr. Shubham Saraswat).

- The address for **picking up of machinery** is as mentioned below:

ICAT Chennai Workshop - International centre for Automotive Technology Plot no 182/6,
Sriperumbudur, Vadakal village
Vallam, kancheepuram District, Tamil Nadu 602105

- The **delivery address** is as below:

International centre for Automotive Technology - Centre-1
Plot no 26, Sector - 3, HSIIDC
IMT Manesar, Gurugram - 122050, Haryana

International Centre for Automotive Technology (ICAT)

Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India
Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: purchase@icat.in,

Website www.icat.in

Annexure-B

Technical Specification/work for Services of Packaging & Transportation of Machines at Centre-I, Manesar (Haryana)

Sr. No	Name of Material	Qty
1	2-Post machine	2 nos
2	4 Post Machine	1 no
3	Wheel Aligner 3D with camera accessories	1 nos
4	Workbenches	3 nos
5	Wheel balancer	1 no
6	Heavy Duty racks (after dismantling, total 05 nos.)	5 nos
7	Miscellaneous (2 nos. Tool trolleys, measurement tools, 40 nos. of manikin, 1 nos. of UPS with electrical wires and connections and etc)	-

Please Note:-

- In case of any query related with technical aspect, please be feel free to contact to the undersigned:

Contact Person: Mr. Shubham Saraswat

Contact No: ++91- 7011008350

Email Address: shubham.saraswat@icat.in

International Centre for Automotive Technology (ICAT)

Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India

Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: purchase@icat.in,

Website www.icat.in

Annexure-C

Financial Bid for Service of - Packaging & Transportation of Machines at Centre-I, Manesar (Haryana)”

Financial Bid					
Sr. No.	Scope of Work	Qty	Units	Unit Price (INR)	Total Value (INR)
1	2-Post machine	2 nos	Nos		
2	4 Post Machine	1 no	No		
3	Wheel Aligner 3D with camera accessories	1 nos	No		
4	Workbenches	3 nos	Nos		
5	Wheel balancer	1 no	No		
6	Heavy Duty racks (after dismantling, total 05 nos.)	5 nos	Nos		
7	Miscellaneous (2 nos. Tool trolleys, measurement tools, 40 nos. of manikin, 1 nos. of UPS with electrical wires and connections and etc)	-	-		
				Sub-Total Value (INR)	
				Transit Insurance	
				Any Other Taxes or duty (if applicable)	
				Total	
				GST%	
				Grand Total Value (INR)	

Please Note:-

- In case of any query related with technical aspect, please be feel free to contact to the undersigned:
- **Contact Person:** **Mr. Sonu Chopra**
- **Contact No:** **+91- 9899973712**
- **Email Address:** sonu.chopra@icat.in

International Centre for Automotive Technology (ICAT)

Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India
Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: purchase@icat.in, Website

www.icat.in

Annexure-D

{Format for each of the Declarations to be typed on bidder's letter head separately and to be submitted in the tender document}

DECLARATION -1

(Declaration regarding Make in India)

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017 & P-45021/2/2017-PP (BE-II) dated 28.05.2018, we hereby certify that we M/s _____(supplier name) are local supplier meeting the requirement of minimum local content (____%) as defined in above orders against Tender/Enquiry No. _____

Details of location at which local value addition will be made is as follows:

(Signature of the bidder with seal/ rubber stamp)

DECLARATION-2

(Declaration regarding compliance of Rule 144 (xi) of GFR 2017)

“I/We have read the clause regarding restrictions on procurement/sub-contracting from an entity/natural person/agent/consortium/Joint venture having beneficial ownership in countries which share land border with India. I/We certify that neither we are not from such a country nor having any beneficial ownership from such a country. If I/We from such a country or having beneficial ownership, are registered with the competent authority. I/We hereby certify that we fulfill all requirements in this regard and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]”

Authorized Signatory

* We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules and would be a ground for immediate termination and further legal action in accordance with law.

VENDOR INFORMATION FORM (VIF)

Bidders are requested to fill up this VIF & submit along with their bids.

Name of the Firm	
Nature of Business (Product/Services)	
Company Category (Micro Unit/Small Unit/Medium Unit/Ancillary Unit/SSI) (Please enclose relevant self-attested photocopy of Certificates)	
Company's Legal Status (Proprietor/Limited Company/Undertaking/Joint Venture/Partnership/Others)	
Bidder Type (Indian/Foreign)	
Full Address of Registered Office with Postal Code	
Telephone Numbers(Mobile & Landline)	
Fax Numbers	
Email Address	
Contact Person	
Name of the Proprietor/Partners, Address, Mobile No.	
D.O.B.	
Registration No. for registration under Companies Act 1956. (Please enclose self-attested photocopy of Certificates)	
Company Establishment Year	

PAN	
GST	
Bidder Bank A/C No.(Attach Bankers certificate of account maintenance for last two years)	
Name of the Bank	
Bank Address	
Branch Code	
IFSC Code	