

## **eNOTICE INVITING TENDER (NIT)**

NIT No.: ICAT/OT/VEL/Semi Rugged Laptop (Tough Book)/2022-23/162  
Manesar, 17<sup>th</sup> November, 2022

The Director (Officiating), International Centre for Automotive Technology (ICAT), a division of NATRIP Implementation Society (NATIS), Govt. of India, hereby invites sealed techno-commercial bid for “Procurement of 3 Nos of tough books (semi-rugged laptop) and supply at ICAT Centre-2, Manesar (Haryana), as per following details

### **Tender Activity Schedule**

<b>Product Requirement</b>	Semi Rugged Laptop (Tough Book) (As per list enclosed below “Annexure B”)
<b>Equipment Detail</b>	As per list enclosed “Annexure B”
<b>Eligibility Criteria</b>	<p><b>Minimum Eligibility Criteria:</b></p> <p>The bidder whose bid meet the following eligibility criteria would only be considered</p> <p>Legal Valid Entity: The bidder shall necessarily be a legal valid entity either in the form of Proprietary Firm, Partnership Firm, Private Limited Company. A Proof of legal validity of the Bidder shall be submitted.</p> <p>Should meet the technical specification mentioned in Annexure-B (Mandatory requirement).</p> <p><b>Supplier should have minimum 3 years of experience in the field of supply of “Semi Rugged Laptop (Tough Book) &amp; related Laptops.</b></p>
<b>Payment Terms</b>	100% Payment against delivery
<b>Delivery Terms</b>	At ICAT Centre - 2, Plot No. 01, Sector-M-11, HSIIDC, IMT Manesar, Haryana-122050
<b>Billing Address</b>	International Centre For Automotive Technology (Centre - 1), Plot No. 26, Sector - 3, Near HSIIDC, IMT Manesar, Gurgaon 122050. GST No. 06AAATN7662F1ZI
<b>Last Date of Receiving of queries on Tender Document via email</b>	Up to 1700 Hrs. of 22 <sup>nd</sup> November, 2022 (via e-mail) @ hemant.agrawal@icat.in & gurkaran.singh@icat.in
<b>Pre Bid Meeting</b>	1430 Hrs. on 24 <sup>th</sup> November, 2022 at VEL Office in ICAT Centre - II, Manesar, Gurugram, India
<b>Last Date of submission of Sealed Techno-Commercial Bid</b>	Up to 1600 Hrs on 07 <sup>th</sup> December, 2022, at ICAT Centre-1, Plot No. 26, Sector-03, IMT Manesar, Gurgaon, India.
<ul style="list-style-type: none"> <li>• Bidders to comply with Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23<sup>rd</sup> July 2020 <a href="https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf">https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf</a></li> <li>• <b>Preference to Make in India:</b> As per the revised order issued by Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020. The purchaser reserves the right to give preference to the local supplier. <a href="https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf">https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf</a></li> </ul>	

Sealed Envelope should be marked with Supply of 3 Nos of Semi Rugged Laptop (Tough Book) at ICAT centre-2”

Interested suppliers/service providers who meet our requirements should submit no regret techno commercial proposal along with product catalogue in a sealed envelope latest by 1600 Hours of 07<sup>th</sup> December, 2022 at below given address

To,  
The Purchase Department,  
International Centre For Automotive Technology  
Plot N. 26, Sector-3, HSIIDC, IMT Manesar  
Gurgaon 122050 (Haryana)  
Contact No. +91 9899973712

Note: ICAT reserves the right to reject/modify/cancel the tender without assigning any reason thereof.

## **Annexure A**

International Centre for Automotive Technology is pleased to invite you for supply of 3 Nos of ***Semi Rugged Laptop (Tough Book)*** at ICAT Centre-2”, Manesar, Haryana. You are requested to submit your proposal via Sealed Quote for the same latest by 1600 Hours of 07<sup>th</sup> December, 2022.

### **1. Eligibility Criteria:**

- Supplier should have minimum 3 years of experience in the field of “Supply of ***Semi Rugged Laptop (Tough Book)*** & supply of related laptops”.
- Tender form is not transferable.

### **2. Technical Conditions:**

- **Scope of Supply:** As per the attached Annexure-B.

### **3. General Terms & Conditions:**

- Sealed bid to be submitted with Attached Annexure after duly filled and signed on Letter head.
  - Supply Location: ICAT Centre – 2, Manesar
  - All Transportation, Accommodation and Food Expenses shall be borne by the bidder.
  - It is responsibility of bidder to Supply the instrument safely to ICAT without any damage. In case of any damage during transit, damaged instrument will not be accepted.
  - Delivery of the item shall be done on official working days during 08:30AM to 04:00 PM. The successful bidder shall schedule delivery dates after confirmation from the user department i.e. VEL.
  - ICAT reserve the right to reject any or all the tenders in part of full without assigning any reason thereof. The ICAT also reserves the right to negotiate the rates and terms & conditions with any or all the bidders at its sole discretion as deemed fit without assigning any reasons thereof.
  - The comparison of the bids shall be on basis of total price (Inclusive of all taxes etc) quoted by the bidder. No comparison of individual item will be made the individual item charge is only for reference purpose of this office.
  - Liquidity Damages/Penalty for Delay: The calibration & certification work shall be completed strictly as per time limits specified in the work contract/agreement failure to complete the work within the stipulated time will make you liable to an unconditional penalty of ½% (Half Percent) of the value of work per day subjected to a maximum of 10% (Ten Percent) of the work contract.
- 4.** Proposal Validity Period: Bids validity should be of at least 3 Months from the last date of submission of Bids. Any Bid having validity lower than that specified above shall be rejected by ICAT as being nonresponsive. However, ICAT may request the Bidders to extend the Bid unconditionally beyond the Bid validity period up to an additional period of ninety (30) days without any modification and without giving any reason thereof. Conditional extension of bid validity shall not be accepted and ICAT reserves right to reject such bid/s and proceed with the bidding process with the remaining bidders.
- 5.** Billing: All Bills and accompanying documents should be raised and submitted in original; as per the Payment Terms, and should be accompanied by original copies of duly receipted/certified Delivery Challan/Work Progress or Completion Certificate, as applicable. No payment shall be released against any duplicate bills, work

progress report or Completion Certificate or delivery challan. All applicable taxes such as GST, Service tax, Works Contract Tax shall be mentioned separately in the invoice.

## 6. Minimum Eligibility Criteria

The bidder whose bid meets the following eligibility criteria would only be considered.

- Legal Valid Entity: The bidder shall necessarily be a legal valid entity either in the form of Proprietary Firm, Partnership Firm, Private Limited Company.
- Experience: The bidder must have minimum three year of experience in supply of “Semi Rugged Laptop (Tough Book) & related Laptops.
- Statutory Registration: The bidder must have a valid PAN No. & GST No.
- Bidder should be able to supply 03 Nos of Semi Rugged Laptop (Tough Book) as per specifications of “Annexure-B”
- **Tender form is not transferable.**
- **Supply Site:** ICAT Centre – 2, VEL, Department, Plot No. 01, Sector-M-11, HSIIDC, IMT Manesar, Haryana-122050.

### A. Bidders to comply with :

- Rule 144 (xi) of GFR 2017 (refer Office Memorandum of Department of Expenditure dated 23<sup>rd</sup> July 2020  
<https://doe.gov.in/sites/default/files/OM%20dated%2023.07.2020.pdf>)
- Department of Industrial Policy and Promotion (DIPP) vide No. P-45021/2/2017-PP (BE-II) dated 04.06.2020 and as revised from time to time  
<https://dpiit.gov.in/sites/default/files/PPP%20MII%20Order%20dated%204th%20June%202020.pdf>)

## 7. Time Schedule for Delivery of item:

5.1 Time is the essence of the contract. The equipment need to be delivered within the stipulated time i.e. 30 days from the date of issue of “**Purchase Order**” to the successful Bidder.

## 8. Amendment to the Tender Document

- 1.1.1. 6.1 Addenda / Corrigenda to the Tender Document may be issued by ICAT prior to the last date of submission of the Bids to clarify the documents or to reflect any modifications etc. All such addenda / corrigenda shall be treated as an integral part of the Tender Document.
- 1.1.2. 6.2 In order to afford prospective Bidders reasonable time for preparing their tenders after taking into account such amendments, ICAT may, at its discretion, extend the deadline for submission of tenders.
- 6.3 In case after issuance of addenda, any Bidder who has already submitted its Bid, does not resubmit its Bid, it shall be deemed that such Bidder does not

intend to modify its Bid on the basis of the addenda and the addenda have been taken into account.

## 9. Validity of Bids

7.1 Bids shall be unconditional, firm and remain valid and open for acceptance for a period of **90 days** from the last date of submission of Bids. Any Bid having validity lower than that specified above shall be rejected by ICAT as being non responsive. However, ICAT may request the Bidders to extend the Bid unconditionally beyond the Bid validity period up to an additional period of sixty (**30**) **days** without any modification and without giving any reason thereof. Conditional extension of bid validity shall not be accepted and ICAT reserves right to reject such bid/s and proceed with the bidding process with the remaining bidders.

1.1.3. 7.2 If a Bidder withdraws or revokes his offer after last date of submission of Bids, the Bidder is liable to be disqualified and the Earnest Money Deposit submitted by such Bidder is liable to be forfeited. Any Bidder shall not be allowed to carry out any revision / correction / modification in his Bid after the last date of submission of Bids.

1.1.4. 7.3 In case ICAT calls the Bidder for negotiations/clarifications then this shall not amount to cancellation or withdrawal of original offer. ICAT reserves right to finalise the technical scores by conducting such negotiations/seeking clarifications, till the start date/time of the financial bid opening and prior to declaration of technical scores.

1.1.5.

## 8. Liquidity Damages:

In the event of any delay on part of the Supplier/Contractor to achieve completion of the Works within the time lines as specified in the Purchase Order / Works Order the Supplier/Contractor shall be liable to pay to ICAT a sum equal to **0.05%** of the Contract Price for per day of delay, or part thereof, subject to the maximum of **10%** of the Contract Price, for such default as liquidated damages, which the Supplier/Contractor agrees is not a penalty but a genuine pre-estimate of loss and damage likely to be suffered and incurred by ICAT for every day, or part thereof, that such delay subsists till the date of actual completion. ICAT may, without prejudice to any other method of recovery, deduct the amount of such damages from any monies due or to become due to the Supplier/Contractor.

## 9. Evaluation of bids:

### 1.1.5.1. 9.1 Technical Bid Evaluation

1.1.5.1.1. 9.1.1 During the technical bid evaluation process, ICAT may ask clarifications to the bidder through E-mail/ Fax, for confirming and consolidating their technical offers.

1.1.5.1.2. 9.1.2 All such clarifications are required to be answered by the bidder by E-mail/Fax, within the time specified by ICAT. The signed hard copies of the same need to be submitted to ICAT and shall be deemed to be the part of the tender documents.

1.1.5.1.3. 9.1.3 All valid bids shall be evaluated based on criteria as specified in **clause 3 Eligibility Criteria.**

1.1.5.1.4. 9.1.4 Only the technically qualified bidders shall be intimated for financial bid opening, with prior notice in writing.

9.1.5 ICAT may ask demonstration of the system to evaluate claims submitted by the bidder in technical bid. Bidder shall demonstrate the system (direct demo, or a demo using web based system) within two weeks of time after sending the request for demonstration. Request sent through any communication media (Email, SMS, phone etc on contact details submitted) will be considered as starting date for required demonstration.

1.1.5.2. **9.2 Financial Bid Evaluation**

After evaluation of the technical bids those bidders who qualified technically whose financial bid will be evaluated & all valid financial bids shall be evaluated to arrive the Successful Bidder (L1).

**10. ICAT's Right to Accept Or Reject Any Or All Bidders**

ICAT reserves the right to accept or reject any bid, and to annul the tender process and reject all Bids, at any time prior to award of Contract without assigning any reasons for such acceptance/ rejection, or to divide the Contract between/amongst Bidders without thereby incurring any liability to the affected Bidder or Bidders or any obligations to inform the affected Bidder or Bidders of the grounds for ICAT's action. The Bidders shall not have any cause of action or claim against ICAT for rejection of their bids.

**Annexure – B**  
**Scope of Work**

S. No.	Name of the Instrument	Qty	Attachments	Warranty
1	Semi Rugged Laptop (Tough Book)	03 Nos		3 Year

Below are recommended configuration for the toughbook (semi-rugged laptop) required:

1. Processor: 11th generation Intel® Core i5 (Minimum 4 core) or better
2. RAM : 8 GB RAM, DDR4, 2400 MHz or Better and expendable upto 64 GB
3. Display : At least 14" Full HD Display Resolution (1366 x 768) or better
4. Hard Drive : 256GB SSD (PCI 4.0) or better
5. Battery : Battery backup upto 10 hours
6. At least 2 USB port
7. At least 1 LAN communication port
8. At least 1 HDMI port
9. Must have wifi connectivity
10. Must have Bluetooth connectivity

**\* In case of any technical query, please feel free to contact:**

Contact Person: **Mr. Gurkaran Singh Cheema**

Contact No. : **+91-9873794333**

Email ID: [gurkaran.singh@icat.in](mailto:gurkaran.singh@icat.in);

Mr. Hemant Aggarwal

Email ID: [hemant.agrawal@icat.in](mailto:hemant.agrawal@icat.in)

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**Annexure – C**

Financial Bid For Supply of Tough books (Semi-Rugged Laptop) at ICAT Centre-2, Manesar, Haryana

Scope	Qty (Nos)	Unit Cost (INR)	Total Cost (INR)
Tough books (Semi-Rugged Laptop) With three year warranty	3 Nos		
<b>Total Value (INR)</b>			
<b>GST</b>			
<b>Grand Total Inclusive GST (INR)</b>			

**International Centre for Automotive Technology (ICAT)**

Plot No. - 26, Sector-3, HSIIDC, IMT Manesar, Gurgaon-122050, Haryana, India

Phone: +91-124-4586-111, FAX: +91-124-2290005, Email: [purchase@icat.in](mailto:purchase@icat.in),

Website [www.icat.in](http://www.icat.in)



**Annexure-D**

{Format for *each* of the Declarations to be typed on bidder's letter head separately and to be submitted in the tender document}

**DECLARATION -1**

(Declaration regarding Make in India)

In line with Government Public Procurement Order No. P-45021/2/2017-BE-II dt. 15.06.2017 & P-45021/2/2017-PP (BE-II) dated 28.05.2018, we hereby certify that we M/s \_\_\_\_\_(supplier name) are local supplier meeting the requirement of minimum local content (\_\_\_\_%) as defined in above orders against Tender/Enquiry No. \_\_\_\_\_

Details of location at which local value addition will be made is as follows:

\_\_\_\_\_

\_\_\_\_\_

(Signature of the bidder with seal/ rubber stamp)

**DECLARATION-2**

(Declaration regarding compliance of Rule 144 (xi) of GFR 2017)

"I/We have read the clause regarding restrictions on procurement/sub-contracting from an entity/natural person/agent/consortium/Joint venture having beneficial ownership in countries which share land border with India. I/We certify that neither we are not from such a country nor having any beneficial ownership from such a country. If I/We from such a country or having beneficial ownership, are registered with the competent authority. I/We hereby certify that we fulfill all requirements in this regard and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]"

Authorized Signatory

\* We also understand, false declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules and would be a ground for immediate termination and further legal action in accordance with law.