

e-Notice Inviting Tender (NIT)

NIT No.: ICAT/T/ICC/SIARSV/2023-24/20

Manesar, 18th May 2023

The Director, International Centre for Automotive Technology (ICAT), a division of National Automotive Board (NAB), Govt. of India, hereby invites sealed bid for **“Providing Event Catering Services for Seminar on Improvement of Automotive Road Safety and Vehicle Fire Incidents”** on **06th June 2023** at ICAT Centre – 2, Manesar (Haryana) as per following details:

Tender Activity Schedule

Scope of Supply	Providing Event catering services for ‘Seminar on Improvement of automotive road safety and vehicle fire incidents’
Quantity Required	Minimum Guarantee of 500 Pax
Scope of Services	As Per BOQ (Menu) mentioned In Annexure - B
Eligibility Criteria	<p>Eligibility Criteria: The bidder whose bid meet the following eligibility criteria would only be considered</p> <ul style="list-style-type: none"> • Legal Valid Entity: The bidder shall necessarily be a legal valid entity either in the form of Proprietary Firm, Partnership Firm, Private Limited Company. A Proof of legal validity of the Bidder shall be submitted. • Technical capability: Experience of having successfully completed 5 similar events in FY 22-23 and FY 23-24. Purchase Order/event completion certificate or similar document confirming the above should be attached. • Self declaration that the firm is not currently blacklisted by Government of India or any Govt. Bodies for any part of the contract ineligible on charges for engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapse of serious nature
Evaluation Criteria	It is mandatory for the bidder to comply with the complete Eligibility Criteria given in the bid document. In the event the bidder does not comply with the tender requirement, he shall be disqualified and any deviation proposed on bid requirement from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our bid requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.
Payment Terms	100% Payment After Successful Completion of Catering Activity along with Submission of Invoice (if any deviation is required, justification for the same shall be shared with tender document).

Delivery/Completion Period	06 th June' 2023.
Event Venue	ICAT Centre - 2
Price Validity	30 th June' 2023
Billing Address	International Centre For Automotive Technology Plot No. 26, Sector - 3, Near HSIIDC, IMT Manesar, Gurugram 122051 (Haryana) GST No. 06AABAN9435G2ZI
Delivery Address	International Centre for Automotive Technology Sector - 11, IMT Manesar, Gurugram, Haryana - 122051
Last Date of submission of Sealed Techno-Commercial Bid	Up to 12:00 Hrs. on 29 th May 2023, at ICAT Centre - 1, Manesar, Gurgaon, India.
<ul style="list-style-type: none"> Bidders to comply with Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23rd July 2020 https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf) Preference to Make in India: As per the revised order issued by Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020. The purchaser reserves the right to give preference to the local supplier. https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf 	
<p>Sealed Envelope should be marked with "Providing Event Catering services for 'Seminar on Improvement of automotive road safety and vehicle fire incidents'."</p> <p>Interested suppliers/service providers who meet our requirements should submit no regret techno commercial proposal along with documents requested in minimum eligibility criteria in a sealed envelope latest by 29th May 2023 by 12:00 Hrs. at below given address</p> <p>To, The Purchase Department, International Centre For Automotive Technology Plot N. 26, Sector-3, HSIIDC, IMT Manesar Gurugram 122051 (Haryana) Contact No. +91-124-4586356</p> <p><i>Note: ICAT reserves the right to reject/modify/cancel the tender without assigning any reason thereof.</i></p>	

Annexure - A

Providing Event Catering Services for “**Seminar on Improvement of Automotive Road Safety and Vehicle Fire Incidents**” on 06th June 2023 at ICAT Centre - 2, Manesar (Haryana).

For or any queries please feel free to contact the undersigned:

Contact Person: Mr. Krishnagovind TN - ICC Department

Mail ID: krishnagovind@icat.in

Contact No. : +91 9968314279 (Mobile)

Eligibility Criteria: The bidder whose bid meet the following eligibility criteria would only be considered

- **Legal Valid Entity:** The bidder shall necessarily be a legal valid entity either in the form of Proprietary Firm, Partnership Firm, Private Limited Company. A Proof of legal validity of the Bidder shall be submitted.
- **Technical capability:** Experience of having successfully completed 5 similar events in FY 22-23 and FY 23-24. Purchase Order/event completion certificate or similar document confirming the above should be attached.
- Self declaration that the firm is not currently blacklisted by Government of India or any Govt. Bodies for any part of the contract ineligible on charges for engaging in corrupt, fraudulent, collusive or coercive practices or any failure/lapse of serious nature
- Bidder shall have previous experience of conducting such event at ICAT.

Evaluation Process:

It is mandatory for the bidder to comply with the complete **Eligibility Criteria** given in the bid document. In the event the bidder does not comply with the tender requirement, he shall be disqualified and any deviation proposed on bid requirement from the bidder end will not be considered at all. Disqualified bidders will not be eligible to make any claim. Those bidders who meet our bid requirements will be moved forward for financial evaluation. The order would be awarded to the L1 bidder among the technically qualified bidders.

ICAT Terms & Conditions

- **Payment Terms:** - 100% Payment after Successful Completion of Catering Activity along with **Submission of Invoice** (if any deviation is required, justification for the same shall be shared with tender document).
- **Delivery/Completion Period:** 06th June' 2023.
- **Price Validity:** 30th June' 2023
- **Billing Address:** International Centre For Automotive Technology, Plot No. 26, Sector - 3, Near HSIIDC, IMT Manesar, Gurugram 122051 (Haryana), **GST No. 06AABAN9435G2ZI**
- **Project Site:** International Centre for Automotive Technology, Sector - 11, IMT Manesar, Gurugram, Haryana - 122051

International Centre for Automotive Technology (ICAT)

Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurugram -122051, Haryana, India

Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: purchase@icat.in,

Website www.icat.in

Annexure - B

Scope of Services (Menu): Providing Event Catering services for 'Seminar on Improvement of automotive road safety and vehicle fire incidents'." on 06th June 2023 at ICAT Centre - 2, Manesar (Haryana).

Lunch with the below menu to be served on 06th June, 2023 for 500 pax each.

<p><u>MORNING HI-TEA</u> VEGETABLE CANOPY SANDWICH VEGETABLE CALZONE CHEESE CORN ROLL KACHORI WITH SAUTH FRUIT MUFFINS TEA / COFFEE STAWBERRY SMOOTHIES ASSORTED COOKIES PACKAGED DRINKING WATER BOTTLE 250ml.</p> <p><u>LUNCH</u> <u>SOUP</u> MIX VEGETABLE LEMON CORIANDER SOUP <u>SALAD</u> GARDEN GREEN SALAD RUSSIAN SALAD <u>CURD / RAITA</u> CUCUMBER RAITA DAHI BHALLA WITH SAUTH <u>MAIN COURSE</u> PANEER LABABDAR METHI MALAI MUTTER ALOO GOBHI MASALEDAR DAL BUKHARA STEAMED RICE BAKED VEGETABLES PASTA - RED & WHITE SAUCE - LIVE <u>ASSORTED INDIAN BREADS</u> <u>DESSERT</u> FRUIT TART MOONG DAL HALWA RASGULLAH</p> <p>PAPAD / CHUTNEY / ACHAR PACKAGED DRINKING WATER BOTTLE 250ml.</p> <p><u>EVENING HI-TEA</u> HARA BHARA KABAB VEGETABLE CIGAR ROLL TEA / COFFEE ASSORTED COOKIES / TEA CAKES PACKAGED DRINKING WATER BOTTLE 250ml.</p>
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Annexure - C

Financial Bid for Providing Event Catering services for 'Seminar on Improvement of automotive road safety and vehicle fire incidents'." on 06th June 2023 at ICAT Centre - 2, Manesar (Haryana).

Date	Item	Quantity	Unit Rate (INR)	Total Value (INR)
6-June-2023	Morning High Tea (As Per Menu Attached "Annexure - B")	500 Pax		
6-June-2023	Lunch (As Per Menu Attached "Annexure - B")	500 Pax		
6-June-2023	Evening High Tea (As Per Menu Attached "Annexure - B")	500 Pax		
Total Value (INR)				
GST%				
Grand Total Inclusive GST (INR)				